



City Council – Meeting Agenda
February 7, 2017 – 5:30 P.M. – Foley City Hall

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes January 3, 2017.
 - Approval of police department policies and procedures.
 - Approval of Ashley Holtz as part-time police officer.
 - Approval of application process for part-time police officer eligibility list.
 - Approve payment of bills.
5. Public Hearing – Foley Lumber Re-zoning
 - Adopt Resolution #2017 – 05 Amending Zoning Ordinance
6. Discussion on vacant city councilmember position.
 - Rosalie Musachio
 - Janelle Stoltenow
 - Gary Swanson
 - Amanda Wilken
7. Foley Boy Scouts – Discussion on Eagle Scout Projects
8. Discussion on Spring Clean-Up Day.
 - Foley Kiwanis Club request.
9. Discussion on Foley Fire Relief vesting policy change.
10. Discussion on leave of absence request of Thomas Fread.
11. Discussion on vacant public safety committee positions:
 - Corri Gross
 - John Poshek
 - Rosalie Musachio
12. Mayor's Comments & Open Forum.
13. Department Reports:
 - Police Department –Katie McMillin
 - City Attorney – Adam Ripple
 - City Engineer – Jon Halter
 - Public Works – Mark Pappenfus
 - Administration – Sarah Brunn
14. Old Business
15. New Business
16. Adjourn

CITY OF FOLEY, MINNESOTA
REGULAR CITY COUNCIL MEETING – January 3, 2017

The Foley City Council held a regular meeting on January 3, 2017, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Brian Weis, Kris du'Monceaux and Jeff Gondeck.

The meeting was called to order by Acting Mayor du'Monceaux.

The pledge of allegiance was recited.

Mayor Gerard Bettendorf and councilmembers Jeff Gondeck and Brian Weis took the oath of office.

Motion by du'Monceaux seconded by Weis to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by Gondeck seconded by du'Monceaux to approve the consent agenda which includes the following:

- Approving minutes of December 20, 2016.
- Adopting Resolution #2016-04 Accepting Donation.
- Approving the hiring of firefighters Jesse Bleed, Jerome Linn and Travis Sweno.
- Accepting the resignation of Shania Paulson, PT Police Officer.
- Approving payment of the bills paid for checks #49295 - #49323.
- Motion carried, unanimous.

Annual Appointments

Member du'Monceaux requested to step down from appointments of Acting Mayor and EDA. The council discussed and determined the following appointments:

Official Newspaper: Benton County News

Official Process Server: Benton County Sheriff

Health Officer: Dr. Kevin Stiles

Health Board Members: Charlotte Monroe, Jeannie Rajkowski

City Engineering Firm: Short Elliott Hendrickson, Inc.

City Attorney: Rinke-Noonan

City Building Inspector: AllSpec Services

City Auditor: Schlenner & Wenner

Gilmanton Township Planning Board Reps: City Administrator & Mayor Gerard Bettendorf

Board of Equalization: Councilmember Kris duMonceaux

Benton County Economic Partnership: City Administrator & Mayor Gerard Bettendorf

Acting Mayor: Councilmember Jeff Gondeck

Official Depository: City Administrator - approve the depositories for City Funds

Approve Collateral: City Administrator - approve the collateral for City investments

Approve bonding of the City Administrator: annual renewal

Emergency Manager: Police Chief Katie McMillin

Public Safety Committee: Councilmember Jeff Gondeck, Robin Gondeck, Jeannie Rajkowski, Dave Mosford, Tom Kaproth, and Amanda Wilken

Library Board: Jennifer Simon

Planning Commission: Noel Lewandowski, Councilmember Jeff Gondeck

Economic Development Authority: Councilmember Jeff Gondeck, Mayor Gerard Bettendorf

Personnel Committee: Councilmember Jeff Gondeck, Mayor Gerard Bettendorf

Motion by Gondeck seconded by du'Monceaux to approve the 2017 annual appointments as presented above. Motion carried, unanimous.

City of Foley - TA Grant Application

Motion by du'Monceaux seconded by Weis to adopt Resolution #2017-01 Adopting Community Vision Plan. Gondeck questioned whether the council is tied to the specifics of the plan. Motion carried, unanimous.

Brunn gave an overview for the need to adopt a resolution supporting the maintenance of the proposed crossings, speed signs and trail extension. Gondeck questioned if public works had any concerns. Public Works Director Mark Pappenfus indicated no concerns. Motion by Gondeck, seconded by du'Monceaux, to adopt Resolution #2017-02 Agreeing to Maintain Facility. Motion carried, unanimous.

Brunn updated the council on the TA application, including cost estimates, project scope and timelines. Motion by du'Monceaux seconded by Gondeck to adopt Resolution #2017-03 Approving TA Application and Funding Commitment. Motion carried, unanimous.

Discussion on 2017 Water Supply Plan

City Engineer Jon Halter updated the council on the need to pursue a water supply plan, which is required every 10 years. du'Monceaux questioned how it relates to existing projects. Pappenfus indicated the process takes approximately 6 months and asked for council approval of the quote. Gondeck asked if the final plan would come back to the council. Motion by Gondeck seconded by du'Monceaux to move forward with the water supply plan as presented. Motion carried, unanimous.

Discussion on vacant city council member position.

Mayor Bettendorf reviewed the vacant City Council member position and indicated interest expressed by Amanda Wilkens and Gary Swanson. Bettendorf outlined a tentative timeline on making the appointment. Bettendorf asked for comments from the public. du'Monceaux indicated support for Amanda Wilken since she ran in the last election. du'Monceaux indicated preference to see a candidate from the last election be selected. du'Monceaux further commented on Wilken's involvement, experience and interest. Weis indicated support for Gary Swanson as a current business owner and the fact that he had served on the council prior. Gondeck indicated a preference to allow the acceptance of applications before making a decision. Bettendorf indicated some time would be required to advertise the open positions. du'Monceaux indicated individuals had time to express interest and Wilken is more than qualified. Bettendorf asked individuals who are interested in the vacant council spot to announce their intention at the open forum.

Mayor's Comments & Open Forum

Amanda Wilken, 250 3rd Avenue, thanked du'Monceaux for supporting her appointment and indicated a willingness to do the job if appointed.

du'Monceaux asked if Swanson was interested.

Department Reports

Chief McMillin updated the council on the monthly law enforcement and comparisons with prior years. McMillin updated the council on a "Day with Police" on Feb. 2 from 4 – 6 p.m.

City Attorney Adam Ripple indicated new guides for elected officials have been provided.

City Engineer Jon Halter updated the council on work on the water supply plan and work on the TA Application.

Public Works Director Mark Pappenfus updated the council on the I/I project. Pappenfus indicated the ice rinks are ready, the sliding hill is open, and work continues on maintenance of the fleet.

Brunn updated the council on activities of the administration office including the plan to conduct council training once the new member is appointed.

There was discussion on council training and the options on making training mandatory in the future.

Old Business

There was no old business discussed.

New Business

There was no new business discussed.

Motion by Gondeck, seconded by du'Monceaux, to adjourn. Motion carried, unanimous.

Sarah A. Brunn, Administrator

Bills List - February 7, 2017

Gross Salaries	Payroll - 1/5/17	\$	22,076.65
Gross Salaries (City Council & Fire)	Payroll - 1/5/17	\$	27,046.00
EFTPS	Federal Withholding	\$	9,253.04
MN Dept of Revenue	State Withholding	\$	1,149.29
State Treas. PERA	PERA	\$	3,915.88
Nationwide	Deferred Comp	\$	425.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	60.00
MN PEA Union	Union Dues	\$	-

Gross Salaries	Payroll - 1/20/17	\$	23,123.15
EFTPS	Federal Withholding	\$	4,843.60
MN Dept of Revenue	State Withholding	\$	1,018.45
State Treas. PERA	PERA	\$	4,210.01
Nationwide	Deferred Comp	\$	475.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	60.00
MN PEA Union	Union Dues	\$	68.00

Gross Salaries	Payroll - 2/3/17	\$	21,692.55
EFTPS	Federal Withholding	\$	4,511.99
MN Dept of Revenue	State Withholding	\$	925.02
State Treas. PERA	PERA	\$	3,920.95
Nationwide	Deferred Comp	\$	475.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	60.00
MN PEA Union	Union Dues	\$	-

Already Paid - 1/17/17

Auto Value	Vehicle Maint-Snow, Street, Mowing	\$	195.49
Advanced Disposal	Garbage	\$	258.00
AllSpec Services, LLC	December 2016 Permit Services	\$	4,428.80
Batteries Plus	Batteries	\$	13.77
Bond Trust Services	2015 A Bonds	\$	45,300.00
Brandon Voit Family	Christmas Light Winner	\$	100.00
Benton County Highway Dept	Fuel Usage	\$	476.58
Benton County News	Newspaper Postings	\$	783.80
Central McGowan	Police Equipment	\$	75.45
Chamberlain Oil	New Holland Repair - Snow	\$	121.65
Cloudnet	Server Fee	\$	10.00
Cborn's	Supplies	\$	157.97
Crysteel Truck Equipment	HD Boss Center Shoe, Spring, Eyebolt	\$	151.35
Debbra Devilviss Family	Christmas Light Winner	\$	89.28
Delta Dental	Employee Dental Insurance	\$	937.90
East Central Energy	Utilities	\$	992.56
Fleet One	Fuel Usage	\$	29.80
Foley Fuel & Lumber	Deck Brush - Shop	\$	11.79
G&K Services	Uniforms & Mats	\$	327.33
Goher State One Call	Email Tickets	\$	105.40
Granite Electronics	Fire Pager Service	\$	225.00
HACH	Water Chemicals	\$	403.00
Hawkins	Water Chemicals	\$	2,635.32
International Association of Police Chiefs	Membership Renewal	\$	150.00
JM Truck & Tractor Repair	Fire Batts	\$	240.00
Joe Lutz	Iron Material	\$	150.64
JR Masonry & Concrete	Concrete removal & Replace, Culvert, Curb	\$	5,850.00
Marco	Copier Contract	\$	305.91
MN Dept of Empl & Econ Development	Quarter 4 Unemployment	\$	9,212.00

MN Home Improvements	SCDP Grant Qualifier	\$	4,410.00
Murphy Chevrolet	Fire Repair & Snow Repair (\$30 credit)	\$	24.57
Northland Trust	2008 & 2011 Bonds	\$	393,055.00
PQL	Fire, Park & General Light Repair	\$	1,369.27
Penguin Management	Edispatches for Fire Dept	\$	474.00
Peplinski	Towels	\$	99.89
Quality Meats	Supplies	\$	27.89
Resource Training & Solutions (BCBS)	Health Insurance	\$	4,234.00
RevTrak	Credit Card Payments	\$	418.50
Rinke-Noonan	Attorney Fees	\$	1,249.50
Short Elliot Hendrickson	I&I Inspections	\$	2,284.68
Smith & Loveless	Sewer Repairs	\$	1,116.91
St. Cloud Technical College	Fire Training	\$	1,350.00
Staples	Office Supplies	\$	941.26
Stearns DHIA	Water Testing	\$	400.00
Stu's Gunsmithing	Police Equipment Repair	\$	154.99
TCIC	Clamp Repair	\$	543.00
Traut Wells	Filter	\$	195.80
USAbile Life	Employee Life Insurance	\$	254.50
Werner Well Drilling	Rental House Repair	\$	1,035.00
Wex Bank	Fuel Purchases	\$	1,378.76
Windahl Technology	Computer Repair	\$	57.00

To Be Paid - 2/7/17

American Legion Auxiliary	Firefighter's Banquet	\$	933.80
Auto Value	Snow, Street, Shop, Fire	\$	281.49
Batteries Plus	Shopp Supplies	\$	13.77
Benton County News	January 2017 Nespaper Postings	\$	522.10
Benton County Sheriff's Office	STS Services	\$	150.00
Cathy Theis	Transcription Services - PD	\$	40.00
Central Hydraulics	Street Sweeper Repair	\$	843.48
Central MN Mutual Aid Assoc	2017 Membership	\$	50.00
Chamberlain Oil Co	Boom Truck & Sweeper Repair	\$	799.25
Cloudnet	Cloudmail Server	\$	10.00
Crysteel Truck Equipment	Snow Plows	\$	151.35
East Central Energy	Utilities	\$	1,089.30
First National Bank of Omaha - CC	Postage, Expo, Fire Publications, Toner	\$	862.96
Fleet One LLC	Fuel Usage	\$	23.93
Foley Collision Center	1/2 Ton Tailgate Repair	\$	549.98
Foley Fuel & Lumber	Well # 3 Repair	\$	2.10
Foley Hardware	Well, Shop, Street, Fire, Rental Repairs	\$	107.87
Foley Medical Center	New Fire Fighters Physical	\$	1,498.00
Foley Physical Rehab	New Fire Fighters Pre-Work Screening	\$	345.00
G&K Services	Mats, Uniforms	\$	218.22
Gopher State One Call	Email Tickets	\$	9.45
Granite Electronics	Fire Pager Equipment	\$	381.12
Henry's Waterworks	Winter Grade Cold Patch	\$	781.20
Integra	Telephone Service	\$	861.52
K&K Tire & Auto	Bobcat Repair	\$	694.00
Kuechle Underground	4th Ave N Project	\$	32,752.21
MN Chiefs of Police Association	Membership Renewal	\$	230.00
MN State Fire Chiefs Association	Registration - Foreman, Shaw, Foss	\$	245.00
Macqueen Equipment	Street Vehicle Repair	\$	808.48
Midway Iron	Loader Repair	\$	112.00
MRWA	Conference Registration	\$	690.00
Mimbach Fleet Supply	Rewind Spring	\$	14.99

MN Dept of Natural Resources	Water Permit Invoice	\$	397.32
M-R Sign Inc	Street Signs	\$	249.38
Murphy Chevrolet	Fire-Loop, Street-Hose & Arm	\$	138.52
Napa Auto Parts	Street-Rod Clip	\$	2.06
Short Elliot Hendrickson	General/TA App & WW Pouchtec	\$	1,508.00
MN Secretary of State	Sara Brown - Notary Application	\$	120.00
State of MN Dept of Public Safety	Hazardous Materials Incident Response Fee	\$	100.00
Staples	Office Supplies	\$	21.33
Summit Companies	Annual Fire Extinguisher Maintenance	\$	311.25
Surplus Services	Office File Cabinet, Shop Tools	\$	50.00
Tri-County Action Program	Administrative Fees	\$	2,000.00
Tri-County Humane Society	Stray Pet Billing	\$	25.00
Verizon	Cell Phones	\$	295.09
Wex Bank	Fire & Public Works Fuel Purchases	\$	1,544.84
Windahl Technologies, LLC	PC Install	\$	623.50
Wimactel	Pool Payphone	\$	60.00
Xcel Energy	Utilities	\$	7,959.08
			<hr/>
			\$ 615,674.97

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2017 - 5

A RESOLUTION AMENDING ZONING ORDINANCE AND MAP FOR REZONING OF
TAX PID 13.0007.3900 & 13.0007.3901 FROM I- GENERAL INDUSTRIAL TO B-
CENTRAL BUSINESS

RECITALS

- A. Foley Fuel & Lumber Co. Inc. (the "Applicant") operates a lumber yard on a large site, which includes office, retail, and showroom components of the business which are located on the property legally described in **Exhibit A** (the "Property").
- B. The Applicant wishes rezone the Property so that the zoning matches the actual use and to allow for a potential an expansion of retail or showroom space in the future.
- C. The Foley Planning Commission has reviewed the request and determined that it is consistent with the City's comprehensive plan, does not create land use conflicts with neighboring properties, is a logical orderly growth of commercial activities, and will not strain public services.

FINDINGS OF FACT

Rezoning

- 1. The Applicants are owners of the Property located at 244 Main Street, Foley MN 56329.
- 2. The Property is zoned I-1 and is part of a larger site.
- 3. The Property contains the retail and showroom component of the lumber yard that is more consistent with a B-1 zoning classification.
- 4. The B-1 zoning classification is more compatible with neighboring properties than the current I-1 classification.
- 5. The rezoning is consistent with the City's comprehensive plan.
- 6. The rezoning will not create a strain on public services in the City.

NOW, THEREFORE, the Foley City Council hereby ordains as follows:

1. The above Findings of Fact are adopted by the Foley City Council.
2. The rezoning application is granted by the Foley City Council.
3. City staff is directed to revise the City's zoning map accordingly.

Gerard Bettendorf, Mayor

ATTEST:

Sarah A. Brunn, City Administrator

Exhibit A

Legal Description of Property

Lots two (2) and four (4) in Block 5 of Foley Improvement Plat, Benton County, Minnesota

PID's : 13.0007.3900 & 13.0007.3901



City of Foley

251 4th Avenue North • P.O. Box 709
Foley, Minnesota 56329
(320) 968-7260 • Fax (320) 968-6325

January 11, 2017

Dear Property Owner,

Foley Fuel & Lumber has requested to rezone 244 Main Street from "I-1" General Industrial District to "B-1" Central Business District. You are receiving the enclosed notice because according to City of Foley Zoning Ordinance Number 319, individual property owners within 350 feet of the parcel included in the request shall receive written notice of the hearing's time, place and purpose. If you have any questions concerning this notice, please contact Foley City Hall, 968-7260 or contactus@ci.foley.mn.us. Thank you for your time.

Sincerely,

Sarah A. Brunn
City Administrator

**NOTICE OF PUBLIC HEARING ON A REQUEST
TO REZONE A PARCEL OF PROPERTY IN THE CITY OF FOLEY**

Notice is hereby given, that on the 7th day of February, 2017, at 5:30 P.M., at the Foley City Hall, in the City of Foley, pursuant to the City of Foley Zoning Ordinance Section 23, the City Council and the Planning Commission will hold a joint public hearing relating to the request of Foley Fuel & Lumber to rezone the following described property from "I-1" General Industrial District to "B-1" Central Business District:

Lots two (2) and four (4) in Block 5 of Foley Improvement Plat in the City of Foley, according to the plat and survey thereof on file and of record in the office of the Register of Deeds in and for said County.

Anyone wishing to appear with reference to the above rezoning request will be heard at this meeting.

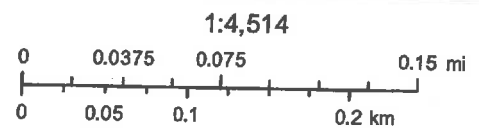
Sarah A. Brunn
City Administrator

SEH SmartConnect Map



January 11, 2017

-  Parcels
-  Municipal Boundary



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 GIS user community
 Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus
 DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Re-Zoning?

City of Foley
Site Plan Review Application

Street Location of Property: 240 Main St FOLEY
Legal Description of Property: SECT-35 TWP-G37 RANGE-029 FOLEY IMPROVEMENT PLAT LOT-004 BLK-01
Current Zoning of Property: GENERAL IND Proposed Zoning: CENTRAL BUSINESS
Type of Request: WANT TO ADD A DISPLAY ROAD ONTO EXISTING LOT
*** (Attach narrative describing details of project scope) ***
CURRENT SET BACKS DO NOT ALLOW EXPANSION.

Property Owner: RANDY & CHRIS KOTSMITH
Name
5717 HWY 25 NE
Address
FOLEY MN 56329

320-968-6291
Phone:
320-968-9936
Fax:
R.KOTSMITH@FOLEY
Email LUMBER.COM

Applicant: FOLEY FUEL & LUMBER CO INC
Name
240 MAIN ST BOX 157
Address
FOLEY MN 56329

320-968-6291
Phone:
320-968-9936
Fax:
FOLEY LUMBER, com
Email

Type of Request & Fee Amount:

<input checked="" type="checkbox"/> Rezoning/Amendment	\$150.00
<input type="checkbox"/> Conditional Use Permit	\$150.00
<input type="checkbox"/> Variance	\$150.00
<input type="checkbox"/> Planned Unit Development	\$150.00

<input type="checkbox"/> Preliminary Plat	\$500.00
<input type="checkbox"/> Final Plat	\$
<input type="checkbox"/> Annexation	\$150.00 +
<input type="checkbox"/> Site Plan Review/Other	\$
Total Fees Paid	\$150.00

Has a request been made previously on this property? ☐ Yes ☒ No Explain: _____

This application must be completed in full, be typewritten or clearly printed, and must be accompanied by all information, supporting documents and plans as required by applicable City Ordinance provisions. A determination of completeness of the application shall be made within ten business days of the application submittal. A written notice of application deficiencies shall be mailed to the applicant.

This is to certify that I am making application for the described action by the City and that I am responsible for all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or purchase agreement), or I am the authorized person to make this application and the fee owner has also signed this application.

- ☒ Supporting Documents Attached
- ☒ Appropriate Fees Paid
- ☒ Review by City Staff
- ☒ Completed Application Accepted

Application Filed: 12/12/16
Date Fees Paid: 12/12/16
Staff Initials: SB
Date Application Accepted: 12/27/16

Randy S. Kotsmith 9-7-16
Signature of Applicant Date

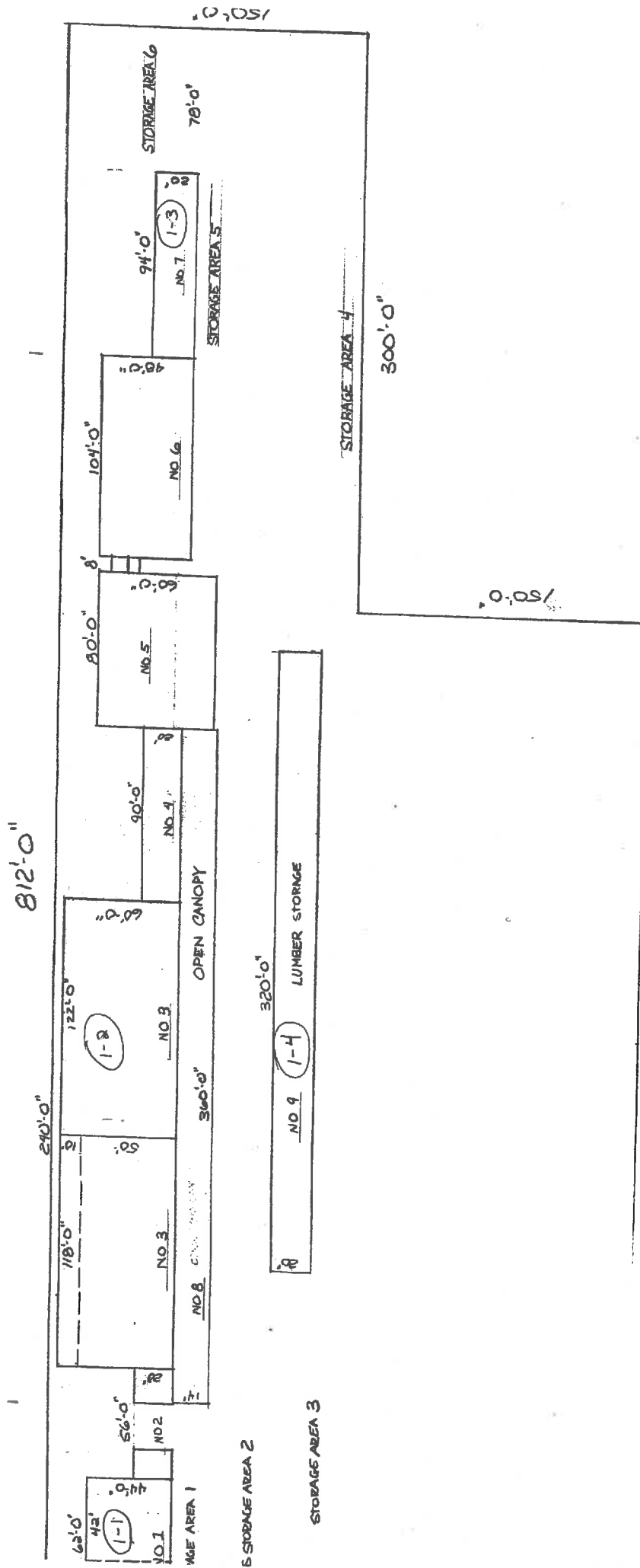
Signature of Fee Owner Date



To Whom It May Concern:

The main reason Foley Lumber & Co. is requesting a re-zone from "I-1" General Industrial District to "B-1" Central Business is because of set backs "B-1" allows. The future of Foley Fuel & Lumber Co. will depend on adding new structures, within our property lines. Currently the "I-1" set backs restrict the growth of our company.

Thank you for your consideration.



Janelle Stoltenow
P. O Box 728
409 Kathryn Lane
Foley, MN 56329

To: Foley City Council and Foley City Administration:

Please consider this letter as a request to be considered for the open seat on the Foley City Council. My background with the City is I was on Planning Commission for 12-years for the years of 2000-2012, and was Chair of Planning Commission for 4-years, for the years of 2009-2012. I am a life time resident of Foley, went to school here, live here and also work in Foley at the Benton County Sheriff's Office. I feel that I have a good insight into how the City of Foley works and hope to bring new and fresh ideas to the City to hopefully bring in new business and help to keep the business that are here to stay here. One of my main concerns is the Waste Water Issue that has to be addressed sooner than later. Thank you for this opportunity to serve the City of Foley in this position.

Thanks

A handwritten signature in dark ink, appearing to read 'Janelle', followed by a stylized flourish or second name.

Janelle Stoltenow

Gary James Swanson

111 7th Avenue – Foley, Minnesota 56329
320-290-4091

Retired – October 15, 2015

Owned & Operated Swanson Trucking, Foley, MN 1975 – 2015

50 Year Member of Earl James Howe Post #298

16 Year Member of the Sons of the American Legion Squadron #298

Actively Served on the Foley City Council- 1976 – 1984

Managed the American Legion Club Rooms - 1969 – 1975 and 1984 – 1988

Volunteer Firefighter – Foley, MN - 1969 – 1993

Enlisted in the United States Airforce and served his country - 1965 – 1969

Graduated from Foley High School - 1965

Amanda Wilken
250 3rd Avenue
Foley, MN 56329
320-291-8256

January 17th, 2017

To Whom it May Concern,

I am writing today to formally request consideration for the vacant city council seat. I participated in the election for the year 2017 and placed 3rd among six applicants. While running for office, I paid to enter the race, completed the necessary paperwork, as well as appeared on the city forum for questioning. I have done a large amount of legwork already to prove myself interested in the seat and the residents of the city have already favored my name in the election.

I have lived in Foley for roughly 3 years near the downtown area. Previously, I was a resident of Sartell, MN. I believe that I bring representation to the women, parents, and younger generation of Foley. Currently, I am a member of the planning commission and the safety committee. I am also looking to get involved with the safe routes to school group.

If elected, I will work hard to give voice to all of the residents of Foley by continuing my high attendance and participation in meetings. It would be a privilege to serve and my appointment would support the honor of the electoral system.

Sincerely,

Amanda Wilken

From: Gerry Goble [mailto:gerry@issolutions-llc.com]
Sent: Monday, January 16, 2017 10:45 AM
To: Othoudt, Amanda
Subject: RE: Eagle Scout Project Ideas

Hi Amanda,

Here are the recent Eagle Scout projects our Troop Has done.

1. Cemetery help level stones for older graves and painted a Garden shed and Sign on Cty road 6
2. St Patrick's Church Cemetery setup row marker system
3. Lucky's Place cleared trail system and setup a picnic area
4. Foley Senior housing Raised Gardens
5. Foley Heritage House Memory Garden
6. Gilman City Park renovate community gathering building
7. Gilman City Park renovate food stand
8. Frisbee Golf setup behind School

Basically the project has to show that the scout demonstrates leadership by running the project. He will work with the necessary people to obtain the required materials either by being provided the materials, by donated materials or by

fundraising if necessary. The fundraising is tricky however because it has to be fundraised for the recipient nonprofit organization, not for Boy Scouts or Eagle scout project. He will organize the project and coordinate the people needed and run the project, doing the required paperwork along the way.

Any project has to be approved by the Scoutmaster, the recipient, and the Eagle Scout Chairperson for our area.

Thanks,
Gerry
Scoutmaster
Boy Scout Troop 10

Eagle Scout Project Ideas

Page 1

Ask your unit leaders, local schools, religious intuitions, parks, forest preserves, county, or city for project ideas. Ask your unit, benefactor, and local council about your specific ideas before you begin.

- The project will be a "...service project benefiting any religious institution, school, or community..."
 - The project can be for a church, parsonage, school, publis nursing home, city library, public humain society, state nature center, city/state park, forrest preserve, or city, state, federal government, etc.
 - The project cannot be done for the BSA, a private nursing home, a private sports complex, a private dog shelter, a commercial business, etc.
- "Routine labor, a job or service normally rendered, should not be considered."
 - This may exclude cleaning, repainting, refinish, cleaning out, re-arranging, mowing, weeding, remove grafitti, reoccurring blood, book, clothing, or food drives, adopt a highway or hydrant, volunteering, etc.

See http://meritbadge.org/wiki/index.php/Eagle_project for the Eagle Project Checklist and much more.

100 Potential Eagle Scout Leader Service Project Concepts: (Ask your council about your specific idea.)

- | | | | | |
|--------------------|---|--|--|---|
| ___ New structure: | <input type="checkbox"/> Activity shelter | <input type="checkbox"/> Large Playhouse | <input type="checkbox"/> Outdoor Chapel | <input type="checkbox"/> Information Kiosk |
| | <input type="checkbox"/> New deck | <input type="checkbox"/> Retaining wall | <input type="checkbox"/> Boat Dock | <input type="checkbox"/> Playground Equip. |
| | <input type="checkbox"/> Park fireplace | <input type="checkbox"/> Memorial | <input type="checkbox"/> Trophy case | <input type="checkbox"/> Bus Shelters |
| | <input type="checkbox"/> Fence | <input type="checkbox"/> Recycling bins | <input type="checkbox"/> Pavilion | <input type="checkbox"/> Cabinets |
| | <input type="checkbox"/> Birdhouses | <input type="checkbox"/> Bat houses | <input type="checkbox"/> Owl houses | <input type="checkbox"/> Doghouses |
| | <input type="checkbox"/> Animal enclosure | <input type="checkbox"/> Fish habitat | <input type="checkbox"/> Drainage pipe/ditch | <input type="checkbox"/> Weather station |
| ___ New signs: | <input type="checkbox"/> Tree ID signs | <input type="checkbox"/> City sign | <input type="checkbox"/> Park sign | <input type="checkbox"/> Historic Information |
| | <input type="checkbox"/> Map signs | <input type="checkbox"/> Red Cross sign | <input type="checkbox"/> Church signs | <input type="checkbox"/> School sign |
| | <input type="checkbox"/> History signs | <input type="checkbox"/> Welcome sign | <input type="checkbox"/> Visitor Information | <input type="checkbox"/> Handicapped Info |
| ___ New sports: | <input type="checkbox"/> Volleyball court | <input type="checkbox"/> Basketball court | <input type="checkbox"/> Softball diamond | <input type="checkbox"/> Skate park |
| ___ New trails: | <input type="checkbox"/> Hiking trail | <input type="checkbox"/> Nature Trail | <input type="checkbox"/> Walking trail | <input type="checkbox"/> Jogging path |
| | <input type="checkbox"/> Fitness trail | <input type="checkbox"/> Trail signs | <input type="checkbox"/> Trail benches | <input type="checkbox"/> Trash receptacles |
| | <input type="checkbox"/> New Stairs | <input type="checkbox"/> Handrails | <input type="checkbox"/> Footbridge | <input type="checkbox"/> Mile markers |
| ___ New seating: | <input type="checkbox"/> Picnic tables | <input type="checkbox"/> Fire bowl at park | <input type="checkbox"/> Park benches | <input type="checkbox"/> Study carrels |
| | <input type="checkbox"/> Tables | <input type="checkbox"/> Stools | <input type="checkbox"/> Pre-school benches | <input type="checkbox"/> Sunday School |
| ___ New storage: | <input type="checkbox"/> Shelving | <input type="checkbox"/> Cabinets | <input type="checkbox"/> Storage shed | <input type="checkbox"/> Bike Racks |
| | <input type="checkbox"/> Clothes racks | <input type="checkbox"/> Storage bins | <input type="checkbox"/> Bookshelves | <input type="checkbox"/> Basement storeroom |
| ___ New garden: | <input type="checkbox"/> Prayer garden | <input type="checkbox"/> Butterfly garden | <input type="checkbox"/> Garden benches | <input type="checkbox"/> Garden Path |
| | <input type="checkbox"/> Flower beds | <input type="checkbox"/> Planters | <input type="checkbox"/> Gazebo | <input type="checkbox"/> Irrigation system |
| ___ Plant: | <input type="checkbox"/> Trees | <input type="checkbox"/> Shrubs | <input type="checkbox"/> Groundcover | <input type="checkbox"/> Habitat |
| ___ Accessibility: | <input type="checkbox"/> Ramps | <input type="checkbox"/> Railings | <input type="checkbox"/> Handicapped signs | <input type="checkbox"/> Sidewalks |
| | <input type="checkbox"/> Voting booths | <input type="checkbox"/> Paths | <input type="checkbox"/> Make bathrooms ADA accessible | |
| ___ Map: | <input type="checkbox"/> Public Cemetery | <input type="checkbox"/> Spanish mission | <input type="checkbox"/> Local trails | |
| ___ Paint murals: | <input type="checkbox"/> Church nursery | <input type="checkbox"/> Kindergarten | (cannot be routine painting or repainting) | |

Other potential concepts to consider:

- ___ Convert a church closet into a bathroom.
- ___ Convert part of an open storage area into a new disaster room with shelves for the Red Cross.
- ___ Built a reading loft for a kindergarten classroom freeing up valuable floor space.
- ___ Cleared woods and dug a 150-foot trench for an underground cable for a local church.
- ___ Converted a church house for use by homeless with new shelving, storage, and pantry areas.
- ___ Dug irrigation ditches and laid rock and logs to route stagnant water off of a park trail and into river.
- ___ Erected poles as road guards around driveway at church to protect playground and day-care.
- ___ Made railings and Braille signs for a boardwalk at a local nature center.
- ___ Made trays to fasten to wheelchairs for veterans with disabilities at a Veterans hospital.
- ___ Paint house numbers on the curb for each house in a development for the city.

Foley Kiwanis Club
411 Dewey Street
P.O. Box 128
Foley, Minnesota 56329-0128
(320) 968-7278

January 25, 2017

Sarah Brunn
Foley City Hall

Dear Sarah

As you may have already heard the Kiwanis have disbanded because of low membership. We have divided up our assets to our regular local charities. We also decreed our fundraisers to some of our regular recipients. The CARE program will be taking over our corndog stand.

We were the charter organization for the Foley Boy Scouts Troop 10 for the past 38 years. We always paid for the yearly Chartering which was \$600.00 to \$1200.00 depending on the leadership participation. In addition we would help sponsor their High Adventure outings. We therefor request that the Scout troop run the Clean Up day fund raiser. They have helped with this event for the last 15 years and understand what is involved with running it. They understand how the grant works and will continue to submit a like portion of the proceeds to the City for trail maintenance.

Please consider our final wish with the waited benevolence of 45 years of faithful service to our community.

Sincerely


Bernie Peterson
President

Monday, January 30, 2017

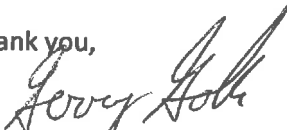
Hi Sarah ,

I was just following up on our conversation last week on possibly taking over the Foley Cleanup Day. We have helped the Kiwanis for the past several years with the cleanup day and would love the opportunity to work directly with the city to take over the Foley Cleanup Day. The Scouts enjoy helping and have fun too. It is a great opportunity to help out in the community and possibly help fund our program.

Scouting provides youth with an opportunity to try new things, provide service to others, build self-confidence, and reinforce ethical standards. These opportunities not only help them when they are young but also carry forward into their adult lives, improving their relationships, their work lives, their family lives, and the values by which they live. The BSA provides a program for young people that builds character, trains them in the responsibilities of participating citizenship, and develops personal fitness.

The Boy Scouts of America believes — and, through over a century of experience, knows — that helping youth is a key to building a more conscientious, responsible, and productive society. Thank you for helping make the scouting program work in our community

Thank you,



Gerry Goble
Scoutmaster Boy Scout Troop 10
Foley, MN

Current Policy
ARTICLE IX
EARLY VESTING

Section 1: In the event a member of ten (10) years or more, but no less than twenty (20) years of active service on the Foley Fire Department resigns or otherwise becomes a non-member, that person shall be entitled to the following benefits that represent the non-forfeitable portions of:

<u>Completed Years of Active Service</u>	<u>Non-Forfeitable Percentage Of Pension Amount</u>
10	30%
11	37%
12	44%
13	51%
14	58%
15	65%
16	72%
17	79%
18	86%
19	93%
20 and over	100%

Proposed Policy
ARTICLE VIII
EARLY VESTING

Section 1: In the event a member of ten (10) years or more, but no less than twenty (20) years of active service on the Foley Fire Department resigns or otherwise becomes a non-member, that person shall be entitled to the following benefits that represent the non-forfeitable portions of:

<u>Complete Years of Active Service</u>	<u>Non-Forfeitable Percentage Of Pension Amount</u>
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 and over	100%

Existing By-Law

Article X

Section 1: By-Laws of the Association may be amended at any regular, or special meeting thereof, by favorable vote of 2/3 of the members present and voting provided that a quorum is present and provided further that notice of any proposed amendment or amendments shall be given by reading the same at any regular or special meeting not more than 31 days next preceding that upon which such amendment or amendments are acted upon, and that a notice be mailed to each member at member's known address not less than 10 days prior to such meeting. If such amendment or amendments shall change the amount of benefits or pensions and the approval of the City Council must be obtained before such change shall take effect under state law, all such amendments shall be submitted to the City Council for approval.

Proposed By-Law

Article X

Section 1: By-Laws of the Association may be amended at any regular or special meeting thereof, by a favorable vote of 2/3 of the members present and voting, provided that a quorum is present, and provided further that notice of any proposed amendment or amendments shall be supplied to all active members by mail or electronic format at least 21 days prior to the vote. Any such amendment or amendments of the By-Laws shall be submitted to the Foley City Council, and the approval of the City Council must be obtained before such change(s) shall take effect.

Sarah Brunn

From: Katie McMillin <kmcmillin@ci.foley.mn.us>
Sent: Tuesday, January 17, 2017 9:10 AM
To: sbrunn@ci.foley.mn.us
Subject: FW: Leave of Absence

For Council Meeting consent agenda

From: Thomas Fread [<mailto:thomas.fread@gmail.com>]
Sent: Tuesday, January 17, 2017 9:07 AM
To: Katie McMillin
Subject: Leave of Absence

Dear Chief McMillin-

As you know, I have been hired as a Police Officer/Emergency Manager for the City of Paynesville and as you know I am currently in Paramedic School. I am writing to you today to seek a leave of absence for a period of 1 year. If granted a leave of absence, I will be near the completion of my first year of probation in Paynesville and near the end of Paramedic school.

As you know, I have been a part time police officer with the City of Foley for the last two and a half years. I have enjoyed working with the area business, schools, and citizens of Foley.

Thank you
Thomas Fread

Corri Gross

777 13th Avenue N
Foley, MN, 56329 United States
320-894-5332
corrigross5@gmail.com

Jan14, 2017

Dear Sarah,

I am writing to express my interest in being a part of the Public Safety Committee for the City of Foley. I am fully aware that our community is in need of improvements in many areas and my passion for creating a community that is not only safe, but connected is a huge area of interest for me.

I have been a part of the Quality of Life Task Force thru the Initiative Foundation since it began in 2012. One of our main goals from the start was to improve pedestrian safety. We have been slowly working towards bringing awareness to the problem areas, researching funding opportunities and building relationships community wide. I feel that linking all of these efforts, with those of the City's would help to build momentum and gain support so we are better able to make steps to improve the areas that need it most.

Back in 2014, I was very involved in the Community Vision planning for the Downtown Redevelopment and Pedestrian Connection plan. This was a unique opportunity and a great way to see where our city currently is and where we could be in the future. Making these improvements is often times overwhelming, time consuming and costly. I believe despite all of this, we need to be progressive and think towards the future.

I hope you please consider my letter of interest in joining the Public Safety Committee. I look forward to hearing from you.

Sincerely,



Corri Gross

Foley City Hall
ATTN: City Administrator
251 4th Ave North
Foley, MN 56329

1/13/16

To Whom It May Concern,

I am writing to express my interest in joining the Safety Committee for the City of Foley.

I have been a resident of Foley since 2002, following graduation from St Cloud State University. I purchased a home of my own in 2009. In the 15 years that I've resided in Foley, I've developed an appreciation of small town life. It is not unlike my birthplace of Silver Lake, MN.

I'll soon be wed to an amazing woman & father to a wonderful young man who is currently a freshman at Foley High School. I also became father to a beautiful baby girl, who just very recently brightened our lives. It is with my family in mind, that I feel compelled to take a more active role in my community. No one is more dedicated to the safety and well-being of their spouse & children than myself.

With all of this in mind, I hope you'll consider me as a welcome addition to the Safety Committee.

Sincerely,



John Poshek
135 Broadway Avenue South
Foley, MN 56329
poshej01@yahoo.com
Phone: (320) 282-1739

To: Foley City Council,

I am interested in an appointment to the Public Safety Commission.

I currently serve on the Planning Commission and believe there are many challenges large and small which should be carefully considered by the Safety Commission.

I am particularly interested in securing a pedestrian crossing on Highway 23. On a smaller scale - I believe the city should consider removing the old dangerous slide in Holdridge Park where I frequently accompany young children - Thank you for your consideration. Rosalie N Musachio

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 02-07-17 COUNCIL MEETING
DATE: FEBRUARY 3, 2017

Business Expo – Tomorrow – Saturday, February 4th @ FHS Gym – 9:00am-12:30pm

Consent Agenda

The police department policies and procedures are included in the consent agenda. This item was recommended for approval by the public safety committee following legal review.

The approval of the last part-time officer on the eligibility list is also being requested. This approval is contingent on successful completion of the background.

With the approval above the police officer part-time eligibility list is exhausted. Staff and public safety is recommending a new hiring process be started to bring forward a new eligibility list.

Foley Lumber – Re-zoning

Foley Lumber was at the planning commission meeting in January requesting a re-zone of their property from I-1 Light Industrial to B-1 Central Business. The planning commission is recommending approval of this request and has recommended no conditions. Staff also reviewed this request and is not requiring any conditions.

Staff published notice in the Benton County News and mailed notices to properties within 350 feet of the affected area. I received about 6 calls with questions but no concerns to relay to the council. After conducting the public hearing the council may approve/deny the request by executing the included resolution. Information on the request is also included in your packet.

Discussion on vacant city councilmember position

I have received inquiries from 4 individuals interested in the vacant city councilmember position, Rosalie Musachio, Janelle Stoltenow, Gary Swanson and Amanda Wilken. Those who have submitted letters of interest are included in your packet.

If the council chooses to make an appointment at the meeting, staff will be prepared to administer the oath of office and seat the new member immediately. The council could also choose to conduct interviews before making a decision or seat the new member at the next meeting.

Foley Boy Scouts

Representatives will be at the meeting from the Foley Boy Scouts to discuss potential eagle scout projects. The scouts are looking for project ideas and encourage the council to bring forth

suggestions. I have included some information in your packet listing eagle scout projects that have been done before. These resources were provided by the scout representatives.

Discussion on Spring Clean-Up Day

In your packet is a letter from the Foley Kiwanis regarding their disbanding and their request to hand off the spring clean-up day to the Foley Boy Scouts. The city has always applied for SCORE grant funds to assist with this project so the council should approve the change. The boy scouts have agreed to continue the trail maintenance support as the Kiwanis has in the past. A letter from Gerry Goble on behalf of the scouts is also included.

Fire Relief vesting policy change

The Fire Relief is proposing changes to their vesting policy and requesting council approval. The existing and new language is found in your packet. I have reviewed the policy and spoken with the treasurer of the fire relief. The current fund status can support this change.

Thomas Fread – Request for Leave of Absence

In your packet is a request from Thomas Fread for a 1 year leave of absence. Per the personnel policy, leave of absence requests are a decision of the city council.

Discussion on vacant public safety committee positions

Corri Gross, John Poshek and Rosalie Musachio have requested to be considered for the public safety committee. Currently, we have 1 city council member and 5 community members. The past few years, we have had 2 city councilmembers and 7 community members on this committee. Kris du'Monceaux has also expressed interest in serving as a council representative on this committee.

I was asked by a councilmember what other cities are doing regarding public safety/police committees. The police chief and I made calls to neighboring departments and also reached out via our city listserve. Milaca, Sauk Rapids, Rice, Becker, Royalton and Crosby were ones we spoke to specifically. The only committee that any of these departments had were those made up of one or 2 councilmembers along with the police chief. In these cities, no public members are involved in recommendations on police department operations. Some of these communities have park & rec or similar committees that may relate to other broad public safety activities.

Upcoming Reminders

We had a meeting with S.E.H. representatives this past week regarding water/wastewater infrastructure needs of the city and the ability to get on project priority lists. Staff feels it's in the best interest to schedule a stand-alone council workshop to update the council on these items. We are proposing Tuesday, February 28th @ 5:30pm. This is a date that officials from S.E.H. can also attend. I ask all councilmembers to check their calendars and confirm the availability with me next week.