

CITY OF FOLEY  
COUNTY OF BENTON  
STATE OF MINNESOTA

RESOLUTION 2016-21

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE GENERAL  
ELECTION

WHEREAS, Election Judges are needed for the upcoming General Election to be held November 8, 2016;

WHEREAS, in accordance with State Law, council appointment of election judges is necessary for training and conducting local elections; and

NOW, THEREFORE, BE IT RESOLVED that the following people are hereby designated as Election Administrator and Judges for the General Election in 2016:

Election Administrator/Judge:	Sarah Brunn
Judges:	Karen Kampa
	Lou DeMarais
	Mary Ann Grow
	Stephen Bartell
	Jan Nathe
	Evelyn Kirby

Adopted by the council, this 4<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Dave Mosford, Mayor

ATTEST:

\_\_\_\_\_  
Sarah A. Brunn, Administrator

CITY OF FOLEY MINNESOTA  
REGULAR CITY COUNCIL MEETING – September 20, 2016

The Foley City Council held a regular meeting on September 20, 2016 at 5:30pm at the Foley City Hall.

Members Present: Mayor Dave Mosford, Councilmembers Gerard Bettendorf, Brian Weis, Kris du'Monceaux and Leslie LeCuyer.

The pledge of allegiance was recited.

**Consent Agenda**

Motion by Bettendorf seconded by du'Monceaux to approve the consent agenda which included the following:

- Approve minutes of September 6, 2016.
- Approve bills paid for by checks #48994-#49036.
- Approve hiring of part-time police officer from eligibility list.

Motion carried, unanimous.

**Representative of Advanced Disposal**

No one from Advanced Disposal was present.

**Open Forum**

There were no open forum comments.

**Discussion on 2017 Budget**

The 2017 Budget was discussed. Resolution 2016-17 was presented outlining the preliminary tax levy. Motion by du'Monceaux seconded by Bettendorf to approve Resolution 2016-17 Adopting the 2017 Preliminary Levy. Motion carried, unanimous.

**Department Reports**

Chief McMillin provided an update to the city council including the resignation of part-time police officer Todd Ege. The council approved offering a part-time position to the next eligible officer on the eligibility list in the consent agenda.

Public Works Director Mark Pappenfus provided an update on the department including tree trimming and an LED lighting project. The 4<sup>th</sup> Avenue N project is progressing with the pouring of concrete soon and paving at the end of the month. Pappenfus also provided an update on the sale of the fire truck with bids closing on September 22, 2016. The truck was also placed on GovDeals. Pappenfus indicated if the city wanted to proceed with the GovDeals bid a decision would have to be made within a couple days of bid closing. LeCuyer questioned how the city would address a commission on GovDeals. Pappenfus indicated a buyer's premium is added to the bid amount. There was also discussion on options for selling the old dump truck.

Councilmember du'Monceaux questioned an email received by a property owner on Birch Drive and options on eliminating water from the road by requiring sump pumps to drain in private yards. Councilmember Bettendorf indicated he would like to see an ordinance to address this issue.

City Administrator Sarah Brunn updated the council on various activities of the administration office including an upcoming staff meeting and the launching of a facebook page. Brunn indicated staff has been very helpful in the transition.

#### **Dewey Street, 2<sup>nd</sup> & 3<sup>rd</sup> Avenue Feasibility Report**

Jon Halter, City Engineer was unable to attend the meeting due to an emergency. Pappenfus briefly outlined the Dewey Street feasibility including the project scope and map. In addition to the Dewey Street portion the feasibility study proposes reconstruction of portions of 2nd and 3rd Avenues. Project costs are estimated at \$3,449,331 overall, with a city cost share of \$1,433,151, county cost share of \$1,442,003 and assessable portion of \$574,177. Brunn indicated the financial impact of bonding for the project could require the city to increase the tax levy by \$100,000 in addition to the utilization of existing reserves in the water and sewer funds. Brunn indicated more time is needed to develop a financing plan. Staff spoke with the county and they have indicated pushing the project back one year is a possibility. LeCuyer indicated a need for more financial analysis. Bettendorf indicated a desire to wait one year and come back with additional information before making the decision.

Motion by du'Monceaux seconded by LeCuyer to delay the project one year to 2018. City Attorney Adam Ripple indicated no need for a motion to delay and the council should just not address the prepared resolution to proceed. LeCuyer indicated a year break would allow the businesses time to recover from this year's construction. LeCuyer/du'Monceaux withdrew the motion.

#### **4<sup>th</sup> Avenue N Improvements – Final Assessment Public Hearing**

Resolution 2016-19 was presented setting the final public hearing on the 4th Avenue North Improvements for November 1, 2016. Pappenfus outlined the process on the final public hearing. Motion by Bettendorf seconded by LeCuyer adopting Resolution 2016-19 Proposing a Hearing for Assessment on 4<sup>th</sup> Avenue N. Motion carried, unanimous.

#### **Wheel Loader – Presentation of Quotes**

Pappenfus presented quotes on a new wheel loader. The public works department tested out a variety of equipment. Quotes were accepted by Titan Machinery and Case with the low quote being Titan Machinery with a price of \$140,484 which includes a trade of the 1995 Case wheel loader and bucket of \$30,500. The quote is not dependent on Titan taking the trade-in. Mosford questioned the transmission of the loader and tire preference. LeCuyer asked for a recommendation from Pappenfus on if other options should be considered for trade. Pappenfus indicated the desire to look into other options first before committing to the trade in. Motion by Bettendorf seconded by du'Monceaux to approve the purchase of the loader with Pappenfus being directed to check into trade in options. Bettendorf, LeCuyer, du'Monceaux and Mosford - aye, Weis - nay. Motion carried.

#### **Old Business**

Mosford asked for any old business, there was none.

#### **New Business**

Mosford asked for new business. Bettendorf asked if staff would look into an ordinance on sump pumps and where they are putting the water. Staff will review this item and report back to the council.

**Other Business**

City Attorney Adam Ripple had no report.

LeCuyer updated the council on union mediation.

Motion by Bettendorf second by LeCuyer to adjourn.

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Sarah A. Brunn, Administrator

DRAFT

City of Foley  
Foley MN 56329

September 24<sup>th</sup>, 2016

City of Foley Board;

We regret to inform you this will be our last year Assessing. We have thoroughly enjoyed working with all of you. We have decided to move on to a new endeavor and look forward to a working relationship with each and every one of you in the future.

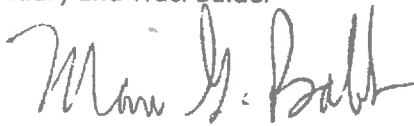
We will finish out the 2017 Assessment by February 1<sup>st</sup>, 2016 as always and that will be the end of our cycle.

We can't thank you enough for your support over the past decade.

Thank you and Respectfully Submitted;

A handwritten signature in cursive script that reads "Grai A. Balder".

Maury and Traci Balder

A handwritten signature in cursive script that reads "Maury G. Balder".

Traci A. Balder  
Local Assessor  
1125 1<sup>st</sup> St. S, #411  
Sartell, MN 56377  
320.249.2789  
[tracibalder@gmail.com](mailto:tracibalder@gmail.com)

**2016, 2017, 2018, 2019 & 2020 ASSESSMENT CONTRACT**

I, **Traci A. Balder** do hereby enter into a contract with **City of Foley** to perform the duties of Local Assessor for the **City of Foley** in Benton County for the **2016, 2017, 2018, 2019 & 2020 Assessment Year**.

**LOCAL ASSESSOR AGREES**

- ✦ As the Local Assessor for the **City of Foley**, I agree to actually view, and determine the market value of each tract or lot of real property listed for taxation, including the value of all improvements and structures thereon, at the maximum intervals of five years as provided by law, (M.S. 273.08) and to complete all assessment work on or before February 1<sup>st</sup>, of the Assessment Year.
- ✦ As the Local Assessor for **City of Foley**, I also agree to maintain my status as a State Licensed Certified Minnesota Assessor Specialist.
- ✦ It is hereby agreed that any and all employees or contractors of the Local Assessor engaged in the performance of this Agreement shall be considered employees and/or contractors of the Local Assessor only and not of the City/Township, and that any and ALL claims that may arise under the Worker's Compensation Act of the State of Minnesota and any and ALL claims made by any third parties as a consequence of any act or omission on the part of said Local Assessor employees or contractors shall be the sole obligation and responsibility of the Local Assessor.
- ✦ I, Traci A. Balder, CMAS, will be the responsible manager and administration of the fore mentioned contract. Maurice G. Balder, CMA, is my partner and spouse who will help with the field assessment for residential properties.

**COMPENSATION**

In consideration of this contract, the sum of \$8,000.00 per year will be paid to the assessor for the following assessment years 2016 through 2020. (Actual physical year of completion 2015-2019).

  
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Gary Gruba  
Mayor

  
\_\_\_\_\_  
Robert Barbhan  
City Clerk

  
\_\_\_\_\_  
Traci A. Balder  
Local Assessor

CITY OF FOLEY  
COUNTY OF BENTON  
STATE OF MINNESOTA

RESOLUTION 2016-20

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, The Sons of American Legion unit 298, have offered to donate \$300.00 to the City of Foley/Foley Fire Department, to be used for fire prevention week supplies, and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that this donation is hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City sincerely thanks the Sons of American Legion unit 298 for their generous donation.

Adopted by the council, this 4<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Dave Mosford, Mayor

ATTEST:

\_\_\_\_\_  
Sarah A. Brunn, Administrator

Bills approved October 4, 2016

Bills		
Advanced Disposal/Veolia	Garbage Hauling	\$ 256.42
Benton County News	Meeting Minutes & Truck Fire Dept. Ad	\$ 642.20
Blue Cross Blue Shield of MN	Medical Ins.	\$ 8,220.00
Braun Intertec	Concrete Testing - 2016 4th Ave. N. Project	\$ 6,747.75
Cloudnet	Monthly Account Fee	\$ 10.00
Delta Dental	Dental Ins	\$ 913.05
Diamond Vogel		\$ 94.25
East Side Glass	Door Sweep & Threshold	\$ 133.45
Emergency Automotive Tech.	Whelen Responder LED Beacon	\$ 299.00
Emergency Automotive Tech.	Amber Light	\$ 228.82
Emergency Response Solution	Firedex XI-59 & Yellow Lettters	\$ 205.57
Hawkins	Water Chemicals	\$ 1,997.86
Hawkins	Sewer Chemicals	\$ 2,620.50
Honer Supply	BreakerAir, Asphalt Cutter & Cable	\$ 701.57
Indelco Plastic Corp	Y-strainer - Pool	\$ 76.06
K & K Tire & Auto	Bobcat Tire	\$ 35.00
KM Fire PumpSpecialists	Pump Testing - 3 Fire Trucks	\$ 650.00
MTI Distributing	Wheel Assembly & blade	\$ 283.72
Midway Iron	Steel Floor Plate & Alum Tube, Alum Flat Plate	\$ 52.09
Mimbach Fleet	Repair Husqvarna	\$ 495.78
Recreation Supply Company	Covered Elements - Pool	\$ 2,387.76
Richard Zimmer	2Interim City Administrator Hopurs	\$ 10,700.00
SC Technical College	Emergency Vehicle Operations	\$ 120.00
SC Technical College	Emergency Vehicle Operations	\$ 120.00
Schlenner, Wenner & Co.	06/30/16 & 06302016	\$ 4,365.00
Foley Fire Relief Association	State Aid Fire Aid	\$ 51,569.49
Streichers	Fire Dept. - Pants & Tops, Shirts & Belts	\$ 351.86
Thomas Tool	Drill Bit Set	\$ 99.99
USA Blue Book	Titration Test Kit	\$ 104.31
Verizon Wireless	Cell Calls	\$ 295.43
		\$ 94,776.93





Foley Area  
**C.A.R.E.**  
a Living At Home/Block Nurse Program™  
Community Action Respecting Elders

# Touching Tables for Seniors

Date: Tuesday, 10/18/2016  
Time: 12:00 - 1:00 pm  
Place: First Presbyterian Church  
306 Norway Drive, Foley

I would like to invite you to sit at my table at the fifth annual  
*"Touching Tables for Seniors"* luncheon.

Enjoy a sit down meal while Foley Area C.A.R.E. and community members share valuable information on current trends in our aging population and the challenges facing our community.

A short appeal for donations will be made after which you will have an opportunity to support the C.A.R.E. Program.  
*(Unfortunately, we are unable to accept credit cards at this time.)*

Please RSVP by October 6<sup>nd</sup> as space is very limited.

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*By working together we can take care of our community,  
one senior at a time.*