

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – January 8, 2019

The Foley City Council held a regular meeting on January 8, 2019, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Jeff Gondeck, Rosalie Musachio Gary Swanson and Jack Brosh.

Members Absent: None

The pledge of allegiance was recited.

Motion by Swanson, seconded by Musachio, to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by Gondeck, seconded by Brosh, to approve the consent agenda, which includes the following:

- Approve minutes of December 4, 2018.
- Accept Proclamation for the City of Foley School Choice Week.
- Accept resignation of firefighter Kyle Edwards.
- Accept resignation of police officer Zach Scholl.
- Approve hiring of Brady Ackerson as part-time police officer (contingent on background).
- Adopt Resolution #2019-1 Accepting Donation.
- Approve payment of bills paid for by checks #51007-#51081.

Motion carried, unanimous.

2019 Annual Appointments

Musachio questioned how many openings on the boards are available. Motion by Swanson, seconded by Musachio, to approve the 2019 Annual Appointments as presented.

Official Newspaper: Benton County News

Official Process Server: Benton County Sheriff

Health Officer: Dr. Kevin Stiles

Health Board Members: Charlotte Monroe, Jeannie Rajkowski

City Engineering Firm: Short Elliott Hendrickson, Inc.

City Attorney: Rinke-Noonan

City Building Inspector: AllSpec Services

City Auditor: Schlenner & Wenner

Benton Economic Partnership: City Administrator & Gerard Bettendorf

Board of Equalization: Authority directed to Benton County until 2020

Acting Mayor: Jeff Gondeck

Official Depository: City Administrator - approve the depositories for City Funds

Approve Collateral: City Administrator - approve the collateral for City investments

Approve bonding of the City Administrator: annual renewal

Emergency Manager: Police Chief Katie McMillin

Library Board - 2019 – 2021: Laura Olson, Wendy Ziwicki

Planning Commission

2019-2020: Rosalie Musachio

2019-2021: Bill Bronder, Amanda Welle

Personnel Committee:

2019: Jeff Gondeck, Gerard Bettendorf

Staff authorized to initiate EFT receipts/payments: Sarah Brunn, Monica Shaw, Sara Judson-Brown

Motion carried, unanimous.

School Resource Officer Position

There was discussion on the hours and when the officer will be at the school and patrolling for the city. There was also discussion on the costs. Motion by Gondeck, seconded by Swanson, approve the hiring of Angie Milo for the full-time School Resource Officer position effective February 1, 2019. Brosh questioned the July 1, 2019, date of the agreement. Motion carried, unanimous. The council was also presented with a contract with the school. Motion by Gondeck, seconded by Brosh, to approve the School Resource Officer Agreement with Foley Public Schools. Motion carried, unanimous.

Mayor's Comments & Open Forum

Deb Mathiowetz, 520 Broadway Avenue N, expressed concerns over the speeding school traffic. Mathiowetz outlined many incidents where she was trying to walk or cross and the traffic was driving in a dangerous manner. Concerns for Broadway and 4th Ave were presented.

Mayor Bettendorf remind everyone of the blood drive on January 14th at First Presbyterian Church.

Department Reports

Police Chief Katie McMillin reviewed the monthly law enforcement report and activities of the police department. McMillin also reminded the council of the need to take FEMA training in the future. Due to the government shut down the website is not being managed but McMillin will send out a reminder to council when it is up and running.

City Engineer Jon Halter updated the council on the upcoming wastewater facility plan. City staff should receive a draft copy of the plan soon and a workshop has been scheduled for January 29th. A public hearing will follow at some point to approve the plan. Swanson questioned the timeframe for approval with the state, Halter indicated about 3-6 months.

Musachio questioned the tree replacement on the 2018 improvements and asked if one could be put in one in front of every house. There was discussion on putting in more trees and the cost required. Halter will provide a map of where trees are planned to review at a future council meeting. Brosh questioned the pedestrian ramp widths in the project.

Public Works Director Mark Pappenfus updated the council on a request for a Toro mower. Pappenfus requested to purchase a Toro mower for \$17,514.97. Motion by Brosh, seconded by Swanson, to approve the purchase with trade-in. Motion carried, unanimous.

Pappenfus updated the council on the removal of snow from the cul-de-sacs and indicated the hauling of the snow out of these locations usually takes a few days and is not done right away to prevent excess overtime hours.

City Administrator Brunn updated the council on council training, an upcoming wastewater workshop and the business expo coming up in February. Brunn also indicated that with audit approaching the council may be contacted by Schlenner Wenner the audit firm. Brunn also gave an overview of some census materials that were provided in the packet.

Old Business

The council was presented with a survey of the land to be sold to Foley Lumber. Staff wanted the council to review the final property lines and proximity to the trail, which is about 80 feet away. The council directed staff to continue with the property closing as approved at a prior meeting.

The council was presented with a Highway 23 county turnback map. Staff provided an update on the process and potential costs associated with moving forward. The property is made up of county turnback property from the highway project, tax forfeited property and small pieces that are privately held. Brunn indicated a desire to obtain the property for the potential of a Pouchtec expansion and also to develop in the future. The council directed staff to continue in the process of obtaining the entire property.

Closed Session – Performance Review of City Administrator Sarah Brunn

Mayor Bettendorf closed the regular meeting at 6:15 p.m. to conduct the performance review of the city administrator. Mayor Bettendorf reconvened the regular city council meeting at 6:50 p.m. The performance of the city administrator was determined to be satisfactory.

After the meeting was re-opened Brosh questioned the outcome of the land auction from December.

Motion by Musachio, seconded by Gondeck, to adjourn. Motion carried, unanimous.

Sarah A. Brunn, Administrator