



**City Council – Meeting Agenda
January 8, 2019 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes of December 4, 2018.
 - Accept Proclamation for the City of Foley School Choice Week.
 - Accept resignation of firefighter Kyle Edwards.
 - Accept resignation of police officer Zach Scholl.
 - Approve hiring of Brady Ackerson as part-time police officer (contingent on background).
 - Adopt Resolution #2019-1 Accepting Donation.
 - Approve payment of bills.
5. 2019 Annual Appointments – Discuss and Approve.
6. School Resource Officer Position
 - Approve hiring of Angie Milo for FT School Resource Officer effective February 1, 2019.
 - Approve School Resource Officer Agreement with Foley Public Schools.
7. Mayor's Comments & Open Forum
8. Department Reports:
 - Police Department –Katie McMillin
 - City Engineer – Jon Halter
 - Update on wastewater facility plan.
 - Public Works – Mark Pappenfus
 - Approve purchase of Toro mower.
 - Administration – Sarah Brunn
9. Old Business
 - Discussion on Foley Lumber Land Sale – Review Survey
 - Discussion on county turnback/tax forfeit property along Highway 23.
10. New Business
11. Closed Session – Performance Review of City Administrator Sarah Brunn
12. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – December 4, 2018

The Foley City Council held a regular meeting on December 4, 2018, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Jeff Gondeck, Rosalie Musachio and Jack Brosh.

Members Absent: Gary Swanson

The pledge of allegiance was recited.

Motion by Gondeck, seconded by Bettendorf, to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by Gondeck, seconded by Bettendorf, to approve the consent agenda, which includes the following:

- Approve minutes of November 13, 2018.
- Adopt Resolution #2018-29 Declaring Council Vacancy.
- Approve payment of bills paid for by checks #50842-#51006.

Motion carried, unanimous.

Oath of Office

New councilmembers Rosalie Musachio and Jack Brosh were sworn into office.

Public Hearing – Fee Schedule Amendments

Mayor Bettendorf recessed the regular city council meeting at 5:34 p.m. to conduct the public hearing on the fee schedule amendments. No one spoke at the hearing. Mayor Bettendorf reconvened the regular meeting at 5:35 p.m. Motion by Gondeck, seconded by Musachio, to adopt Ordinance #438 Adopting Fee Schedule, Ordinance #439-Water Rates and Ordinance #440 – Sewer Rates. Motion carried, unanimous.

Roger Kackley – Site Plan Review for Fence Relocation

The council was presented with a site plan review recommendation from the planning commission to relocate a fence to the new property line for K&K Auto. Motion by Brosh, seconded by Gondeck, to approve the site plan. Motion carried, unanimous.

Foley Fire Relief – Bryan Moshier – Discussion on relief raise

Bryan Moshier was at the meeting to request a raise for the fire relief. The financials were reviewed. The requested increase is from \$3,700 up to \$4,100 per year of service. The council must approve the raise as they are responsible for any shortfall in the fund. Brosh questioned the administrative expenses on the report. Motion by Musachio, seconded by Gondeck, to approve the increase in the retirement rate. Motion carried, unanimous.

Rachael Koole – Consider allowing more than 3 dogs at 611 Lanee Ave.

Racheal Koole, 611 Lanee Avenue, was at the meeting to request being allowed to have an additional dog in order to foster. Bettendorf expressed concern with allowing additional dogs

and the worry things could become a problem. Gondeck indicated the concern that the dogs would become permanent and also questioned vaccinations. Brosh asked about the other dogs and time the foster dog would be there. The council decided not to allow for the exception but thanked Ms. Koole for her time.

Mayor's Comments & Open Forum

No one spoke.

Department Reports

Police Chief Katie McMillin reviewed the monthly law enforcement report and activities of the police department.

Public Works Director Mark Pappenfus updated the council on the street project, flooding the rinks and other activities of the department. Pappenfus also updated the council on the feedback signs.

City Administrator Brunn gave an overview of the 2019 council meeting calendar. Brunn also updated the council on the school resource officer position.

New Business

Mayor Bettendorf closed the regular city council meeting at 5:56 p.m. to the public in order to discuss real estate negotiations on 101 4th Avenue N and 405 John Street per Minn. Stat. 13D.05 Subd.3(c).

Mayor Bettendorf reconvened the open meeting at 6:16 p.m. The council directed staff to proceed in bidding on the properties at the prices discussed in closed session.

Public Hearing - Truth In Taxation

Mayor Bettendorf recessed the regular city council meeting at 6:17 p.m. to conduct the public hearing on the 2019 budget. Roger From, 30 6th Avenue, expressed concern over high taxes and that is has gone up every year. Mayor Bettendorf reconvened the regular city council meeting at 6:22 p.m. Motion by Gondeck, seconded by Musachio, to adopt Resolution #2018-28 Approving Final Levy. Motion carried, unanimous.

Motion by Gondeck, seconded by Musachio, to adjourn at 6:23 p.m. Motion carried, unanimous.

Sarah A. Brunn, Administrator

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

A PROCLAMATION FOR THE CITY OF FOLEY SCHOOL CHOICE WEEK

WHEREAS all children in City of Foley should have access to the highest-quality education possible; and,

WHEREAS City of Foley recognizes the important role that an effective education plays in preparing all students in City of Foley to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of City of Foley; and,

WHEREAS City of Foley is home to a multitude of high quality public and non-public schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS City of Foley has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Gerard Bettendorf do hereby recognize January 20-26, 2019, as City of Foley School Choice Week, and I call this observance to the attention of all of our citizens.

Gerard L. Bettendorf, Mayor

December 13, 2018

Dear Chief Pappenfus,

Please let this letter serve as my resignation from the Foley Volunteer Fire Department effective December 31, 2018. My choice to continue education to improve my employment situation and better provide for my family has only decreased my availability towards the fire department and will continue to do so. This unfortunately leaves no time for being a volunteer fireman.

The education I received at Foley Fire Department is something I will continue to use and apply throughout my career. Thank you for the outstanding experiences, respect, patience and dedication the department placed into my training.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kyle A. Edwards".

Kyle A. Edwards

Zachary A. Scholl

819 5th Avenue S, St. Cloud, Minnesota 56301- zascholl@stcloudstate.edu

December 17, 2018

Katie McMillin

Chief of Police

Foley Police Department

251 4th Avenue N

Foley, MN 56329

Chief McMillin,

This is my official resignation from the position of Police Officer with the City of Foley effective on December 31, 2018 (two weeks from today). I accepted a position as a Police Officer with the City of St. Cloud. This decision was not easy for me to make. It took a lot of careful consideration and planning.

I would like to thank you, along with the Officers who helped train me and the City of Foley for the opportunity. I truly enjoyed working for you and the City of Foley. In my short time in Foley, I learned information and life lessons that will help me as I continue to grow into my career and as a person.

If there is anything I can do during this transition please let me know.

Sincerely,



Zachary A. Scholl

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2019 - 1

A RESOLUTION ACCEPTING DONATION FOR FIRE DEPARTMENT

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, Bernadette Stangler has offered to donate funds for the Foley Fire Department, and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that this donation is hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City extends its sincere appreciation to Bernadette Stangler for her generous donation.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota, this 8th day of January 2019.

Gerard L. Bettendorf, Mayor

ATTEST:

Sarah A. Brunn, City Administrator

Bills List - January 8, 2019

Gross Salaries	Payroll - 12/6/18	\$	23,803.63
EFTPS	Federal Withholding	\$	4,469.29
MN Dept of Revenue	State Withholding	\$	1,001.29
State Treas. PERA	PERA	\$	4,286.43
Nationwide	Deferred Comp	\$	695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
SelectAccount	HSA Contribution	\$	555.00

Gross Salaries	Payroll - 12/20/18	\$	24,380.08
EFTPS	Federal Withholding	\$	4,446.47
MN Dept of Revenue	State Withholding	\$	974.29
State Treas. PERA	PERA	\$	4,422.54
Nationwide	Deferred Comp	\$	695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
SelectAccount	HSA Contribution	\$	555.00

Gross Salaries - Extra Buck & Sick Pay	Payroll - 12/31/18	\$	2,541.43
EFTPS	Federal Withholding	\$	645.08
MN Dept of Revenue	State Withholding	\$	133.13
State Treas. PERA	PERA	\$	355.82

Gross Salaries	Payroll - 1/4/19	\$	23,802.64
EFTPS	Federal Withholding	\$	4,457.91
MN Dept of Revenue	State Withholding	\$	969.76
State Treas. PERA	PERA	\$	4,263.23
Nationwide	Deferred Comp	\$	695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
SelectAccount	HSA Contribution	\$	450.00

Gross Salaries - FIRE	Payroll - 1/4/19	\$	29,148.00
EFTPS	Federal Withholding	\$	4,859.74
MN Dept of Revenue	State Withholding	\$	239.81

Already Paid - 1/8/19

Advanced Disposal	Garbage	\$	283.46
Alex Air Apparatus	FD Supplies	\$	961.92
AllSpec Services	Inspection Charges	\$	4,974.94
American Door Works	Shop Repair	\$	95.00
Auto Value	Street & FD Vehicle Maint	\$	917.01
Axon Enterprise	PD Supplies	\$	581.50
Benton County Attorney	11/18 Legal Fees	\$	649.00
Benton County Highway Department	PD Fuel	\$	792.91
Benton County Sheriff's Office	PD Firearms Training-Scholl & Vickstrom	\$	200.00
Benton Trophy & Awards, Inc	FD & Council Name Plates	\$	75.62
Braun Intertec	2nd, 3rd, Gopher, Dewey Testing	\$	7,693.00
Cargill	Street Salt & Deicer	\$	6,924.23
Cathy Theis	PD Transcription	\$	132.50
Central McGowan	PD Medical Equip	\$	5.06
Chiefs Way	FD Supplies	\$	83.84
Cintas	Mats & Uniforms	\$	426.96
Cloudnet	Server Fee	\$	10.00
Coborn's	Office Supplies	\$	121.18
Crescent Electric	Water Supplies	\$	19.70
Delta Dental	Employee Dental Insurance	\$	877.15
Distinctive Cabinet Design	City Hall Cabinet	\$	2,418.00
Dyna Systems	Shop Supplies	\$	464.38
East Central Energy	Utilities	\$	1,127.05
Electric Motor Service	City Hall Furnace	\$	21.29
Emergency Response Solutions	FD Supplies	\$	233.19
Farm-Rite Equipment	2018 CIP Equipment	\$	4,286.00
First National Bank of Omaha	Credit Card Purchases	\$	1,054.12

Foley Fuel & Lumber	PD, FD, Shop Repairs	\$ 39.52
Foley Hardware	Street, FD, Water Supplies	\$ 351.08
Freightliner	Street & FD Vehicle Maint	\$ 348.15
Further	12/18 HSA Admin Fee	\$ 17.70
Gopher State One Call	Email Tickets	\$ 14.85
Grand Champion Meats	Supplies	\$ 630.00
Granite Electronics	Radio Repairs	\$ 584.29
Hawkins	Water Chemicals	\$ 1,775.32
HotsyMinnesota.com	2018 CIP Equipment	\$ 4,889.43
Interstate All Battery Center	PD Batteries	\$ 58.10
Intoximeters	PD Supplies	\$ 105.46
JM Truck & Tractor Repair	FD Vehicle Repair	\$ 3,437.00
Little Falls Machine	Street Supplies	\$ 54.62
Macqueen Equipment	Street Vehicle Maint	\$ 324.28
Maney International	FD Vehicle Repair	\$ 277.89
Marco	Copier Lease	\$ 333.46
McDowall Company	Maint Garage Repair	\$ 1,741.00
Med Compass	FD Training	\$ 1,500.00
Midway Iron & Metal	Street Repair	\$ 210.86
Mimbach Fleet	Sewer Maint & Shop Supplies	\$ 626.42
MN Dept of Labor	Building Permit Surcharge	\$ 19.50
MN Dept of Revenue	11/18 Sales & Usa Tax	\$ 128.00
Murphy Chevrolet	Street Vehicle Maint	\$ 344.65
Napa	Vehicle Maint	\$ 57.75
NASAP	FD Membership Dues	\$ 39.00
New Frontier Services	Website Services	\$ 137.50
Preferred Controls Corp	2018 CIP - Water & Sewer	\$ 16,867.00
Quality Meats	Supplies	\$ 281.92
RevTrak	11/18 & 12/18 CC Service Fee	\$ 951.99
Rinke Noonan	General, Zoning, FD, Union, Dewey, Henry Legal	\$ 2,123.00
Riteway Business Forms	Receipt Books	\$ 121.08
Shift Technologies	Computer Maint & Antispam	\$ 1,144.90
Short Elliott Henrickson	I&I, WWTF, Dewey, General Engineering	\$ 24,877.58
Slow Measurement and Control	Water and Sewer Maint	\$ 790.70
Staples	Office Supplies	\$ 343.31
Star Publications	12/18 Publications	\$ 544.00
Stearns DHIA Central Lab	Water & Sewer testing	\$ 373.00
Streicher's	PD Uniforms	\$ 129.99
Sun Life Financial	Employee LTD Insurance	\$ 173.74
USABLE Life	Employee Life Insurance	\$ 173.00
Verizon Wireless	Cell Phones	\$ 296.06
Voss Lighting	Light Bulbs	\$ 523.28
Wex Bank	Public Works & FD Fuel	\$ 1,579.44
Xcel Energy	Utilities	\$ 6,519.40
Ziegler CAT	2018 CIP Equipment	\$ 79,787.63

To Be Paid - 1/8/19

Benton County Historical Society	2019 Annual Contribution	\$ 750.00
Benton Economic Partnership	2019 Membership	\$ 2,500.00
Bond Trust Services	2015 Bond Payment	\$ 68,800.00
Central MN Fire Aid Association	2019 Membership	\$ 50.00
Coalition of Greater MN Cities	2019 CGMC Dues	\$ 5,104.00
DVS Renewal	Foley Fun Days Trailer Tabs	\$ 17.00
Foley Are C.A.R.E	2019 Annual Contribution	\$ 1,000.00
Health Partners	1/19 Employee Health Insurance	\$ 8,517.31
Initiative Foundation	2019 Annual Contribution	\$ 600.00
LETG, LLC	PD LETG 2019 Maintenance	\$ 4,176.30
MidCo	Phone & Internet Services	\$ 689.70
MN State Fire Chiefs Association	2019 Membership	\$ 641.00
MN State Fire Dept Association	2019 MSFDA Membership Dues	\$ 264.00
Northland Securities	2011 Bond Payment	\$ 396,660.00
Penguin Management	FD Pager Maintenance	\$ 474.00
Resource Training & Solutions	2019 Membership	\$ 105.00
		\$ 824,509.74

Boards and Committees – Current Annual Appointments

Official Newspaper: *Benton County News*

Official Process Server: *Benton County Sheriff*

Health Officer: *Dr. Kevin Stiles*

Health Board Members: *Charlotte Monroe, Jeannie Rajkowski*

City Engineering Firm: *Short Elliott Hendrickson, Inc.*

City Attorney: *Rinke-Noonan*

City Building Inspector: *AllSpec Services*

City Auditor: *Schlenner & Wenner*

Benton Economic Partnership – City Administrator & Gerard Bettendorf (2018) – if needed

Board of Equalization: authority directed to Benton County until 2020

Acting Mayor: *Jeff Gondeck (2018)*

Official Depository: *City Administrator* - approve the depositories for City Funds

Approve Collateral: *City Administrator* - approve the collateral for City investments

Approve bonding of the City Administrator – annual renewal

Emergency Manager: *Police Chief McMillin*

Library Board (5 Members, 3 Year Term)

2019 – 2021: Laura Olson, Wendy Ziwicki

Planning Commission (7 – 10 Members, 3 year terms, staggered)

2019-2020: Rosalie Musachio

2019-2021: Bill Bronder, Amanda Welle

Economic Development Authority (5 Members, 4 year Term)

2019 – 2021: John Uphoff (Benton Economic Partnership Director)

Personnel Committee (2)

2018: Jeff Gondeck, Gerard Bettendorf - 2018

Housing Advisory and Appeals Board (5 Members, 3 Year Term):

2018 - 2020: No appointments needed until 2020

Staff authorized to initiate EFT receipts/payments – Sarah Brunn, Monica Shaw, Sara Judson-Brown

SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement is made _____, 2018, by and between FOLEY INDEPENDENT SCHOOL DISTRICT #51 ("DISTRICT") and the CITY OF FOLEY ("CITY") as follows:

WHEREAS, the DISTRICT agrees to purchase services from the CITY and the CITY agrees to provide and manage a School Resource Officer Program to and for the DISTRICT, consisting of not less than one full-time School Resource Officer (SRO), a vehicle, necessary supplies and equipment and DISTRICT agrees to reimburse the CITY for 50% of the officer's wages and benefits in providing said SRO Program; and

WHEREAS, the DISTRICT and the CITY desire to set forth in this Agreement the general terms and conditions of the services to be performed by the SRO in DISTRICT's facilities.

NOW, THEREFORE, the parties agree as follows:

1. Goals and Objectives

It is understood and agreed that DISTRICT and CITY officials share the following goals and objectives with regard to the SRO Program in the schools:

- A. Education
 - (1) Provide classroom support in the area of safety, distracted driving, chemical use, and law enforcement in the community.
 - (2) Presentations to classrooms, faculty, administration, or other groups regarding criminal justice issues.
 - (3) The SRO may collaborate with DARE program.
- B. Information
 - (1) Inform school personnel about community law enforcement trends.
 - (2) Keep school officials informed about relevant changes in laws.
 - (3) Provide school administrators with information on ongoing investigations that concern school issues or might affect decisions that administrators make.
 - (4) Attend staff meetings as a support for school personnel when requested.
 - (5) Collect relevant interaction data.
- C. Prevention

- (1) Be present during non-structured student time: passing times, lunches, parking lots, assemblies, and student arrival and dismissal.
- (2) Support all buildings including Foley Elementary, Foley Intermediate, Foley High School, Alternative Learning Center, and Foley District Office.
- (3) The expectation is that the SRO will project a positive image of the law enforcement profession and build relationships with students and staff.

D. Intervention

- (1) Intervene violent behaviors by students.
- (2) Protect students and school staff from acts of violence.
- (3) Intervene with chemical use issues.
- (4) Provide support for weapons violations.
- (5) Provide support for intruder procedures.

2. Employment and Assignment of the School Resource Officer

A. The CITY agrees to employ a School Resource Officer (SRO) during the term of this Agreement subject to the following provisions:

- (1) Compensation from the DISTRICT to the CITY in accordance with the terms of this Agreement to cover 50% of the costs of the SRO as provided in Exhibit A, which shall be annually updated by the CITY. Compensation shall be prorated for the initial term and any future partial term. Compensation shall be paid by the DISTRICT to the CITY in four (4) quarterly installments due at the beginning of each quarter with the first payment due at the beginning of the DISTRICT'S first quarter on January 1, 2019.
- (2) The CITY has a police officer available for deployment to DISTRICT. In the event of a reduction or restructuring of the police department's workforce which results in the reassignment of the SRO or the loss of this program, this Agreement shall be considered null and void after thirty (30) days written notice to the DISTRICT. Any prepaid compensation extending beyond the expiration of the 30-day notice will be refunded to DISTRICT by the CITY.
- (3) The SRO shall be an employee of the CITY's Police Department and shall be under the administration, supervision, and control of the CITY, subject to the terms and conditions of this Agreement. The SRO shall be subject to all other personnel policies and practices of the Foley Police Department except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

- B. The CITY, in its sole discretion, shall have the power and authority to appoint, remove and discipline SROs. The SRO shall be assigned by the CITY to the DISTRICT. Specifically assigned tasks will determine where the SRO will report to on any given day, however, the SRO will be prepared to serve in any of the schools in the district as demands arise.
- C. In the event that the SRO is absent from work, the SRO shall notify both the supervisor in the Foley Police Department and the Superintendent or the Superintendent's designee. A substitute officer shall not be provided during the short term absence of the SRO.
- D. During the summer months and other periods when school is not in session, the SRO will be required to perform work outside of the DISTRICT as assigned by the CITY. The SRO will be allowed such reasonable time in the beginning of June to complete unfinished tasks and, at the end of August to prepare for the following school year.

3. Duty Hours

- A. An SRO shall be assigned to the school on a full-time basis. Specific SRO duty hours shall be set by mutual agreement between the DISTRICT and the CITY.
- B. It is understood and agreed that the time spent by the SRO attending court for juvenile and criminal cases arising from or out of the SRO's assignment as an SRO is encompassed by this Agreement.
- C. The SRO will only be called away from duties for the school district under emergency conditions, training, and short term policing needs of the City of Foley.

4. Duties of School Resource Officers

- A. The SRO shall assist the school administration in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus, and also address other issues determined important by the school administration.
- B. The SRO shall present programs on various topics to students. Subjects shall include a basic understanding of law, role of law enforcement, drug awareness, distracted driving, sexual assault, anger management, and the mission of law enforcement.
- C. The SRO is encouraged to interact with students on an individual basis and in small groups.
- D. The SRO shall be available for conferences involving teachers, parents and faculty.
- E. The SRO shall be familiar with agencies and resources that offer assistance to youth and their families, and make referrals to agencies when necessary.
- F. The SRO shall take law enforcement action when necessary.

- G. The SRO shall communicate with school administration to make them aware of arrest or crime.
- H. The SRO shall notify the principal or their designee before removing a student from school.
- I. The SRO can take law enforcement action against intruders and unwanted guests who appear on school property.
- J. The SRO shall conduct investigations of crimes which occur at school and use other resources, if needed, for follow-up investigations.
- K. The SRO shall not be used as a school disciplinarian. If school administration believes an incident is a violation of the law, they may contact the SRO to see if law enforcement action is needed.
- L. The SRO shall follow the Foley Police Department's Standard Operating Procedures when confiscating drugs from students on school property.
- M. The SRO shall follow the guidelines of the Minnesota Statutes, case law, School Board Policy and the Foley Police Department's Standard Operating Procedures in regards to investigations, interviews and searches relating to juveniles.

5. Dress Code

- A. The SRO shall wear either a Foley Police Department issued uniform or other attire as mutually approved by the school administration and Police Chief.

6. Supplies and Equipment

- A. The CITY agrees to provide all necessary equipment and supplies for the SRO to function as a licensed peace officer including; a police vehicle and related equipment.
- B. The DISTRICT agrees to provide the SRO with the usual and customary office supplies and forms required in the performance of administrative duties. In addition, the SRO will be provided a private office within the school that is accessible by the students. The SRO shall also be provided a desk, telephone, computer and access to a printer and fax machine. The SRO shall also be provided with a lockable cabinet of space for securing evidence or other controlled materials.

7. Firearms

- A. The SRO shall at all times carry a duty firearm. No firearms shall be stored in the school. A duty rifle may be stored in the SRO's police vehicle

8. Investigations, Interrogations, Search and Arrest Procedures

- A. The SRO shall act in a professional manner at all times and will follow practices and procedures established by applicable local, state and federal laws concerning the interrogation, search and arrest of students or others suspected of committing criminal offenses or participating in other misconduct. Upon arrest of a student, the SRO shall notify school administration before removing any student from campus.

9. Information Exchange

- A. The SRO and DISTRICT shall cooperate in ensuring the privacy of students pursuant to MSA § 260B.171, Subd. 5(e) and all other applicable laws and regulations.
- B. School officials shall allow the SRO to inspect and copy any public records maintained by the school, including student directory information such as yearbooks.
- C. If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety.

10. Term of Agreement

- A. The initial term of this Agreement shall end on July 1, 2019. The Agreement may be renewed and extended annually for additional and successive one-year terms unless notice of non-renewal is given by either party, in writing, prior to June 1st of the initial or any succeeding term.

11. Insurance and Indemnification

- A. The CITY and DISTRICT shall each purchase and maintain in full force and effect during the term of this Agreement, a general comprehensive liability insurance policy with coverage in any amount of not less than One Million Dollars (\$1,000,000) for any acts or omissions that occur or claims that are made during the term of the Agreement.
- B. Except for claims arising out of the willful or negligent act of the other party or its representatives, each party shall indemnify and defend the other party against all claims, expenses, and liabilities incurred, including reasonable attorney fees, related to claims for loss of life, personal injury, and damage to property arising out of any occurrence in, upon or at the School District properties in accordance with the execution of the School Resource Officers' duties under this contract.

12. Evaluation

- A. It is mutually agreed that the DISTRICT shall regularly communicate with the CITY on the effectiveness of the SRO Program and the performance of the SRO. It is further

understood that the DISTRICT evaluation of the SRO is advisory only and that the CITY retains the final authority to evaluate the performance of the SRO.

{Signatures on following pages}

IN WITNESS WHEREOF, the parties hereto have caused this School Resource Officer Agreement to be executed the day and year first written above.

MAYOR, CITY OF FOLEY

DISTRICT 51 SUPERINTENDENT

By: _____

By: _____

CITY ADMINISTRATOR, CITY OF FOLEY

DISTRICT 51 BOARD CHAIRPERSON

By: _____

By: _____

EXHIBIT A

(2019 Estimated SRO Cost)

Entry-Level Resource Officer					
Benefit	Rate	Annual Salary			
Step	1	2080 Hrs			
Annual Salary	\$18.79	\$ 39,083.20			
Vacation, Sick, Holiday	244	\$ 4,584.76			
Medicare	1.45%	\$ 633.19			
PERA	16.95%	\$ 6,624.60			
Health Ins	\$1,236.02	\$ 14,832.24			
Dental Ins	\$118.25	\$ 1,419.00			
Life Ins	\$13.00	\$ 156.00			
LTD Ins	\$30.00	\$ 360.00			
Training		\$ 1,210.00			
SRO Training		\$ 1,000.00			
Taser/Equipment		\$ 1,000.00			
Cell Phone		\$ 1,000.00			
Squad Computer/Verizon Service		\$ 2,000.00			
Uniforms		\$ 1,432.07			
Fuel		\$ 300.00			
Squad Car & Fuel		\$ 6,700.00	Squad costs spread over 6 years		
Misc		\$ 1,000.00			
Total Annual Benefit		\$ 83,335.06			



Foley Police Department

Calls for Service - 2018

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	6	9	11	9	13	10	10	14	15	13	11	24	145
Equipment Vio.	13	18	5	14	24	13	17	16	11	14	28	54	227
Speed	12	10	13	9	20	10	11	8	12	11	18	19	372
DWI/DUI	0	1	2	1	1	1	1	0	1	0	0	1	9
DAR/S/C	3	1	1	1	0	1	5	3	3	0	0	1	19
# Citations Issued	*9	*1	*1	*4	*7	*4	*7	*5	*6	*2	*5	*7	*58
Accidents	1	1	8	5	0	1	3	3	2	2	4	10	40
Hit and Run	2	0	0	2	0	2	0	0	2	3	0	0	11
Gas Drive Offs	5	2	0	1	1	1	5	1	2	3	0	2	51
Thefts	4	7	12	4	6	14	10	7	10	6	10	3	93
Controlled Substance	2	0	2	1	1	4	5	4	1	2	1	1	24
Suspicious Activity	16	4	10	13	11	7	19	23	19	12	10	15	117
Burglaries/Robbery	0	0	3	1	1	4	2	1	0	1	0	0	13
Medicals/Welfare	15	9	12	19	32	18	19	18	24	22	16	16	220
Assaults/Domestics	2	5	12	5	4	6	2	6	9	3	2	1	233
Harassment	4	2	5	3	3	6	2	2	2	3	2	2	36
CDP/Vandalism	1	1	1	1	3	1	2	3	4	6	1	0	24
Animal Complaints	4	0	5	4	8	7	10	14	8	8	1	1	60
City Ordinance	0	3	1	7	14	2	3	10	11	2	1	1	55
Parking Tickets	26	16	32	0	1	1	0	1	0	0	45	28	150
Disturbing the Peace	0	3	6	2	3	3	9	9	6	3	3	6	53
Gun Permits	2	8	1	4	1	2	3	0	2	3	2	4	32
Warrant Arrests	1	0	2	1	0	1	4	1	1	1	0	3	15
Civil	3	9	8	4	4	3	3	5	10	5	8	2	64
Lockout	3	4	3	3	5	3	4	2	4	8	6	1	46
Assist other Agencies	11	12	10	13	13	20	14	15	22	12	27	15	184
Special Events	17	19	18	3	12	3	8	1	2	4	0	1	88
Misc.	23	27	50	48	73	48	50	66	45	59	46	37	572
TZD Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	0 Hours	15.75 HRS	15.75 HRS
Total:	176	171	233	178	254	192	221	233	228	206	242	248	2582

Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, etc.

KM8801



MTI Distributing
Equipment Proposal
January 2, 2019



Mark Pappenfus
City of Foley

Expiration Date: 1/31/2019

MINNESOTA STATE CONTRACT PRICING - CONTRACT #138566				
Qty	Model Number	Description	Price	Price Extension
1	30345	Groundsmaster 3280-D 4WD	\$16,015.30	\$16,015.30
1	31336	72" Side Discharge deck with 4 castor wheels	\$4,131.70	\$4,131.70
2	24-5790-01	Rear Weight	\$147.92	\$295.84
4	325-8	Screw	\$2.32	\$9.28
4	3253-7	Washer	\$0.44	\$1.76
1	30313	Air Ride Seat Suspension	\$503.30	\$503.30
1	30398	Milsco Seat	\$328.30	\$328.30
1	30707	Armrest Kit	\$132.30	\$132.30
1	108-9687	Armrest Adaptor Kit	\$37.28	\$37.28
1	30669	Universal Sunshade (White)	\$559.91	\$559.91
TRADE:				
1	XX-UE	Toro GM3280-D, 4WD (30627-290000183)	(\$4,500.00)	(\$4,500.00)
Minnesota State Contract expires 01/31/19			TOTALS	
			Equipment Total	\$22,014.97
			Trades	(\$4,500.00)
			6.875% Sales/Use Tax	Exempt
			Total	\$17,514.97

Quote is valid until January 31, 2019

New Toro commercial equipment comes with a two-year manufacturer warranty

Equipment delivery at no additional charge

All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Larry Gorman, SCPS
Outside Sales Representative
612-877-0830

Karen Wangenstein
Inside Sales Representative
763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429

TORO

Groundsmaster® 3280-D

SMALL AREA ROTARY MOWER

FEATURES

- Kubota® 24.8 hp (18.5 kW) Diesel Engine
- 2 and 4-Wheel Drive Models Available
- Guardian® Recycler™, Side or Rear Discharge Cutting Decks
- Width of Cut Options - 52 inch (132 cm) to 72 inch (183 cm)
- Safety Cab (heat only, optional)



High-Lift Collection System (optional)

Power to perform.

The Groundsmaster 3280-D is everything an all-purpose mower should be. The 3280-D packs a 24.8 hp (18.5 kW) Kubota® diesel engine that tackles the toughest jobs with power to spare. The proven PTO drive system delivers power to the cutting deck and optional attachments smoothly and efficiently for long life. Available 4WD plus an innovative counter balance system provide secure footing on any terrain.

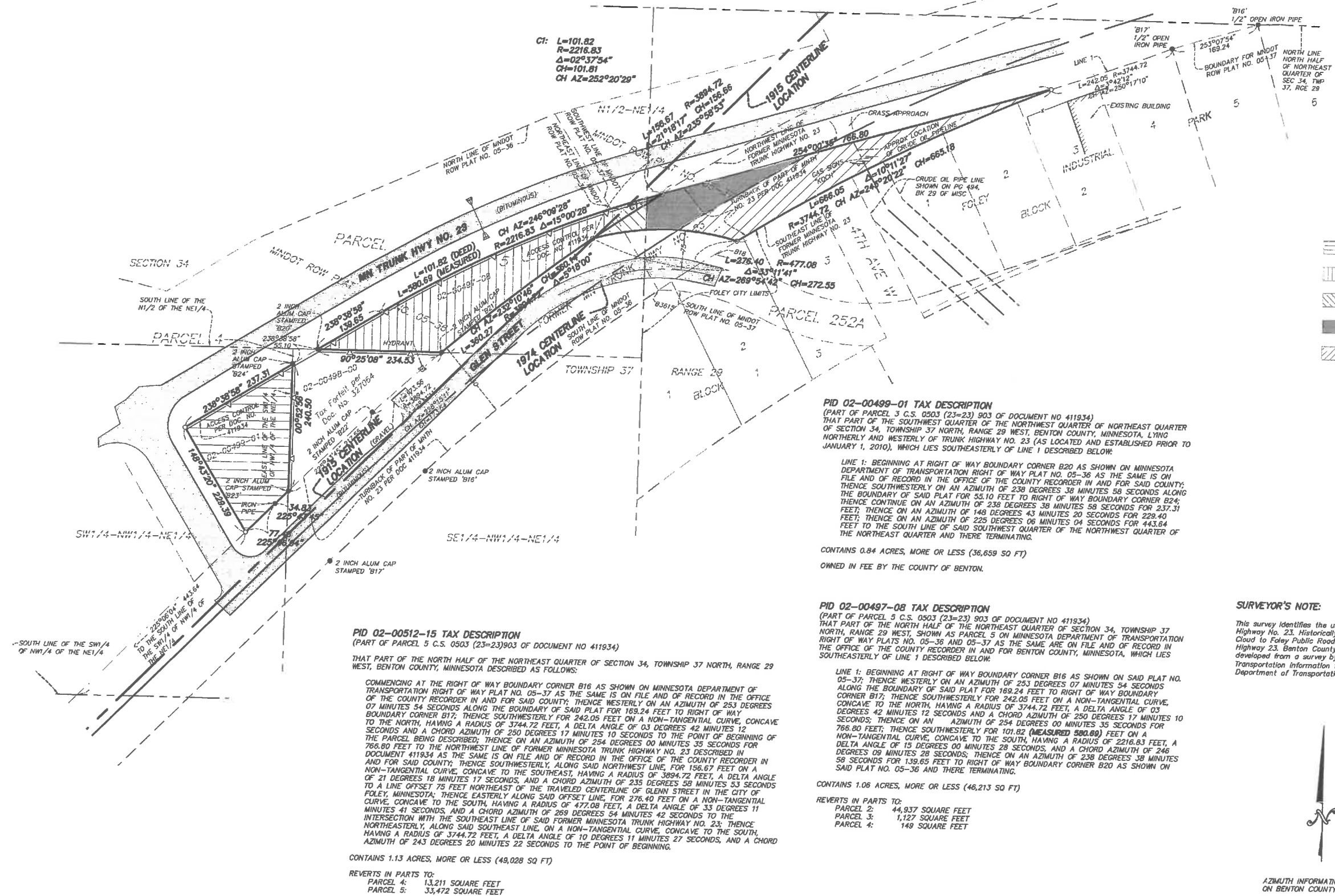


4
TIER

Call your Toro distributor at 800-803-8676

SURVEYORS NOTE
(FOR PID 02-00497-08)

DOCUMENT 411934 APPEARS TO CONTAIN A TYPO/BLUNDER ON PAGE 16 OF 20 WITHIN THE DESCRIPTION OF PART OF PARCEL 5 C.S. (23-23) 903 AND WITHIN THE DESCRIPTION OF LINE 1. THE DISTANCE OF 101.82 FEET ON A NON-TANGENTIAL CURVE SHOULD READ 580.69 FEET ON A NON-TANGENTIAL CURVE.

**SURVEYOR'S NOTE:**

This survey identifies the underlying owners of excess right-of-way resulting from the relocation of State Trunk Highway No. 23. Historically, the legal descriptions date back to circa 1915 when the road was called the St. Cloud to Foley Public Road. The exception is Parcel 5, which is based on the 1974 alignment of State Trunk Highway 23. Benton County designated this segment of roadway as SR 99. The 1915 centerline shown was developed from a survey by the Benton County Highway Department in 1912 and a Minnesota Department of Transportation information from the 1920's. The 1974 centerline shown was developed by the Minnesota Department of Transportation.

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DRAFT
JEROME W. WITSTOCK, BENTON COUNTY SURVEYOR
LICENSE NO. 19552
6/2/16

SCALE: 1" = 100 FEET
0' 100' 200' 300'
SCALE IN FEET

AZIMUTH INFORMATION IS BASED ON BENTON COUNTY COORDINATES.

Westwood

Phone (320) 253-9495 3701 12th Street North, Suite 206
Fax (320) 253-8737 St. Cloud, MN 56303
Toll Free (800) 270-9495 westwoodps.com

Westwood Professional Services, Inc.

Revised:

Drawn: JCH
Checked: JCH
Designed: JCH
Record Drawing by/Date:

Prepared for:

**BENTON COUNTY
HIGHWAY DEPARTMENT**

**Excess
Right of Way**

Foley, MN

Date: 10/11/17

Certificate of Survey

TH 23 excess ROW reversion.dwg

CITY OF FOLEY
EMPLOYEE OBJECTIVES



Employee Name: _____

Evaluation Completed By: _____

Evaluation Period/Year: _____

Performance Observation & Measurement

1. Productivity: contributed to growth of Dept/City	5	4	3	2	1
2. Consistency: above & beyond job requirement	5	4	3	2	1
3. Quality: consistently high, exceeded standards	5	4	3	2	1
4. Quantity: high, production exceeded standards	5	4	3	2	1
5. Initiative: high contribution to solutions	5	4	3	2	1
6. Cost Management: served interests of City	5	4	3	2	1
7. Time Management: efficient use of resources	5	4	3	2	1

Rating Points
5 Excellent
4 Above Average
3 Average
2 Below Average
1 Poor

Total Score: _____

Comment on point(s) of strength:

Comment on how can these strength(s) can be better utilized:

Comment on point(s) of weakness:

How can these weaknesses be strengthened or improved?

Professional goals for upcoming year: (including time frame & measurement if applicable)

1.

2.

To be completed by the Supervisor

I have discussed both of the Performance Evaluations, as prepared by the Supervisor (myself) as well as that prepared by the Employee, with the employee.

Supervisor Name: _____

Supervisor Signature: _____ Date: _____

To be completed by the Employee

I have discussed both of the Performance Evaluations, as prepared by the Supervisor as well as that prepared by the Employee (myself), with my Supervisor.

Employee Name: _____

Employee Signature: _____ Date: _____

2020 Census Community Partnership and Engagement Program Chicago Region





A Message from the Director...

Marilyn A. Sanders, Chicago Regional Director

The Chicago Region is pleased to share its plans for the upcoming census. We look forward to this opportunity to meet and engage partners in support of our 2020 Census mission: to conduct a census of population and housing and disseminate the results to the President, the states and the American people.

Our goal is to count everyone once, only once, and in the right place!

We want to share the many opportunities available to be engaged and partner with the Chicago region. With your assistance and support, we will take every opportunity to work in concert with the eight states in the region: Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri and Wisconsin.

Thank you for attending and hosting this crucial meeting with the Chicago Region's 2020 Census Partnership team. I am certain you will find the information shared informative and staff from the Chicago Region responsive to your questions. We are available as a resource and engaged at every level to achieve a complete count of the population in this region.

Feel free to email me, contact me by telephone or schedule a meeting if you desire. I can be reached at marilyn.a.sanders@census.gov or 630-288-9301. I look forward to the 2020 Census Experience!

Required : A Constitutional Mandate

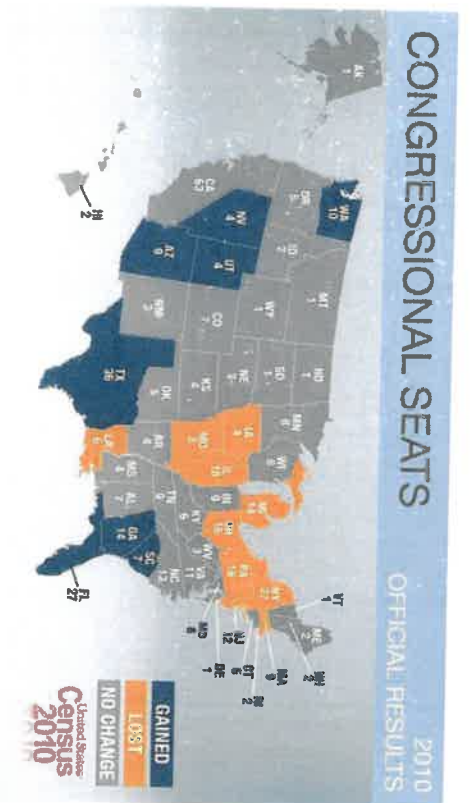
The U.S. Constitution (Article 1, Section 2) requires a headcount every 10 years, of everyone residing in the United States.

- All 50 states, Washington D.C, Puerto Rico and the Island areas
- People of all ages, races, ethnic groups, citizens, and noncitizens



The next census occurs in 2020!

Important : Democracy & Funding



Legislative Representation is
redetermined through
Apportionment



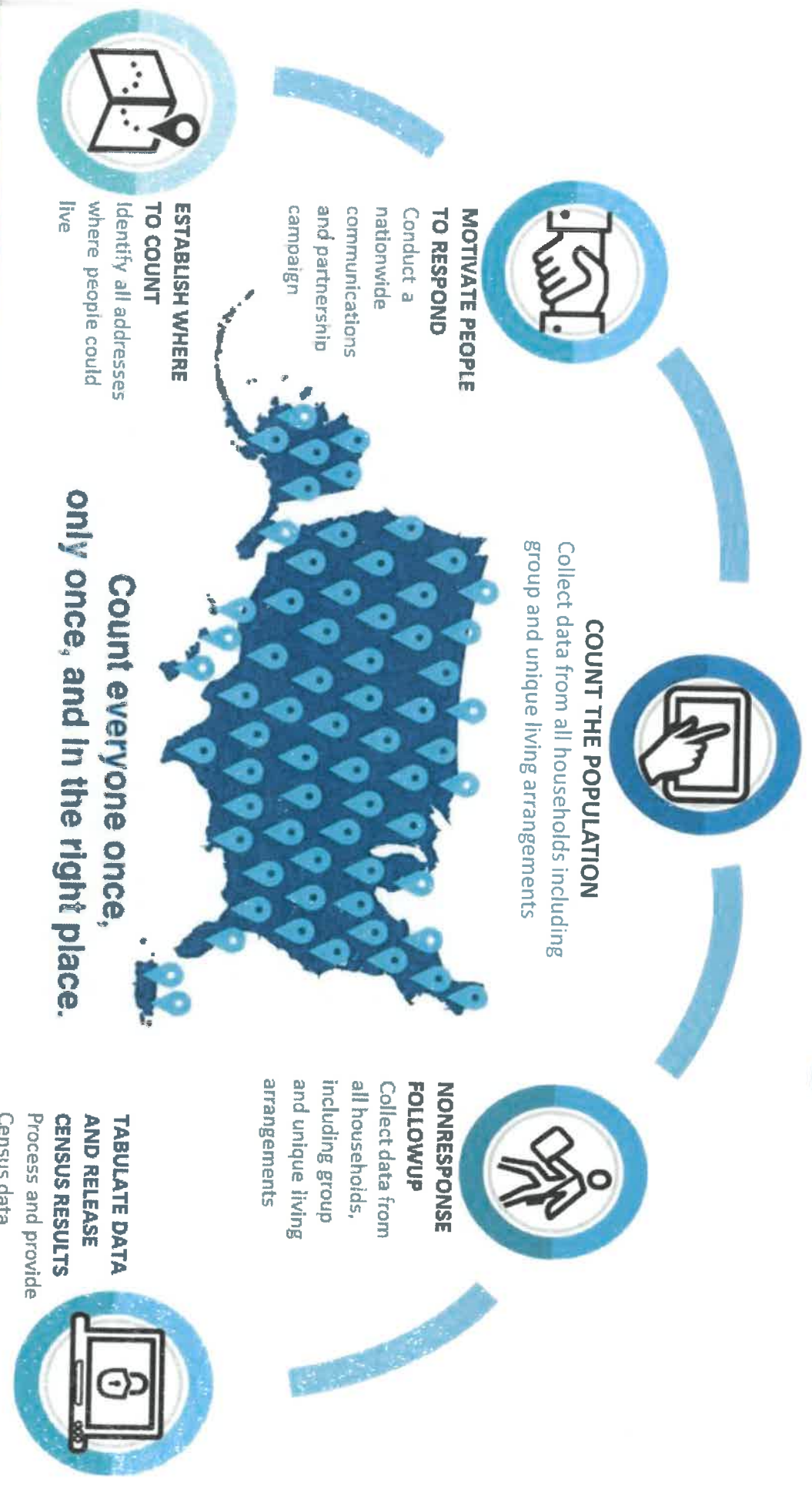
\$675 Billion will be distributed
annually based on census
information

The 2020 Census Environment

The 2020 Census is being conducted in a rapidly changing environment, requiring a flexible design that takes advantages of new technologies and data sources while minimizing risk to ensure a high quality population count.



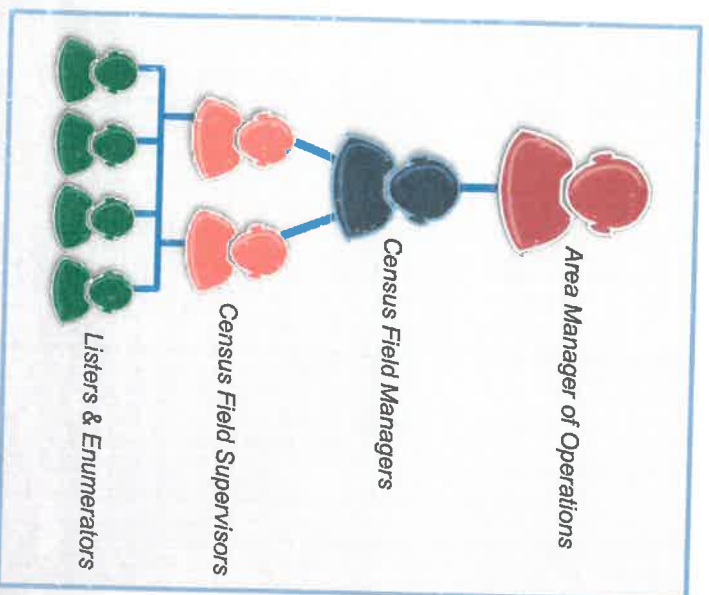
The 2020 Census Redesign



Re-Engineering Field Operations

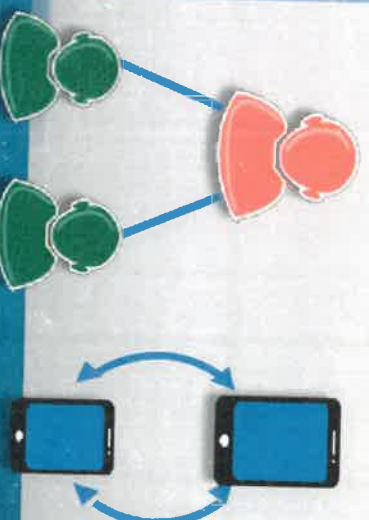
Use Technology To Efficiently and Effectively Manage 2020 Census Field Work

Streamlined Office and Staffing Structure



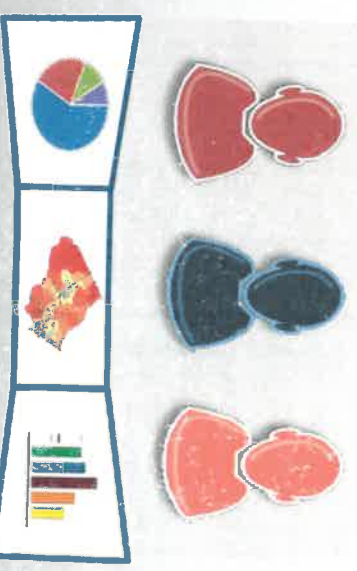
Increased Use of Technology

- Staff receive Phones/ Equipment to complete work assignments.
- Work is automatically assigned and optimized based on responses & effective work flow.
- Training, timesheets, payroll and expense reporting all electronic.
- Reduced paper and manual processing.

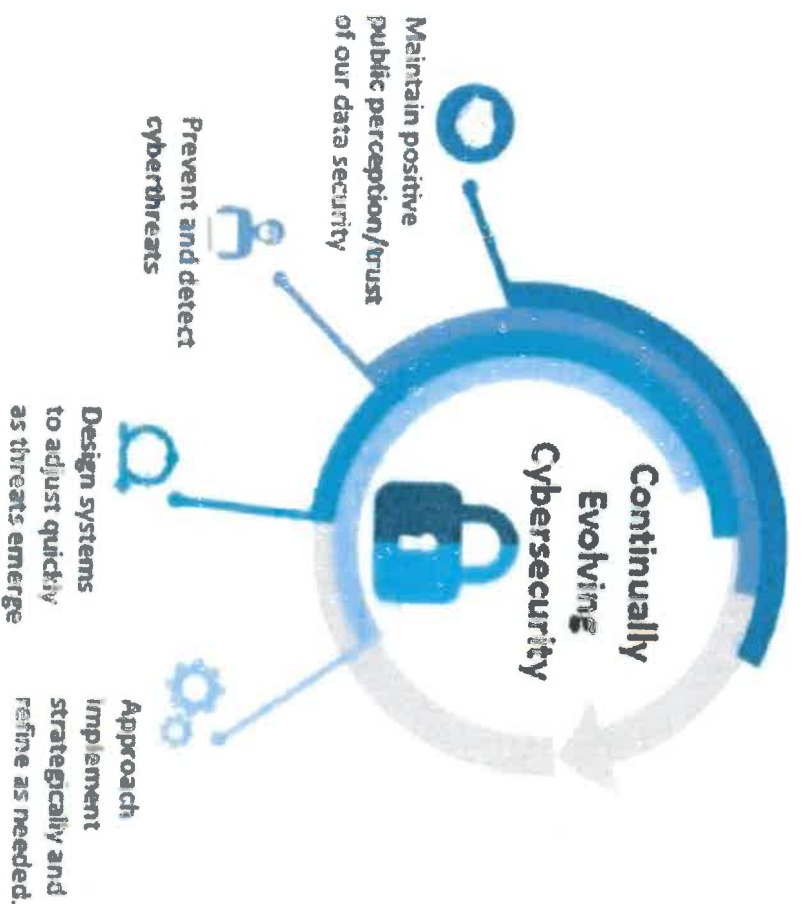


Increased Management and Staff Productivity

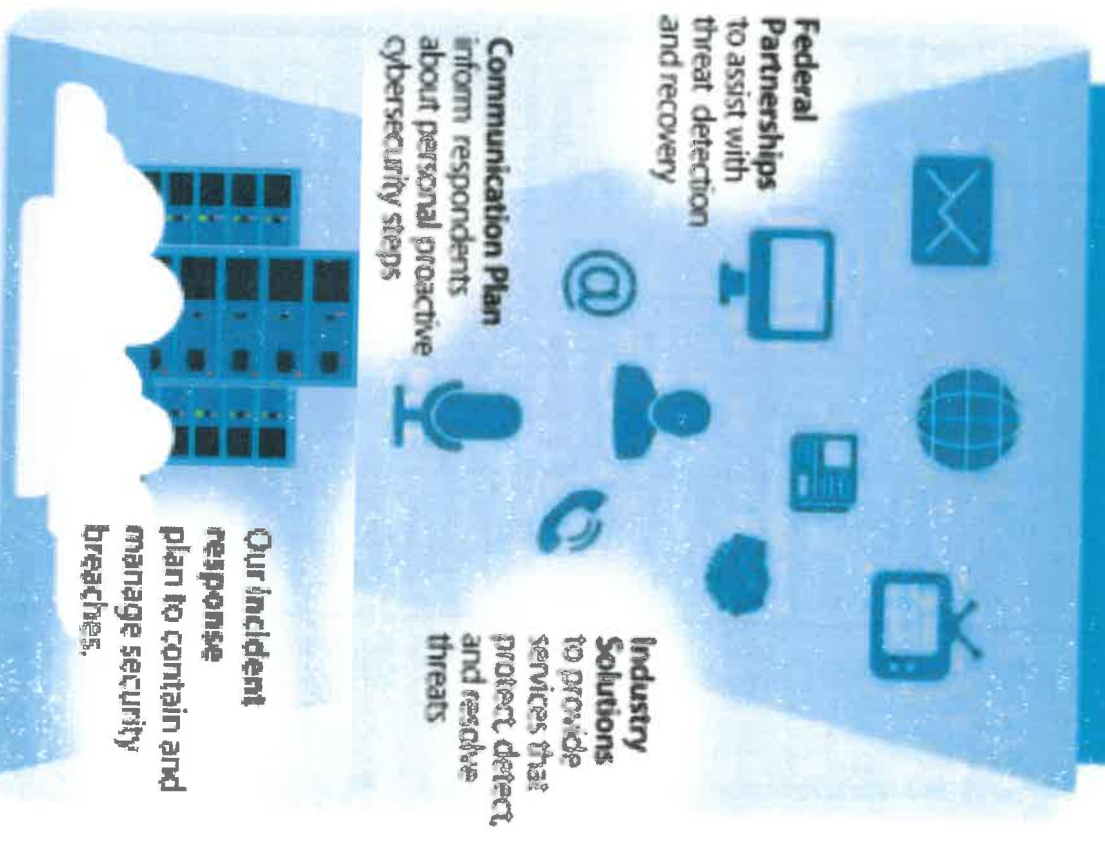
- Increased visibility into case status for improved operations and management
- Improved quality assurance
- Enhanced communications



Re-Engineering Cyber Security

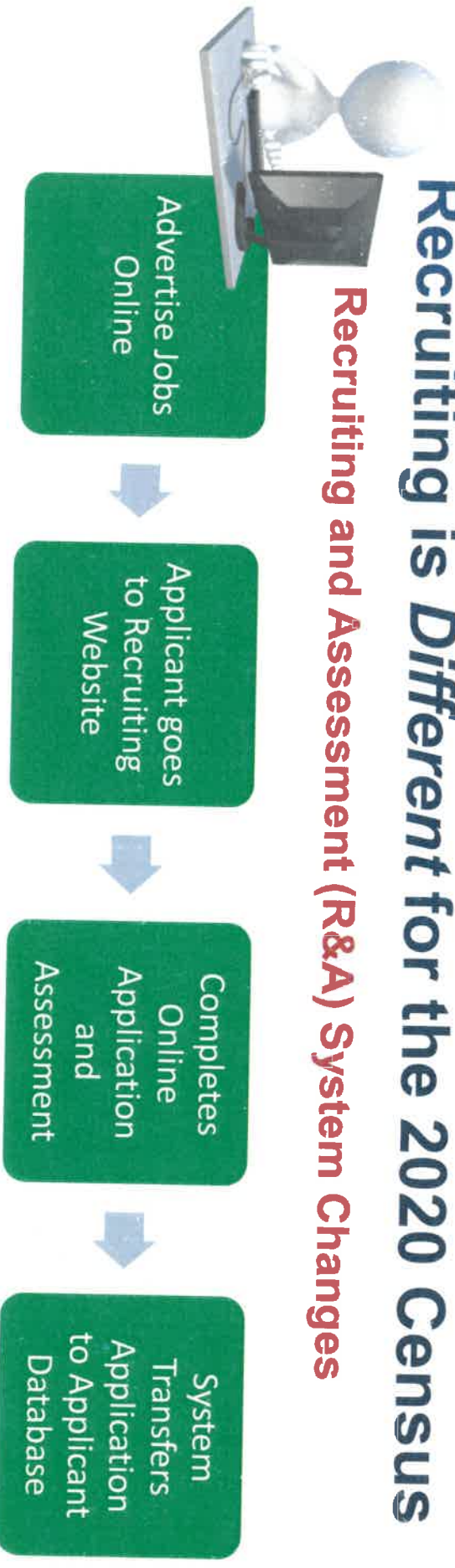


Risk Mitigation Strategy



Recruiting is *Different* for the 2020 Census

Recruiting and Assessment (R&A) System Changes



Online Job Application and Online Assessments which utilize:

- Situational judgement questions
- Biodata questions

(Questions about life and work experiences, as well opinions, values, beliefs, and attitudes that reflect a historical perspective. – *Wikipedia*)

For example: *How quickly do you adapt to new things?*

1. I adapt almost instantly.
2. I adapt, but it takes a little time.
3. I take my time to adapt.

All Kinds of Census Jobs!

32 Area Census Offices (ACOs) :
MN, WI, IA, MO, MI, IN, IL, AR

- ✓ Recruiting Assistants
- ✓ Office Operations Supervisors
- ✓ Office Clerks
- ✓ Census Field Supervisors
- ✓ Address Listers
- ✓ Census Enumerators/ Takers



Chicago Regional Census Center (RCC)
Chicago Regional Office (R0)

Survey

Decennial



- ✓ Management
- ✓ Clerical
- ✓ Recruiting
- ✓ Information Tech
- ✓ Space/Leasing
- ✓ Administrative
- ✓ Partnership
- ✓ Census Field Supervisors
- ✓ Census/Survey Takers

**Apply
Online!**

2020census.gov/jobs

1-855-JOB-2020

(1-855-562-2020)

Current Openings

<https://www.census.gov/about/regions/chicago/jobs/all.html>

Apply : www.usajobs.gov/

Email: chicago.rcc.recruiting@census.gov.

2020 Operational Schedule

Key Operational Milestones

Date	Activity
September 2018	Begin Recruiting for Census Jobs
January 2019	Area Census Offices Begin Opening
June / July 2019	Duluth, Rochester, & Minneapolis Offices Open
2019	Complete Count Committees Begin Activities
August - September 2019	In-Field Address Canvassing Starts
February 2020	Begin Group Quarters Operations
End of March – End of April 2020	Self-Response Period
End of March-July 2020	Begin Field Enumeration (in Selected Areas)
April 1, 2020	2020 Census Day!
Late April - August 2020	Conduct Nonresponse Follow-Up (NRFU)
December 31, 2020	Deliver Apportionment Counts to President
April 1, 2021	Deliver Redistricting Counts to States

Goal of the Partnership Program

Work with local partners to Engage, Educate and Encourage participation in the 2020 Census by those who are less likely to self respond and who are known to be hard to count.

The Census Bureau does this through partnerships with:

- Tribal Governments
- State Governments
- County and Municipal Governments
- Community Organizations
- Faith-based Institutions
- Schools/Colleges
- Businesses
- Local Media



State Complete Count Commissions

- Organized by governor's office/State Data Center
- Formed by executive order or by legislation
- Governor appoints members of the commission
- Commission organizes outreach efforts for entire state, provides guidance, resources and support for census implementation.



- ## **Complete Count Committees (CCC)**
- Organized at the county, municipal, or community level
 - Formed by local official proclamation or passage of resolution
 - Members appointed by the Highest Elected Official (HEO)
 - Committee organizes local outreach efforts
 - Provides leadership/support for census participation



Complete Count Committee

PURPOSE

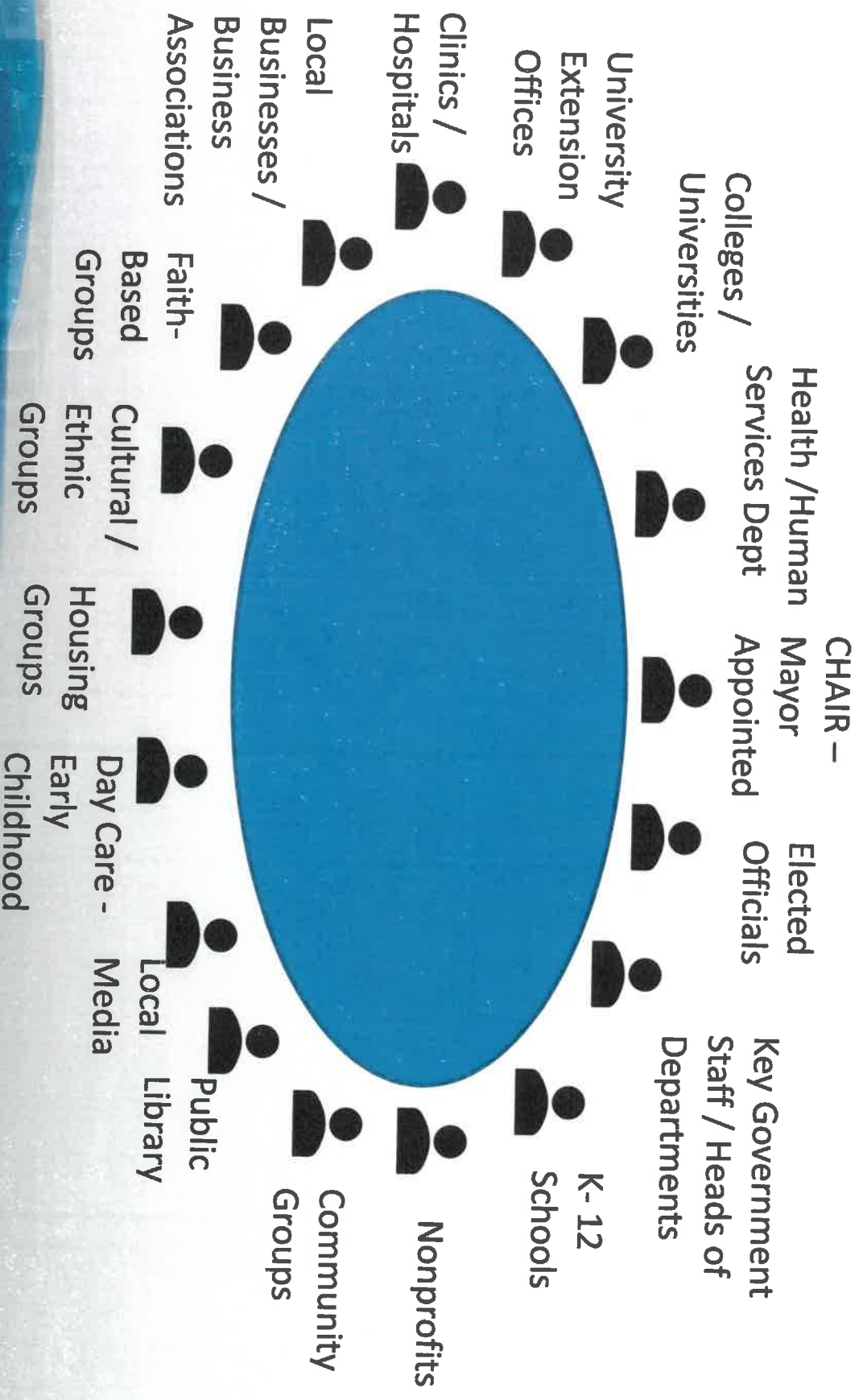
- Assist Census Bureau to meet the goal of a timely, accurate and cost-effective census count.
- Act as 2020 Census Champions
- Provide “trusted voices” as Census Ambassadors.



OBJECTIVES

- Monitor census participation
- Target outreach efforts in low response rate areas
- Marshall resources to support Complete Count goals
- Collaborate with Regional Director and Partnership Specialists for training and support

Examples : Who to Include on a CCC?



Topics of Complete Count Committees

- How to reach specific audiences –
 - Millennials
 - Students
 - Seniors
- How to help recruit for Census Jobs –
- How to use/engage with Media/ Social Media -
- How to share/ reinforce/ localize Census message -



CCC Key Communication Phases

- **Gear-Up Phase**
Now - Fall 2019
- **Engage Phase**
November - December 2019
- **Educate Phase**
February 2020
- **Encourage Phase**
March – May 2020
- **Remind Phase**
May – July 2020
- **Thank You Phase**
Start July 2020

Local governments and community leaders participate in activities highlighting that the 2020 Census is fast approaching and it is easy, important and safe.



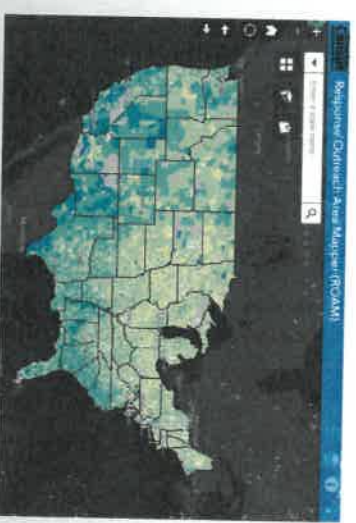
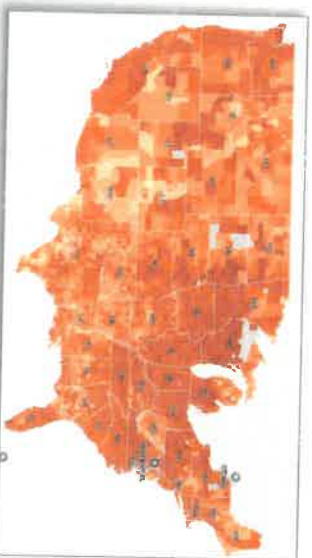
Previous Low Response Demographics

- Veterans
- People with disabilities
- Farm workers
- Homeless
- Renters
- College Students
- Refugees
- Young Adults 18-24
- Immigrants
- Snowbirds
- Senior citizens
- Language constrained
- Children under five
- People living in poverty
- Millennials
- Minorities

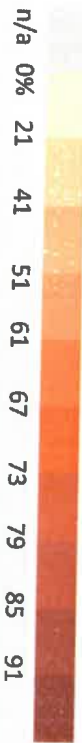
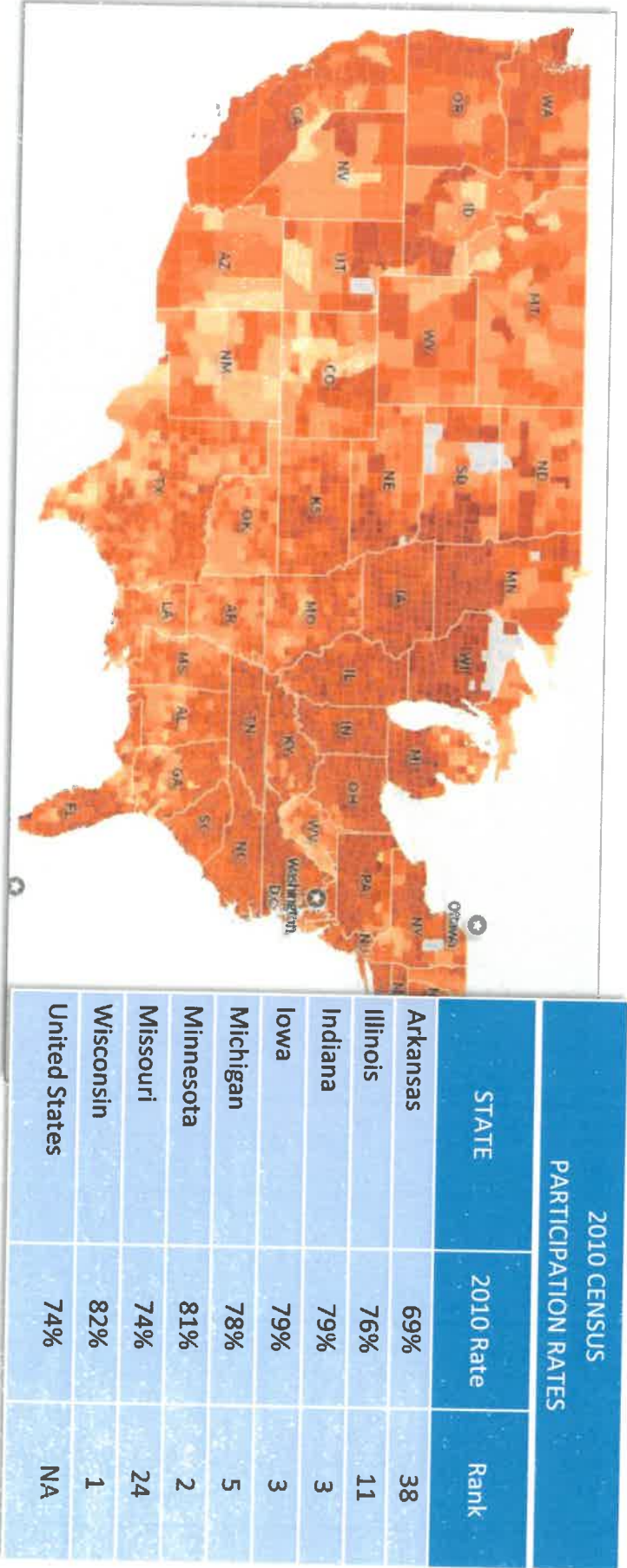


Census Data Tools

- 2010 Mail Participation Rate Map
- Low Response Score Map (ROAM)
- Data Access Tools
 - (American Community Survey (ACS), QuickFacts, Business Builder)
- Census Data Access Workshops
- Regional Data Specialists



2010 Mail Participation Rate Map

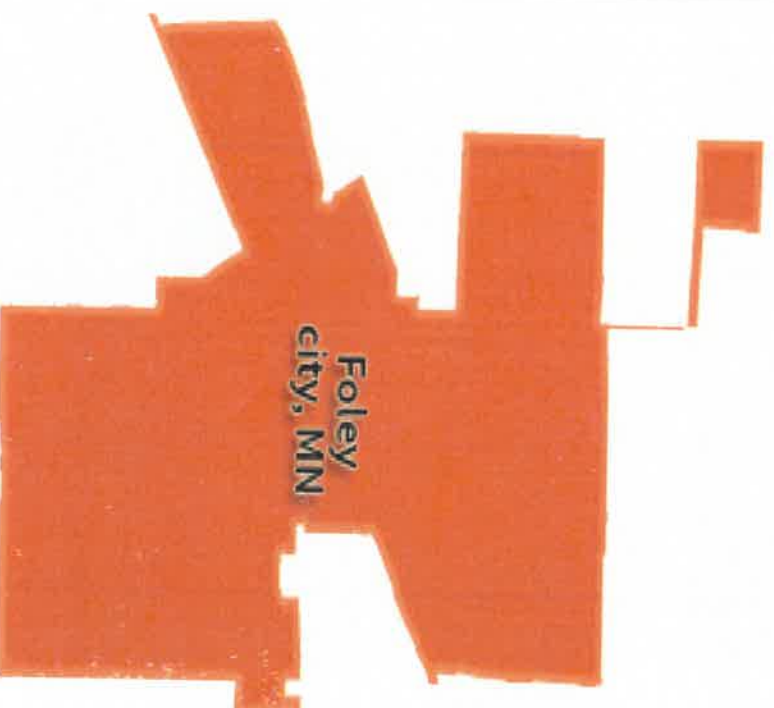


For your area mail participation rates go to:
<https://www.census.gov/censusexplorer/2010ratemap.html>

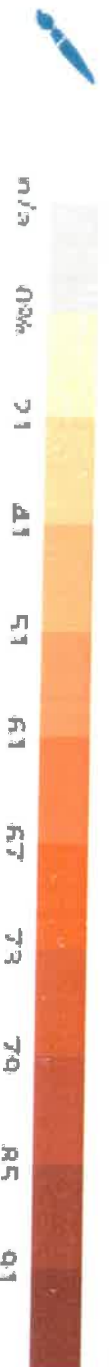
2010 Census Participation Rates



Show by
Place View



Foley city, MN	
2000 Participation Rate	83%
2010 Participation Rate	73%



2010 Census Participation Rates



Show by
Local View (Census Tracts)



Census Tract 201, Benton County, Minnesota	
2000 Participation Rate	86%
2010 Participation Rate	80%

Benton

St. Cloud

Sherburne

2010 Census Participation Rates



Show by
Local View (Census Tracts)



Benton

Census Tract 202.02, Benton County, Minnesota

2000 Participation Rate 88%

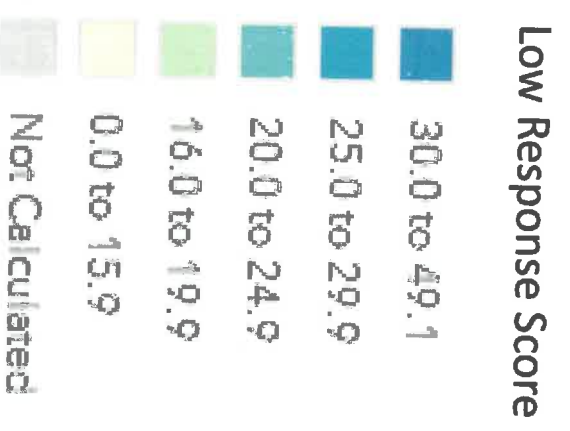
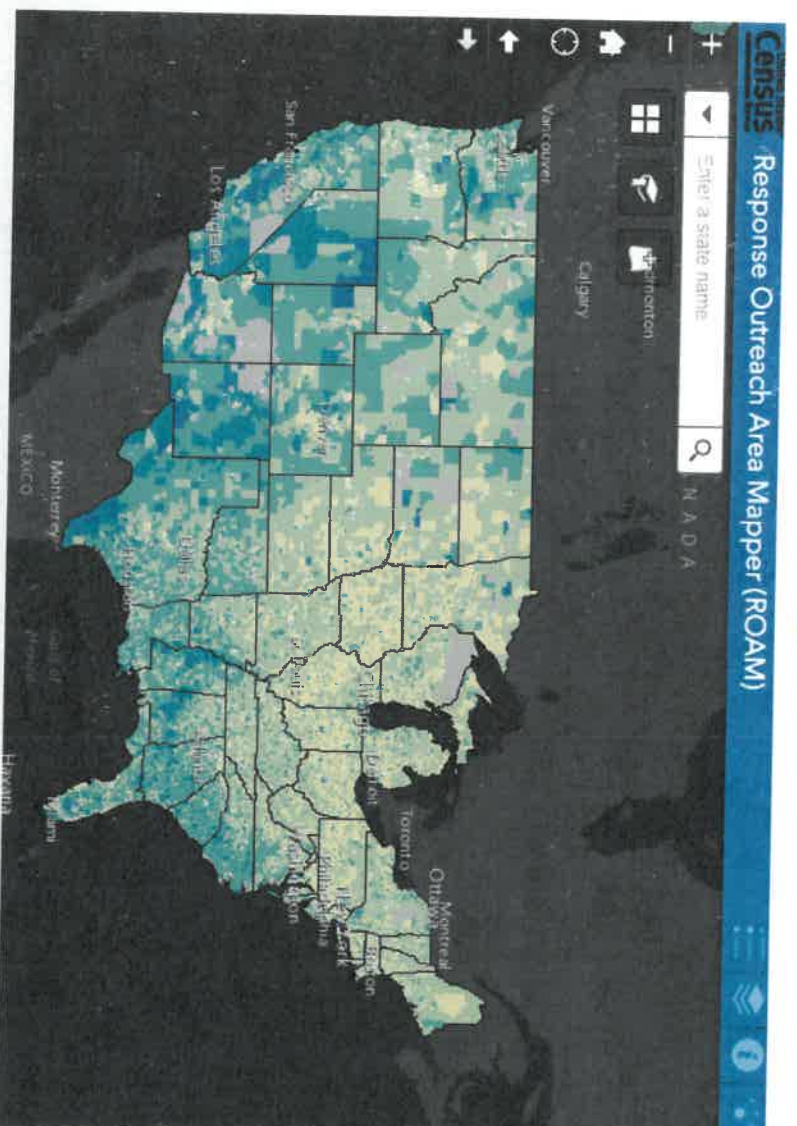
2010 Participation Rate 86%

St. Cloud



Identifying Low Response Areas

ROAM : Response Outreach Area Mapper



For detailed info about your area go to:
<https://www.census.gov/roam>

Use dropdown to search



Census Tract 202.02
Benton County, Minnesota



Low Response Score (%)

1 of 1



Census tract 202.02
Benton County, Minnesota

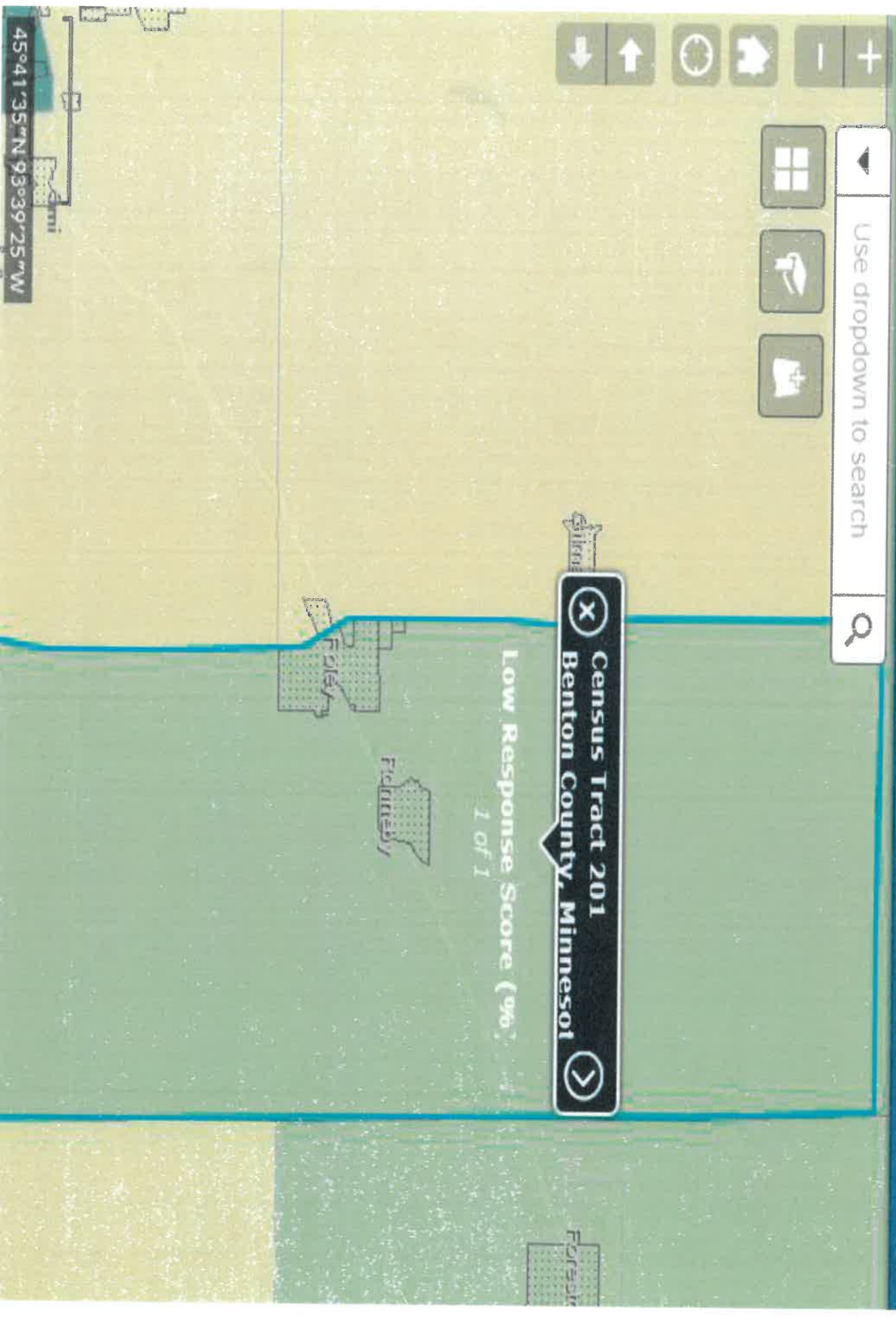
Low Response Score (%): 15.0

2012-2016 ACS 5-year estimates

Total Population:	2,800
Median Household Income (\$):	70,735
Population Under 5 (%):	5.93
Population 18-24 (%):	5.36
Population 65 and Over (%):	13.18
Below Poverty Level (%):	6.42
Not High School Graduate (%):	8.83
Non-Hispanic, Black (%):	0.14
Non-Hispanic, White (%):	97.25
Hispanic (%):	1.00
American Indian or Alaska Native (%):	0.18
Asian (%):	0.82
Native Hawaiian or Other Pacific Islander (%):	0.00
Some Other Race (%):	0.00
Foreign Born (%):	1.04
No One in Household Age 14+ Speaks English "Very Well" (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Spanish (%):	0.30
Population 5+ Who Speak English Less Than "Very Well" and Speak Russian (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Chinese (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Korean (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Vietnamese (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Tagalog (%):	0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Arabic (%):	0.00
Total Housing Units:	1,082
Total Occupied Housing Units:	1,018
Renter Occupied Housing Units (%):	7.86
Family Occupied Housing Units with Related Children Under 6 (%):	17.65
Population 1+ Who Moved From Another Residence Within the Last Year (%):	3.87
Vacant Housing Units (%):	5.91
Multi-Unit (10+) Housing (%):	0.00

Census Response Outreach Area Mapper (ROAM)

www





Census Tract 207
Benton County, Minnesota

Low Response Score (%): 17.3

2012-2016 ACS 5-year estimates

Total Population: 5,699
Median Household Income (\$): 61,603
Population Under 5 (%): 5.44
Population 18-24 (%): 6.23
Population 65 and Over (%): 14.28
Below Poverty Level (%): 9.17
Not High School Graduate (%): 8.75
Non-Hispanic, Black (%): 1.07
Non-Hispanic, White (%): 94.68
Hispanic (%): 1.84
American Indian or Alaska Native (%): 0.26
Asian (%): 0.40
Native Hawaiian or Other Pacific Islander (%): 0.00
Some Other Race (%): 0.05
Foreign Born (%): 1.40
No One in Household Age 14+ Speaks English "Very Well" (%): 0.14
Population 5+ Who Speak English Less Than "Very Well" and Speak Spanish (%): 0.15
Population 5+ Who Speak English Less Than "Very Well" and Speak Russian (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Chinese (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Korean (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Vietnamese (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" and Speak Tagalog (%): 0.09
Population 5+ Who Speak English Less Than "Very Well" and Speak Arabic (%): 0.00
Total Housing Units: 2,258
Total Occupied Housing Units: 2,108
Renter Occupied Housing Units (%): 16.32
Family Occupied Housing Units with Related Children Under 6 (%): 17.42
Population 1+ Who Moved From Another Residence Within the Last Year (%): 8.86
Vacant Housing Units (%): 6.64
Multi-Unit (10+) Housing (%): 7.04

Census Data Tools - Compared

	Mail Participation Rate Map	LRS / ROAM Map
Website Address:	https://www.census.gov/censusexplorer/2010ratemap.html	https://www.census.gov/roam
Data Collection:	Prior 2 Decennial Censuses (2000 & 2010)	ACS / American Community Survey (2012 - 2016 / 5 year period)
Timeframe:	Past History	Most Current & Future Trends
Color Coding:	Darker/ Deeper the color, the higher the Census Mail Participation Rate (<i>positive +</i>) * (Light Orange to Dark Red)	Darker/ Deeper the color, the higher the Low Response Score (<i>negative -</i>) * (Light Beige/Green to Dark Blue)
Objective:	- Demonstrate the mailed-in responses & participation rate of the previous Decennial Censuses	- Identify hard-to-survey areas - Provide a socioeconomic & demographic profile of those Census Tracts
Visual:		

Census Bureau Stats

Foley city, Minnesota

2017 Population Estimates
2,634

Source: *Vintage 2017 Population Estimates*

Median Household Income
\$ 50,707

Source: *2013-2017 American Community Survey 5-Year Estimates*

Persons in poverty, percent
14.3 %

Source: *2013-2017 American Community Survey 5-Year Estimates*

Educational Attainment: Percent high school graduate or higher
90.9 %

Source: *2013-2017 American Community Survey 5-Year Estimates*

Persons without health insurance, percent
4.6 %

Source: *2013-2017 American Community Survey 5-Year Estimates*

Median Housing Value
\$ 134,500

Source: *2013-2017 American Community Survey 5-Year Estimates*

Total Housing Units
985

Source: *2013-2017 American Community Survey 5-Year Estimates*

Number of Companies
346

Source: *2012 Survey of Business Owners: Company Summary*

Male Median Income
\$ 35,197

Source: *2013-2017 American Community Survey 5-Year Estimates*

Female Median Income
\$ 22,545

Source: *2013-2017 American Community Survey 5-Year Estimates*

Veterans
147

Source: *2013-2017 American Community Survey 5-Year Estimates*

Percent of households with a broadband Internet subscription
76.4 %

Source: *2013-2017 American Community Survey 5-Year Estimates*

Complete Count Committee Training

- **Regional Complete Count Committee Training**
Winter 2018/19
- **Trainings**
In-person and via webinar
- **Materials provided by the Chicago RCC**
Partners can assist by providing training space



Critical Next Steps

- ✓ - Determine ways you can Partner for the 2020 Census
- ✓ - Appoint a Census Liaison
- ✓ - Help with Recruiting for Census Jobs
- ✓ - Establish a Complete Count Committee (CCC)
- ✓ - Formalize with Letter to Regional Director
- ✓ - Determine CCC Membership
- ✓ - Request CCC Training



Working Together: 2020 Census Mission

“We understand that a plan is only as good as those who are put in the game to mobilize the plan.

Just like a football team, where everyone has to know their role, these plans will help us truly function as a team — with the ultimate goal to count everyone once — and only once — and in the right place for the entire eight-state region.”

*- Marilyn A. Sanders
Regional Director, Chicago*

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2020 Census:

<http://www.census.gov/2020Census>



2020 Census Memorandum Series:

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American Community Survey:

<http://www.census.gov/programs-surveys/acs/>



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<https://2020census.gov/jobs>

<https://www.census.gov/about/regions/chicago/jobs/all.html>

Questions?

Partnership Specialists are here to Help!

Sarah M. Priest

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218.730-7929

Thank You for your Partnership!

United States[™]
Census
2020

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 01-08-19 COUNCIL MEETING
DATE: JANUARY 5, 2019

Consent Agenda

We were requested to again proclaim School Choice Week. A proclamation is included in your packet and can be signed by the mayor once approved.

Zachary Scholl has submitted his resignation as he accepted a full-time position with the St. Cloud Police Department. Per the agreement signed by Mr. Scholl he has been billed for training/hiring costs with his onboarding as a part-time officer as he did not satisfy the year commitment. Also due to this vacancy, your consent agenda includes approval to hire another candidate from the eligibility list.

Annual Appointments

The annual appointments are included for your review. Some positions are filled by councilmembers and decided each year – the 2018 appointments are included with the year following the name. The mayor makes appointments but the council must approve. The list can be accepted as is or changes can be made. As of the release of the packet, no additional interest has been shown for the positions listed.

School Resource Officer Position

We have been working over the past few months on the creation of a school resource officer position at the school. This will be a full-time officer addition to the Foley Police Department stationed at the school during school hours and an additional patrol during the summer months for the city. The school and personnel committee met with existing part-time officer Angie Milo and are recommending promoting her to this full-time position. The council will need to make the final motion at the meeting establishing this position.

In addition, I have included a school resource officer agreement which was drafted by the city attorney. This agreement provides the details of the arrangement and the terms for cost reimbursement from the school of 50%. The school board has already approved this agreement and it can be fully executed once the council approves.

The council should understand the school resource officer is an employee of the City under the sole supervision of the Police Chief but works collaboratively with school officials. The position will be classified as a Police Officer that is assigned the duties of a School Resource Officer (SRO) during the school year.

Update on Wastewater Facility Plan

Staff has tentatively scheduled a council workshop for January 29th @ 5:30pm to discuss the wastewater facility plan. Engineering officials will be at this meeting to overview the work, estimated costs and how the plan will move forward. We are scheduling the public hearing on the plan for February 5th and then plan to submit it to the MPCA for acceptance. City Engineer Jon Halter will provide an update at the meeting on how the process will work. Please mark your calendars for the January 29th meeting.

Old Business

I have included a survey for the Foley Lumber land sale in your packet. Staff would like the council to review and ok the split of land prior to the sale. Staff can provide more details at the meeting.

I also included a map on the Highway 23 ROW turnback property we have been working to acquire. Staff has some items they would like to discuss with the council before moving forward. Discussion will be had at the meeting.

City Administrator Review

We will be conducting my performance review in closed session after the regular meeting. A review form is included in your packet.

Census 2020

Staff and the mayor met with officials a couple weeks ago regarding the upcoming census. Information is included in your packet. The city has placed information regarding the census on the city website and will continue to update that information as it becomes available. We will also be sending a staff member to census training that the League of MN Cities will be conducting to obtain more information.

Upcoming Reminders:

- January 15th – Council Training led by the City Administrator and City Attorney.
- January 23rd – Heritage Pointe Open House 11am-1pm
- January 29th – Council Wastewater Workshop – Review and Prepare to Finalize Facility Plan.
- February 2nd – Foley Business Expo – High School – 9:00am-12:30pm.
 - Councilmembers are needed for this event – please let me know your availability!