

CITY OF FOLEY, MINNESOTA  
REGULAR CITY COUNCIL MEETING – December 20, 2016

The Foley City Council held a regular meeting on December 20, 2016, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Dave Mosford, Councilmembers Gerard Bettendorf, Brian Weis, Kris du'Monceaux and Leslie LeCuyer.

The pledge of allegiance was recited.

Motion by Bettendorf seconded by Weis to approve the agenda. Motion carried, unanimous.

**Consent Agenda**

Motion by Bettendorf, seconded by LeCuyer, to accept the consent agenda which includes the following:

- Approving minutes of December 6, 2016.
- Approving payment of the bills paid for by checks #49195 - #49294.

Motion carried, unanimous.

**Jim VonWald – New Life Church – Parking Lot Extension**

The council was presented with a recommendation from the Planning Commission to approve an extension on the hard surfacing of the New Life Church's parking lot to the north. The new deadline to complete the hard surfacing is summer of 2018. Motion by Mosford, seconded by Weis, to approve the request of New Life church as recommended by the Planning Commission. Motion carried, unanimous.

**Foley Fire Relief - Bryan Moshier - Pension Increase**

Bryan Moshier, Foley Fire Relief was at the meeting to request an increase to the fire relief pension. Moshier reviewed the financials for the pension. Moshier requested an increase from \$3,200 per year to \$3,700 per year. This change would be covered by existing surpluses. No raise has been requested for 2 years. As required by state law, council approval is necessary as the city is responsible for any shortfall in the pension fund. This increase would be effective January 1, 2017. Motion by Bettendorf, seconded by Mosford, to approve the increase. Motion carried, unanimous.

**Accountant & Administrative Clerk Hiring**

Staff completed the hiring process for the accountant position. 23 applications were accepted and reviewed by the personnel committee. Interviews were conducted by the department heads. Motion by Mosford, seconded by LeCuyer, to approve Monica Shaw for the full-time Accountant and Administrative Clerk effective December 21, 2016. Motion carried, unanimous.

**Non-Union Employment Agreement**

Brunn gave an overview the proposed employment agreement. Motion by LeCuyer, seconded by Bettendorf, to approve the terms of the agreement. Motion carried, unanimous.

### **Update on I&I Project**

Jon Halter, City Engineer, updated the council on the I&I project. Approximately 900 properties were inspected and nearly 780 needed some type of work. Approximately 83 properties are left on the list to make improvements before the assessment of fines. Bettendorf indicated being contacted by a property owner because he was told he could wait to make improvements at a later date by city staff. LeCuyer questioned if this property owner was given anything in writing regarding this arrangement. Bettendorf indicated this owner was not given anything in writing. du'Monceaux indicated concerns with allowing extensions at this point. Brunn asked for council direction and was told the deadline of December 31, 2016 still stands and fines will be assessed. du'Monceaux asked about any issues with compliant properties not having proper paperwork. Jeff Gondeck, 55 Carpenter Street, asked for paperwork on compliance and indicated frustration with S.E.H. on the administration of this project. Halter did indicate some properties that are done with work, but have service lateral work in the future, so technically they are not compliant but exempt. Gondeck indicated customer service should be improved and the city should have higher expectations of service.

### **Mayor's Communications & Open Forum**

No one spoke.

### **Department Reports**

Katie McMillin, Police Chief, provided an update on law enforcement activities.

Tom Kaproth, 329 Maple Drive, asked if it is possible to open the back door to city hall. Brunn gave an overview of the issue with the back door and that security is a concern. Bettendorf indicated concerns with having that door open for the safety and security of the front office. There was discussion on having city hall staff open the door for any elderly that need access if they call the main line. LeCuyer indicated the importance of security in government buildings. Bettendorf reiterated the normal course of protocol is to have one main entrance.

Adam Ripple, City Attorney, had no report.

Jon Halter, City Engineer, updated the council on some potential funding being available for infrastructure projects. Meetings with staff will occur in January on getting the city's project on the priority list.

Mark Pappenfus, Public Work Director, updated the council on the recent activities of public works.

Brunn updated the council on recent activities of the administration office. Brunn reminded the council of annual appointments and the upcoming deadline for a grant application.

### **Old Business**

There was no old business discussed.

### **New Business**

There was no new business discussed.

Motion by Bettendorf, seconded by LeCuyer, to adjourn. Motion carried, unanimous.

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Sarah A. Brunn, Administrator