

CITY OF FOLEY MINNESOTA  
REGULAR CITY COUNCIL MEETING – August 16, 2016

The August 16, 2016, City Council meeting was called to order at 7:45 a.m. at City Hall.  
Members Present: Mayor Dave Mosford, Council Members Kris du'Monceaux, Brian Weis, Gerard Bettendorf and Leslie LeCuyer.

The pledge of allegiance was recited.

**Approve the agenda** – Motion made by Bettendorf, seconded by du'Monceaux, to approve the agenda. Motion carried.

**Interviews:**

Roxanne Chmielewski, human resources consultant, informed the Council about the interview process and questions that will be used for the interviews for the position of City Administrator/City Clerk-Treasurer.

The Council interviewed the following individuals: Sarah Brunn, Tammy Lou Pfaff and Jason Rabe.

There was a discussion concerning the qualifications of the individuals that were interviewed.

The Council thanked Ms. Chmielewski for her assistance in the interview process and her input on the qualifications of the individuals that were interviewed.

Motion by Mosford, seconded by Bettendorf, to recess the Council meeting until 5:30 p.m. on August 16, 2016.

The City Council meeting reconvened at 5:30 p.m. August 16, 2016, at the Foley City Hall.  
Members present: Mayor Dave Mosford, Council Members Kris du'Monceaux, Brian Weis, Gerard Bettendorf and Leslie LeCuyer.

**Mayor's Comments & Open Forum:** There was no one present to speak under the open forum.

**Consent Agenda:** Motion made by Bettendorf seconded by Weis, to approve the consent agenda items: Meeting Minutes of August 2, 2016, and payment of the list of the bills. Motion carried, unanimous.

**William Studer:** Mr. Studer was at the meeting to explain that there was a water leak at a home that is owned by his wife and only used occasionally when visiting the Foley area. The water ran into the basement and was pumped out by the sump pump onto the yard. Mr. Studer requested a reimbursement for a portion of the sewer billing for that quarterly billing. The request was denied.

**Department Reports: Police, Public Works, City Engineer, City Attorney, & Administrator**  
The City Engineer reported on the 4<sup>th</sup> Ave N project. Project is moving along smoothly, curb and gutter may be complete by Labor Day.

Chief McMillin presented her report and also informed the Council of Law Enforcement training that will be offered.

Mark Pappenfus, Director of Public Works, reported that the municipal swimming pool will be closing on August 25, they repaired a water leak on 3<sup>rd</sup> Ave and the sidewalk walk portion will be completed at a later date.

City Attorney, Adam Ripple, reported the Pouch Tec documents have been signed and are in the process of being recorded. He is also working on the Dewey Street project documents with Benton County.

Interim City Administrator, Rich Zimmer, presented a gambling permit for The Nicholas P Koenig HERO Foundation for a raffle to be held at Mr. Jim's on October 8, 2016.

Motion by LeCuyer, seconded by Weis to approve the gambling license application. Motion carried, unanimous.

**City Administrator/City Clerk-Treasurer hiring:** There was a discussion concerning the interviews for the position of City Administrator/City Clerk-Treasurer that occurred earlier in the day. The Council also thanked Roxanne Chmielewski for her assistance in the process.

Motion by LeCuyer seconded by du'Monceaux to offer the position to Sarah Brunn with terms of employment to be negotiated. LeCuyer, du'Monceaux and Bettendorf aye; Mosford and Weis nay. Motion carried.

There was a discussion concerning the terms of employment that will be offered to Ms. Brunn.

Motion by du'Monceaux seconded by Bettendorf to offer Ms. Brunn a starting salary of \$78,000 per year and 13 days of paid vacation. The position will serve at the will of the City Council with a 6-month probationary period. It was requested that Ms. Brunn start the position as soon as possible with the consideration of giving notice to her present employer. Du'Monceaux, Bettendorf and LeCuyer aye; Mosford and Weis nay. Motion carried.

**Old Business:** None presented.

**New Business:** None presented.

Motion by Bettendorf seconded by LeCuyer to adjourn. Motion carried, unanimous.

---

Richard Zimmer, Interim City Administrator