

City of Foley Council Agenda Report for March 1, 2016

To: Mayor Dave Mosford, City Council Members & Interested Parties:

From: Robert Barbian, Administrator

Date: February 23, 2016

MEETING START 5:00 !

4. Mayor's Comments & Open Forum

5. Consent Agenda:

- a. Minutes
 - b. The 1993 Chev 3500 truck was put out of service and listed for sale. BID's were closed February 18th. The sale of the truck started in December and was listed in a number of listing services. The City received five bids with the high bid being \$11,500.00. It is recommended that the Bid of \$11,500.00 from Little Falls Waste be accepted and the truck sold.
 - c. The closing of 3rd Avenue by the MLVC Veterinary Clinic on April 9th from 7:30 till 1:00 is requested. This would be the 3rd year for the annual horse clinic to be here in Foley. It is a relatively no maintenance event, Public Works provides cones, Police keeps a watch full patrol and MLVC is planning to talk to the neighbors and cleanup any debris that may be created. It is recommended to approve the use of the street. Please see the attached letter from Mille Lacs Veterinary Clinic.
 - d. Authorize application to Department of Health Services (DHS) on Well Head Protection Plan implementation. In the plan there are a number of tasks outlined to be implemented. In review of the Plan items and tasks to be completed through 2016 staff has talked to Bayerl Water Resources, the City consultant on the Well Head Protection Plan, about implementing these aspects of the Plan. The Department Health Services offers funding to implement these Plan items. It is proposed that a grant application be submitted in order to fund the hiring of Bayerl Water Resources. The grant application will be less than 10K and does not have a match requirement. It is recommended that the City apply for the DHS funding.
 - e. Approve payment of the bills list. The month end is Monday the 29th. In order to provide the most complete list as possible bills will be sent and available Monday.
6. Water Treatment Pilot Testing & Water System Plan: The quality or variation of the quality of the water being pumped in Foley has been discussed for some time. Having the water tested has also been considered. Mark Pappenfus has talked to SEH about testing procedures and utilizing a specially designed rig used to conduct the tests. In addition to testing the quality of the water other future water system needs have been discussed in the past. The City Water system analysis was completed in 2004 and is due for an update. The Water System Plan combined with the Water Treatment Testing will provide the City with a better perspective about what future equipment needs to plan for and what costs to anticipate. This will aid the City in establishing a transparent capital equipment and financial plan for the Water Department.
- It is recommended that the proposal from SEH to complete a Water Treatment Testing and Water System Plan be approved.
7. **5:30 or after.** Public Hearing on the issuance of an On Sale Wine License for T J's Coffee Ship, 251 Dewey Street. T J's would like to hold women's night out events and be allowed to serve wine. The license being considered would allow this to occur as well as sell a glass of wine. The background check by the Police Dept. has been approved. It is recommended that at the public hearing comments be gathered to take into consideration in your determination of issuing the license.

8. Action on Wine License application

Other Activity Updates:

- The Personnel Committee is meeting this week to discuss the drafting of a Council Code of Conduct or Decorum. The league has a few guides that can be shared if others are interested. Upon moving a draft forward from the Personnel Committee the Council will be asked to consider.
- The Housing Board is meeting this week to go over the Rental Licensee program. In 2015 staff worked to obtain compliance. The history of the program is that the licensing program was started due to a high percentage of rental properties in Foley and the declining state of a number of properties. Since this time improvements to the condition of housing has occurred and problems occurring with tenants have improved. Here is a snapshot of Foley housing as of July 2015 data.

Total Housing Units	1,047 (100%)	Owner Occupied HU	707 (67.5%)
Renter Occupied HU	292 (27.9%)	Vacant Housing Units	48 (4.6%)
Median Home Value	\$127,841	Average Home Value	\$165,855
- The Insurance Trust of the League of Minnesota Cities recently paid a visit to Foley. This is the City's insurance carrier for workman's compensation insurance, liability insurance, property insurance and vehicles. For workman's compensation the League has a direct connection with the City, conducting occasional inspections. Besides an inspection this month one was conducted in 2013. The inspection is to review and comment on safety issues that the City is to address. As one might anticipate many of the items are common sense such as marking hazards equipment as such and areas to use caution. Whereas the Insurance Trust does not have mandatory authority to require corrections it could impact rates at some point in time and if OSHA ever chose to do an inspection penalties could occur. This is something that the City Council and Staff need to start addressing. The inspection in 2013 did not get followed up on and has outstanding issues that are to be addressed.
- Pool Operations: Staff is looking ahead to another good year at the Foley Swimming Pool. Plans are underway to consider staffing, lesson offerings and needed improvements at the facility to be ready for spring. More information will be coming soon.
- Silt Sock Inc. The various documents are being gathered and signed. The title insurance is being put in place in preparation of transferring the property. The company would like to proceed in the near future with construction plans and a building permit. Likely this will be in March.
- Geronimo Energy: This is an alternative energy development company that is looking to locate a garden at the corner of Hwy 23 and 4. The Company offers subscriptions to public entities that express an interest and are willing to commit to not establishing competing interests in exchange for a reduction in electric costs of 1cent per kilowatt hour. Alderman Weis and I met with the company representative in February. The subscriptions are offered until which time the allotment of subscriptions is spoken for, which is expected by summer. A draft contract is available. Council direction on this item is welcome.

Should you have questions, comments and or concerns please contact me. Cell: 715-497-5262

- If you want to see me it is best to call ahead but you are welcome to just stop to see if I am available.
 - My regular office hours are 7:45 to 5, I take about 30 minutes for lunch around 1.
 - Scheduling after 5 is fine as I generally work 2 evening a week.