

CITY OF FOLEY, MINNESOTA
REGULAR CITY COUNCIL MEETING – January 2, 2018

The Foley City Council held a regular meeting on January 2, 2018, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Jeff Gondeck, Kris du'Monecaux, Brian Weis, and Gary Swanson.

Members Absent: None

The pledge of allegiance was recited.

Motion by Swanson, seconded by du'Monceaux, to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by du'Monceaux, seconded by Gondeck, to approve the consent agenda which contains the following:

- Approve minutes December 5, 2017.
- Adopt Resolution #2018-03 Approving Financial Management Plan.
- Approve payment of bills paid for checks #50156 - #50231.

Motion carried, unanimous.

Discussion on Public Safety Committee

There was discussion on the public safety committee. A history of the public safety committee was discussed and possible elimination. Gondeck provided an overview of being on the committee and indicated the major functions have been satisfied.

Motion by Gondeck, seconded by duMonceaux, to adopt Resolution #2018-04 to eliminate the committee. Motion carried, unanimous.

Discussion on 2018 Annual Appointments

City Administrator Brunn indicated Roger From had not submitted a letter of interest for the planning commission. The council discussed the importance of being on a committee and regularly attending meetings. There was discussion on if any other interest for appointment are shown if they could be added later. Brunn indicated the council could add if interest is shown at a later date. Motion by Swanson, seconded by Weis, to approve the 2018 annual appointments as presented.

Official Newspaper: *Benton County News*

Official Process Server: *Benton County Sheriff*

Health Officer: *Dr. Kevin Stiles*

Health Board Members: *Charlotte Monroe, Jeannie Rajkowski*

City Engineering Firm: *Short Elliott Hendrickson, Inc.*

City Attorney: *Rinke-Noonan*

City Building Inspector: *AllSpec Services*

City Auditor: *Schlenner & Wenner*

Gilmanton Township Planning Board Rep: City Administrator & Mayor Gerard Bettendorf

Benton Economic Partnership – City Administrator & Mayor Gerard Bettendorf

Board of Equalization: Not appointed – handled at county level thru 2020.

Acting Mayor: *Jeff Gondeck*

Official Depository: *City Administrator* - approve the depositories for City Funds

Approve Collateral: *City Administrator* - approve the collateral for City investments

Approve bonding of the City Administrator – annual renewal

Emergency Manager: *Police Chief McMillin*

Library Board (2018-2020): Dawn Magnuson, Bethany Silverness

Planning Commission (2018 – 2020): No interest

Economic Development Authority (2018 – 2021): Bernie Peterson

Personnel Committee (2018): Mayor Gerard Bettendorf, Jeff Gondeck

Housing Advisory & Appeals (2018 – 2020): Planning Commission

Discussion on Coborn's - Sign Permit Site Plan Review

There was discussion on the application needing a certificate of survey prior to the issuance of a building permit and approval should be contingent on that. Motion by Gondeck, seconded by Swanson, to approve the application with the survey condition reviewed by staff prior to the issuance of a permit. Motion carried, unanimous.

Tobacco Violation – SuperAmerica & Casey's General Store

Mayor Bettendorf recessed the regular city council meeting at 5:38 p.m. to conduct the public hearing on the tobacco violations of SuperAmerica and Casey's General Store. Jason Denne, 18470 87th Street SE, Becker, MN. 55308, the supervisor of the store, was at the meeting to discuss the training program and remediation to ensure no future violations occur. Chad Rodemacker, 2152 4th Street N, Sartell, MN, manager of the SuperAmerica store in Foley, reviewed the violation and how they are going to prevent the issue from happening again. Rodemacker also gave an overview of their past compliance check successes. Mayor Bettendorf reconvened the regular city council meeting at 5:42 p.m. Motion by du'Monceaux, seconded by Swanson, to assess a \$75 fine to the entities. Motion carried, unanimous.

TA Application Overview

City Administrator Sarah Brunn and City Engineer Jon Halter gave an overview of the TA application and costs. Motion by du'Monceaux, seconded by Swanson, to adopt Resolution

2018-01 Agreeing to Maintain Facility and 2018-02 Approving TA Application and Funding Commitment. Motion carried, unanimous.

Discussion on Mariah Drive Drainage Issues

Public Works Director Mark Pappenfus gave an overview of drainage issues. There are no close catch basins and no place for the water to go. Road improvements or the creation of swales is a possible solution. Staff asked the council to view the area and indicated they will keep the council updated on the condition over the winter.

Mayor's Comments and Open Forum

The mayor reminded the council and staff of the bloodmobile occurring tomorrow at Henry's Catering.

Department Reports

Police Chief Katie McMillin gave an overview of the monthly law enforcement report. McMillin also reviewed the staffing shortage. The Business Expo, Fun with Police and Health Fair are all upcoming events.

Adam Ripple, City Attorney had no report.

Jon Halter, City Engineer updated the council on the Dewey/Gopher project. Approval of plans will be coming forward in February. Construction will begin as soon as possible in the spring. Halter also indicated preparing quotes for the downtown parking lot and bringing those forward in February. Bettendorf asked about the work in front of the Foley Funeral Home. Staff will follow up with reviewing the agreement. Staff also indicated there would be some tree removal that will occur prior to the project. Tree replacement could be added to the project costs if the council desires.

Public Works Director Mark Pappenfus updated the council on the opening of the skating rink in Lion's Park.

City Administrator Sarah Brunn updated the council on the business expo occurring on February 3, an upcoming conference call on the antidegradation process, and the planned fiscal presentation for the new debt service issuance scheduled early in the year.

Motion by Gondeck, seconded by Swanson, to adjourn. Motion carried, unanimous.

Sarah A. Brunn, Administrator