



**City Council – Meeting Agenda
April 5, 2016 –5:30 P.M. – Foley City Hall**

1. Call the meeting to order
2. Pledge of Allegiance
3. Approve the agenda
4. Mayor's Comments & Open Forum
Jason Abbott, Officer of the Month
5. Consent Agenda:
 - a. Meeting Minutes March 1 & 18, 2016
 - b. Central MN Noon Optimist Club Gambling Permit premises located at the Other Bar & Grill for electronic, tip boards & paddlewheel gaming
 - c. Fire Dept. Purchase of 2010 Chev Tahoe & sale of 2000 GMC Yukon
 - d. Agreement between the City & County on 4th Avenue reconstruction
 - e. Appointment Planning Commission Member, Rosalie Musachio to 3 years, 16, 17 & 18
 - f. Payment of the list of bills
6. Public Hearing on Amendment to Conditional Use Permit Foley Schools
7. Action on Resolution 2016-7 Amendment to Conditional Use Permit Foley Schools
8. Public Hearing on amendment to Foley Zoning Ordinance 319, Section 15 B-1
9. Action on Ordinance # 423, Amendment to Foley Zoning Ordinance 319, Section 15 B-1
10. Brian VanderWeyst
11. Review of the Plans and Specs for 4th Avenue reconstruction
12. Resolution 2016-8 accepting the Plans & authorizing the project to be bid
13. Resolution 2016-9 Bond reimbursement for 4th Avenue Reconstruction
14. Inflow & Infiltration Progress Report
15. Hiring of Administrative Positions, descriptions and job posting
16. Department Reports: Police, Public Works, City Engineer, City Attorney, Administrator
17. Open Forum
18. Old Business

19. New Business

20. Mayor's Communication

21. Performance Reviews Police Chief & City Administrator (closed session)

CITY OF FOLEY MINNESOTA
REGULAR CITY COUNCIL MEETING – March 1, 2016

The March 1, 2016 City Council meeting was called to order at 5:00 P.M. at City Hall. Members Present: Mayor Dave Mosford, Council members Kris du'Monceaux, Brian Weis, Leslie LeCuyer and Gerard Bettendorf.

The pledge of allegiance was recited.

Mayor Mosford asked for a motion to approve the agenda. Motion was made by Bettendorf, seconded by Weis to approve the agenda. Motion Carried.

Mayor Mosford started the meeting by inviting comments. Chief McMillian stated that the Department is initiating an Officer of the Month program with an Officer coming to the first meeting of the month for the next seven months to introduce themselves to the Council and public. The department will work with the paper to get their picture in the paper so citizens can become more familiar with the City of Foley Police Department. Officer Josh Lindgren introduced himself indicating that he has been with the Foley Police Department for just over a year as a part time officer. He indicated that he is employed full time at St. Cloud State as a Public Safety Officer. He indicated that his family has been in law enforcement and he enjoys both of his positions. He is planning to obtain his masters in law enforcement. A few comments and questions took place.

Nancy Kampa and Bonnie Heck then gave an overview of Foley Fun Days scheduled for June 20, 21 & 22 with a theme of Fishing & Hunting. There were various questions and comments that covered programs, games and a parade as in years past to Aim for Fun occurring on City Streets of Foley which was supported by the Council.

Elisa Efterfield, representing Catholic Charities gave an overview of the Meals on Wheels in Foley operated out of Dewey Place every weekday. She covered that March is Community Champions Month and invited Council members to partake March 21 – 24th.

Motion by Bettendorf, seconded by duMonceaux to approve the consent agenda items: minutes of Feb. 16th, sale of '93 Chev 3500 Truck/Grass Rig, closing of 3rd Avenue by MLVC April 9th 7:30 am to 1:00, application to DHS on Well Head Protection Plan and payment of the bills list.

Mayor Mosford then moved on to the Water system plan and treatment testing discussion. Jon Halter, City Engineer and Pappenfus gave an overview stating that the water testing at the wells is to understand the components and determine best practices treatment for the system. This combined with a system analysis will enable a capital plan to be completed for the system. The funding for the work is to be from the water fund. Motion was made by LeCuyer, seconded by duMonceaux to approve the Water testing & system plan as proposed by SEH. Motion carried.

Department Reports:

Police Chief McMillin reported that there were 255 calls in February, a busy month. The Chief stated drug incidents and gun permits are up. Council member Weis inquired about a suspicious activity which the Chief indicated would be looked into.

Mark Pappenfus, Public Works Director reported that work is progressing on the inflow and infiltration with Council updates planned for April. Also indicated was the department attendance at the annual conference & school for water.

Jon Halter provided an update on 4th Avenue project. He indicated, he and Mark met with the owners of the Brick House to discuss the proposed sidewalk with the owners. The owners wishing to further consider going with the standard concrete or being assessed for the brick replacement. Also covered was other project detail: plan review by County, variance request to MNDOT, April 5th anticipated council plan approval with a BID award in May.

Atty. Ripple reported that the County is proposing changes to the agreement for the 4th Ave and Dewey reconstruction project; he anticipates it will be completed un-time.

Mayor Mosford then moved on to open the public hearing at 5:32 for a Wine License application for Foley Drug/TH's Coffee Shop. Jackie Talberg representing TJ's presented that they plan to hold regular event gatherings probably 4 to 6 times a year. The Mayor called for additional comments, hearing none closed the public hearing. Motion made by LeCuyer, seconded by duMonceaux to approve the issuance of the Wine Licensee. Motion carried.

Mayor Mosford then went to the Administrator report. Barbian covered that for the 2016 swim season Vanessa Jonckowski would be coming back to manage the pool and that life guards and instructors will be recruited again in the near future. Also covered was the Personal Committee meeting to work on Council decorum and procedures. Additionally reported were the members at the Housing Board meeting which reviewed the Rental Licensee requirement and compliance, giving added weight to the rental unit condition over Crime Free Certification.

Mayor Mosford asked for Open Forum Comments.

LeCuyer inquired about Geronimo Energy and expressed an interest in exploring how solar energy could benefit Foley and the businesses of Foley. Weis summarized the subscription offered to the City by the Company with a 1 cent per kilowatt savings. Also covered was the proposed garden at the intersection of Hwy 23 and 4.

No new or old business.

Motion made by LeCuyer, seconded by Weis to adjourn at 5:55 p.m. Motion carried.

Robert Barbian, Administrator

CITY OF FOLEY MINNESOTA
REGULAR CITY COUNCIL MEETING – March 18, 2016

The March 1, 2016 City Council meeting was called to order at 12:00 P.M. at City Hall.
Members Present: Mayor Dave Mosford, Council members Kris du'Monceaux, Brian Weis, Leslie LeCuyer and Gerard Bettendorf.

The pledge of allegiance was recited.

Mayor Mosford asked for a motion to approve the agenda. Motion was made by LeCuyer, seconded by duMonceaux to approve the agenda. Motion Carried.

Mayor Mosford then moved to the resignation of Jessica Hall and the retirement of Mary Kaproth. Motion was made by LeCuyer, seconded by duMonceaux to accept the resignation by Jessica Hall. Motion Carried

Mayor Mosford went on to the Retirement of Mary Kaproth. Motion was made by LeCuyer, seconded by duMonceaux to accept the retirement of Mary Kaproth expressing great appreciation for the many years of service. Motion Carried with Bettendorf voting no.

Mayor Mosford then went on to the hiring of limited term employees. Barbian summarized the memo on hiring office staff in a short time frame and approaching from a twostep process. The first being to recruit and place limited term full time employees, contract employees. The second step involving a more in depth review of the job description, recruitment and placement of an individual(s) with greater Council involvement.

Council discussion ensued with duMonceaux stating that she encouraged the Council to take the time to fill the positons correctly. LeCuyer spoke of the importance of evaluating the positons and structuring them to best fit the needs of the community as it is evolving and changing. Bettendorf commented that the positions descriptions look good as long as the Administrator does his job otherwise duties need to be added. Discussion ensued.

LeCuyer voiced support for designating a committee to make the selection of limited term employees and working through accurate position descriptions for the two positions. Weis expressed a desire to have all of the Council involved rather than a committee especially in the permanent hires. It was debated covering time, cost, discussions needed, and efficiencies of completing limited term and permanent hires.

Motion made by LeCuyer, seconded by duMonceaux to authorize a committee of two council members and the administrator to identify temporary and limited term staff for administrative duties as required. Motion Carried with Brian voting no.

LeCuyer indicated that she would like to serve on the committee and asked if Mosford consider volunteering. Dave offered to volunteer. Question was asked if anyone else felt a need to participate and alternatives if another council member was interested. A consensus to proceed with LeCuyer and Mosford representing the Council was present. Progress communications to the Council are to occur.

Motion was made by LeCuyer, seconded by duMonceaux to authorize the committee, LeCuyer, Mosford and Administrator to hire temporary staff for the front office. Motion Carried.

Discussion on hiring Leah Walberg and starting immediately was covered. Her familiarity with utility billing was recognized as a good strength to assist in the transition. Agreement was present with the committee to determine outcome.

Discussion then moved to reworking the job descriptions. Comments were made on obtaining input, having the committee draft and approved or finalized at the April meeting. Consensus was present. Mayor Mosford brought up the possibility of Mary Kaproth serving on the hiring committee. This was received with mixed views valuing her input as she is leaving but not participating in the hiring process.

To address the need of posting the positons availability as early as possible it was the consensus that the committee rework the job listing, send to the Council for review/comment and if upon not hearing comment for at least a day proceed to post the positons.

Motion made by LeCuyer, seconded by duMonceaux to adjourn at 1:10 p.m. Motion carried.

Robert Barbian, Administrator



Foley Fire Department

81 Norman Avenue South • P.O. Box 709 • Foley, MN 56329 • 320-968-7260

To: Mayor Mosford & Foley City Council Members:
From: Fire Chief Pappenfus
March 21, 2016

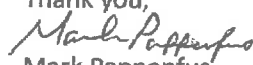
In 2006 the Foley Fire Department purchased a used 2000 GMC Yukon (Suburban) from Murphy Chevrolet with funds that were donated from the Foley Fire Department Relief Assn. The vehicle was purchased with the intent of using it to respond to Medical Assist Calls. Medical Calls account for approximately 60-65% of the 250 calls our Department responds to every year. We felt that this would be a much more economical and faster way to respond as this type of vehicle is much cheaper to operate than the larger Rescue Truck that we were using and easier to get around in as only minimal equipment is required on a Medical call. In the 10 years that we have had this Unit, we have been averaging approximately 1,400 miles per year on it. The purchase of this Unit was a very good decision and has been a great asset to our Department. It has come time to consider replacement of this vehicle and we were working with our budget to replace it in the next few years.

Asst. Chief Nadeau, through contacts of his, was made aware of a used Chevrolet Tahoe that will be going for sale this Spring. The 2010 Tahoe was used as an Asst./District Chief vehicle within the Eden Prairie Fire Department, although it is not advertised for Public sale yet. We approached them and they have offered to sell it to Foley Fire Department if we wish to purchase it. The vehicle is in very good, clean shape with just over 100,000 miles on it. It will come equipped with all LED Emergency Warning Lights in place.

This purchase was not part of our Budget for the next couple of years and we would still like to have discussions in the very near future about the replacement of our Heavy Rescue Truck. Our Members feel that this vehicle would be a very nice Unit and be a great upgrade for our Department and would like to propose the following:

- The City of Foley (Fire Department) will purchase the 2010 Chevrolet Tahoe from Eden Prairie Fire Department for a price of \$12,500. (Payment would need to be made in this month's Bills list)
- The City of Foley (Fire Department) will sell their existing 2000 GMC Yukon at a way that we can get the best money for the vehicle. (Hopefully around \$4,000)
- The Foley Firefighter's Relief Association will reimburse the City of Foley for the entire difference in the price between the 2 vehicles, leaving no cost to the City of Foley.
- The City of Foley (Fire Department) will be responsible for costs associated with transfer of title, door lettering and reflective striping including rear chevrons, and any cost of Radio installation (we will be using existing 800MHz radio).

With the above information, I would like to ask the City Council to approve this purchase at its April 5, 2016 Council Meeting. The Foley Firefighter's Relief Assn. is proud of this being the 5th Fire Department vehicle that they have donated to the City of Foley in the past 11 years.

Thank you,

Mark Pappenfus
Foley Fire Chief

**ADMINISTRATION AGREEMENT
BETWEEN THE COUNTY OF BENTON
AND
THE CITY OF FOLEY
TO**

Administer the contract for Benton County SAP 005-620-003, which includes the reconstruction of CSAH 20 (4th Avenue), from the bridge over Stoney Brook Creek to Main St, and the City of Foley project for utilities on CSAH 20 (4th Avenue) in 2016.

PARTIES

This agreement is entered into by the County of Benton (the "County") and the City of Foley (the "City").

RECITALS

The County proposes to reconstruct CSAH 20, known as 4th Avenue in the City of Foley ("County Project") and the City proposes to construct certain City owned utilities on CSAH 20 ("City Project").

It is determined that coordination of the County Project and City Project (collectively "Joint Project") have mutual benefits to each party; and therefore the two projects shall be let out for bids collectively.

The Joint Project shall be constructed in 2016.

No new right of way is required for the Joint Project.

CONTRACT

1. The Recitals are incorporated into this Agreement.
2. The City's engineer has prepared the construction plan for the Joint Project. The City will be solely responsible for its own errors or omissions and the results thereof to the extent authorized by law. All project documents shall be jointly owned by the County and the City.
3. The City shall advertise for bids, open bids, prepare an Abstract of Bids indicating the costs of the Joint Project, and award the contract upon recommendation of award from the County.
4. The City shall perform the construction inspection for the Joint Project.
5. The County and City in conjunction with SEH, the engineer shall perform all necessary coordination with MNDOT relative to the Joint Project.
6. The County shall reimburse the City for County Costs appearing on the monthly payments to the contractor.

7. The City shall retain 5% of the estimated costs from the estimated project total to be paid to the contractors until the Final Contract Voucher is prepared by the City.

8. The City shall prepare the Final Contract Voucher for payment upon final acceptance of the County Project by the County. Retainage shall be released upon final acceptance and receipt of all required documentation for the Joint Project.

9. The Parties shall each be entitled to copies of all documents related to the Project, including as-built or record drawings.

COSTS

10. The Parties agree that construction costs of the Joint Project shall be allocated as shown in **Exhibit A**. Changes to the scope of the Joint Project may alter this allocation. The current estimates for the Joint Project are provided in Exhibit A, but Exhibit A shall be revised once a contract is awarded to reflect actual bid prices. The Parties agree to reallocate costs in writing if the scope of the Joint Project changes significantly according to the County cost sharing policy attached as **Exhibit B**.

11. The City agrees to pay \$17,440 for design engineering and \$1,474 for soil boring; the County agrees to pay \$37,060 for design engineering and \$3,132 for soil boring.

12. The City and County agree to pay for the construction engineering, and construction geotech based upon each Parties' allocated percentage of the Joint Project's construction costs. The present percentages, based on the present estimates in Exhibit A are 32% to the City and 68% to the County; the percentages may change once final bid prices are known and Exhibit A is revised accordingly. Construction engineering shall be based upon actual construction costs.

13. The County and the City each have established methods to finance and fund its portion of the construction and engineering costs.

14. SEH will prepare intermediate pay estimates based on construction progress and allocate the costs between the City and County according to this Agreement and forward to City and County prior to submittal to the contractor. The County shall pay its portion to the City within 21 days and the City shall make all payments to the contractor directly for all pay estimates.

15. Each party shall be responsible for its staff and consultant costs unless specified in this Agreement.

MISCELLANEOUS

16. All design changes shall be mutually agreed to by the Parties. The County must approve the modification of any "Major Item" as defined by MnDOT's Standard Specifications for Construction.

17. All future maintenance of the County Project shall be the responsibility of the County and all future maintenance of the City Project shall be the responsibility of the City. The Parties may contract for maintenance by separate agreement.

18. Each party shall maintain commercial general liability insurance. Each party shall be liable for its own acts and agrees to indemnify, defend, and hold harmless the other, its officers, and employees against any liability arising out of any act or omission by the indemnifying party. Nothing in this Agreement shall constitute a waiver of the limits of liability or immunities of any party provided by Minnesota Statutes Chapter 466. The City agrees to provide an indemnity for the variance to the project in accordance with Minnesota Rules Chapter 8820.

19. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement or their successors in office.

20. This Agreement contains all negotiations and agreements between the parties. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

21. This Agreement is effective on the date of execution and signatures of each party and will remain in effect until the completion of the contract.

COUNTY OF BENTON

APPROVED AS TO FORM:

County Attorney

By: _____
Its Chair, Board of Commissioners

Date: _____, 2016

RECOMMENDED FOR APPROVAL:

County Engineer

By: _____
Its County Administrator

Date: _____, 2016

CITY OF FOLEY

By: _____
Its Mayor

Date: _____, 2016

By: _____
Its City Administrator

Date: _____, 2016

EXHIBIT A
Joint Project Cost Estimates

STATEMENT OF ESTIMATED QUANTITIES												
NOTES	ITEM NO.	MINDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES			UNIT PRICE	4TH AVE N PARTICIPATING		
						4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS		4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	TOTAL
	1	2021.501	MOBILIZATION	LUMP SUM	1	0.54	0.11	0.35	\$20,000.00	\$10,800.00	\$7,000.00	\$20,000.00
	2	2104.501	REMOVE CURB & GUTTER	LIN FT	1,560	1560			\$1.75	\$2,730.00	\$0.00	\$2,730.00
	3	2104.501	REMOVE WATER MAIN	LIN FT	912			912	\$2.00	\$0.00	\$1,824.00	\$1,824.00
	4	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	151		151		\$5.00	\$0.00	\$0.00	\$755.00
	5	2104.503	REMOVE CONCRETE WALK	SQ YD	1,363	1363			\$5.00	\$4,089.00	\$0.00	\$4,089.00
	6	2104.503	REMOVE CONCRETE PAVEMENT	SQ YD	3	3			\$5.00	\$15.00	\$0.00	\$15.00
	7	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	44	44			\$3.00	\$132.00	\$0.00	\$132.00
	8	2104.509	REMOVE MANHOLE	EACH	3			3	\$400.00	\$0.00	\$1,200.00	\$1,200.00
	9	2104.509	REMOVE SIGN	EACH	5	5			\$30.00	\$150.00	\$0.00	\$150.00
	10	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	6		6		\$400.00	\$0.00	\$0.00	\$2,400.00
	11	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	86	86			\$3.50	\$301.00	\$0.00	\$301.00
	12	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	721	721			\$3.50	\$2,523.50	\$0.00	\$2,523.50
	13	2104.523	SALVAGE SIGN	EACH	1	1			\$100.00	\$100.00	\$0.00	\$100.00
1	14	2104.523	SALVAGE HYDRANT	EACH	2			2	\$600.00	\$0.00	\$0.00	\$1,200.00
1	15	2104.523	SALVAGE VALVE	EACH	8			8	\$150.00	\$0.00	\$0.00	\$1,200.00
	16	2105.501	COMMON EXCAVATION (P)	CU YD	2,928	2525		401	\$8.50	\$21,462.50	\$3,408.50	\$24,871.00
	17	2105.503	ROCK EXCAVATION	CU YD	15			15	\$150.00	\$0.00	\$0.00	\$2,250.00
	18	2105.507	SUBGRADE EXCAVATION	CU YD	372	372			\$10.00	\$3,720.00	\$0.00	\$3,720.00
	19	2105.522	SELECT GRANULAR BORROW (L.V)	CU YD	521	521			\$12.00	\$6,252.00	\$0.00	\$6,252.00
	20	2105.504	GEOTEXTILE FABRIC TYPE V	SQ YD	7,446	7446			\$1.25	\$9,307.50	\$0.00	\$9,307.50
	21	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	10			\$150.00	\$1,500.00	\$0.00	\$1,500.00
	22	2211.503	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3,113	2937		176	\$24.00	\$70,488.00	\$4,224.00	\$74,712.00
	23	2232.501	MILL BITUMINOUS SURFACE	SQ YD	6,882	6094		788	\$2.00	\$12,168.00	\$0.00	\$13,764.00
	24	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	344	308		36	\$2.50	\$770.00	\$0.00	\$860.00
	25	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3.C)	TON	641	581		60	\$72.00	\$41,832.00	\$0.00	\$46,152.00
	26	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	TON	855	775		80	\$66.00	\$52,700.00	\$0.00	\$58,140.00
	27	2451.511	COARSE FILTER AGGREGATE (CV)	CU YD	250			250	\$20.00	\$0.00	\$0.00	\$5,000.00
	28	2501.515	33" RC PIPE APRON	EACH	1		1		\$800.00	\$0.00	\$0.00	\$800.00
2	29	2502.521	4" PE PIPE DRAIN	LIN FT	1,110		1110		\$4.00	\$0.00	\$4,440.00	\$4,440.00
					1							

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	NOTES	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES			UNIT PRICE	4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	TOTAL
					4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS					
30		12" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	201			201	\$28.00	\$0.00	\$5,628.00	\$0.00	\$5,628.00
31		15" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	120			120	\$30.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00
32		18" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	142			142	\$34.00	\$0.00	\$4,828.00	\$0.00	\$4,828.00
33		21" RC PIPE SEWER DESIGN 3006 CL III	LIN FT	646			646	\$36.00	\$0.00	\$23,256.00	\$0.00	\$23,256.00
34		33" RC PIPE SEWER DESIGN 3006 CL III	LIN FT	230			230	\$45.00	\$0.00	\$10,350.00	\$0.00	\$10,350.00
35		CLEAN STORM SEWER	LIN FT	336			336	\$1.50	\$0.00	\$504.00	\$0.00	\$504.00
36		CONNECT TO EXISTING STORM SEWER	EACH	1			1	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00
37		CONNECT TO EXISTING SANITARY SEWER	EACH	3			3	\$800.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00
38		CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	25			25	\$200.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
39		8" X 8" PVC WYE	EACH	25			25	\$500.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00
40		6" PVC PIPE SEWER SDR 26	LIN FT	1,008			1,008	\$24.00	\$0.00	\$24,192.00	\$0.00	\$24,192.00
41		8" PVC PIPE SEWER SDR 35	LIN FT	722			722	\$34.00	\$0.00	\$24,548.00	\$0.00	\$24,548.00
42		10" PVC PIPE SEWER SDR 35	LIN FT	14			14	\$38.00	\$0.00	\$532.00	\$0.00	\$532.00
43		15" PVC PIPE SEWER SDR 35	LIN FT	77			77	\$50.00	\$0.00	\$3,850.00	\$0.00	\$3,850.00
44		CLEAN AND VIDEO TAPE PIPE SEWER	LIN FT	813			813	\$1.50	\$0.00	\$1,219.50	\$0.00	\$1,219.50
45		CONNECT TO EXISTING WATER MAIN	EACH	4			4	\$1,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
46		HYDRANT	EACH	2			2	\$3,500.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00
47		10" GATE VALVE AND BOX	EACH	5			5	\$1,800.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00
48		6" GATE VALVE AND BOX	EACH	27			27	\$1,200.00	\$0.00	\$32,400.00	\$0.00	\$32,400.00
49		CONNECT TO EXISTING WATER SERVICE	EACH	25			25	\$400.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
50		10" WATER MAIN DUCTILE IRON CL 52	LIN FT	885			885	\$35.00	\$0.00	\$30,975.00	\$0.00	\$30,975.00
51		6" WATER MAIN DUCTILE IRON CL 52	LIN FT	791			791	\$32.00	\$0.00	\$25,312.00	\$0.00	\$25,312.00
52		3" INSULATION	SQ YD	25			25	\$20.00	\$0.00	\$500.00	\$0.00	\$500.00
53		DUCTILE IRON FITTINGS	POUND	1,836			1,836	\$6.25	\$0.00	\$11,475.00	\$0.00	\$11,475.00
54		CONST DRAINAGE STRUCTURE DESIGN H	EACH	6			6	\$1,600.00	\$0.00	\$9,600.00	\$0.00	\$9,600.00
55		CONST DRAINAGE STRUCTURE DESIGN 4B-4020	EACH	5			5	\$2,100.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00
56		CONST DRAINAGE STRUCTURE DESIGN 60-4020	EACH	3			3	\$3,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00
57		CONST DRAINAGE STRUCTURE DESIGN 72-4020	EACH	2			2	\$4,000.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
58		SANITARY SEWER MANHOLE	EACH	3			3	\$2,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	MINDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES			UNIT PRICE	4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	TOTAL
					4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS					
59	2506.603	EXCESS MANHOLE DEPTH (10+)	LIN FT	9				\$150.00	\$0.00	\$0.00	\$1,354.50	\$1,354.50
60	2511.501	RANDOM RIPRAP CL-III	CU YD	15				\$60.00	\$0.00	\$0.00	\$0.00	\$900.00
3	2521.501	4" CONCRETE WALK	SQ FT	11,745	11,745			\$5.00	\$57,400.00	\$0.00	\$1,325.00	\$58,725.00
3	2521.501	6" CONCRETE WALK	SQ FT	1,615	1,615			\$5.00	\$6,750.00	\$0.00	\$1,325.00	\$8,075.00
63	2531.501	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	1,759	1,759			\$11.50	\$18,745.00	\$0.00	\$1,483.50	\$20,228.50
64	2531.501	CONCRETE CURB & GUTTER, DESIGN B418	LIN FT	45	45			\$11.00	\$495.00	\$0.00	\$0.00	\$495.00
65	2531.502	CONCRETE CURB DESIGN V4	LIN FT	114	114			\$10.00	\$1,140.00	\$0.00	\$0.00	\$1,140.00
4	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	3	3			\$50.00	\$150.00	\$0.00	\$0.00	\$150.00
67	2531.618	TRUNCATED DOMES	SQ FT	8	8			\$40.00	\$320.00	\$0.00	\$0.00	\$320.00
68	2531.618	TRUNCATED DOMES (RADIAL)	SQ FT	275	275			\$45.00	\$12,375.00	\$0.00	\$0.00	\$12,375.00
69	2540.603	BOARDWALK	LIN FT	2,750			2750	\$8.00	\$0.00	\$0.00	\$22,000.00	\$22,000.00
70	2545.511	LIGHTING UNIT TYPE SPECIAL	EACH	12	12			\$6,700.00	\$80,400.00	\$0.00	\$0.00	\$80,400.00
71	2545.515	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	12	12			\$750.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00
72	2545.523	2" NON-METALLIC CONDUIT	LIN FT	2,100	2,100			\$8.00	\$12,600.00	\$0.00	\$0.00	\$12,600.00
73	2545.531	UNDERGROUND WIRE 1 COND NO 4	LIN FT	6,650	6,650			\$1.70	\$11,305.00	\$0.00	\$0.00	\$11,305.00
74	2545.531	UNDERGROUND WIRE 1 COND NO 6	LIN FT	6,650	6,650			\$1.50	\$9,975.00	\$0.00	\$0.00	\$9,975.00
75	2545.531	UNDERGROUND WIRE 1 COND NO 12	LIN FT	2,100	2,100			\$1.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00
76	2545.541	SERVICE CABINET	EACH	1	1			\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$5,900.00
77	2545.544	SERVICE EQUIPMENT	EACH	1	1			\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$1,600.00
78	2545.545	EQUIPMENT PAD	EACH	1	1			\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$1,300.00
79	2545.553	HANDHOLE	EACH	6	6			\$900.00	\$5,400.00	\$0.00	\$0.00	\$5,400.00
80	2563.601	TRAFFIC CONTROL	LUMP SUM	1		0.54	0.54	\$10,000.00	\$5,400.00	\$1,100.00	\$3,500.00	\$10,000.00
5	2564.531	SIGN PANELS TYPE C	SQ FT	45	45			\$45.00	\$2,025.00	\$0.00	\$0.00	\$2,025.00
6	2564.531	SIGN PANELS TYPE SPECIAL	EACH	20	20			\$250.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
83	2564.602	INST ALL SIGN	EACH	1	1			\$100.00	\$100.00	\$0.00	\$0.00	\$100.00
84	2573.502	SILT FENCE, TYPE HI	LIN FT	20			20	\$5.00	\$0.00	\$0.00	\$100.00	\$100.00
85	2573.530	STORM DRAIN INLET PROTECTION	EACH	17			17	\$150.00	\$0.00	\$2,550.00	\$0.00	\$2,550.00
86	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	20	20			\$5.00	\$100.00	\$0.00	\$0.00	\$100.00
87	2573.535	STABILIZED CONSTRUCTION EXIT	EACH	3	3			\$600.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00

STATEMENT OF ESTIMATED QUANTITIES

NOTES	ITEM NO.	MINDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES				UNIT PRICE	4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	TOTAL
						4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS						
	88	2582.502	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN FT	643	643				\$0.40	\$257.20	\$0.00	\$0.00	\$257.20
	89	2582.502	4" SOLID LINE WHITE - PAINT	LIN FT	2,350	2,000		350		\$0.30	\$600.00	\$0.00	\$105.00	\$705.00
	90	2582.502	24" SOLID LINE WHITE - PAINT	LIN FT	90	90				\$3.00	\$270.00	\$0.00	\$0.00	\$270.00
	91	2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN FT	643	643				\$0.60	\$385.80	\$0.00	\$0.00	\$385.80
	92	2582.502	4" SOLID LINE WHITE - EPOXY	LIN FT	2,350	2,000		350		\$0.50	\$1,000.00	\$0.00	\$175.00	\$1,175.00
	93	2582.502	24" SOLID LINE WHITE - EPOXY	LIN FT	90	90				\$5.00	\$450.00	\$0.00	\$0.00	\$450.00
	94	2582.503	CROSSWALK MARKING - PAINT	SQ FT	1,620	1,620				\$2.50	\$4,050.00	\$0.00	\$0.00	\$4,050.00
	95	2582.503	CROSSWALK MARKING - EPOXY	SQ FT	1,620	1,620				\$5.00	\$8,100.00	\$0.00	\$0.00	\$8,100.00
			DECORATIVE LIGHTING	LUMP SUM		(1)		1		\$25,500.00	(\$25,500.00)	\$0.00	\$25,500.00	\$0.00
											\$482,053.50			\$891,265.50

10% Contingency	\$48,128	\$9,804	\$31,194	\$89,127
Design Engineering	\$29,430	\$5,995	\$19,075	\$54,500
Dewey 4-Way Stop Analysis	\$0	\$0	\$2,000	\$2,000
Construction Engineering (Estimate)	\$60,966	\$12,419	\$39,515	\$112,900
Soil Borings	\$2,487	\$507	\$1,612	\$4,605
Construction Geotech (estimate)	\$10,800	\$2,200	\$7,000	\$20,000
Total with Soft Costs	\$633,865	\$131,336	\$408,200	\$1,174,400

Total Estimated Benton County	64%	\$748,813
Total Estimated City of Foley	35%	\$427,587
Total Estimated City of Foley		\$1,174,400

EXHIBIT B

BENTON COUNTY DIVISION OF COST POLICY (REV. 11/5/2002)

This division of cost policy is based on the basic premise that the County pay costs peculiar to County needs and municipalities pay costs peculiar to municipal or local needs. This policy is applicable to County Roads and County State Aid Highways except as noted.

RECOMMENDED ITEM PARTICIPATION OF BENTON COUNTY

	Benton County Percentage
<u>RIGHT OF WAY</u>	
Rural	100% *
Municipalities	100% *
State Aid Eligible Municipalities	**
<u>GRADING</u>	
Rural & Municipalities	100% *
<u>SURFACING</u>	
Rural & Municipalities	100% *
<u>CONCRETE CURB & GUTTER</u>	
Township & Municipalities	100% *
<u>CONCRETE DRIVEWAY ENTRANCES</u>	
Townships & Municipalities	100% *

* 100% for minimum design standards and projected vehicle traffic.

** County State Aid or County funded construction projects within the limits of a City (that meets the criteria for a Municipal State Aid City) will require the city to purchase all right of way, temporary easements and permanent easements required to construct the project.

STORM SEWER

Cost participation is based on the State-Aid formula for both CSAH and CR roadways as defined in the State-Aid Manual.

Storm sewer collection mains, outlet mains and their manholes are eligible in the ratio that the drained area of the State Aid Street Right of Way bears to the total area drained, except that the area of the State Aid Street should be multiplied by a factor between 1.0 and 2.0, depending on runoff characteristics.

Catch basins and leads, within the county road and at the curb returns of side street entrances that drain onto the county road, are eligible for 100% State-Aid funds, except where a catch basin is serving as a manhole on the storm sewer main. Catch basin castings on these structures shall be part of the catch basins and lead costs.

Limits of **County** participation will be up to 75% maximum of the cost of the system adequate to serve the State Aid Street and the immediate adjacent tributary area.

Local areas outside of the immediate adjacent tributary area of the State Aid Road or County Road can be drained into the proposed State Aid System or **County Road System** by oversizing the basic system at 100% city cost.

No credit is allowed to a municipality for an inplace storm sewer system.

<u>Benton County</u>		
	<u>Percentage</u>	
<u>SIDEWALK</u>		
Rural & Municipalities	0%	New
	100%	Replacement (Except where County Engineer deems existing to be not serviceable)
<u>MUNICIPAL UTILITY RELOCATION OF RECONSTRUCTION-ROADWAYS</u>		
Township & Municipalities	0%	Township and/or Municipality is responsible for any relocation or reconstruction if utility is located on existing right of way.
<u>MUNICIPAL UTILITY RELOCATION OR RECONSTRUCTION-BRIDGE</u>		
Rural & Municipalities	0%	
<u>PRIVATE/PUBLIC (non-municipal) UTILITY RELOCATION OR RECONSTRUCTION</u>		
	0%	If the initial installation was within County right of way

TRAFFIC SIGNAL/SEMEPHOR INSTALLATION

Rural	100%
Municipalities *	

Cost participation will be based on the number of county owned "legs" of the intersection . In a standard 4-way intersection with one leg county road: participation is 25%. If two legs of intersection are county roads: participation is 50%, etc.

* Municipalities shall furnish required electric power. Maintenance for signal systems on county roads (except by negotiated agreement) shall be furnished by Benton County. Maintenance costs will be divided proportionally between the municipality and county based on the number of county road "legs " leading to the intersection.

BRIDGES

Townships & Municipalities	Determined from State Aid Rules and Statute
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LIGHTING

Rural & Municipalities	0%
	100%

New installation
For revision or adjustment to existing installation (except for new lighting standards or where County Engineer deems the existing installation to be not serviceable)

ENGINEERING-DESIGN OR CONSTRUCTION

Townships & Municipalities

Engineering by Benton County
The Twp. & Munic. will reimburse The County for engineering costs equal to an agreed percentage of the Twp. & Munic.'s share of the construction projects costs. However, the Townships will not be charged for the first \$500 of engineering (non-consultant) services provided each year.

Engineering by Municipality
The County will reimburse the Municipality for engineering costs equal to an agreed percentage of the County's share of the construction project costs.

PUMPING STATIONS

Townships & Municipalities	100%
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The cost of electricity & maintenance will be a Township & Municipality responsibility.

PROJECT AUTHORIZATIONS

A County State Aid or County funded road construction or drainage project proposed to be constructed within the limits of a city eligible for Municipal State Aid funds will require a City Council Resolution of support prior to the project being included in the 5 year road program.

COUNTY BOARD ACKNOWLEDGEMENT

Motion by Commissioner Duane Walter to adopt the
above **Benton County Division of Cost Policy** to be effective the date of adoption.

Second by Commissioner Duane Grandy

Motion Carried.

County of Benton

State of Minnesota

I, Joan Neyssen, County Auditor/Treasurer within and for said County do hereby certify that the
forgoing motion is a true and correct copy of the action taken by the County Board of
Commissioners on November 5th, 2002, and filed in my office.

Dated at Foley, Minnesota

This 5th day of November, 2002.

Joan Neyssen
(Benton County Auditor/Treasurer)

EXHIBIT B

11/17/20

Dewey Street Estimate Summary						
Segment of Dewey	County Cost	Assessments	City Cost	Total Project Cost	Quality of Estimate	Notes
4th Ave to Stony Brooke	\$483,045	\$59,492	\$152,388	\$694,925	Feasibility Study	No streetscapin
3rd Ave to 4th Ave	\$290,509	\$38,885	\$100,655	\$430,049	Feasibility Study	No streetscapin
2nd Ave to 3rd Ave	\$287,000	\$17,000	\$48,000	\$352,000	CIP (lowest quality est)	No streetscapin
Norman to 2nd Ave	\$405,000	\$51,000	\$133,000	\$589,000	CIP (lowest quality est)	No streetscapin
Total	\$1,465,554	\$166,377	\$434,043	\$2,065,974		
	71%		29%			
	County		City			

NOTICE OF PUBLIC HEARING
TO AMEND THE CONDITIONAL USE PERMIT

Notice is hereby given that on the 5th day of April, 2016, at 5:30 P.M. in the Foley City Hall, in the City of Foley, MN pursuant to the City of Foley Zoning Ordinance #319, the City Council will hold a public hearing relating to the request of the Foley Public School ISD #51, to obtain an amendment to their Conditional Use Permit to allow athletic field improvements to the baseball fields, softball fields and tennis courts by constructing backstops, grandstands, concession stand, restroom facilities, maintenance and storage buildings and to construct sidewalks from the parking lot and electric lines, sanitary sewer and water main infrastructures to the baseball and softball buildings.

The property is described as: Lot One (1) Block One (1) Falcon Ridge on file and of record in the Office of the Benton County Recorder, Benton County Minnesota.

Anyone wishing to appear with reference to the above conditional use permit amendment request will be heard at this meeting.

Robert Barbian
City Administrator/Clerk

MEMO

To: Planning Commission, Mayor, City Council Members & Interested Parties

From: Robert Barbian, Administrator summarizing the views of staff & Planning Commission.

Date: March 26, 2016

RE: Conditional Use Permit Amendment & Site Plan: Foley Schools District # 51

Background:

The School District received a Conditional Use Permit in April 3, 2012. Currently the School District would like to make modifications to the site plan by adding improvements related to the Athletic Fields. As part of the review of the proposed plans it has been determined that an amendment to the Conditional Use Permit is appropriate. Thereafter the building permit can be applied for and issued.

The School Conditional Use Amendment is to include a site plan documenting the changes. The site plan provided shows the 4 primary improvements to be added. They are: 1. Field #1 Backstop, grandstand, concessions and restroom. 2. Field #2 Backstop, grandstand and restroom. 3. Tennis Court storage and pavilion. 4. Miscellaneous sidewalks and utility extensions.

The Planning Commission conducted a review and is making a recommendation to the City Council to hold the public hearing and barring any significant opposition pass the amendment. You will note below that the Analysis and conditions are reflected in the resolution drafted for the City Council consideration.

Analysis:

The Planning Commission has concluded that the staff recommendation to have the applicant complete the following conditions is appropriate.

- a. That bleed back valves be utilized for the water laterals.
- b. The meters are accessible within a secured area and located next to a door within the concession stands.
- c. That the bleachers on field #1 are shown on the drawing.
- d. Design drawing sewer, water & sidewalk are submitted & approved by the City Engineer.
- e. The sewer access charge of 1,200.00 and water access charge of 1,500.00 is paid at time of building permit. (Since the Planning Commission the District has met with Mark Pappenfus and me to request the School District's investment in bringing a large water main to the campus in 2000 negate collection of the WAC and SAC.) Mark and I are researching and hope to have direction for the Council at the meeting.

As shown on the site plan the improvement project does not significant impact the site or surrounding properties.

City's zoning code sets forth the following criteria for consideration of a Conditional Use Permit:

1. Not a Burden on Public Facilities. The school use will not create an excessive burden

on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.

2. Compatible with Existing and Planned Adjacent Uses. The school Athletic Field additions are designed and constructed to be harmonious and appropriate in appearance with the character of the general vicinity and will not impede the normal and orderly development of surrounding property for existing and planned uses in the area.

3. No Adverse Effect on Adjacent Properties. The school use will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.

4. Related to the Needs of the City. The school athletic field use is reasonably related to the overall needs of the City and to existing land uses.

5. Consistent with the Comprehensive Plan. The school use is in compliance with the Land Use Plan and other portions of the Comprehensive Plan adopted by the City.

6. Not a Traffic Hazard. The school use will not cause a traffic hazard or congestion.

7. Adequate Parking and Loading. Maximum measures have been or will be taken to provide adequate access and appropriate off-street parking and loading space to serve the proposed use.

8. Not Detrimental to Health, Safety and Welfare. The school use will not be detrimental to the public health, safety, comfort and general welfare of the City.

9. Floodplain. Not in Floodplain

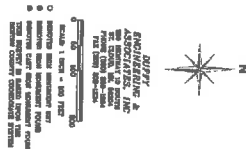
Recommendation:

To consider the application and either table, approve, approve with conditions or deny.

The conditions covered for the Amendment to the Conditional Use Permit for the School are:

- a. That bleed back valves be utilized for the water laterals.
- b. The meters are accessible within a secured area and located next to a door within the concession stands.
- c. That the bleachers on field #1 are shown on the drawing.
- d. Design drawing sewer, water & sidewalk are submitted & approved by the City Engineer.
- e. The sewer access charge of 1,200.00 and water access charge of 1,500.00 is paid at building permit. (Since the Planning Commission the District has met with Mark Pappenfus and me to request the School District's investment in bringing a large water main to the campus in 2000 negate collection of the WAC and SAC.) Mark and I are researching and hope to have direction for the Council at the meeting.

LOT 1, BLOCK 1, FALCON RIDGE
SECTION 26, TOWNSHIP 37 NORTH, RANGE 29 WEST
BENTON COUNTY, MINNESOTA



CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2016 – 7

ADOPTING FINDINGS OF FACT & APPROVING APPLICANT'S REQUEST FOR AN
AMENDMENT TO CONDITIONAL USE PERMIT IN R-1 ZONING

WHEREAS, the City Council for the City of Foley held a public hearing on the Applicant's request for an Amendment to the Conditional Use Permit (which is attached hereto as **Exhibit A** and incorporated by reference) April 5, 2016; and

WHEREAS, the City Council has considered the Applicant's request for an Amendment to the Conditional Use Permit and hereby makes the following:

FINDINGS OF FACT

1. Applicant Foley Public School, ISD #51 is the owner of property located at 621 Penn Street, 743 Penn Street, 757 Penn Street, and 840 Norman Avenue N (the "Property"), within the City of Foley.
2. The Property is zoned R-1; a school is a conditional use in the R-1 zoning district.
3. The Applicant received the Conditional Use Permit in April 3, 2012 to operate and maintain an elementary, intermediate, high school, numerous athletic fields, a maintenance shed, and a bus garage on the site.
4. The purpose of Applicant's request is to make improvement to the athletic fields. The four primary improvements are: 1. Field #1 Backstop, grandstand, concessions and restroom. 2. Field #2 Backstop, grandstand and restroom. 3. Tennis Court storage and pavilion. 4. Miscellaneous sidewalks and utility extensions.
5. Section 22, Subd. 3 of the City zoning code states that in granting a conditional use permit the City must find that the proposed use is compatible with existing and planned adjacent uses; that it will not adversely affect adjacent properties; that it is related to the needs of the City; and that the proposed use is not detrimental to the public health, safety and general welfare of the City.
6. The City's zoning code sets forth the following criteria for consideration of a Conditional Use Permit:
 1. **Not a Burden on Public Facilities.** The school use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
 2. **Compatible with Existing and Planned Adjacent Uses.** The school Athletic Field

additions are designed and constructed to be harmonious and appropriate in appearance with the character of the general vicinity and will not impede the normal orderly development of surrounding property for existing and planned uses.

3. **No Adverse Effect on Adjacent Properties.** The school use will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
 4. **Related to the Needs of the City.** The school athletic field use is reasonably related to the overall needs of the City and to existing land uses.
 5. **Consistent with the Comprehensive Plan.** The school use is in compliance with the Land Use Plan and other portions of the Comprehensive Plan adopted by the City.
 6. **Not a Traffic Hazard.** The school use will not cause a traffic hazard or congestion.
 7. **Adequate Parking and Loading.** Maximum measures have been or will be taken to provide adequate access & appropriate off-street parking for loading to serve the use.
 8. **Not Detrimental to Health, Safety and Welfare.** The school use will not be detrimental to the public health, safety, comfort and general welfare of the City.
 9. **Floodplain.** Not in Floodplain
7. The City Council makes the following findings in connection with the criteria for consideration of a Conditional Use Permit:
- Criteria #1: The use has operated at its current location for at least 47 years and demonstrated that it does not create any excessive burden on public facilities.
- Criteria #2, 5: The athletic field improvements are consistent with the planned land uses for the surrounding area as identified in the City's Comprehensive Plan. As currently operated the athletic fields are harmonious and appropriate as planned in appearance with the existing vicinity.
- Criteria #3: The athletic field use, as currently operated, does not adversely affect (and has not adversely affected during the past) adjacent properties in terms of appearance, traffic and noise. The adjacent uses are predominantly residential with some commercial.
- Criteria #4: The use of the Property for athletic fields is reasonably related to the needs of the City and the region.
- Criteria #6, 7: The school and athletic field use, as currently operated, does not cause traffic hazards or congestion. There is sufficient off-street parking at the school to accommodate cars and buses associated with the use in accordance with the parking standards of the City's zoning code. There is minimal on-street parking available for additional parking needs.
- Criteria #8: The school athletic field use will not be detrimental to the public health, safety, comfort and general welfare of the City.

Criteria #9: The property is not located within a Floodplain district.

NOW, THEREFORE, BE IT RESOLVED BY THE FOLEY CITY COUNCIL THAT:

1. The above Findings of Fact are adopted.
2. This Amendment to the Conditional use permit authorizes school uses of the Property, defined as follows four primary improvements: 1. Field #1 Backstop, grandstand, concessions and restroom. 2. Field #2 Backstop, grandstand and restroom. 3. Tennis Court storage and pavilion. 4. Miscellaneous sidewalks and utility extensions.
3. The application for Conditional Use Permit is hereby approved with the following conditions:
 - a. That bleed back valves be utilized for the water laterals.
 - b. The meters are accessible within a secured area and located next to a door within the concession stands.
 - c. That the bleachers on field #1 are shown on the drawing.
 - d. Design drawing sewer, water & sidewalk are submitted & approved by the City Engineer.
 - e. The sewer access charge of 1,200.00 and water access charge of 1,500.00 is paid at time of building permit.

PASSED AND ADOPTED by the Foley City Council this 15th day of December, 2015.

Dave Mosford, Mayor

ATTEST:

Robert Barbian, City Administrator

City of Foley Conditional Use Permit Application

Street Location of Property: 840 Norman Avenue North, Foley, MN 56329
 Legal Description of Property: Lot 1, Block 1, Falcon Ridge, Benton County, MN
 Current Zoning of Property: R1-CUP Proposed Zoning: R1-CUP
 Type of Request: See Addendum
 *** (Attach narrative describing details of project scope) ***

Property Owner: Independent School District No. 51 320-968-8602
 Name 840 Norman Avenue North Phone
 Address Foley, MN 56329 Fax riolson@foley.k12.mn.us
 Email

Applicant: Rick Olson, Director of Finance, IDS No. 51 320-968-8602
 Name 840 Norman Avenue North Phone
 Address Foley, MN 56329 Fax riolson@foley.k12.mn.us
 Email

Type of Request & Fee Amount:

<input type="checkbox"/> Rezoning/Amendment	\$150.00
<input checked="" type="checkbox"/> Conditional Use Permit	\$150.00
<input type="checkbox"/> Variance	\$150.00
<input type="checkbox"/> Planned Unit Development	\$150.00

<input type="checkbox"/> Preliminary Plat	\$500.00
<input type="checkbox"/> Final Plat	\$
<input type="checkbox"/> Annexation	\$150.00 +
<input type="checkbox"/> Site Plan Review/Other	
Total Fees Paid	\$

Has a request been made previously on this property? ☐ Yes ☐ No Explain: _____

This application must be completed in full, be typewritten or clearly printed, and must be accompanied by all information, supporting documents and plans as required by applicable City Ordinance provisions. A determination of completeness of the application shall be made within ten business days of the application submittal. A written notice of application deficiencies shall be mailed to the applicant.

This is to certify that I am making application for the described action by the City and that I am responsible for all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or purchase agreement), or I am the authorized person to make this application and the fee owner has also signed this application.

- ☐ Supporting Documents Attached
- ☐ Appropriate Fees Paid
- ☐ Review by City Staff
- ☐ Completed Application Accepted

Application Filed: _____
 Date Fees Paid: _____
 Staff Initials: _____
 Date Application Accepted: _____

Rick Olson 3/4/16
 Signature of Applicant Date
 Dir. of Finance
 Foley Public Schools

 Signature of Fee Owner Date

**ADDENDUM
FOLEY SCHOOLS
ATHLETIC FIELD IMPROVEMENTS**

- Baseball fields:
 - Construct Backstop, Grandstand, Concession stand with restrooms (20 ft. by 28 ft.)
 - Construct four (8 ft. by 30 ft.) Dugouts

- Softball fields
 - Construct Backstop, Grandstand, Restrooms Facility (13 ft. by 28 ft.)

- Tennis Courts
 - Construct (24 ft. by 32 ft.) Maintenance and Storage Building
- Construct Miscellaneous Sidewalks from Parking Lot

- Construct electric lines, sanitary sewer and water main infrastructures to baseball and softball buildings

City of Foley Conditional Use Permit Supplementary Application

Please use this form to explain how your request for a conditional use permit meets the zoning requirements.

(1) Not a Burden on Public Facilities

Using existing roads and utilities surrounding Foley School complex.

(2) Compatible with Existing and Planned Adjacent Uses

Improvement to existing athletic ballfields and courts.

(3) No Adverse Affect on Adjacent Properties

No work or improvements are planned outside of school athletic field complex.

(4) Related to the Needs of the City

School District complex and planned improvements complement and enhance overall athletic complex.

(5) Consistent with the Comprehensive Plan

The work does not alter the planned use of the athletic complex.

(6) Not a Traffic Hazard

The improvements do not require any additional traffic load to the fields.

(7) Adequate Parking and Loading

The parking is and shall remain adequate.

(8) Not detrimental to Health, Safety and Welfare

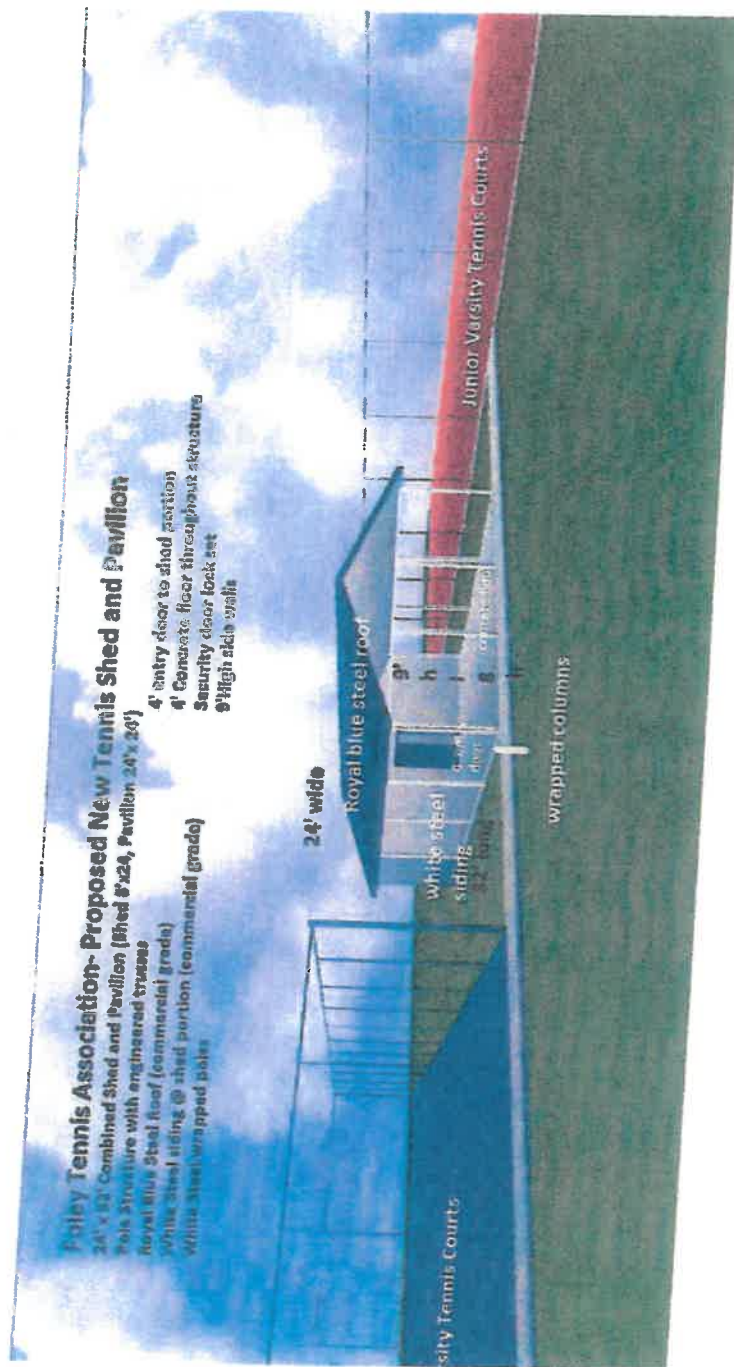
The improvements actually will improve these items by adding the restrooms on the site.

(9) Floodplain

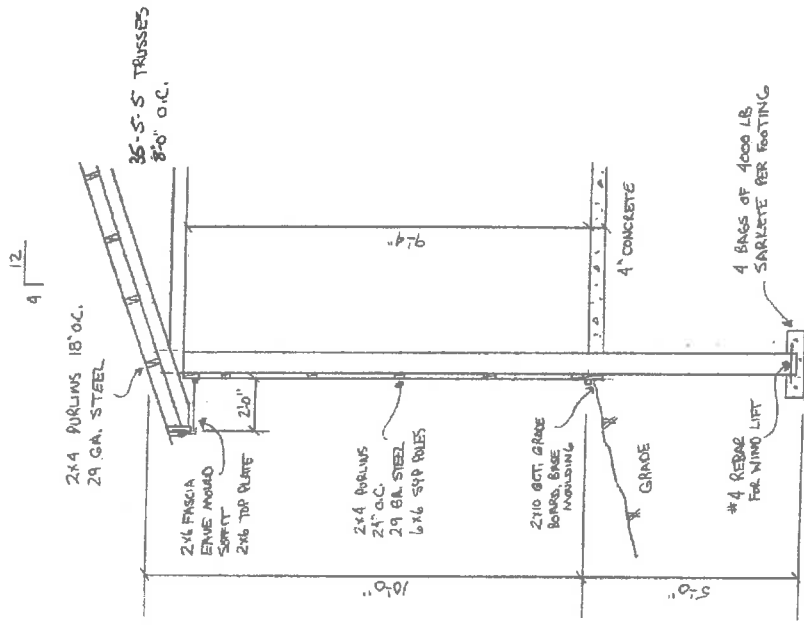
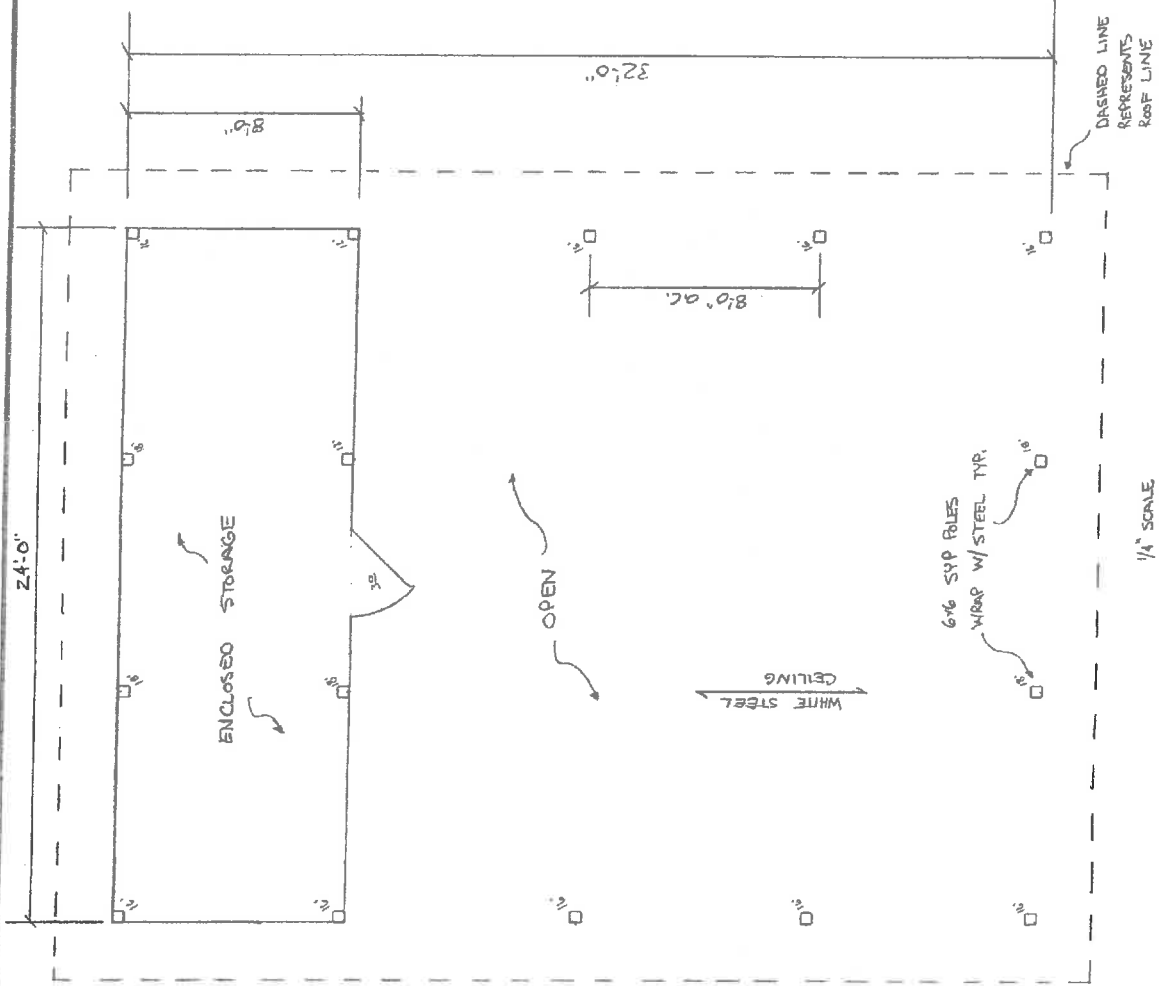
Zoned Other Area - Area determined to be outside the 0.2% annual chance floodplain. FIRM panel No. 27009C0216E, Effective date 8/10/2011.



A conditional use permit SHALL NOT be granted unless evidence is presented that satisfies the conditions above. Failure to adequately provide such information may result in a denial of your request for a conditional use permit. (Attach additional sheets if necessary.)



Tennis Court Pavilion



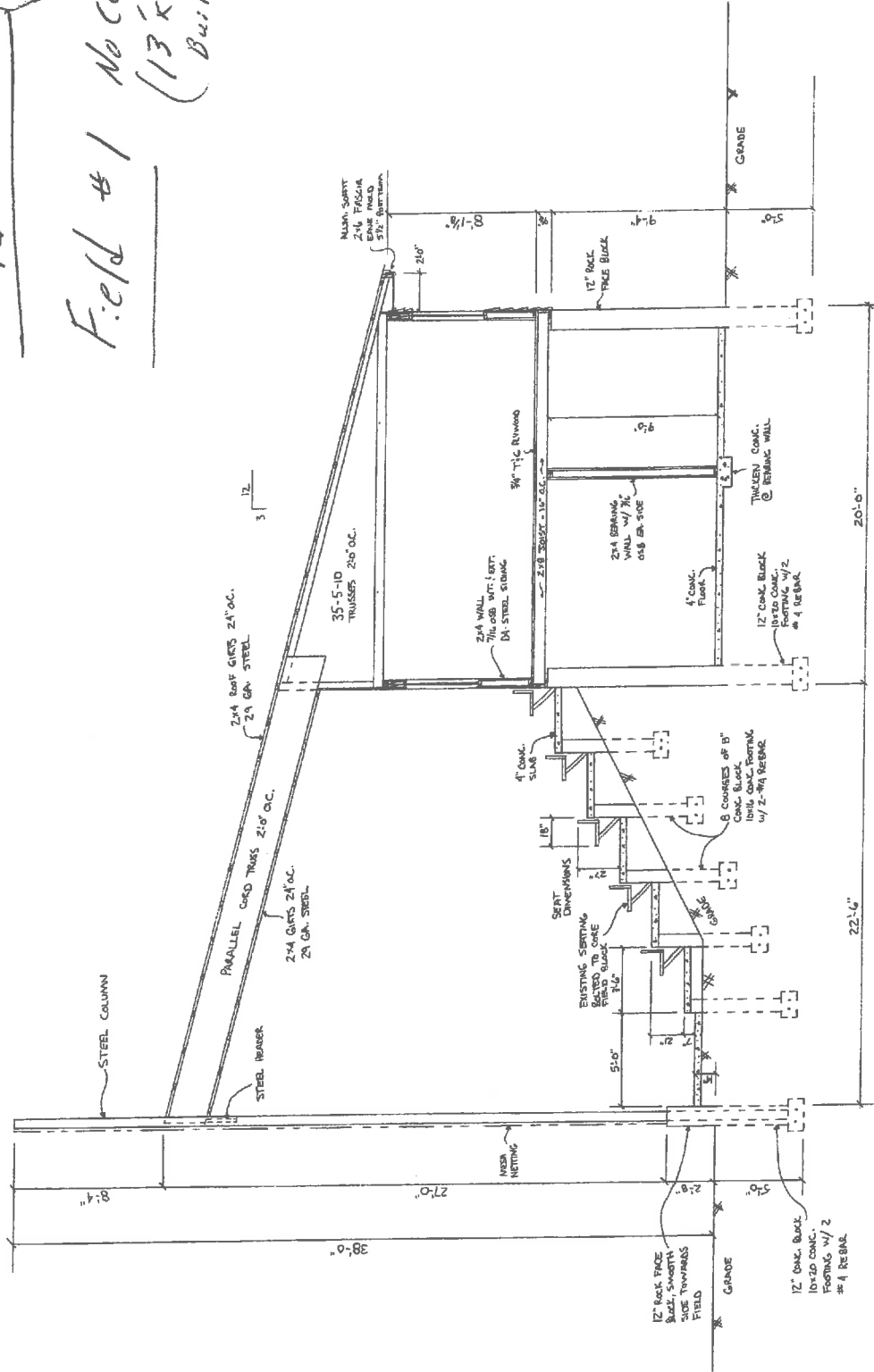
FOLEY LUMBER
Do it center
240 Main Street
FOLEY, MINNESOTA 56329
(320) 968-6291

Job	FOLEY TENNIS COURT
Size	PAVILION
Ad.	
Ad.	
Ph.	

Shown with Opt. on a / Roof

Field #2 (20x28)
Bairding
concessions

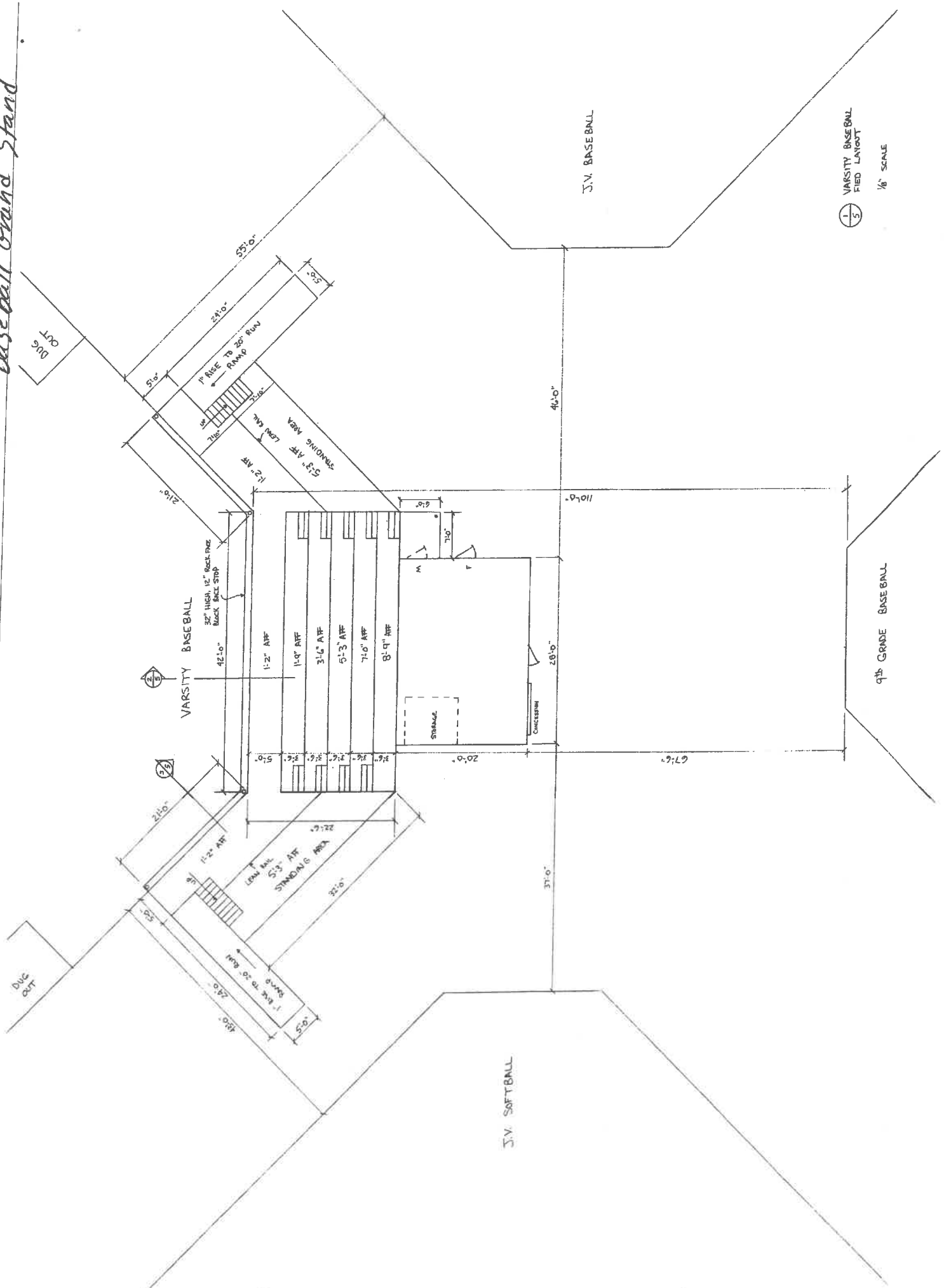
Field #1 No Concentrations
(13 x 28')
Building)



GRAND STAND CROSS SECTION

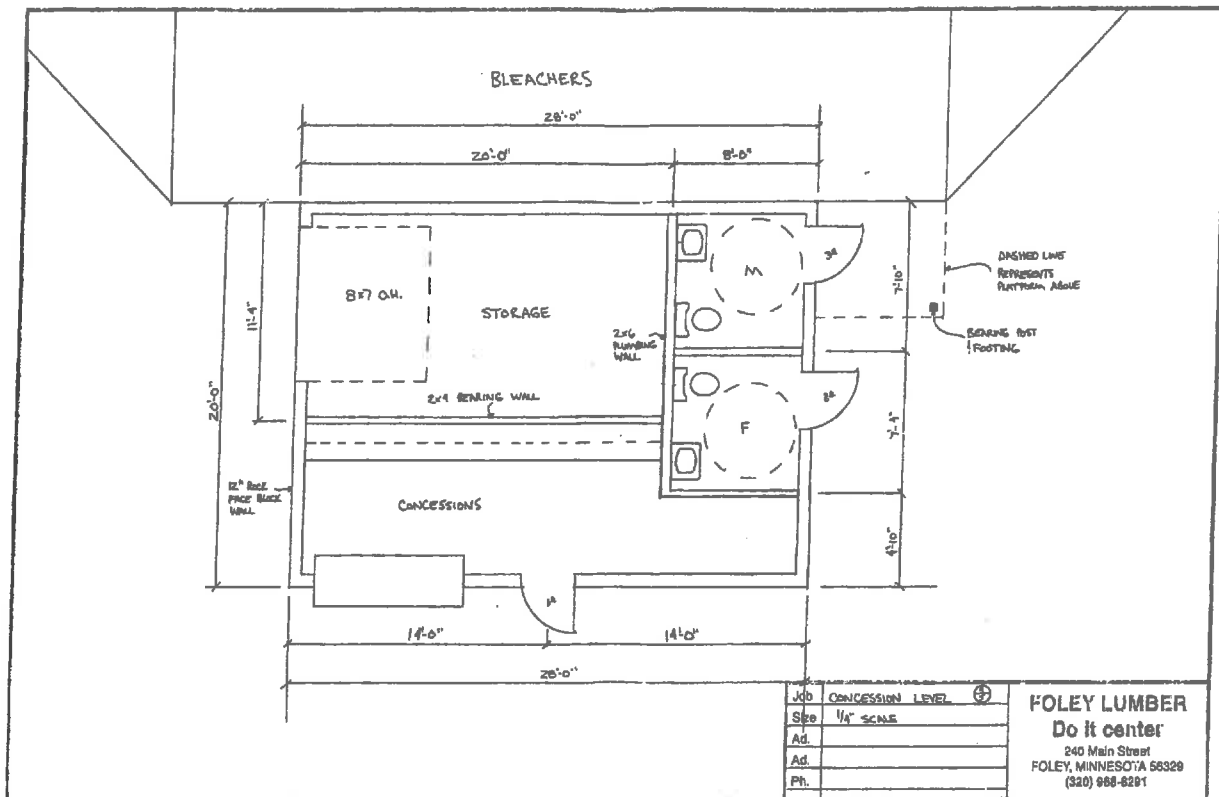
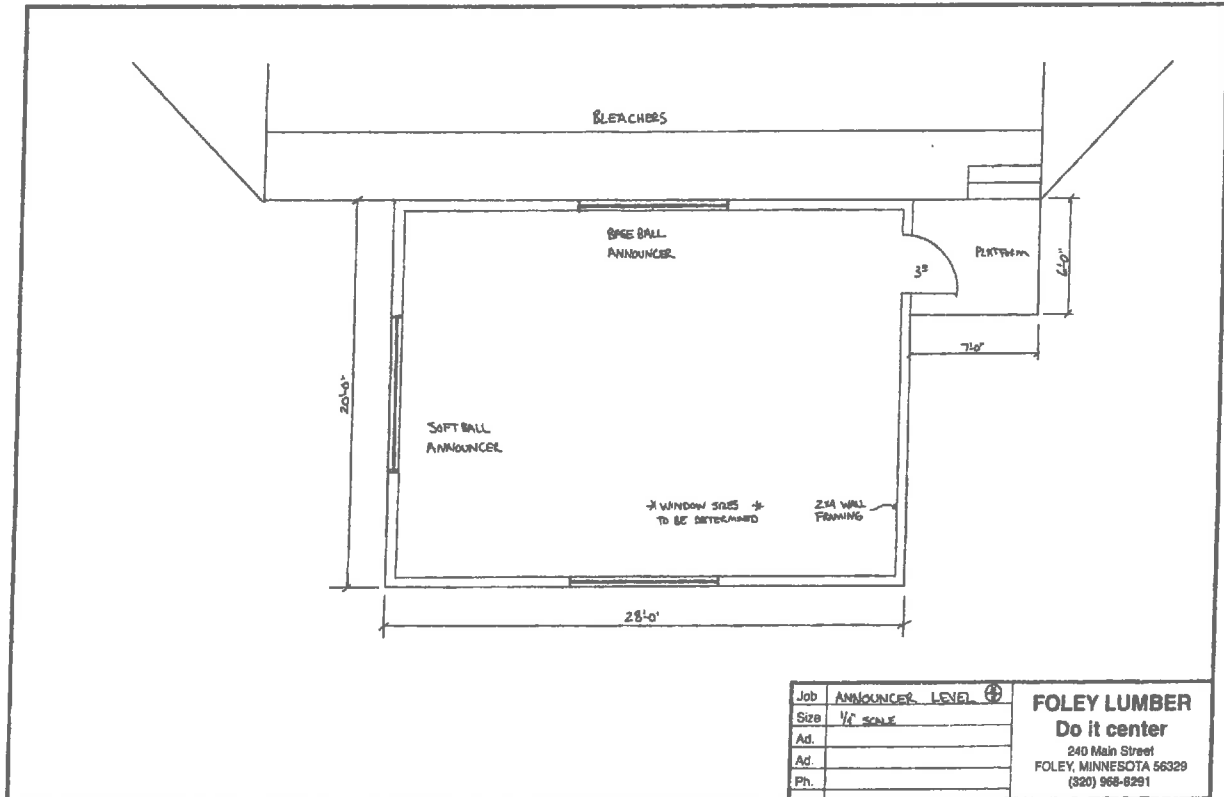
4A" SCALE

Baseball Grand Stand

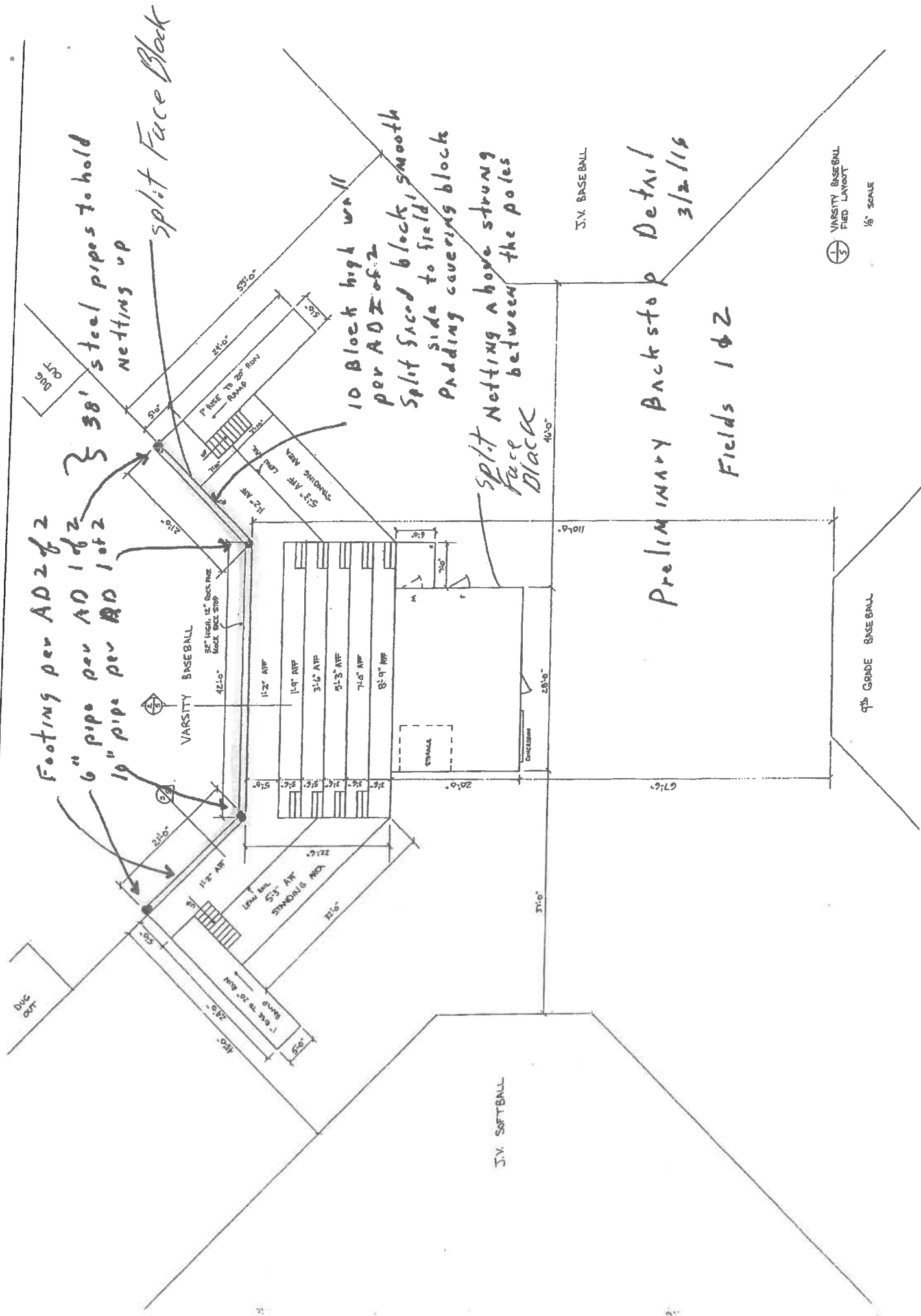


1
5
VARSITY BASEBALL
FIELD LAYOUT
1/8" SCALE

Base ball Grandstand Concessions Building



Concessions Building



Footings per AD 2 of 2
 6" pipe per AD 1 of 2
 10" pipe per AD 1 of 2

38' steel pipes to hold netting up

split Face Block

10 Block high wall per AD 2 of 2
 Split faced block, smooth side to field, padding covering block

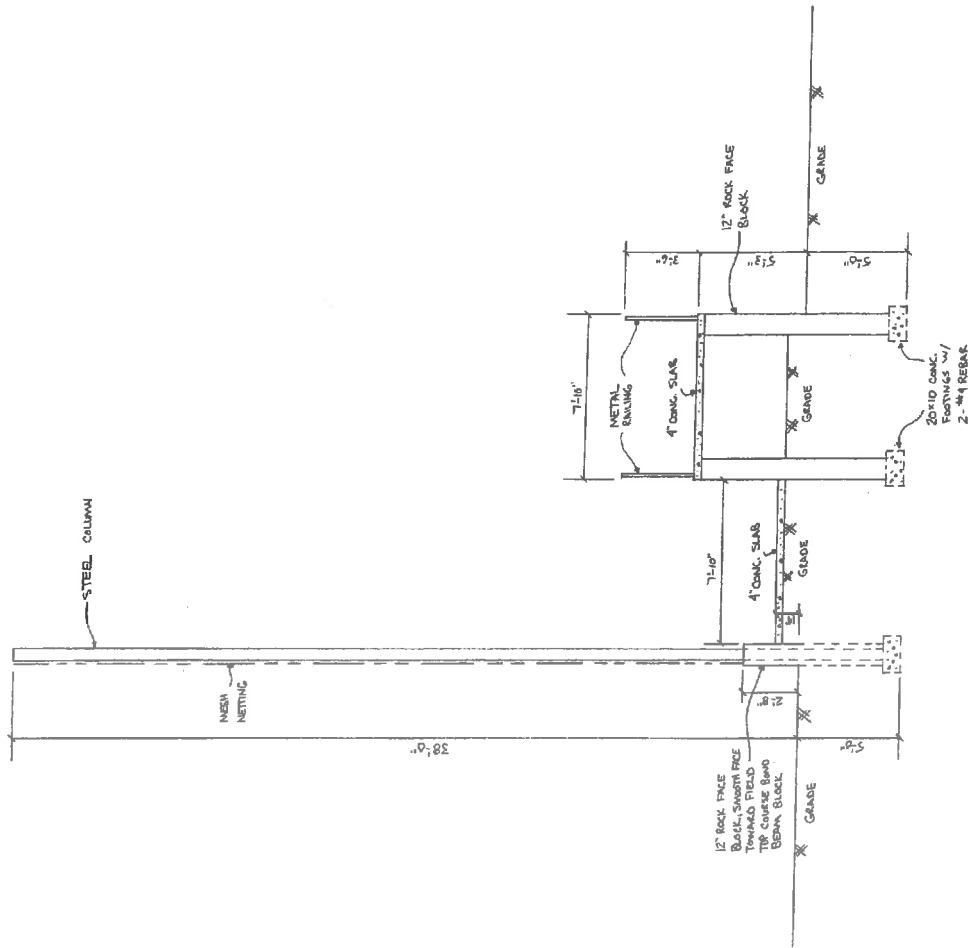
split Netting above strung Face Block between the poles

Preliminary Backstop Detail 3/2/16

Fields 1 & 2

Varsity Baseball Field Layout 1/8" SCALE

Baseball Grandstand



3
5

STANDING AREA SECTION

1/4" SCALE

NOTICE OF PUBLIC HEARING
TO AMEND THE CITY OF FOLEY ZONING ORDINANCE

Notice is hereby given that on the 5th day of April, 2016, at 5:30 p.m. at the Foley City Hall the City Council will hold a public hearing to amend the City's Zoning Ordinance 319, Section 15 "B-1" Central Business District, Subdivisions 2, 3 and 4 to allow housing as a permitted use in the Central Business District.

Anyone wishing to comment on this matter may do so in writing or orally at the public hearing. Inquiries should be directed to Robert Barbian, City Administrator/Clerk at 320-968-7260 during regular business hours.

Robert Barbian
City Administrator/Clerk

MEMO

To: Mayor, City Council Members & Interested Parties

From: Robert Barbian, Administrator

Date: March 25, 2016

RE: Central Business District, Downtown Housing

Background:

At the April 2016, August & September 2015 Planning Commission meeting direction was given to staff to propose changes to the Zoning Ordinance to allow housing in the B-1 Central Business District in certain circumstances. Specifically; housing be allowed on the second floor of commercial building, on main floors when $\leq 30\%$ and adjacent to non-street side of building and as may currently exist provided all building codes are being maintained. These changes have been made and are included in the revisions. The Council discussed this at the October meeting, agreed with the Planning Commission and directed staff to proceed.

The discussion at the Planning Commission stems from inquiries from potential owners looking at buildings for sale in the downtown over the last 10 months. The current ordinance for the B-1 Central Business District has a narrow limit for the allowance of housing; it reads "Accessory apartment when included as an integral part of the principal commercial building to be occupied only by the owner or an employee of the business." Questions have also been raised about the number of housing rental units located in the B-1 Central Business District. These housing units are all nonconforming uses unless occupied by owners of the business. This is problematic in that even though they may have been built prior to the adoption of the ordinance, grandfathering the use would not allow a substantial renovation should it be desired for any reason such as a fire. With the changes reinvestment is encourage rather than discouraged.

The recommendation from the Planning Commission to the City Council is to modify the Ordinance as covered below.

There are quite a few housing units in the B-1 District that do not meet the existing code. The housing units seem to be primarily concentrated on second floor of downtown building although there are a couple of units on the first floor level as well.

As building transition ownership the zoning and use compliance is a common concern. The following is a red line of the proposed modifications to the Zoning Ordinance, Section 15 B-1.

Revised Ordinance:

SECTION 15 "B-1" CENTRAL BUSINESS DISTRICT

Subdivision 1: INTENT

It is the intent of the B-1 District to provide for the establishment of commercial and service activities which draw from and serve customers from the community and its surrounding areas.

Subdivision 2: PERMITTED USES

1. Offices or studios of business, professional and service occupations, including but not limited to banks, accountants, brokers, engineers, insurance agents, lawyers, physicians, realtors, chiropractors, and postal stations.

2. Clothing services, including dry-cleaning and laundry establishments, laundromats, and shoe repair shops.
3. Equipment services including radio and television shops, electrical appliance shops, and showrooms of a plumber, decorator or similar trade.
4. Food services including grocery stores, fruit, vegetable and meat markets, supermarkets, restaurants, delicatessens, candy shops, and bakeries whose products are sold only at retail on the premises.
5. Retail sales and personal services including drug stores, hardware stores, stationary and bookstores, news shops, apparel shops, showrooms for articles to be sold at retail, flower shops and commercial greenhouses.
6. Personal services including barber and beauty shops, salons, photographic shops and funeral homes.
7. Governmental and public utility buildings and structures.
8. Recreational services including theaters and bowling lanes.
9. Hotels, motels, taverns, bars, private clubs and lodges.
10. Medical clinics and other buildings for the treatment of human beings.
11. Housing when located above at grade retail space or store fronts. Off street private parking accommodations must be addressed for projects of 3 or more units providing a minimum of 1 stall per unit.

Subdivision 3: PERMITTED ACCESSORY USES

1. Commercial or business buildings for a use accessory to the principal use.
- ~~2. Accessory apartment when included as an integral part of the principal commercial building to be occupied only by the owner or an employee of the business.~~
3. Fences as regulated by Section 6.
4. Off-street parking and loading areas as regulated by Section 7.
5. Signs as regulated by Section 8.

Subdivision 4: CONDITIONAL USES

The following uses require a Conditional Use Permit based on the procedures set forth in Section 22 of this Ordinance:

1. Open outdoor sales, services or rental as an accessory use provided that in addition to meeting the requirements of Section 22:
 - A. The area is fenced or screened from the abutting properties.
 - B. Sales areas are properly surfaced to control dust.
2. Automobile service stations including gasoline service stations, and auto repair garages.
3. Auto sales with or without service garages (does not include the sale or service of trucks exceeding 2 ton gross weight).
4. Convenience Stores.
5. Drive-in and drive-through restaurants, drive through banks and other drive-through service windows.
6. Public transportation terminals and transformer stations without storage yards.
7. Buildings used for research and testing laboratories, storage buildings or distributing station.
8. Multiple family dwellings as regulated by Section 14.
9. Housing Shall not be more than 30% of the floor space of the main floor and not adjacent to street side of building.
- ~~9~~10. Small animal veterinary clinics and animal hospitals.
- ~~10~~11. Towers and Antennas as regulated by Section 9.

12. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

Subdivision 5: LOT, YARD, AREA AND HEIGHT REQUIREMENTS

1. Lot Area, Yard Setbacks. For all permitted uses in the "B-1" district, there will be no requirements for lot areas or yard setbacks except as necessary to meet the Building Code and the Fire Code.
2. Building Height. Buildings hereafter erected may not exceed fifty-five (55) feet in height.
3. Exterior Finish. All new construction and alterations to an existing building or structure must meet the following requirements. Steel is acceptable provided the lower eight (8) feet of the building's face (excluding windows and doors) consists of a material other than steel or corrugated metal.

Subdivision 6: SITE PLAN - CERTIFICATE OF SURVEY

Prior to the issuance of a building permit for any building within a B-1 District, a site plan for the property must be approved by the City Council after review and recommendation by the Planning Commission. The site plan must contain at a minimum the following:

1. The current and proposed use of the property;
2. A Certificate of Survey;
3. All structures and their dimensions and location;
4. Location of waste facilities including measures used for enclosure and screening (See Section 5 Subd. 3);
5. Location of the water supply and utilities;
6. Elevations and drainage facilities (including storm sewers and ponding);
7. Streets and ingress and egress;
8. Parking (including typical size and locations of handicap spaces), loading areas and snow storage areas (See Section 7);
9. Landscaping (including features and types of materials to be used) (See Section 5 Subd. 3);
10. Lighting locations and types of fixtures (See Section 5 Subd. 6)
11. Screening and fences (including types and heights of fencing) (See Section 6);
12. Location and size of signs (See Section 8);
13. Distances to surrounding buildings and surrounding land uses; and
14. Any other information deemed necessary by the Zoning Administrator or Planning Commission. As part of the site plan review and approval the Planning Commission may recommend and the City Council may, on the recommendation of the Planning Commission or on its own, require that changes be made to a site plan. Such changes may include, without limitation, limiting the size and number of street accesses, requiring fencing or screening, requiring changes to the landscape plan, requiring alterations of the location and types of lighting and signage, altering parking lot design and layout, altering building layout, and other alterations and adjustments to ensure a design which is in conformance with this Ordinance and is in the best interest of the City.

Subdivision 7: PERFORMANCE BOND.

To ensure site plan improvements, including without limitation landscaping and waste enclosures, are completed in accordance with the approved site plan, a performance bond or other approved security in the amount deemed sufficient by the City Council may be required to be deposited with the City before the issuance of a building permit for the project.

Sections 15 "B-1" Central Business District, Subd. 6 Site Plan-Certificate of Survey was amended by Ordinance Number 399 adopted August 9, 2011 and published May 22, 2012

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

ORDINANCE NUMBER 423

AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE NUMBER 319, SECTION 15 "B-1" CENTRAL BUSINESS DISTRICT, SUBDIVISION 2 PERMITTED USES, SUBDIVISION 3 PERMITTED ACCESSORY USES AND SUBDIVISION 4 CONDITIONAL USES, TO ALLOW HOUSING IN THE CENTRAL BUSINESS DISTRICT

THE CITY COUNCIL OF THE CITY OF FOLEY HEREBY ORDAINS that the City of Foley Zoning Ordinance Number 319 Section 15 "B-1" Central Business District be amended to read as follows:

SECTION 1. Subdivision 2 Permitted Uses is amended by adding the following Subdivision 2 Permitted Uses Number 11 to read as follows:

11. Housing when located above at-grade retail space or store fronts with off street private parking accommodations addressed for projects of 3 or more units providing a minimum of one (1) stall per unit.

SECTION 2. Subdivision 3 Permitted Accessory Uses is amended deleting Number 2 in its entirety and renumbering the subdivision to read as follows:

Subdivision 3: PERMITTED ACCESSORY USES

1. Commercial or business buildings for a use accessory to the principal use.
2. Fences as regulated by Section 6.
3. Off-street parking and loading areas as regulated by Section 7.
4. Signs as regulated by Section 8.

SECTION 3. Subdivision 4 Conditional Uses, Numbers 8 and 9 are amended to read as follows:

8. Multiple family dwellings.
9. Housing shall not be more than 30% of the floor space of the main floor and not adjacent to the street side of a building.

SECTION 4. Effective Date. This ordinance shall take effect immediately upon its passage and publication.

PASSED AND ADOPTED by the City Council of the City of Foley this 5th day of April, 2016.

Dave Mosford, Mayor

ATTEST:

Robert Barbian, City Administrator/Clerk



Building a Better World
for All of Us®

MEMORANDUM

TO: City Council

FROM: Jon Halter, City Engineer

DATE: March 25, 2016

RE: 2016 4th Avenue North Improvements
SEH No. FOLEY 127233 14.00

The 2016 4th Avenue North project plans are now complete and are attached to this memo for your review.

Schedule:

- Variance for the parking stall depth was approved on 03/24/16 by MnDOT.
- MnDOT is currently reviewing the plans. My best guess is that the MnDOT review process will be completed by mid to Late April.
- Bid Opening will likely be in mid to late May.
- Construction is anticipated to begin shortly after Foley Fun Days.

Brickhouse Pavers:

Mark Pappenfus and I met with the Brickhouse Cinema to discuss the options related to the pavers in front of their business. We presented them with 2 options:

1. Restore with concrete sidewalk. This would result in no added cost to the Brickhouse beyond their assessment for the project. The pavers would be salvaged and delivered to the Brickhouse. The cost to salvage the pavers vs. the cost to remove a concrete sidewalk are similar.
2. Salvage and Reinstall the pavers. They understand that the added cost for this option would be added to their assessment. They also understand that this would need to be approved by the council.

At this point, the plans show a plain concrete sidewalk in front of the Brickhouse. If they request the pavers be re-installed and it is approved by the Council, the plans can be adjusted within the next few weeks.

4-Way Stop at Dewey Street:

As mentioned at a previous council meeting, the 4-way stop analysis at the intersection of Dewey Street and 4th Avenue North does not meet the warrants to make this a 4-way stop. These plans include not allowing parking with 30 feet of the intersection to comply with Minnesota State Statute. Although this does not meet the AASHTO sight distance guidelines, it will allow better sight triangles as vehicles approach the intersection.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax

Estimated Project Cost:

The updated project estimate is attached to this memo. The City's share of the project cost is estimated to be \$428,000, including soft costs. This compares favorably to the estimate prepared during the feasibility study, which is shown in the chart below.

Estimated Project Cost Summary		
	Feasibility Study Estimate	Final Design Estimate
City of Foley	\$481,074	\$427,587
Benton County	\$861,097	\$746,813
Total Project	\$1,342,171	\$1,174,400

At the April 5, 2016 Council meeting, staff will be asking the council to approve the plans and authorizing advertisement. The council's motion will need to be contingent upon MnDOT's review of the plans, as that will likely not be completed by April 5, 2016. If you have any questions, please contact me at 320.229.4344 or jhalter@sehinc.com.

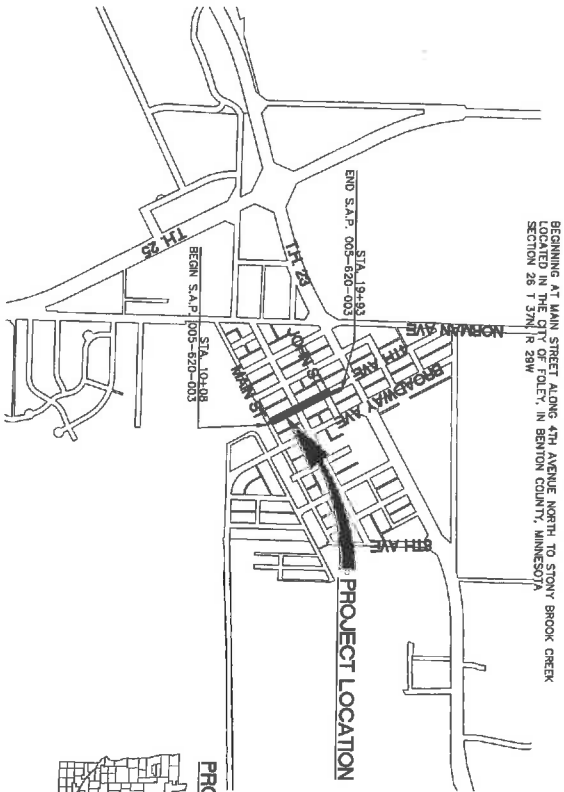
jmh/mrb

Enclosures

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- LEGEND**
- 5'-0" 6'-0"
- STREET CENTRELINE
COUNTY
SECTION
QUARTER
SIXTEENTH
CORPORATE LIMITS
- EXISTING**
- RIGHT OF WAY
PERMANENT EASEMENT
PROPERTY LINE
R.R. RIGHT OF WAY
SANITARY SEWER AND MANHOLE
FORCE MAIN
SANITARY SEWER SERVICE & CLEANOUT
WATER MAIN, HYDRANT AND VALVE
WATER SERVICE AND CURB STOP BOX
WATER VALVE MANHOLE
CULVERT
BLANKHEAD
DRAIN PIPE
DRAIN
CONCRETE CURB AND GUTTER
SILT FENCE
FLOTATION SILT CURTAIN
BIOGUL
BIOPILE
TRAFFIC SIGNAL, STANDARD
SIGN (HWY, PARK, STOP, ETC.)
STREET LIGHT FEED POINT
STREET LIGHTING CABLE
REMOVE TREE
- PROPOSED**
- NEW RIGHT OF WAY
PERMANENT EASEMENT
TEMPORARY EASEMENT
SANITARY SEWER AND MANHOLE
FORCE MAIN
SANITARY SEWER SERVICE & CLEANOUT
WATER MAIN, HYDRANT AND VALVE
WATER SERVICE AND CURB STOP BOX
WATER VALVE MANHOLE
STORM SEWER, MANHOLE AND CATCH BASIN
CULVERT
BLANKHEAD
DRAIN PIPE
DRAIN
CONCRETE CURB AND GUTTER
SILT FENCE
FLOTATION SILT CURTAIN
BIOGUL
BIOPILE
TRAFFIC SIGNAL, STANDARD
SIGN (HWY, PARK, STOP, ETC.)
STREET LIGHT FEED POINT
STREET LIGHTING CABLE
REMOVE TREE

MINNESOTA DEPARTMENT OF TRANSPORTATION
CITY OF FOLEY,
BENTON COUNTY, MINNESOTA
CONSTRUCTION PLANS
FOR
SANITARY SEWER, WATERMAIN, STORM SEWER,
STREETLIGHTING, PAVING, STRIPING
2016 4TH AVENUE NORTH
IMPROVEMENTS
SAP 005-620-003



NOTE: SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." THE CONTRACTOR SHALL CALL THE COPPER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.



SHEET NO.		INDEX	
DESCRIPTION		DESCRIPTION	
1	TITLE SHEET	1	TITLE SHEET
2	SECTION	2	SECTION
3	CONSTRUCTION NOTES/TABULATIONS	3	CONSTRUCTION NOTES/TABULATIONS
4	DETAILS	4	DETAILS
5	REMOVALS	5	REMOVALS
6	STREET & STORM SEWER PLAN	6	STREET & STORM SEWER PLAN
7	STREET & WATER MAIN PLAN	7	STREET & WATER MAIN PLAN
8	EROSION CONTROL PLAN	8	EROSION CONTROL PLAN
9	INTERSECTION DETAIL PLAN	9	INTERSECTION DETAIL PLAN
10	TRAFFIC CONTROL	10	TRAFFIC CONTROL
11	CROSS SECTIONS	11	CROSS SECTIONS
12	LIGHTING PLANS	12	LIGHTING PLANS
13	LANDSCAPE PLANS	13	LANDSCAPE PLANS

THIS PLAN CONTAINS 40 SHEETS.

DESIGN DESIGNATION	
STOPPING SIGHT DISTANCE BASED ON:	2' HEIGHT OF OBJECT
4TH AVENUE N	3.5' HEIGHT OF EYE
SAP 005-620-003	
CONCRETE LENGTH	965 FEET 0.187 MILES
BRIDGE LENGTH	0 FEET 0.000 MILES
EXCEPTION LENGTH	0 FEET 0.000 MILES
NET LENGTH	965 FEET 0.187 MILES
DESIGN SPEED	10 TON
R-VALUE	35 M.P.H.
EXISTING A.D.T. (2016)	130,255
EXISTING A.D.T. (2035)	690
FUNCTIONAL CLASSIFICATION	2
NO. OF TRAFFIC LANES	2
VARLANE	45' PARKING STALL WIDTH OF 18' IN LEU OF 20'

APPROVED:	
COUNTY ENGINEER	DATE
RECOMMENDED FOR APPROVAL:	DATE
DISTRICT STATE AND ENGINEER REVIEWED FOR	DATE
RECOMMENDED FOR APPROVAL:	DATE
APPROVED FOR STATE AND PLANNING	DATE
STATE AND ENGINEER	DATE

FOLEY, MINNESOTA

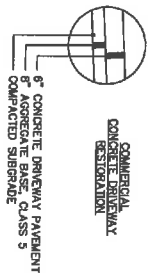
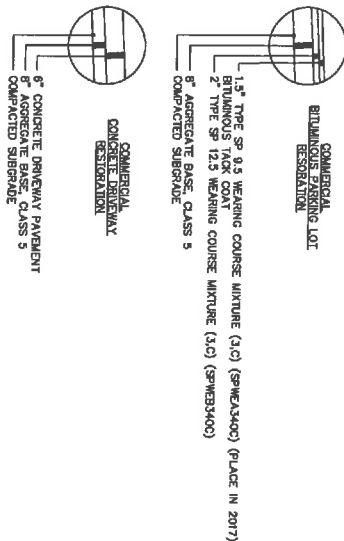
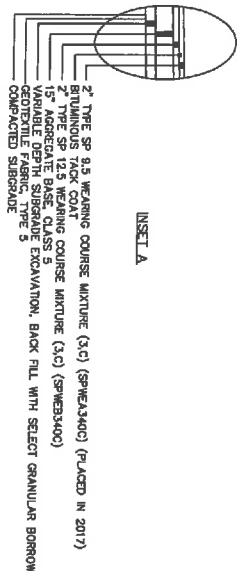
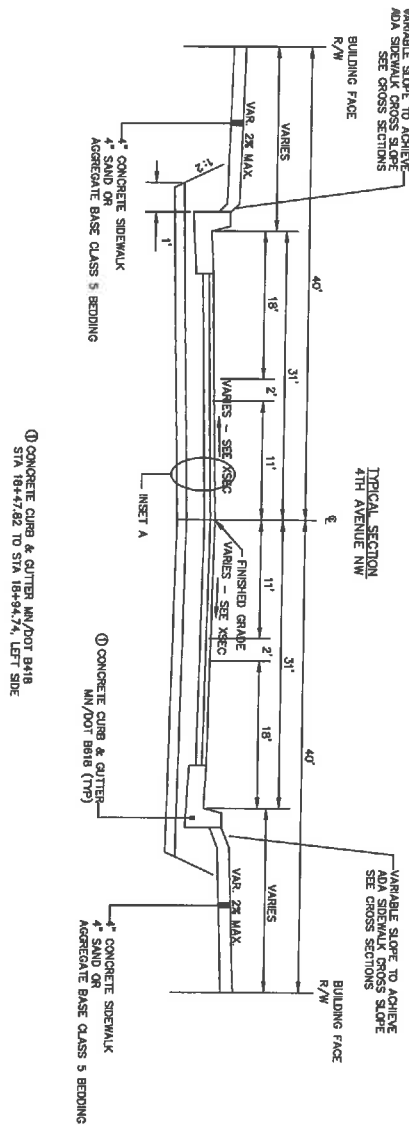
DATE: 03/15/2016 LK No. 42812

SAP 005-620-003

FILE NO. 127233

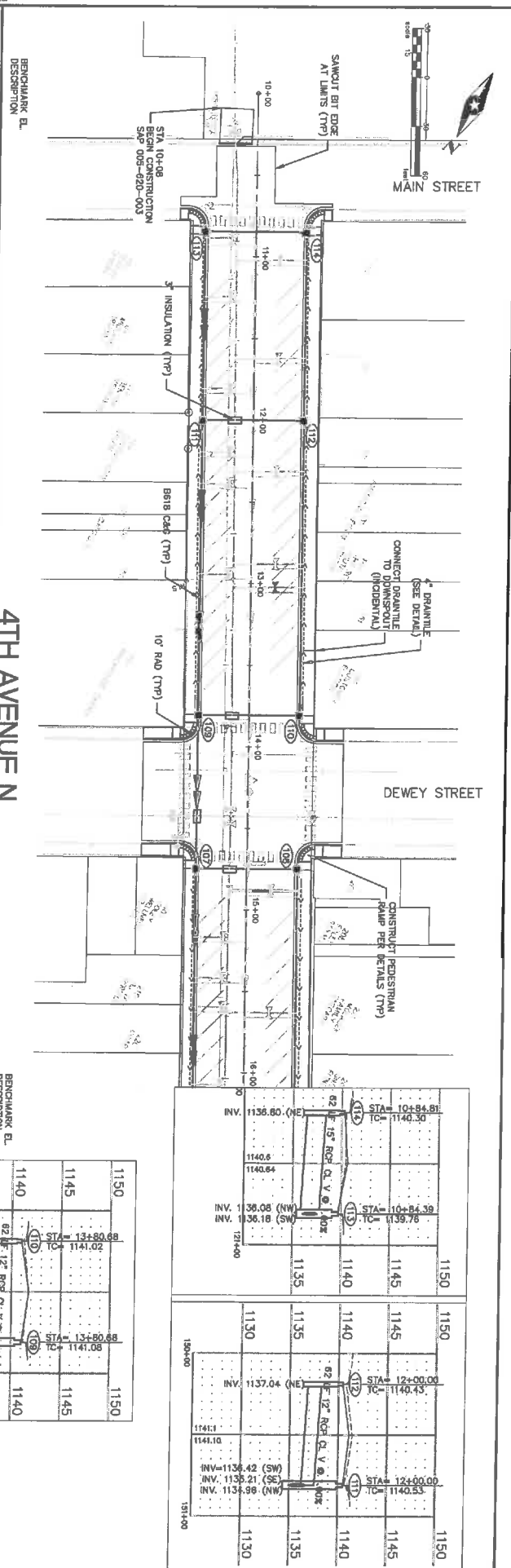
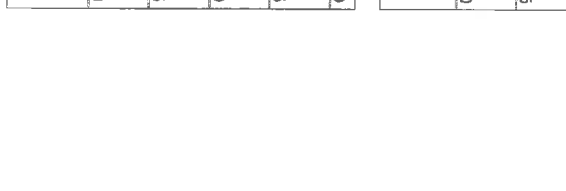
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DESIGNED BY: <u>RMH</u>	CHECKED BY: <u>JSC</u>	DATE: <u>03/15/2018</u>	REVISIONS:
NO. <u>1</u>	BY: <u>RMH</u>	DATE: <u>03/15/2018</u>	
TYPICAL SECTION 4TH AVENUE NW PROJECT SUPERVISOR: ANDY HALL, M.A.S. 12/17/2017 COUNTY: WABASH DATE: 03/15/2018 LIT. NO. 45812			
2018 4TH AVENUE IMPROVEMENTS FOLEY, MN SAP 005-620-003			
TYPICAL SECTIONS/ STANDARD PLATES			
SHE			
7			



STANDARD PLATES	
PLATE NO.	DESCRIPTION
3000L	REINFORCED CONCRETE PIPE
3000G	GASSET JOINT FOR R.C. PIPE
3140L	CONCRETE RIGID CURB
3140G	CONCRETE RIGID CURB
4010H	CONCRETE SHORT CURB & ADJUSTING RING
4010L	PRECAST CONCRETE BASE
4020L	MANHOLE OR CATCH BASIN COVER
4100L	MANHOLE OR CATCH BASIN
4100G	ADJUSTING RING
4180L	MANHOLE OR CATCH BASIN STEP
7100H	CONCRETE CURB AND GUTTER
8000L	STANDARD BARRICADE
8100G	TIRE ESTABLISHMENT AREAS

THE FOLLOWING STANDARD PLATES APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION SHALL APPLY ON THIS PROJECT

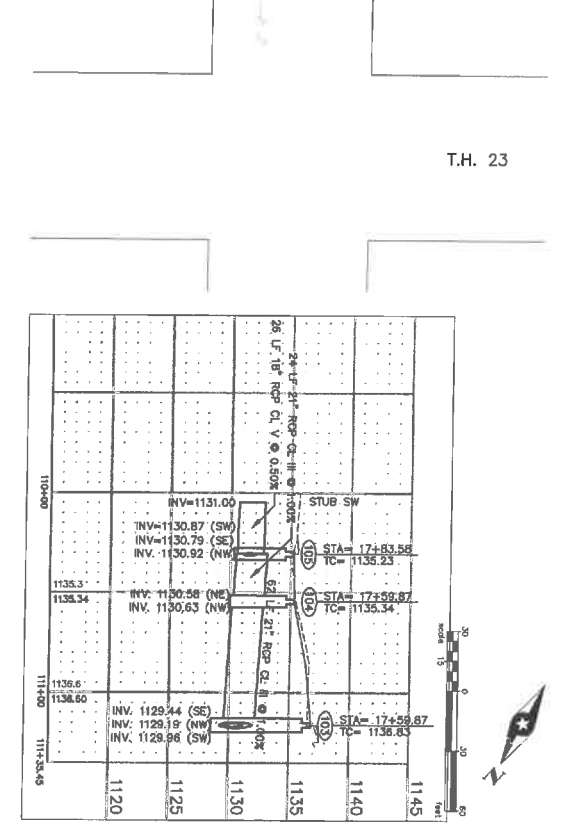
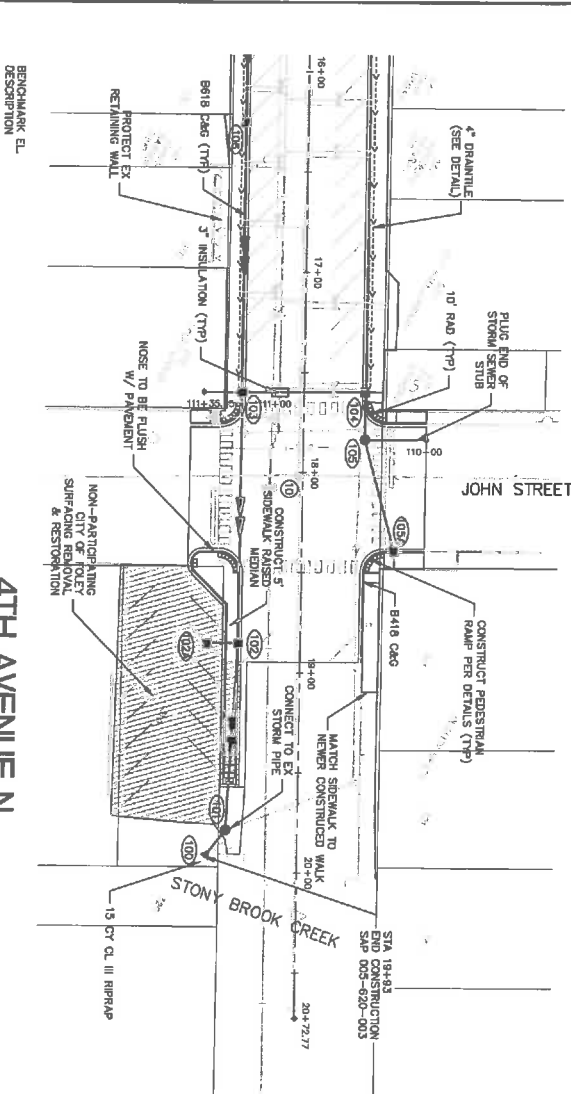
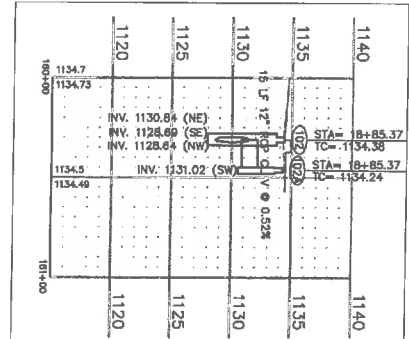
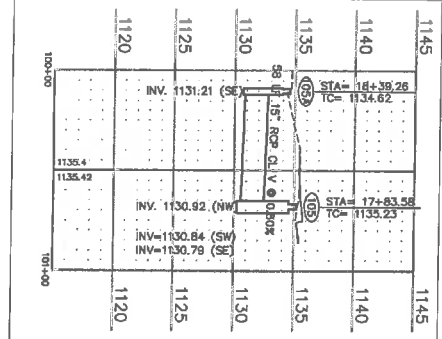
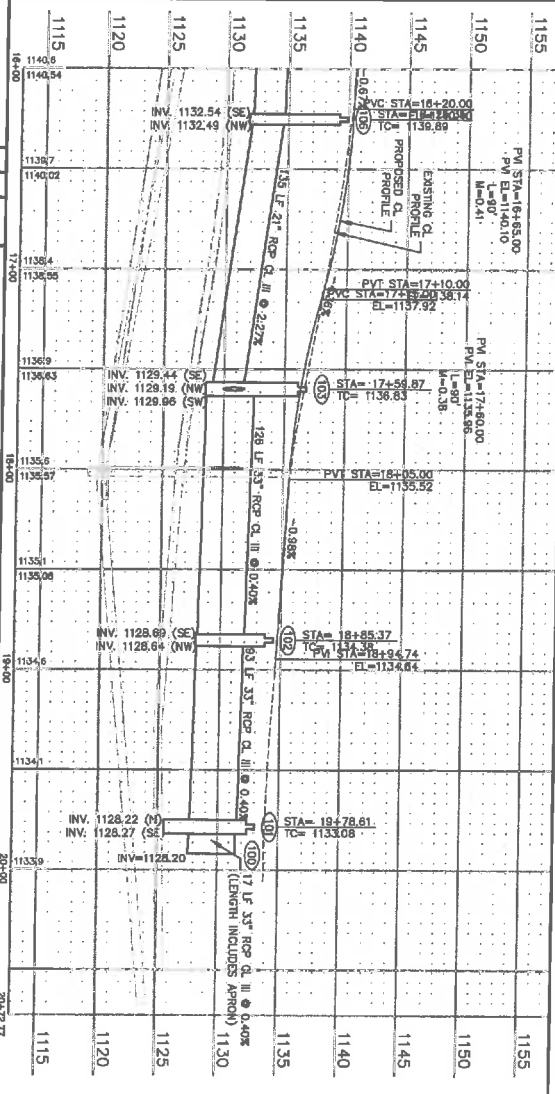


DRAWN BY:	JMK	NO.	BY	DATE
CHECKED BY:	JMK			
DESIGN TEAM				
REVISIONS				
DATE	03/19/2018			
FILE NO.	45812			

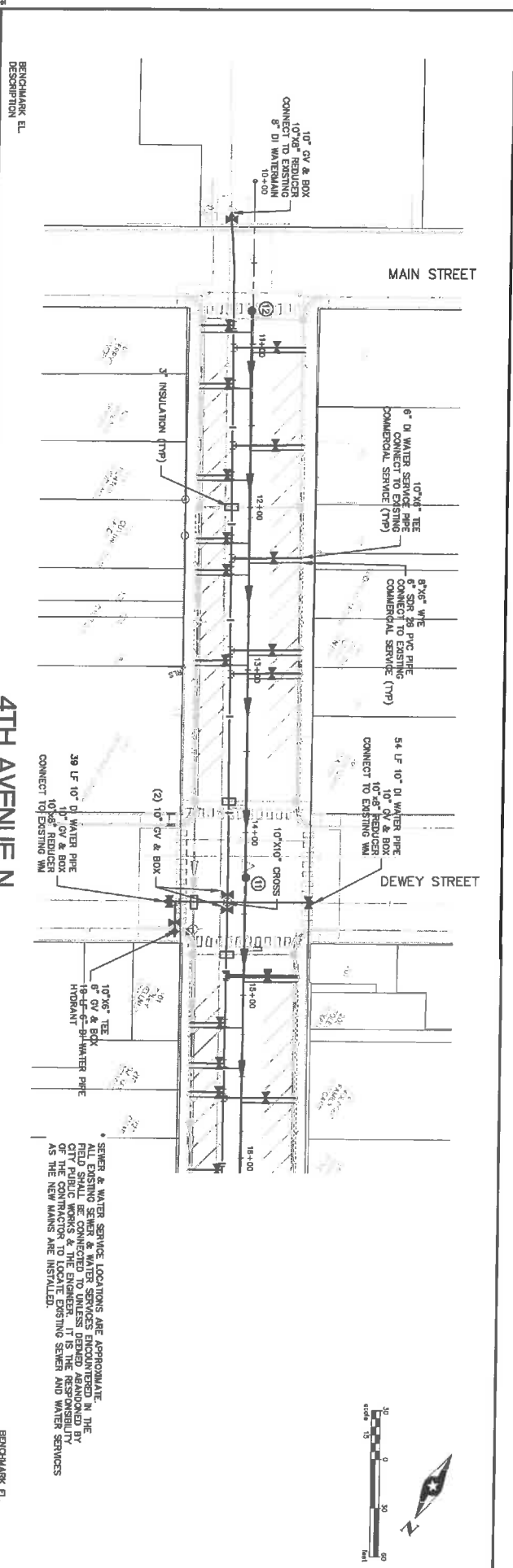
2018 4TH AVENUE
IMPROVEMENTS
FOLEY, MN
SAP 005-620-003

STREET AND STORM SEWER
PLAN AND PROFILE

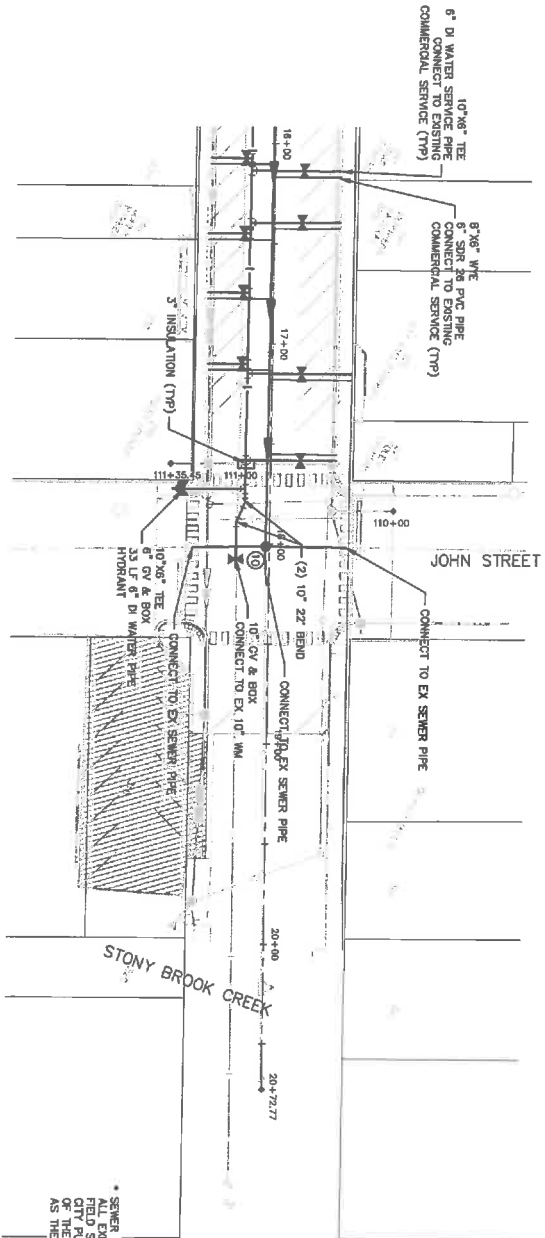
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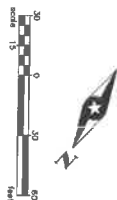
T.H. 23



BENCHMARK E.L.
DESCRIPTION

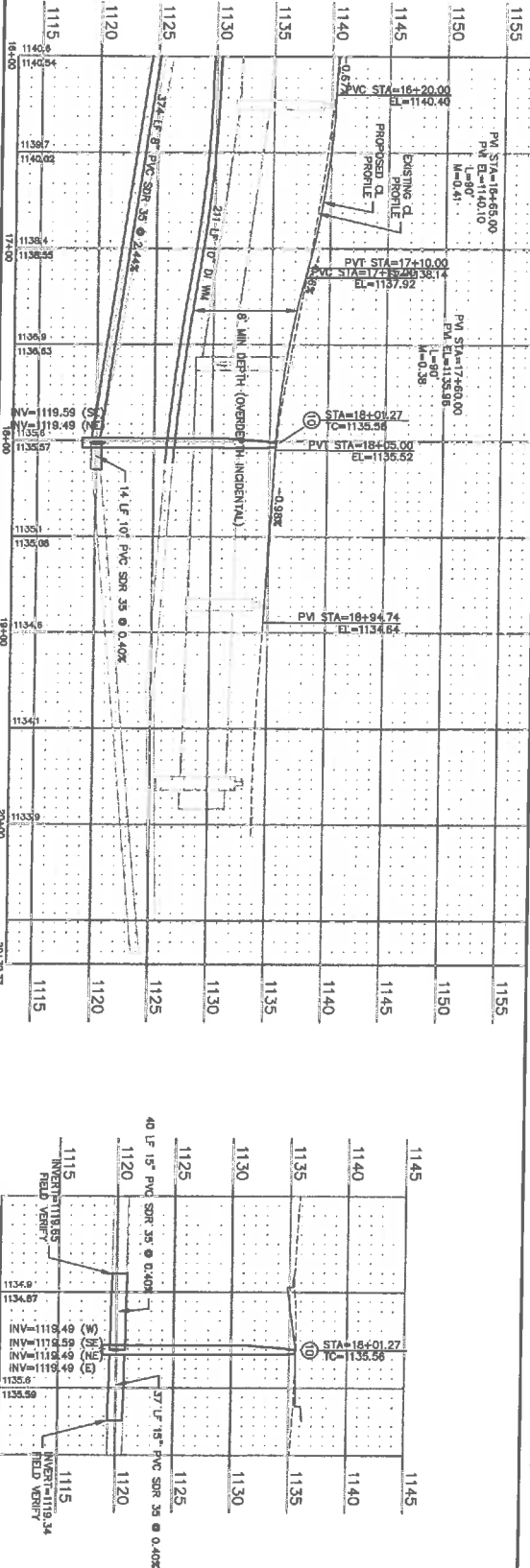


* SEWER & WATER SERVICE LOCATIONS ARE APPROXIMATE.
ALL EXISTING SEWER & WATER SERVICES ENCOUNTERED IN THE
FIELD SHALL BE LOCATED AND MARKED BY THE CONTRACTOR.
WE WILL BE CONNECTED TO EXISTING SEWER & WATER SERVICES
AS THE CONTRACTOR TO LOCATE EXISTING SEWER AND WATER SERVICES
AS THE NEW MAINS ARE INSTALLED.

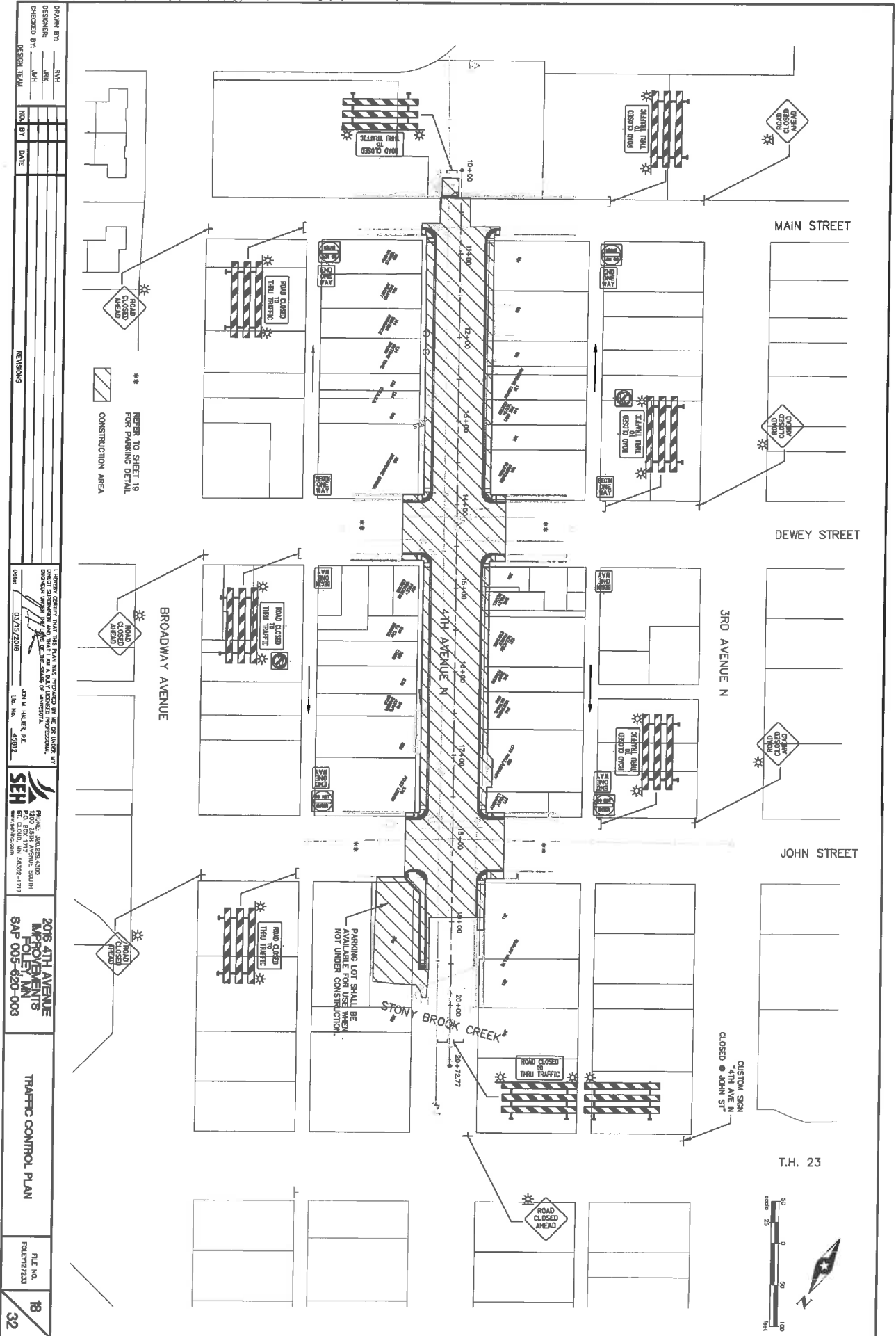


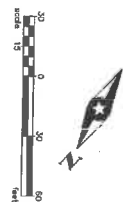
4TH AVENUE N

BENCHMARK E.L.
DESCRIPTION



DESIGNED BY: RHL	CHECKED BY: JHL	DATE: 02/15/2016	REVISIONS:	DATE: 02/15/2016	BY: JHL	NO. BY: 48072
<p>1. EXISTING SEWER MAIN AND WATER SERVICE LOCATIONS ARE APPROXIMATE. ALL EXISTING SEWER & WATER SERVICES ENCOUNTERED IN THE FIELD SHALL BE LOCATED AND MARKED BY THE CONTRACTOR. WE WILL BE CONNECTED TO EXISTING SEWER & WATER SERVICES AS THE CONTRACTOR TO LOCATE EXISTING SEWER AND WATER SERVICES AS THE NEW MAINS ARE INSTALLED.</p>				<p>2016 4TH AVENUE IMPROVEMENTS FOLEY, MN SAP 005 620-003</p>		<p>12 32</p>



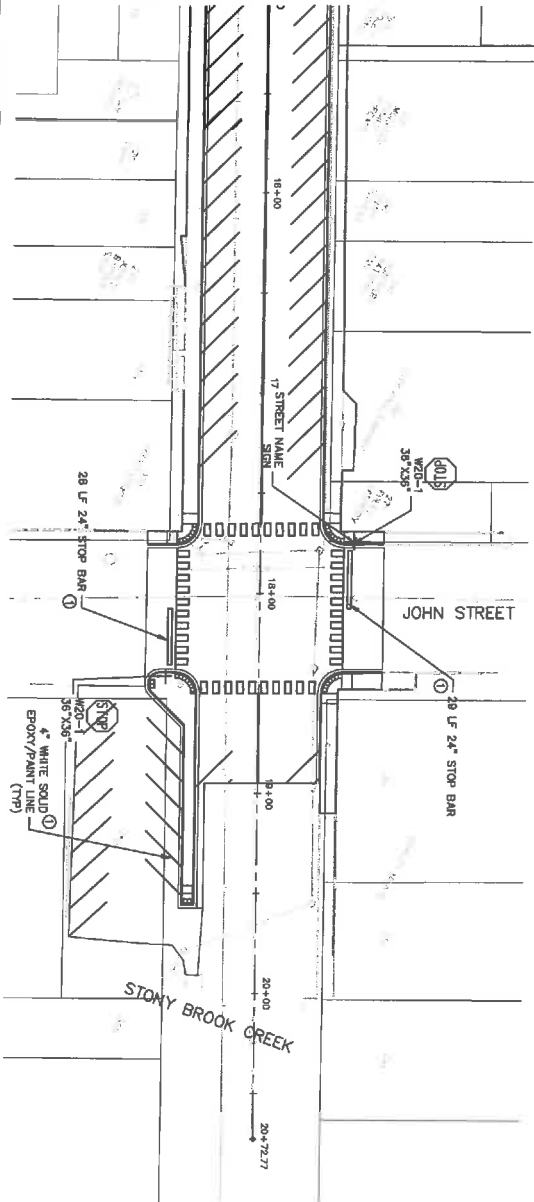


NOTE:

1. ALL ITEMS AND ASSOCIATED LABOR FOR TEMPORARY PARKING SET UP, MAINTENANCE, AND REMOVAL SHALL BE INCLUDED IN THE LUMP SUM UNIT PRICE BID FOR TRAFFIC CONTROL.

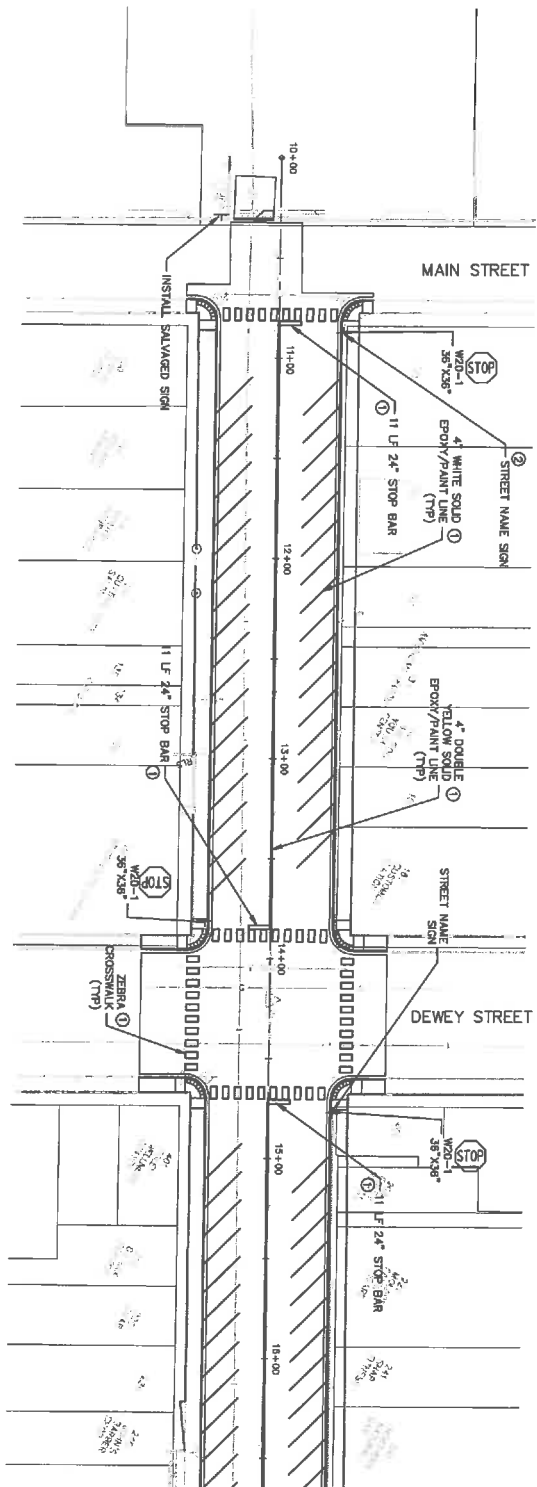
2. TEMPORARY PARKING SHALL REMAIN SET UP FOR THE ENTIRE DURATION OF A11 ST IN CONSTRUCTION AS LONG AS A11 ST IS CLOSED TO TRAFFIC.

DESIGN BY:	CHKD BY:	INSD BY:	DATE:
DESIGN TEAM:	REVISIONS:		
DRAWN BY: <u> </u> DESIGNED BY: <u> </u> CHECKED BY: <u> </u> INSD BY: <u> </u> DATE: <u> </u>			
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL ENGINEER IN THE STATE OF MARYLAND. DATE: <u>03/13/2016</u> L.S. No. <u>45812</u> JON R. HALL, P.E.			
SEH PHONE: 301.228.1300 FAX: 301.228.1301 1000 E. MONROE STREET, SUITE 200 ROCKVILLE, MD 20850-1717			
2016 4TH AVENUE IMPROVEMENTS FOLEY INN SAP 005-620-003			
SKINNING STRIPING PLAN			
FILE NO. <u>FOLE127233</u>			
20			
32			

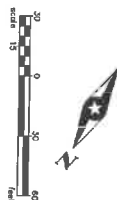


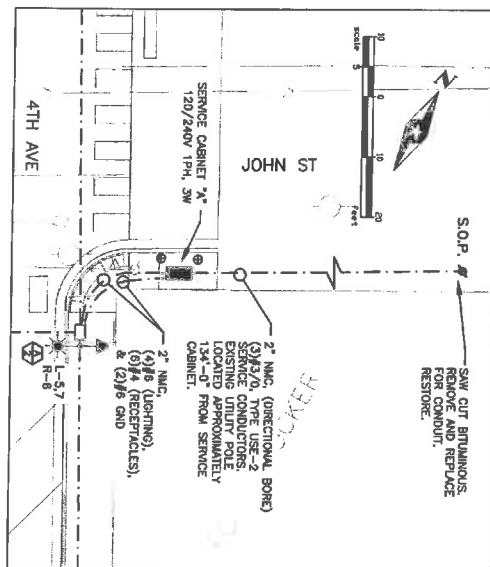
P & I SIGN PANEL TYPE C				
QUANTITY	SIGN MESSAGE	SIZE	SO FOOT	TOTAL
5	W20-1 STOP	36"x36"	9	45

4TH AVENUE N

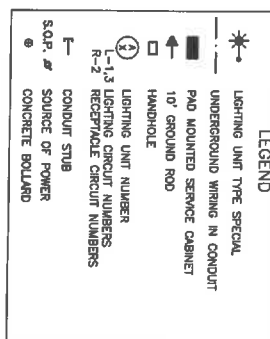


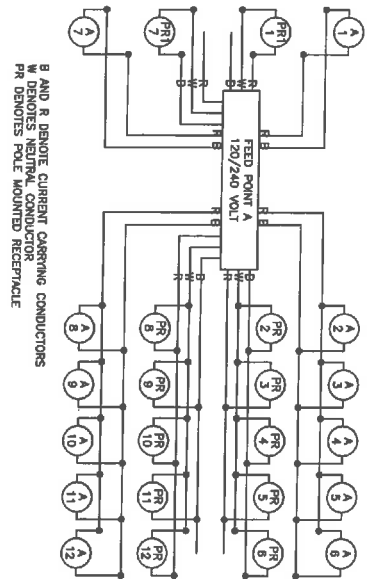
- NOTE: STRIPING SHALL BE PLACED AS SHOWN ON THIS PLAN. STRIPING SHALL BE PAINTED FOR NON-WEARING COURSE THROUGHOUT THE PROJECT. EPOXY STRIPING SHALL BE INSTALLED AFTER WEARING COURSE FINISHES IN SPRING OF 2017.
- NOTE: STREET NAME SIGNS WILL BE SUPPLIED BY THE CITY AND SHALL BE INSTALLED BY THE CONTRACTOR ON TOP OF STOP SIGN POST. INSTALLATION AND MAINTENANCE SHALL BE INCLUDED IN THE UNIT PRICE BID FOR "SIGN PANELS TYPE C".
- NOTE: CROSS WALK AT INTERSECTIONS SHALL BE PAINTED YELLOW.
- NOTE: SIGNS THAT WILL BE INSTALLED IN CONCRETE SHALL INCLUDE A CONCRETE SIGNPOST SUPPORT AS SHOWN ON SHEET 4. CONSIDERED INCIDENTAL TO THE SIGN INSTALLATION. ALL SIGN POSTS SHALL BE ROUND.



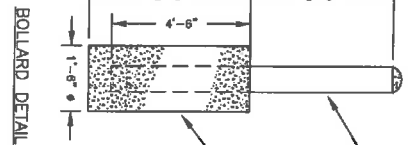


- NOTES:**
1. ALL CONDUIT ON THE PLAN SHEET SHALL BE 2" NMC SCHEDULE 40 UNLESS OTHERWISE NOTED.
 2. PROVIDE #2 CAPPED CONDUIT STUD AS DIRECTED.
 3. LIGHTING UNITS SHALL BE SET BACK AS INDICATED BY THE ENGINEER.
 4. ALL CONDUCTIONS SHALL BE COPPER, TYPE NMH-2, (2)1/2" (LIGHTING), (3)1/4" (RECEPTELECTS), & (1)1/2" AND UNLESS OTHERWISE NOTED.
 5. COORDINATE SERVICE CONNECTION WITH XCEL ENERGY DESIGNER, XAAR MODEL #1 (202) 255-8653.

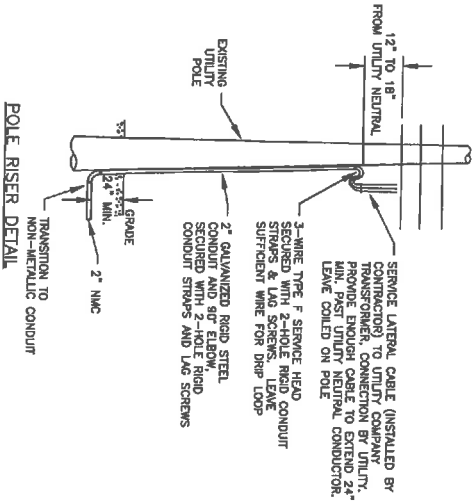




B AND R DENOTE CURRENT CARRYING CONDUCTORS
W DENOTES NEUTRAL CONDUCTOR
PR DENOTES POLE MOUNTED RECEPTACLE

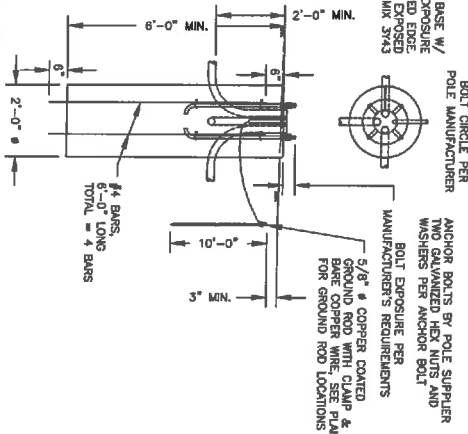


EQUIPMENT SCHEDULE			
SYMBOL	DESCRIPTION	LAMP SOURCE MOUNTING	OPTICS
	LED BOWL GLASS LUMINAIRE ON FLUTED STEEL POLE W/ 20A WR-RATED GFI BANNER (2) SETS OF TRAC-NITS AND PLASTIC BUSHINGS	100W LED 4000K	90° POLE ON LIGHT FOUNDATION DESIGN E MODIFIED.
			MANUFACTURER & SERIES #
			HOLOPHANE: G8-B-100-4K-4S-4-B-3-H POLE: N7-A-20-1A-17-P10-489-BK ARM: WLC72/1-0A-BK FLUG POLE HOLDER: FPH4-14S-BK BANNER ARMS: BWA4-14S-H-4-BK ARM FITTER: WAF 3-200-8K

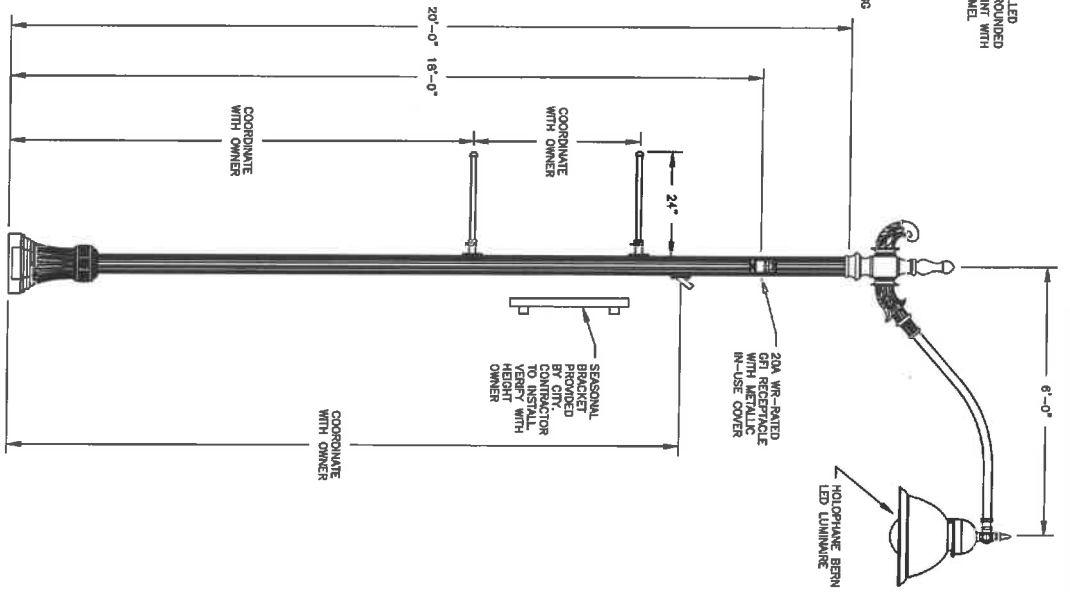


POLE RISER DETAIL

LIGHT FOUNDATION DESIGN E MODIFIED DETAIL



LIGHT UNIT TYPE SPECIAL DETAIL



DESIGNED BY:	REV:	DATE:	REVISIONS:
CHECKED BY:	DATE:		
DESIGN TEAM:			
<p>1. I HEREBY CERTIFY THAT THE PLAN AND SPECIFICATIONS ARE THE WORK OF ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE ENGINEERING AND SURVEYING ACT OF MINNESOTA.</p> <p>THOMAS R. FOLEY, P.E. L.S. No. 45318</p>			
<p>2016 4TH AVENUE IMPROVEMENTS FOLEY, MN SAP 005 620-003</p>			
<p>FILE NO. F94572723</p>			
<p>E3 35</p>			

STATEMENT OF ESTIMATED QUANTITIES

NOTES	ITEM NO.	MANDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES				UNIT PRICE					TOTAL
						4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 88% STATE AID 14% CITY	NON-PARTICIPATING CITY OF FOLEY ITEMS			4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 88% STATE AID 14% CITY	NON-PARTICIPATING CITY OF FOLEY ITEMS		
	1	2021.501	MOBILIZATION	LUMP SUM	1	0.54	0.11	0.35		\$20,000.00	\$10,800.00	\$2,200.00	\$7,000.00		\$20,000.00
	2	2104.501	REMOVE CURB & GUTTER	LN FT	1,560	1560				\$1.75	\$2,730.00	\$0.00	\$0.00		\$2,730.00
	3	2104.501	REMOVE WATER MAIN	LN FT	912			912		\$2.00	\$0.00	\$0.00	\$1,824.00		\$1,824.00
	4	2104.501	REMOVE SEWER PIPE (STORM)	LN FT	151		151			\$5.00	\$0.00	\$755.00	\$0.00		\$755.00
	5	2104.503	REMOVE CONCRETE WALK	SQ YD	1,363	1363				\$3.00	\$4,089.00	\$0.00	\$0.00		\$4,089.00
	6	2104.503	REMOVE CONCRETE PAVEMENT	SQ YD	3	3				\$5.00	\$15.00	\$0.00	\$0.00		\$15.00
	7	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	44	44				\$3.00	\$132.00	\$0.00	\$0.00		\$132.00
	8	2104.509	REMOVE MANHOLE	EACH	3			3		\$400.00	\$0.00	\$0.00	\$1,200.00		\$1,200.00
	9	2104.509	REMOVE SIGN	EACH	5	5				\$30.00	\$150.00	\$0.00	\$0.00		\$150.00
	10	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	6		6			\$400.00	\$0.00	\$2,400.00	\$0.00		\$2,400.00
	11	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LN FT	86	86				\$3.50	\$301.00	\$0.00	\$0.00		\$301.00
	12	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LN FT	721	721				\$3.50	\$2,523.50	\$0.00	\$0.00		\$2,523.50
	13	2104.523	SALVAGE SIGN	EACH	1	1				\$100.00	\$100.00	\$0.00	\$0.00		\$100.00
	14	2104.523	SALVAGE HYDRANT	EACH	2			2		\$500.00	\$0.00	\$0.00	\$1,200.00		\$1,200.00
	15	2104.523	SALVAGE VALVE	EACH	8			8		\$150.00	\$0.00	\$0.00	\$1,200.00		\$1,200.00
	16	2105.501	COMMON EXCAVATION (P)	CU YD	2,925	2525		401		\$8.50	\$21,462.50	\$0.00	\$3,408.50		\$24,871.00
	17	2105.503	ROCK EXCAVATION	CU YD	15			15		\$150.00	\$0.00	\$0.00	\$2,250.00		\$2,250.00
	18	2105.507	SUBGRADE EXCAVATION	CU YD	372	372				\$10.00	\$3,720.00	\$0.00	\$0.00		\$3,720.00
	19	2105.522	SELECT GRANULAR BORROW (LV)	CU YD	521	521				\$12.00	\$6,252.00	\$0.00	\$0.00		\$6,252.00
	20	2105.504	GEOTEXTILE FABRIC TYPE V	SQ YD	7,446	7446				\$1.25	\$9,307.50	\$0.00	\$0.00		\$9,307.50
	21	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	10	10				\$150.00	\$1,500.00	\$0.00	\$0.00		\$1,500.00
	22	2211.503	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3,113	2837		176		\$24.00	\$70,488.00	\$0.00	\$4,224.00		\$74,712.00
	23	2232.501	MILL BITUMINOUS SURFACE	SQ YD	6,882	6094		788		\$2.00	\$12,168.00	\$0.00	\$1,576.00		\$13,744.00
	24	2257.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	344	308		36		\$2.50	\$770.00	\$0.00	\$90.00		\$860.00
	25	2260.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3C)	TON	641	581		60		\$72.00	\$41,832.00	\$0.00	\$4,320.00		\$46,152.00
	26	2260.501	TYPE SP 12.5 WEARING COURSE MIXTURE (3C)	TON	855	775		80		\$68.00	\$52,700.00	\$0.00	\$5,440.00		\$58,140.00
	27	2461.511	COARSE FILTER AGGREGATE (CV)	CU YD	250			250		\$20.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00
	28	2501.515	33" RC PIPE APRON	EACH	1		1			\$800.00	\$0.00	\$800.00	\$0.00		\$800.00
	29	2502.521	4" PE PIPE DRAIN	LN FT	1,110		1110			\$4.00	\$0.00	\$4,440.00	\$0.00		\$4,440.00

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	MANDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES				UNIT PRICE					TOTAL
					4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	4TH AVE N PARTICIPATING SAP 005-620-003		4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS			
30	2503.641	12" RC PIPE SEWER DESIGN 3006 CL V	LN FT	201		201			\$28.00	\$0.00	\$5,628.00	\$0.00	\$5,628.00	
31	2503.641	16" RC PIPE SEWER DESIGN 3006 CL V	LN FT	120		120			\$30.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00	
32	2503.641	18" RC PIPE SEWER DESIGN 3006 CL V	LN FT	142		142			\$34.00	\$0.00	\$4,828.00	\$0.00	\$4,828.00	
33	2503.641	27" RC PIPE SEWER DESIGN 3006 CL III	LN FT	646		646			\$36.00	\$0.00	\$23,266.00	\$0.00	\$23,266.00	
34	2503.641	36" RC PIPE SEWER DESIGN 3006 CL III	LN FT	230		230			\$45.00	\$0.00	\$10,350.00	\$0.00	\$10,350.00	
35	2503.601	CLEAN STORM SEWER	LN FT	336		336			\$1.50	\$0.00	\$504.00	\$0.00	\$504.00	
36	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1			1		\$900.00	\$0.00	\$0.00	\$800.00	\$800.00	
37	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	3			3		\$800.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00	
38	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	25			25		\$200.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
39	2503.602	8"X6" PVC WYE	EACH	25			25		\$500.00	\$0.00	\$0.00	\$12,500.00	\$12,500.00	
40	2503.603	6" PVC PIPE SEWER SDR 26	LN FT	1,008			1008		\$24.00	\$0.00	\$0.00	\$24,192.00	\$24,192.00	
41	2503.603	8" PVC PIPE SEWER SDR 35	LN FT	722			722		\$34.00	\$0.00	\$0.00	\$24,548.00	\$24,548.00	
42	2503.603	10" PVC PIPE SEWER SDR 35	LN FT	14			14		\$38.00	\$0.00	\$0.00	\$532.00	\$532.00	
43	2503.603	16" PVC PIPE SEWER SDR 35	LN FT	77			77		\$50.00	\$0.00	\$0.00	\$3,850.00	\$3,850.00	
44	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER	LN FT	813			813		\$1.50	\$0.00	\$0.00	\$1,219.50	\$1,219.50	
45	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4			4		\$1,000.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	
46	2504.602	HYDRANT	EACH	2			2		\$3,500.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	
47	2504.602	10" GATE VALVE AND BOX	EACH	5			5		\$1,800.00	\$0.00	\$0.00	\$9,000.00	\$9,000.00	
48	2504.602	6" GATE VALVE AND BOX	EACH	27			27		\$1,200.00	\$0.00	\$0.00	\$32,400.00	\$32,400.00	
49	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	26			26		\$400.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
50	2504.603	10" WATER MAIN DUCTILE IRON CL 62	LN FT	886			886		\$35.00	\$0.00	\$0.00	\$30,975.00	\$30,975.00	
51	2504.603	6" WATER MAIN DUCTILE IRON CL 52	LN FT	791			791		\$32.00	\$0.00	\$0.00	\$25,312.00	\$25,312.00	
52	2504.604	3" INSULATION	SQ YD	25			25		\$20.00	\$0.00	\$0.00	\$500.00	\$500.00	
53	2504.608	DUCTILE IRON FITTINGS	POUND	1,836			1836		\$6.25	\$0.00	\$0.00	\$11,475.00	\$11,475.00	
54	2506.502	CONST DRAINAGE STRUCTURE DESIGN H	EACH	6			6		\$1,600.00	\$0.00	\$9,600.00	\$0.00	\$9,600.00	
55	2506.502	CONST DRAINAGE STRUCTURE DESIGN 48-4020	EACH	5			5		\$2,100.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	
56	2506.502	CONST DRAINAGE STRUCTURE DESIGN 60-4020	EACH	3			3		\$3,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	
57	2506.502	CONST DRAINAGE STRUCTURE DESIGN 72-4020	EACH	2			2		\$4,000.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	
58	2506.602	SANITARY SEWER MANHOLE	EACH	3			3		\$2,500.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	MANDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES				UNIT PRICE					TOTAL
					4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS			4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING STORM SEWER 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS		
59	2506.603	EXCESS MANHOLE DEPTH (10'-)	LN FT	9				9	\$150.00	\$0.00	\$0.00	\$1,354.50		\$1,354.50
60	2511.501	RANDOM RIPRAP CL-III	CU YD	15		15			\$60.00	\$0.00	\$900.00	\$0.00		\$900.00
61	2521.501	4" CONCRETE WALK	SQ FT	11,745	11,480			265	\$5.00	\$57,400.00	\$0.00	\$1,325.00		\$58,725.00
62	2521.501	6" CONCRETE WALK	SQ FT	1,615	1,350			265	\$5.00	\$5,750.00	\$0.00	\$1,325.00		\$8,075.00
63	2531.501	CONCRETE CURB & GUTTER, DESIGN B618	LN FT	1,759	1,630			129	\$11.50	\$18,745.00	\$0.00	\$1,483.50		\$20,228.50
64	2531.501	CONCRETE CURB & GUTTER, DESIGN B418	LN FT	45	45				\$11.00	\$495.00	\$0.00	\$0.00		\$495.00
65	2531.502	CONCRETE CURB DESIGN V4	LN FT	114	114				\$10.00	\$1,140.00	\$0.00	\$0.00		\$1,140.00
66	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	3	3				\$50.00	\$150.00	\$0.00	\$0.00		\$150.00
67	2531.618	TRUNCATED DOWNS	SQ FT	8	8				\$40.00	\$320.00	\$0.00	\$0.00		\$320.00
68	2531.618	TRUNCATED DOWNS (RADIAL)	SQ FT	275	275				\$45.00	\$12,375.00	\$0.00	\$0.00		\$12,375.00
69	2540.603	BOARDWALK	LN FT	2,750			2,750		\$8.00	\$0.00	\$0.00	\$22,000.00		\$22,000.00
70	2545.511	LIGHTING UNIT TYPE SPECIAL	EACH	12	12				\$5,700.00	\$80,400.00	\$0.00	\$0.00		\$80,400.00
71	2545.515	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	12	12				\$750.00	\$9,000.00	\$0.00	\$0.00		\$9,000.00
72	2545.523	2" NON-METALLIC CONDUIT	LN FT	2,100	2,100				\$6.00	\$12,600.00	\$0.00	\$0.00		\$12,600.00
73	2545.531	UNDERGROUND WIRE 1 COND NO 4	LN FT	6,650	6,650				\$1.70	\$11,305.00	\$0.00	\$0.00		\$11,305.00
74	2545.531	UNDERGROUND WIRE 1 COND NO 6	LN FT	6,650	6,650				\$1.50	\$9,975.00	\$0.00	\$0.00		\$9,975.00
75	2545.531	UNDERGROUND WIRE 1 COND NO 12	LN FT	2,100	2,100				\$1.00	\$2,100.00	\$0.00	\$0.00		\$2,100.00
76	2545.541	SERVICE CABINET	EACH	1	1				\$5,900.00	\$5,900.00	\$0.00	\$0.00		\$5,900.00
77	2545.544	SERVICE EQUIPMENT	EACH	1	1				\$1,600.00	\$1,600.00	\$0.00	\$0.00		\$1,600.00
78	2545.545	EQUIPMENT PAD	EACH	1	1				\$1,300.00	\$1,300.00	\$0.00	\$0.00		\$1,300.00
79	2545.553	HANDHOLE	EACH	6	6				\$300.00	\$6,400.00	\$0.00	\$0.00		\$5,400.00
80	2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.54	0.11	0.35		\$10,000.00	\$5,400.00	\$1,100.00	\$3,500.00		\$10,000.00
81	2564.531	SIGN PANELS TYPE C	SQ FT	45	45				\$45.00	\$2,025.00	\$0.00	\$0.00		\$2,025.00
82	2564.531	SIGN PANELS TYPE SPECIAL	EACH	20	20				\$250.00	\$5,000.00	\$0.00	\$0.00		\$5,000.00
83	2564.602	INSTALL SIGN	EACH	1	1				\$100.00	\$100.00	\$0.00	\$0.00		\$100.00
84	2573.502	SILT FENCE, TYPE HI	LN FT	20			20		\$5.00	\$0.00	\$0.00	\$100.00		\$100.00
85	2573.530	STORM DRAIN INLET PROTECTION	EACH	17		17			\$150.00	\$0.00	\$2,550.00	\$0.00		\$2,550.00
86	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN FT	20	20				\$5.00	\$100.00	\$0.00	\$0.00		\$100.00
87	2573.535	STABILIZED CONSTRUCTION EXIT	EACH	3	3				\$600.00	\$1,800.00	\$0.00	\$0.00		\$1,800.00

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	MANDOT NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	TOTAL QUANTITY	QUANTITIES			UNIT PRICE				TOTAL
					4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS		4TH AVE N PARTICIPATING SAP 005-620-003	4TH AVE N PARTICIPATING 86% STATE AID 14% CITY SAP 005-620-003	NON-PARTICIPATING CITY OF FOLEY ITEMS	
88	2582.502	4" DOUBLE SOLID LINE YELLOW - PAINT	LN FT	643	643			\$0.40	\$257.20	\$0.00	\$0.00	\$257.20
89	2582.502	4" SOLID LINE WHITE - PAINT	LN FT	2,350		2,000	350	\$0.30	\$600.00	\$0.00	\$105.00	\$705.00
90	2582.502	2" SOLID LINE WHITE - PAINT	LN FT	90		90		\$3.00	\$270.00	\$0.00	\$0.00	\$270.00
91	2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LN FT	643		643		\$0.80	\$385.80	\$0.00	\$0.00	\$385.80
92	2582.502	4" SOLID LINE WHITE - EPOXY	LN FT	2,350		2,000	350	\$0.50	\$1,000.00	\$0.00	\$175.00	\$1,175.00
93	2582.502	2" SOLID LINE WHITE - EPOXY	LN FT	90		90		\$5.00	\$450.00	\$0.00	\$0.00	\$450.00
94	2582.503	CROSSWALK MARKING - PAINT	SQ FT	1,920		1,620		\$2.50	\$4,050.00	\$0.00	\$0.00	\$4,050.00
95	2582.503	CROSSWALK MARKING - EPOXY	SQ FT	1,920		1,620		\$5.00	\$8,100.00	\$0.00	\$0.00	\$8,100.00
		DECORATIVE LIGHTING	LUMP SUM		(1)		1	\$25,500.00	(\$25,500.00)	\$0.00	\$25,500.00	\$0.00
									\$482,083.50	\$100,411.00	\$308,804.00	\$891,298.50
									0.54	0.11	0.35	1.00

10% Contingency	\$46,128	\$9,804	\$31,194	\$88,127
Design Engineering	\$29,430	\$5,995	\$19,075	\$54,500
Dewey 4-Way Stop Analysis	\$0	\$0	\$2,000	\$2,000
Construction Engineering (Estimate)	\$60,966	\$12,419	\$39,516	\$112,900
Soil Borings	\$2,487	\$607	\$1,612	\$4,605
Construction Geotech (estimate)	\$10,800	\$2,200	\$7,000	\$20,000
Total With Soft Costs	\$633,865	\$131,338	\$409,200	\$1,174,400

Total Estimated Benton County	64%	\$746,813
Total Estimated City of Foley	36%	\$427,587
Total Estimated City of Foley		\$1,174,400

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2016 – 8

A RESOLUTION APPROVING PLANS and SPECIFICATIONS and ORDERING
ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a motion passed by the council on Tuesday, November 3rd, 2015, the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for the 2016 4th Avenue North Improvements and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE RESOLVED BY THE CITY COUNCIL OF FOLEY, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city administrator shall prepare and cause to be inserted in the official paper and on the city's official website an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the administrator until a time and date selected by the city engineer, at which time they will be publicly opened in the council chambers of the city hall by the city administrator and engineer, will then be tabulated, and will be considered for award at a future City Council meeting. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota this 5th day of April, 2016.

Dave Mosford, Mayor

ATTEST:

Robert Barbian, City Administrator

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2016 -9

A RESOLUTION ESTABLISHING PROCEDURES RELATING TO
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE
INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Foley, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota this 5th day of April, 2016.

Dave Mosford, Mayor

ATTEST:

Robert Barbian, City Administrator/Clerk



Building a Better World
for All of Us®

March 28, 2016

RE: City of Foley, Minnesota
Private Property Inspection Project
March 2016 Project Status
SEH No. 128793 14.00 FOLEY

Mr. Robert Barbian
City Administrator
City of Foley
251 4th Avenue North
PO Box 709
Foley, Minnesota 56329

Dear Bob:

This letter has been prepared to update the progress on the status of the private property inspection program currently in its rehabilitation phase. 164 properties with direct connections are still required to make the necessary improvements by June 30, 2016. The current status of the remaining direct connections to the Foley's sanitary sewer collection system from private property sources by type are as follows:

	<u>Previous</u> <u>Inspection Status</u> <u>(June 2015)</u>	<u>Current</u> <u>Inspection Status</u> <u>(March 2016)</u>
Improper Foundation Drain Connections	157	75
Improper Sump Pump Connections	47	34
Direct Connections (Beaverboard, etc.)	69	32
Properties with more than one of the above connections		23
Totals	273	164

Some residents have elected to remove the foundation drain connection, but have decided not to re-direct the water away from the property structure through a sump pit and pump system. Although these properties have met the intent of the ordinance, it is possible that clear water will find another way into the structure through the basement walls, etc. without a functioning drain tile system. Future correspondence to residents with this situation will include a recommendation that they re-route the drain tile to a sump pit, where it can be pumped away from the structure.

If you have any questions or concerns, please contact myself at 651.490.2144 or Jon Halter at 320.229.4344.

Sincerely,

Kirby Van Note, P.E.

Project Manager

Cc: Jon Halter

Mark Pappenfus

FOLEY Private property inspection progress report.doc

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196

SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

Foley flows and I&I

Jessica Hedin to: foleypwks

Cc: Jon Halter

03/18/2016 01:13 PM

History: This message has been forwarded.

Mark,

I took a look at the flow data you provided and created a couple of small tables to summarize the flow conditions and the I&I.

This table takes a look at average flow conditions and calculates the % of the flow contributed by I&I. As you can see the % of I&I has decreased slightly from 2012 and more significantly from 2014.

Year	Average Flow		
	gal/day	I&I	% I&I
2012	292,411	47,578	16.3%
2013	320,081	64,092	20.0%
2014	406,553	131,289	32.3%
2015	310,918	49,081	15.8%

This table takes a look at peak flow conditions and calculates the % of the flow contributed by I&I. As you can see the % of I&I has decreased from 2012, 2013, and 2014. I anticipate that as more I&I improvements are made to the collection system you may see more decline in the % I&I.

Year	Peak Flow		
	gal/day	I&I	% I&I
2012	503,133	258,300	51.3%
2013	500,733	244,744	48.9%
2014	702,833	427,569	60.8%
2015	452,137	190,299	42.1%

It appears from the table below that Foley is still near the permitted flow capacity for the facility. Please note that permitted flows typically reflect average wet weather flows and the flows for the facility shown in this table are average annual flows which tend to be lower than average wet weather flows. This means that the % of permitted capacity used is likely higher than reflected in this table.

Year	Average Annual Flow, gpd	Permitted Capacity, gpd	% of Permitted Capacity Used
2012	292,411	371,300	78.8%
2013	320,081	371,300	86.2%
2014	406,553	371,300	109.5%
2015	310,918	371,300	83.7%

Please let me know if you have any questions or need additional information. Thanks.

Jessica Hedin, PE | Senior Professional Engineer
SEH | 1200 25th Avenue South | PO Box 1717 | St Cloud, MN 56302-1717
320.229.4369 direct | 612.247.2768 cell | 888.908.8166 fax
jhedin@sehinc.com | www.sehinc.com

MEMO

To: Mayor, City Council Members & Interested Parties
From: Robert Barbian, Administrator
Date: March 30, 2016

The limited term full time hires, Lois Heigl, Accounting & Administrative Clerk, and Sara Judson Brown, Administrative Assistant/Communications, are both doing fine in learning their roles.

As directed at the March 18th council meeting, the revised Position Descriptions are listed below. The descriptions have been updated to remove antiquated language and more accurately describe the duties as performed by previous employees. One position emphasizes the customer service/utility area and the other bookkeeping/accounting. Both Dave & Leslie are involved in drafting the descriptions and reviewing the process.

The proposed time line for hiring full time permanent employees is as follows:

- April 5th Council Approves Descriptions
- April 7th posting of positions
- April 29th @ 12:00 p.m. resume and/or applications due at City Hall or via email.
- May 1st – 9th Applications scored
- May 10th Dave & Leslie meet to set final candidates to interview
- May 11 & 12 Calls made to set up Interviews
- May 16 thru 20th Interviews held

Interested Council Members are invited to be involved in reviewing and scoring applicants the first week of May. The council will have to discuss who will be involved in interviewing the finalists.

The following descriptions will be before the council at the April 5th meeting for approval. Please let me know in advance if you have any amendments to propose.

POSITION DESCRIPTION

POSITION TITLE: Accounting & Administrative Clerk DATE: April 2016

DEPARTMENT: Administration STATUS: Non-exempt

ACCOUNTABLE TO: City Administrator

SUMMARY STATEMENT: Position performs bookkeeping, accounting and administrative services for all city departments; administration, utilities, police, public works and fire. This position requires a good working knowledge in bookkeeping and accounting systems as well as the ability to learn all facets of city departments and operations.

MAJOR AREAS OF ACCOUNTABILITY:

Bookkeeping & Accounting: Maintains and processes payroll for city employees, processes and file federal and state reports, W2's, W4's, 1099's, PERA, Federal/Medicare/SS withholding reports. Files sales and use tax reports. Processes and maintains accounts payable and receipts for city departments. Duties may include reconciling checking and savings accounts monthly; bank deposits and general ledger journal entries; calculating sewer/water billings and entering receipts; preparing receipts and disbursements and generating reports. Possible additional duties: counting pool receipts and preparing deposit tickets; logging and tracking parking tickets and administrative fines; creating fire department billings and receipts; new employee paperwork/files, assistance with phones, typing, word processing and other projects as assigned.

COMMON PERFORMANCE STANDARDS: All city employees are expected to communicate with residents and co-workers in a positive and respectful way and perform their duties in a safe and effective manner. The duties require the ability to prioritize tasks and responsibilities on a daily basis; to handle issues and requests with (especially) city residents; to have a working knowledge of the city and to perform daily tasks and responsibilities accurately and efficiently.

EQUIPMENT USED: As required by the position, computer, typewriter, adding machine, phone, copier, fax machine, and other standard office equipment.

WORK ENVIRONMENT: The job is performed in a normal office environment. Constant sitting and continuous movement or normal lifting of office supplies is customary.

EMPLOYMENT SELECTION CRITERIA: The employment selection criteria: Two year business or accounting degree, bachelor's degree preferred and accounting/bookkeeping experience. Knowledge and experience in bookkeeping/accounting necessary, use of Banyon accounting and billing software a plus but not required. Strong organizational and customer service skills with the ability to work independently.

Note: The purpose of this position description is to capture the essential duties and accountabilities of the job. It is not a catalog of every task or assignment; rather, it provides a general outline of job content and responsibilities. All job requirements are subject to modification to reasonably accommodate individuals with disabilities.

Employment selection criteria are representative of minimum levels of knowledge, skills and experience required. To perform this job successfully, the job incumbent must possess the abilities and aptitudes to perform each duty proficiently. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. Management retains the discretion to add duties or change the duties of this position at any time.

POSITION DESCRIPTION

POSITION TITLE: Administrative Assistant/Communications **DATE:** April 2016

DEPARTMENT: Administration **STATUS:** Non-exempt

ACCOUNTABLE TO: City Administrator

SUMMARY STATEMENT: Position provides administrative and communication services for all city departments; police, public works and fire, requiring the ability to learn all facets of listed department operations. Good communications skills are required along with the ability to work well with city department personnel and customers.

MAJOR AREAS OF ACCOUNTABILITY: Performs administrative duties such as answering phones, park reservations, handling walk-in inquiries, issuing licenses, filing, copying, word processing, assisting with building permit applications, selling tickets, counting pool receipts, sewer/water billings, organizing office functions and public meetings. Also provides direction for the city website, communication tools and generating informational reports. Other duties may involve maintaining and updating ordinances, resolutions, rental licenses, fire department billings, liquor licenses, meeting posting, notifications and other projects as assigned.

COMMON PERFORMANCE STANDARDS: All city employees are expected to deal with residents and co-workers in a positive and respectful way and perform their duties in a safe and effective manner. The Administrative Assistant Communication's duties also require the ability to prioritize tasks and responsibilities on a daily basis; to handle issues and requests with (especially) city residents; to have a working knowledge of city ordinances, policies, and statutes; and to perform daily tasks and responsibilities accurately and efficiently.

EQUIPMENT USED: As required by the position, a computer, typewriter, adding machine, phone, copier, fax machine, and other standard office equipment.

WORK ENVIRONMENT: The job is performed in a normal office environment. Constant sitting and continuous movement or normal lifting of office supplies is customary.

SUGGESTED EMPLOYMENT SELECTION CRITERIA: A two or four year business or communications degree with office experience working as a team is desired. Experience may substitute for education. Knowledge and experience with computer programs in Word, bookkeeping/accounting, Power Point and design layout software valued. Organizational skills and the ability to work independently with strong customer service skills and the ability to work with the public.

Note: The purpose of this position description is to capture the essential duties and accountabilities of the job. It is not a catalog of every task or assignment; rather, it provides a general outline of job content and responsibilities. All job requirements are subject to modification to reasonably accommodate individuals with disabilities.

Employment selection criteria are representative of minimum levels of knowledge, skills and experience required. To perform this job successfully, the incumbent must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. Management retains the discretion to add duties or change the duties of this position at any time.

FULL-TIME ACCOUNTING & AMINISTRATIVE CLERK

The City of Foley is seeking applicants for a full-time Accounting & Administrative Clerk. Responsible for processing payroll, accounts payable, receivables, reconciling statements, ledger entries and related monthly, quarterly and annual reports. Other duties may include counting pool receipts, preparing deposit tickets, logging and tracking parking tickets, administrative fines, fire department billing and new employee paperwork files, assistance with phones, typing, word processing and other projects as assigned.

Qualifications: Post-secondary education in accounting or business related field, previous accounting experience, office and/or public sector experience preferred. Applicant is to be proficient with MS Office, accounting software and have strong public relations skills. Experience in Banyon Data Systems a plus.

Interested parties are to submit a cover letter and resume to: City of Foley, PO Box 709, Foley, MN 56329 by 12noon Friday April 29 or email to: rbarbian@ci.foley.mn.us

FULL-TIME ADMINISTRATIVE & COMMUNICATIONS ASSISTANT

The City of Foley is seeking applicants for a full-time administrative & communications assistant to provide services to all City departments; police, public works and fire requiring the ability to learn all facets of listed department operations. Good communications skills are required along with the ability to work well with city customers.

This position will also be responsible for answering phones, utility billing, collections and other duties as assigned.

General qualifications: A 2 or 4 year business or communications degree with experience working in an office as a team is desired. Experience may substitute for education. Knowledge and experience with computer programs in Word, bookkeeping, PowerPoint and design layout software valued. Organizational and customer service skills with the ability to work independently.

Interested parties are to submit a cover letter and resume to: City of Foley, PO Box 709, Foley, MN 56329 by 12noon Friday April 29 or email to: rbarbian@ci.foley.mn.us