



**City Council – Meeting Agenda
July 9, 2019 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes of June 4, 2019.
 - Adopt Resolution #2019-8 Accepting Donation
 - Approve Insurance Service Contract with Tri-County Insurance.
 - Approve payment of bills.
5. Foley Public Schools – Site Plan Review for School Addition
6. Wastewater Treatment Facility Plan Report – AE2S
7. Update on Foley Public Library.
8. Discussion on councilmember salaries.
9. Mayor's Comments & Open Forum
10. Department Reports:
 - Police Department –Katie McMillin
 - City Engineer – Jon Halter
 - Public Works – Mark Pappenfus
 - Discuss and approve pool diving board.
 - Administration – Sarah Brunn
 - Update on Safety Inspection Report
11. Old Business
 -
12. New Business
 - Discussion on unlicensed rental property.
13. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – June 4, 2019

The Foley City Council held a regular meeting on June 4, 2019, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Jeff Gondeck, Rosalie Musachio Gary Swanson and Jack Brosh.

Members Absent: None

The pledge of allegiance was recited.

Motion by Swanson, seconded by Gondeck, to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by Gondeck, seconded by Musachio, to approve the consent agenda, which includes the following:

- Approve minutes of May 7, 2019.
- Approve year – end pool performance review program.
- Approve renewal of SRO Agreement with Foley Schools for a period of July 1, 2019-June 30, 2020.
- Approve Garbage Hauling Contract with Republic Services.
- Adopt Resolution #2019-007 Supporting Wastewater Regionalization and Request to State of MN.
- Approve payment of bills paid for by checks #51354 - #51404.

Motion carried, unanimous.

2018 Audit Report – Schlenner & Wenner

Jon Archer and Ashley Meagher were at the meeting to present the 2018 audit report. Archer reviewed the audit process and opinion which was clean or unmodified. There were no issues dealing with the management team and staff in getting the information and figures that were needed. There were no material audit adjustments or misstatements. There was an identified weakness with segregation of duties which is common for a city of Foley's size. There was also a weakness with the auditors creating the financial statements which is also common for a city of Foley's size. Meagher reviewed the general fund revenues which were over budget. Expenditures were also over but overall the general fund balance overall increased slightly and is in a healthy position and over the required unassigned fund balance. Meagher gave an overview of the other governmental funds which include bonds, fire and other nonmajor funds. The cash and investments of the governmental funds were also reviewed. The enterprise funds were reviewed including some transfers that were done to the debt services and capital funds. Assets were reviewed and show an increase due to capital improvements. Long term debt was reviewed which includes an increase due to bonds being issued for capital improvements. Lastly, the auditors reviewed how Foley's tax capacity, levy and total revenue and expenditures as compared to other cities of similar size. Foley is very comparable to other cities but expenditures are lower. Motion by Swanson, seconded by Gondeck, to accept the 2018 audit report. Motion carried, unanimous.

Public Hearing – Approval Annual Liquor Licenses

Mayor Bettendorf recessed the regular city council meeting at 5:47 p.m. to conduct the public hearing on the annual liquor license renewals. No one spoke. Mayor Bettendorf reconvened the regular city

council meeting at 5:48 p.m. Motion by Gondeck, seconded by Swanson, to approve the liquor licenses as listed, contingent on successful background checks.

- On Sale Liquor: Mr. Jim’s, Foley American Legion, and Stone Creek.
- Sunday On Sale Liquor: Mr. Jim’s, Foley American Legion, and Stone Creek.
- Off Sale Liquor: Coborn’s Inc., Foley American Legion, and Super Spirits.
- Non-enclosed Premises On Sale Liquor: Foley American Legion, Stone Creek and Mr. Jim’s.
- Temporary Liquor Licenses:
 - Foley Lion’s Club, to be used June 17-19, 2019 for Foley Fun Days.
 - St. John’s Church, 621 Dewey Street, to be used July 21, 2019.
 - Foley Chamber of Commerce, 329 Oak Drive, to be used for Oktoberfest on September 21, 2019.

Motion carried, unanimous.

Approve Annual Tobacco Licenses

The council was presented with a listing of the annual tobacco license renewals. Motion by Gondeck, seconded by Brosh, to approve the licenses as presented on the agenda contingent on successful background checks.

- Brenny Oil
- Casey’s General Store
- Coborn’s
- Coborn’s Liquor
- Little Dukes
- Family Dollar
- SuperAmerica
- Super Spirits
- Dollar General

Motion carried, unanimous.

Public Hearing – Vacation of 4th Avenue West

The council was presented with information on the vacation of 4th Avenue West which needs to be done in order for PouchTec to complete drainage work for their addition. Mayor Bettendorf recessed the regular city council meeting at 5:50 p.m. to conduct a public hearing on the vacation of 4th Avenue West. No one spoke. Mayor Bettendorf reconvened the regular meeting at 5:51 p.m. Motion by Swanson, seconded by Gondeck, to adopt Resolution #2019-06 Vacating 4th Avenue West. Motion carried, unanimous.

Public Hearing – UTV/ATV Ordinance

Mayor Bettendorf recessed the regular city council meeting at 5:52 p.m. to conduct the public hearing on the proposed UTV/ATV Ordinance. Kurt Meyers, 274 Elm Drive, indicated the state already recognizes UTVs and no additional restrictions should be required by the City. Gondeck asked Mr. Meyers why it is important for being allowed to ride. Meyers indicated it is his right and he should be allowed to exercise it. Jerry Kotsmith, Foley, MN was at the meeting to express his support of the ordinance to make purchases at businesses and wash his vehicle. Mr. Kotsmith does not desire to run his machine all over town. He indicated this issue is about common sense. Delroy Kampa, 544 4th Avenue N, expressed support to operate to get gas in town. Corey Rueckert, 211 Highway 23, indicated he just desires to get gas in town and he has been stopped three times already by county deputies. He indicated allowing them would not hurt anything and doesn’t make sense. Brosh asked if they are being stopped by Benton County or city police. Rueckert indicated Benton County.

Bettendorf asked the council for their opinions. Bettendorf indicated he is ok with UTVs in town but has concerns with the operation of ATVs in town. Swanson indicated support for both UTVs and ATVs and indicated the accident rates of these vehicles are not a concern and less than .0005%. Brosh indicated support for both UTVs and ATVs. Bettendorf asked about if the ordinance has safety requirements. Musachio indicated she conducted some research on her own and has concerns with the operation of both. She indicated concern for pedestrians and those not on the vehicles. Musachio also indicated concern with the noise of them. Gondeck indicated support for use of both vehicles but wants to see some safety restrictions.

Bettendorf also presented a letter received from Duane Foss in support of the operation of UTVs.

Mayor Bettendorf reconvened the regular city council meeting at 6:07 p.m.

Motion by Gondeck, seconded by Brosh, to allow the operation of UTV and ATV operation. Gondeck, Brosh, Swanson – aye. Bettendorf, Musachio – nay. Motion carried.

The council discussed and determined the following safety requirements:

- There was discussion on 18 or 21. Consensus was 21.
- To and from destination within a residential area: consensus was no.
- Seat belt requirement: UTV – yes, ATV – no
- Helmet – If 16 years and younger – riding, yes.
- Lights/Blinkers: UTV – yes, ATV – no
- Operation Hours (7 a.m. – 10 p.m.): yes (unless additional hours approved by Chief)
- Registration with City (\$50 every 3 years): No

Motion by Brosh, seconded by Swanson, to approve the ordinance with the requirements as indicated above, amended with operation hours adjusted with Chief approval only. Gondeck, Swanson, Brosh – aye. Musachio, Bettendorf – nay. Motion carried.

Discussion on seatbelt requirements on golf carts

The council discussed the possibility of amending the ordinance to require seat belts on golf carts. Brosh indicated a preference to not to require seat belts. Swanson did not express support for seat belts. Gondeck indicated support for seat belts. Bettendorf questioned the difference between golf carts and ATVs when requiring seat belts. Musachio expressed concern with not having seat belts. Motion by Gondeck, seconded by Musachio, to require seat belts. Don Otto, 441 4th Avenue N, indicated it is totally ridiculous to require seat belts on golf carts. Jane Swanson, 111 7th Avenue, indicated concern with children riding in the back but that normal riders in the front should not need seat belts. Marvin Zawacki, 280 Birch Drive, suggested the council regulate the capacity of the golf carts which might help with issues. Gondeck – aye. Bettendorf, Swanson, Musachio, Brosh – nay. Motion failed.

Motion by Musachio to limit capacity of golf carts. Motion died due to lack of second.

Mayor’s Comments & Open Forum

No one spoke.

Department Reports

Police Chief Katie McMillin reviewed the monthly law enforcement report. McMillin also gave an overview of the activities of the police department include the bike rodeo, PALS, Foley Fun Days and Kothman attending CSI camp at the school.

City Engineer Jon Halter updated the council on the Dewey Street project and there is hope to pave the end of this week or early next. Halter also updated the council on the progress of Glen Street.

Mark Pappenfus, Public Work Director updated the council on the activities of the department. Brosh asked if the mower was up and running.

City Administrator Sarah Brunn updated the council on the capital request to the state for next year. Brunn also indicated no bonding bill was passed this past year so that means there will likely be more project requests next year.

Old Business

Brunn indicated an update on the wastewater facility plan work by AE2S was provided in the council packet. Staff is expecting more information next month.

New Business

Brunn presented the council with an RFP for Insurance Agent Services. Brunn asked if any councilmembers would be interested in reviewing the proposals that are submitted. Gondeck and Bettendorf will help with review of the proposals.

Motion to adjourn by Gondeck, seconded by Swanson. Motion carried, unanimous.

Sarah A. Brunn, Administrator

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2019 - 8

A RESOLUTION ACCEPTING DONATION

WHEREAS, the City of Foley encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Foley; and

WHEREAS, various businesses and individuals have offered to donate funds to be used by the Foley Police Department community policing during Foley Fun Days bike safety rodeo; and

WHEREAS, the attached Exhibit A is a list of donations; and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that these donations are hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City sincerely thanks the businesses and individuals for their generous donations.

PASSED AND ADOPTED by the Foley City Council, this 9th day of July, 2019.

Gerard Bettendorf, Mayor

ATTEST:

Sarah A. Brunn, City Administrator-Clerk

Exhibit A
Bicycle Safety Rodeo Donations

<u>Group</u>	<u>Amount</u>
--------------	---------------

Rinke Noonan	\$150
Benton Co. Abstract	\$50
Benton Telecommunications	\$1,500
Foley Lion's	\$100
Duelm Lion's	\$100
American Legion Sons of American Unit 298	\$200
Frandsen Bank & Trust	\$50
Mille Lacs Grand Casino	\$500 Grant
Falcon Bank	\$50
Scheels	\$100 in Gift Cards (10 \$10 cards)
Distinctive Cabinets	6 Bicycle – 20in
Foley Chamber	2 – 20in Bicycles
Murphy Chev	Bags
Revolution Cycle & Ski	Time
Fairview Hospital	Time
Benton County Health	Time
Gold Cross	Time
Foley Community Ed	Registration
Benton Co. News	Advertisement
Neighborhood Plumbing	Signs
Grand Champion Meats	Hotdogs
Brickhouse Movie Theater	1 Prize Pack w/free kids snack pack and gift card
Country Hearth	Hotdog buns
Henry's Embroidery	
Coborn's	\$25
State Farm Insurance	Coloring Books

Proposal
City of Foley Insurance Agent

Submitted by
Tri-County Insurance

June 2019

We are submitting this proposal in response to the *City of Foley's Request for Proposals for Insurance Agent*.

Our goal is to retain the position as Insurance Agent for all available aspects of insurance with the League of Minnesota Cities (LMCI). Our proposal will be simple and concise, and attempt to stick directly to the points of concern outlined in your request.

Overview:

Tri-County Insurance has provided agent services for the City of Foley for approximately 20 years with no known major issues or problems. We continue to offer the same service and any additional needed services in order to provide excellent support and advisement for your insurance needs. We also continue to offer the same individual agents you have been working with, along with a large group of agents who are there to provide additional backup and help as needed.

As the incumbent, we request fair consideration of our successful past years of service, and clarification on anything the City would like done differently in any way. We are happy to do everything we can to continue going forward in a positive and successful relationship with the City regarding your Insurance needs. We sincerely thank you for your consideration and review of our proposal.

In direct response to your request for proposal requirements:

A. Agents

We currently have 11 licensed agents within our agency at three office locations (Foley, Sauk Rapids, and Avon). While we may dedicate agents to certain accounts in order to build relationship and understanding regarding the specific client needs, we are always supporting and assisting one another as needed. For the purposes of this proposal, here we will highlight the primary agents that will work with aspects of the City of Foley:

Janice Kipka – Agent with Tri-County Insurance since 1997, and has personally worked with City of Foley's insurance for over 20 years as the main point of contact and the liaison between the City and the League of MN Cities. Has lived and worked in the Foley area all her life, and has many great relationships built with community members and clients. She plans to continue working for many years.

James Trewick – former owner of Tri-County Insurance, licensed for 30+ years, and very familiar with the City of Foley regarding Insurance over the past 20 years. He will continue to work within the agency for several years in the future as a part time sales agent, and will always remain a valuable source of professional expertise.

Susan Schneider – Commercial Agent of 17 years who has assisted Jan Kipka for many years with preparing a comprehensive binder to organize and summarize the City's Insurances and premiums into a neat and simple format. Acts as a backup agent for the City if/when Jan Kipka is unavailable for any reason.

Elaine Hagen – Agent of 30 years, providing weekly support within the Foley office as well as assisting Jan Kipka and Susan Schneider with aspects of the City of Foley Insurance folder/binder, and provides agent servicing support.

John Schmidt – Owner (President), Agent licensed since 1988, involved in daily business.

Lisa Schmidt – Owner, agent; licensed since 2001; involved in daily business activities and the office manager/administrator for the agency.

B. Brief History

Tri-County Insurance purchased the Foley-Gilman Insurance Agency located in the Foley-Gilman Bank in 1986, and worked hard to continue and strengthen relationships that had been previously built with clients. Operating from 2 locations (Sauk Rapids and Foley), the agency continued to grow over the years into a strong presence in the area offering all lines of insurance. In 2017, owners (James & Barbara Trewick) chose to implement a perpetuation plan that would take place over many years. Due to relationships that had been built for almost 20 years prior within the insurance industry, they chose to sell their business under a comprehensive contract plan to John & Lisa Schmidt of Schmidt Insurance Agency of Holdingford, Inc. located in Avon. The two agencies have many similarities as well as positive existing agency to agency relationships. The contract includes the prior owner remaining involved in various capacities over a 5 year period, with no hard end date so that he can remain involved as long as he chooses to be in the workforce even part time. Since the 2017 time of the merger/buy-out, we have successfully integrated the agencies, retained all prior agents of both entities to form one larger group: one agency working from three locations, all inter-connected.

C. Overview of Municipality experience

As an agency, we have experience serving 4 municipalities as agent for the LMCI. Over 25 years of experience with no issues or complaints.

D. Licensing

We are fully licensed in Minnesota on the individual agent and the agency level. Please see copies attached. We, like other agencies, do have Errors & Omissions coverage in place in the event of agent error. This covers every agent in our staff up to 2,000,000 per occurrence.

E. References

We are not comfortable providing this information for public review or discussion. We have faithfully and successfully served as agent for the City over the past many years, which we feel speaks volumes. At your insistence, we would consider providing client information for reference under an agreement of confidentiality where only one individual in your organization would be aware of the client information in order to obtain reference.

F. Conflicts of Interest

We have NO real or perceived conflict of interest regarding any agent or any aspect of our agency regarding working with the City of Foley in an agent capacity.

Insurance Service Contract

THIS AGREEMENT is made and entered into this 21 day of June, 2019 between City of Foley, Minnesota ("City") and Tri-County Insurance ("Agent") for insurance agent services as are listed below. The parties agree as follows:

1. **Services.** The agent shall assist the City in securing insurance coverage through the League on Minnesota Cities Insurance Trust. In addition to securing this insurance coverage through the League on Minnesota Cities Insurance Trust, the Agent shall:

- a. Advise and assist the City in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
- b. Advise and assist the City in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverage's, alternative coverage forms, etc.
- c. Review coverage documents and invoices to assure coverage has been correctly issued and billed.
- d. Advise the City on potential gaps or overlaps in coverages to minimize risk and ensure cost effective coverage.
- e. Assist the city as requested in submitting claims and interpreting coverage as applied to particular claims.
- f. Review loss reports for correct reporting, appropriate reserves, etc.
- g. Assist as requested with safety and loss control activities.
- h. Assist the city in identifying risk exposures and developing appropriate strategies.

Collectively, this shall be referred to as the "Services." Services do not include Worker's Compensation Insurance, which the City handles on its own.

2. **Contract Price.** As compensation for the Services provided in the City, the Agent will receive annually a fee equal to 2% of the annual premiums paid by the City to LMCIT for property, liability and automotive coverages ("Fees").

3. **Payment.** The Fees shall be paid to the agent by LMCIT on the city's behalf.

4. **Agent's Representations and Warranties.** Agent shall be responsible for all means, methods, techniques, sequences and procedures and for coordinating the Services. Agent warrants that Agent is licensed in the State of Minnesota. Agent has disclosed all real or perceived conflicts of interest. Agent is an independent contractor and nothing contained in the Contract is intended or shall be construed as creating an employee, copartner or joint venture relationship with the City.

5. **Compliance with Laws.** Agent will comply with all applicable federal and state laws, codes, regulations, municipal ordinances, and regulations, and will furnish all necessary reports and information to the appropriate federal, state and municipal agencies, with respect to all the foregoing, and will hold the City

harmless from any and all losses or damage occasioned by the failure of the Agent to comply with the terms of this paragraph. All data collected, created, received, maintained or disseminated for any purposes by the activities of the Agent because of this Contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

6. **Termination.** The City has the right to terminate this Contract for convenience, and without cause, upon seven (7) days written notice to the Agent.

7. **Indemnity.** Agent, to the fullest extent permitted by law, agrees to defend, indemnify and save harmless the City, its agents and employees from all such claims including, without limiting the generality of the foregoing, claims for which the City maybe or may be claimed to be able, and legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

8. **Subcontracting and Assignment.** Contactor shall not enter into any subcontract for performance of any services contemplated under this Contract nor assign any interest in the Contract without the prior written approval of the City.

IN WITNESS THEREOF, the parties execute this Contract effective as of the date written above.

City of Foley

By: _____

Its: Mayor

Dated: _____

Agent

By: John Schmidt

Its: Vice President $\frac{1}{3}$ President

Dated: 6/21/19 6/21/19

Appendix A

Applicant Assurances

The applicant hereby assures and certifies:

1. That the individual signing the assurance form on behalf of the individual, partnership, company or corporation named in the proposal possesses the legal authority to execute a contract for the proposed work.
2. That the firm(s) agrees to comply with all applicable federal, state and local compliance requirements.
3. That the firm(s) is/are adequately licensed to do business and perform the services proposed (Attach Documentation).

Schmidt Insurance Agency of Holdingford, Inc.
DBA Tri-County Insurance

FEIN # 37-1432298

OFFICIAL ADDRESS

800 Industrial Dr S, Ste 206
Sauk Rapids, MN 56379

John Schmidt
(Name of Firm)
John Schmidt
(Authorized Signature)

President
Vice-President
(Title)

6/21/19
6/21/19
(Date)

Bills List - July 9, 2019

Gross Salaries	Payroll - 6/7/19	\$ 26,600.69
EFTPS	Federal Withholding	\$ 4,797.84
MN Dept of Revenue	State Withholding	\$ 1,010.87
State Treas. PERA	PERA	\$ 4,887.77
Nationwide	Deferred Comp	\$ 695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$ 80.00
Further	HSA Contribution	\$ 465.00

Gross Salaries	Payroll - 6/21/19	\$ 34,148.16
EFTPS	Federal Withholding	\$ 6,243.23
MN Dept of Revenue	State Withholding	\$ 1,235.84
State Treas. PERA	PERA	\$ 5,118.00
Nationwide	Deferred Comp	\$ 695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$ 80.00
Further	HSA Contribution	\$ 465.00

Gross Salaries	Payroll - 7/5/19	\$ 38,993.43
EFTPS	Federal Withholding	\$ 7,253.56
MN Dept of Revenue	State Withholding	\$ 1,455.08
State Treas. PERA	PERA	\$ 5,472.46
Nationwide	Deferred Comp	\$ 695.00
Pacific Life Ins	Deferred Comp/Roth IRA	\$ 80.00
Further	HSA Contribution	\$ 465.00

Gross Salaries - FIRE & Council	Payroll - 7/5/19	\$ 28,922.00
EFTPS	Federal Withholding	\$ 4,825.06
MN Dept of Revenue	State Withholding	\$ 239.70

Already Paid - 7/9/19

MN Dept of Labor	Building Permit Surcharge	\$ 518.10
Health Partners	Employee Health Insurance	\$ 6,762.00
Further	HSA Employer Contribution & Admin Fees	\$ 382.30
MN Dept of Revenue	May 2019 Sales & Use Tax	\$ 424.00
Sun Life Financial	5/19, 6/19, & 7/19 LTD Insurance	\$ 562.20
Cloudnet	Server Fee	\$ 10.00
Delta Dental	Dental Insurance	\$ 984.65
First National Bank of Omaha	Credit Card Purchases	\$ 1,951.02
L.I.F.E. LLC	EMR Initial Course Training	\$ 300.00
Marco Technologies	Copier Lease	\$ 389.54
MN Pollution Control Agency	Certificate Renewal	\$ 23.00
Staples	Office Supplies	\$ 224.77
Stearns DHIA Central Lab	Water & Sewer Testing	\$ 1,043.00
USABLE Life	Employee Life Insurance	\$ 185.50
Verizon Wireless	Cell Phones	\$ 368.45
Wex Bank	Fuel Purchases	\$ 1,735.70
Xcel Energy	Utilities	\$ 5,941.10

To Be Paid - 7/9/19

AAA Striping service Co	Street Striping	\$ 2,680.50
Adam Foss	Residential Mowing	\$ 525.00
AllSpec Services	Building Inspections Services	\$ 4,262.30
Advanced Disposal	Garbage Utilities	\$ 281.28
Auto Value	Street Repairs	\$ 105.10
Batteries & Bulbs	Street Supplies	\$ 59.99
Benton County Attorney	Legas Fees	\$ 1,221.00
Benton County Highway Dept	PD Fuel	\$ 848.30
Benton County Recorder	Resolution Recording	\$ 46.00
Benton Trophy & Awards	FD Fun Days Waterball Trophy	\$ 42.58
Custom Surfacing	Street Parching	\$ 6,950.00

Cathy Theis	PD Transcription	\$	20.00
Central McGowan	PD & FD Medical Equipment	\$	60.71
Cintas	Uniforms & Mats	\$	525.52
Coborn's	Office Supplies	\$	14.97
Core & Main	Street Maint	\$	812.00
Diamond Vogel	Street Repairs	\$	1,095.30
East Central Energy	Utilities	\$	1,269.61
Ehlers Bond Trust Services	2015A Bond Payment & Admin Fees	\$	13,450.00
Foley Fuel & Lumber	Maint & Repairs	\$	336.18
Foley Hardware	Equipment & Repairs	\$	415.02
French Lake Curb	Glen St Concrete	\$	20,838.00
Gilman Coop Creamery	Street Fuel	\$	418.90
Gopher State One Call	Email Tickets	\$	72.90
Granite Electronics	PW Equipment Repairs	\$	2,181.17
Handyman's Hardware	Parks & Pool Equipment	\$	42.97
Hawkins	Water & Pool Chemicals	\$	5,287.91
Henry Embroidery & Screen Printing	PD Bike Safety Shirts	\$	756.00
Locators & Supplies, Inc	Street & Sewer Safety, Street Equipment	\$	741.29
MHSRC/Range	FD Training	\$	2,340.00
Minuteman Press	PD Printing	\$	55.00
Molitor Excavating, Inc	Water Repairs	\$	3,100.00
Murphy Chevrolet	PD & PW Vehicle Repair	\$	463.54
Napa Auto Parts	Street Equipment	\$	14.87
National Business Furniture	Council Chambers Chairs	\$	4,248.12
Northland Trust Services	2011, 12, 18 Bond Payment & Admin Fees	\$	102,784.17
Penguin Management, Inc	FD Pager Maint	\$	474.00
Pollardwater	Pool & Water Supplies	\$	665.01
Quality Flow Systems, Inc	Water Equipment	\$	803.00
Recreation Supply Company	Pool Supplies	\$	892.08
Rinke Noonan	PD, Silt Sock, PouchTec, Garbage, General Legal	\$	4,414.00
Schlenner & Wenner	Audit Services	\$	17,700.00
Short Elliot Hendrickson	Dewey, CIP, I&I, General Engineering	\$	17,021.36
Shift Technologies	PW Computer	\$	1,168.00
Star Publications	June Publications	\$	1,059.26
Thomas Tool & Supply	Supplies	\$	21.99

Additional To Be Paid - 7/9/19

\$ 419,313.92

City of Foley Site Plan Review Application

Street Location of Property: 621 Penn Street, Foley, MN 56329

Legal Description of Property: See Attachment(s)

Current Zoning of Property: Conditional Use in R-1 District Proposed Zoning: Conditional Use in R-1 District

Type of Request: Extension of the Conditional Use Permit for a building addition onto the Foley High School

The Foley Public School's request is for a 8,547 sqft. Building Addition onto the east side of the existing High School. The addition will include additional space for the school's Industrial Tech Program, MS & HS Wrestling Programs and provide an Exercise Room, which will also be available for community use.

Property Owner: I.S.D. No.51 Foley Public Schools - Superintendent Mr. Paul Neubauer

Name
840 Norman Ave. North

Address
Foley, MN 56329

(320) 968-7175

Phone:
(320) 968-8608

Fax:
pneubauer@apps.isd51.org

Email

Applicant: ATS&R Architects Planners Engineers - Ron Spoden Landscape Architect

Name
8501 Golden Valley Rd, Suite 300

Address
Minneapolis, MN 55427

(763) 525-3218

Phone:
(763) 525-3289

Fax:
rspoden@atsr.com

Email

Type of Request & Fee Amount:

<input type="checkbox"/> D	Rezoning/Amendment	\$250.00
<input checked="" type="checkbox"/> D	Conditional Use Permit	\$250.00
<input type="checkbox"/> D	Variance	\$250.00
<input type="checkbox"/> D	Planned Unit Development	\$250.00

<input type="checkbox"/> D	Preliminary Plat	\$500.00
<input type="checkbox"/> D	Final Plat	\$
<input type="checkbox"/> D	Annexation	\$400.00 +
<input checked="" type="checkbox"/> D	Site Plan Review/Other	\$
Total Fees Paid		\$ 250.00

Has a request been made previously on this property? ☒ Yes ☐ No Explain: Resolution 2012-9 Adopted April 3, 2012

This application must be completed in full, be typewritten or clearly printed, and must be accompanied by all information, supporting documents and plans as required by applicable City Ordinance provisions. A determination of completeness of the application shall be made within ten business days of the application submittal. A written notice of application deficiencies shall be mailed to the applicant.

This is to certify that I am making application for the described action by the City and that I am responsible for all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or purchase agreement), or I am the authorized person to make this application and the fee owner has also signed this application.

☐ D Supporting Documents Attached

☐ D Appropriate Fees Paid

☐ D Review by City Staff

☐ D Completed Application Accepted

Application Filed: 6/20/19

Date Fees Paid: N/A - Site Plan Rev

Staff Initials: SP

Date Application Accepted: _____

Ronald Spoden 6/18/19
Signature of Applicant Date

Paul Neubauer 6-17-19
Signature of Fee Owner Date

I.S.D. No.51 – FOLEY PUBLIC SCHOOLS
PROPERTY LEGAL DESCRIPTION

PARCEL A - PROPOSED BUILDING ADDITION PER PLANS PROVIDED

That part of Lot 1, Block 1, FALCON RIDGE, according to the recorded plat thereof, Benton County, Minnesota, described as follows: Commencing at the southeast corner of said Lot 1, said point being on the northerly right of way of Penn Street as dedicated on said FALCON RIDGE; thence South 88 degrees 41 minutes 59 seconds West, assumed bearing, along the south line of said Lot 1, a distance of 765.93 feet; thence North 01 degrees 18 minutes 01 seconds West, 437.82 feet, to the point of beginning of the parcel to be described; thence North 00 degrees 38 minutes 53 seconds East, 171.67 feet; thence North 89 degrees 21 minutes 07 seconds West, 60.00 feet; thence South 00 degrees 38 minutes 53 seconds West, 91.85 feet; thence South 89 degrees 21 minutes 07 seconds East, 20.00 feet; thence South 00 degrees 38 minutes 53 seconds West, 79.81 feet; thence South 89 degrees 21 minutes 07 seconds East, 40.00 feet, to the point of beginning.

PARCEL B - PROPOSED 20 FOOT ACCESS EASEMENT

A 20.00 foot easement over and across that part of Lot 1, Block 1, FALCON RIDGE, according to the recorded plat thereof, Benton County, Minnesota, lying 10.00 feet on each side of the following described centerline: Commencing at the southeast corner of said Lot 1, said point being on the northerly right of way of Penn Street as dedicated on said FALCON RIDGE; thence South 88 degrees 41 minutes 59 seconds West, assumed bearing, along the south line of said Lot 1, a distance of 765.93 feet; thence North 01 degrees 18 minutes 01 seconds West, 437.82 feet; thence North 00 degrees 38 minutes 53 seconds East, 20.68 feet, to the point of beginning of the centerline to be described; thence South 89 degrees 21 minutes 07 seconds East, 318.77 feet; thence North 60 degrees 54 minutes 54 seconds East, 44.78 feet; thence South 89 degrees 15 minutes 51 seconds East, 326.38 feet; thence southeasterly 55.07 feet; along a tangential curve, concave to the southwest, having a radius of 35.00 feet and a central angle of 90 degrees 08 minutes 56 seconds; thence South 00 degrees 53 minutes 05 seconds West, tangent to said curve, 420.93 feet, to said south line of Lot 1 and said centerline there terminating.

The sidelines of said easement are to be prolonged and shortened to terminate at said south line of Lot 1 and at lines drawn North 00 degrees 38 minutes 53 seconds East and South 00 degrees 38 minutes 53 seconds West from the point of beginning.

Sarah Brunn

From: Mark Pappenfus
Sent: Wednesday, June 26, 2019 11:10 AM
To: Adam Ripple; Jon Halter; Sarah Brunn
Subject: RE: 04313-0108 City of Foley: General Zoning Matters: Foley Public Schools - Building Addition

Jon & I discussed this morning and as there are very minimal utilities I have no issues.

Thanks, Mark

Mark Pappenfus
City of Foley Public Works Director
320-290-9186

*Verbal from
Nancy -
all good!
SB*

From: Adam Ripple <ARipple@rinkenoonan.com>
Sent: Wednesday, June 26, 2019 10:35 AM
To: Jon Halter <jhalter@sehinc.com>; Sarah Brunn <sbrunn@ci.foley.mn.us>
Cc: Mark Pappenfus <mpappenfus@ci.foley.mn.us>
Subject: RE: 04313-0108 City of Foley: General Zoning Matters: Foley Public Schools - Building Addition

It looks like they'll be doing some utility work. As long as Mark and Jon don't have concerns with that, I don't see any other issues.

Adam A. Ripple
Attorney

RINKE NOONAN
Suite 300, US Bank Plaza
P.O. Box 1497
St. Cloud, MN 56302
(320) 251-6700 General
(320) 257-3868 Direct
(320) 656-3500 Fax

[website](#) | [email](#) | [bio](#) | [map](#)



For prompt assistance, please contact my paralegal,
Mary Jo Rowan at (320) 656-3553 or mjrowan@rinkenoonan.com

From: Jon Halter [<mailto:jhalter@sehinc.com>]
Sent: Wednesday, June 26, 2019 10:07 AM
To: Sarah Brunn <sbrunn@ci.foley.mn.us>
Cc: Mark Pappenfus <mpappenfus@ci.foley.mn.us>; Adam Ripple <ARipple@rinkenoonan.com>
Subject: Re: Foley Public Schools - Building Addition

Yes, I looked at it yesterday, and discussed with Mark this morning.

No comments from me as this looks pretty straight forward.

Thanks

Sent from my iPhone

On Jun 26, 2019, at 8:52 AM, Sarah Brunn <sbrunn@ci.foley.mn.us> wrote:

Good morning.

Just sending a follow up to make sure you all received the information on Foley Schools. I will need your comments by this Friday. We will be sending out packets to the planning commission on Monday due to the holiday next week.

Thanks and enjoy the beautiful weather!

Sarah A. Brunn

City Administrator

sbrunn@ci.foley.mn.us

<image001.png>

City of Foley

251 4th Avenue North

P.O. Box 709

Foley, MN 56329

www.ci.foley.mn.us

320-968-7260 Office

320-968-6325 Fax

From: Sarah Brunn

Sent: Wednesday, June 19, 2019 3:56 PM

To: Mark Pappenfus <mpappenfus@ci.foley.mn.us>; Ripple, Adam <aripple@rinkenoonan.com>; Halter, Jon <jhalter@sehinc.com>; 'Nancy Scott' <nscott64@hotmail.com>

Subject: Foley Public Schools - Building Addition

Importance: High

Good afternoon and Happy Foley Fun Days!

Please see attached site plan application and drawings for Foley Public Schools. I have them scheduled for the July 8th planning meeting and potentially the July 9th council meeting since it is just a site plan review and we worked with them early in the stages of the project development.

This is for an addition on the backside of their campus, adding building space onto existing impervious. The use will remain the same or very similar as the uses are just an expansion in size of the existing facilities.

I have briefly reviewed the application so far and the big components seem in place. Please let me know your comments/concerns via email by June 28th.

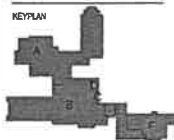
FOLEY PUBLIC SCHOOLS
HIGH SCHOOL ADDITION & ALTERATIONS
FOLEY SCHOOL DISTRICT
621 PENN STREET
FOLEY, MINNESOTA 56329

ATS&R
ARMSTRONG, TORSETH, SKOLD & RYDEEN, INC.
ARCHITECTURE ENGINEERING
PLANNING TECHNOLOGY
INTERIOR DESIGN LANDSCAPE ARCHITECTURE
8501 GOLDEN VALLEY ROAD
SUITE 300
MINNEAPOLIS, MINNESOTA 55427
TEL: 763.545.3731
FAX: 763.525.3289
WEB: www.atsr.com
© ARMSTRONG, TORSETH, SKOLD & RYDEEN, INC.
CONSULTANTS

MATERIAL SYMBOLS		GENERAL NOTES		LEGEND		PROJECT INFORMATION		SHEET INDEX	
	CAST IN PLACE CONCRETE (CONC)		METAL FLASHING (FLG) SHEET METAL (ELEV)		SECTION NUMBER	WALL SECTION	ARCHITECT AND ENGINEERS ARMSTRONG, TORSETH, SKOLD, AND RYDEEN, INC. 8501 GOLDEN VALLEY ROAD, SUITE 300 GOLDEN VALLEY, MINNESOTA 55427 PHONE: (763) 545 - 3731 FAX: (763) 525 - 3289 WEBSITE: ATSR.COM	PROJECT INFORMATION	
	CONCRETE MASONRY UNITS (CMU)		METAL (MET) STEEL (STL)		ELEVATION NUMBER	EXTERIOR BUILDING ELEVATION		<div>A0.0 TITLE SHEET</div> <div>1 of 2 CERTIFICATE OF SURVEY</div> <div>2 of 2 CERTIFICATE OF SURVEY</div> <div>SITE PLAN REVIEW APPLICATION SUBMITTED SHEET</div> <div>SITE PLAN REVIEW APPLICATION SUBMITTED SHEET(S)</div>	
	PRECAST CONCRETE (PCC)		ROUGH WOOD OR LUMBER (WD)		DETAIL/ELEVATION NUMBER	DETAIL / INTERIOR ELEVATION		CIVIL / LANDSCAPE	
	FACE BRICK (FB)		FINISH WOOD OR HARDWOOD (HDWD)		DETAIL NUMBER	DETAIL SYMBOL	ARCHITECT/PROJECT MANAGER: DANIEL C. MOLL, AIA MICHAEL J. WALSH	<div>SITE PLAN REVIEW APPLICATION SUBMITTED SHEET(S)</div>	
	STONE		PLYWOOD (PLY OR PWD)		ROOM NUMBER	ROOM NUMBER	SPECIFICATIONS: JOSEPH ANTON MECHANICAL ENGINEER: BLAYNE PARKOS, PE ELECTRICAL ENGINEER: NICHOLAS ACHINA, PE TECHNOLOGY ENGINEER: DAVID BRIDGES	C1.0 EXISTING CONDITIONS AND REMOVALS PLAN	
	ASPHALT OR BITUMINOUS (BIT)		ACOUSTIC CLG TILE CERAMIC TILE (CT) QUARRY TILE (QT)		DOOR NUMBER RELATES TO ROOM NUMBER - REFER TO DOOR SCHED	DOOR NUMBER		C2.0 GRADING, DRAINAGE, AND EROSION CONTROL PLAN	
	EARTH		PLASTER (PLAS) GYPSUM BOARD (GBD)		A. INACTIVE DOOR	MULTIPLE DOOR		C3.0 SITE, PAVING AND UTILITY PLAN	
	POROUS FILL GRAVEL OR SAND		BATT INSULATION (INS)		B. ACTIVE DOOR			C4.0 CIVIL DETAILS	
	EXISTING CONDITIONS TO REMAIN (EXG)		RIGID INSULATION (INS)		PLAN NOTE		CIVIL ENGINEER		
							VAA, LLC	ARCHITECTURAL	
							2300 BERKSHIRE LN N #200 PLYMOUTH, MINNESOTA 55441	A1.1 CODE PLAN	
							PHONE: (763) 587 - 7312 WEBSITE:VAAENG.COM	A2.1 DEMOLITION FLOOR PLANS	
							SR. CIVIL ENGINEER: ANDREW LAPALME, P.E., LEED AP	A3.1 FIRST FLOOR PLAN	
								A4.1 EXTERIOR ELEVATIONS	
								A5.1 WALL SECTIONS	
								A5.2 WALL SECTIONS	
								A5.3 BUILDING SECTIONS	
								A7.1 ROOF PLAN	
								A7.2 ROOF DETAILS	
								A8.1 CONSTRUCTION DETAILS	
								A9.1 HOLLOW METAL FRAME ELEVATIONS AND DETAILS	
								A9.2 ALUMINUM FRAME ELEVATIONS AND DETAILS	
								A11.1 CASEWORK AND INTERIOR ELEVATIONS	
								A11.2 INTERIOR ELEVATIONS	
								A13.1 FIRST FLOOR REFLECTED CEILING PLAN	
							STRUCTURAL ENGINEER		
							CLARK ENGINEERING CORPORATION		
							12755 HIGHWAY 55, SUITE 100 MINNEAPOLIS, MINNESOTA 55441-4676		
							PHONE: (763) 545 - 9196 FAX: (763) 541 - 0056 WEBSITE:CLARK-ENG.COM		
							PROJECT ENGINEER: JOEL SHERMAN, TIM LABISSONIERE, PE		

FOLEY PUBLIC SCHOOLS
HIGH SCHOOL
ADDITION & ALTERATIONS
621 PENN STREET
FOLEY, MINNESOTA 56329

SITE PLAN
REVIEW
APPLICATION
SUBMITTAL
NOT FOR
CONSTRUCTION



DRAWN BY
MW
CHECKED BY
Checker
ISSUED FOR
PRICING SET
CITY SUBMITTAL DATE:
JUNE 19, 2019
SHEET NAME
TITLE SHEET

ATSAR PROJECT NO.
19010
REVISION NO.
SHEET NUMBER

A0.0

CERTIFICATE OF SURVEY FOR FOLEY SCHOOLS

LOT 1, BLOCK 1, FALCON RIDGE
SECTION 26, TOWNSHIP 37 NORTH, RANGE 29 WEST
BENTON COUNTY, MINNESOTA

LEGAL DESCRIPTION:

LOT 1, BLOCK 1, FALCON RIDGE, BENTON COUNTY, MINNESOTA.

LOT AREA:

± 4,235,372 SQ. FT. OR 97.32 ACRES (TOTAL)
± 4,184,253 SQ. FT. OR 96.10 ACRES (USABLE)

WETLANDS:

WETLAND DELINEATION - BY WRM SERVICES, INC. - NOVEMBER 1, 2004

WETLAND "A" AREA - 44,503 SQ. FT. OR 1.02 ACRES

WETLAND "B" AREA - 8,618 SQ. FT. OR 0.20 ACRES

ROAD JURISDICTION:

PENN STREET - CITY ENGINEER

CO. RD. NO. 43 (A.K.A. NORMAN ROAD) - COUNTY ENGINEER

HORIZONTAL & VERTICAL CONTROL POINTS:

GLORIA MARY MANS (1994 AD)

NORTHING-15998.826

EASTING-54843.492

ELEVATION-1123.178 (NAVD 83)

BOHN MARY MANS (1996 AD)

NORTHING-16184.382

EASTING-54833.533

ELEVATION-1121.467 (NAVD 83)

LOCAL BENCHMARKS:

TOP OF HYDRAULIC - EAST OF EAST SIDE OF THE ELEMENTARY SCHOOL

ELEVATION - 1142.21 (NAVD 83)

ZONING INFORMATION:

CURRENT ZONING - D-1 SINGLE FAMILY - CONDITIONAL USE

SETBACK INFORMATION:

FRONT YARD - 20 FEET

SIDE YARD - 5 FEET

CORNER LOT - 20 FEET

REAR YARD - 20 FEET

CONDITIONAL USE (IF APPROPRIATE) - 20 FEET

FLOODPLAIN INFORMATION:

COMMUNITY PANEL NUMBER - 270050 C001 C

DATED: SEPTEMBER 10, 1995

PROPERTY IS IN ZONE C - AREAS OF MINOR FLOODING

THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM

FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES

NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPARE ALL

SUCH UTILITIES IN THE AREA. UTILITIES IN EXISTING OR ABANDONED. THE

SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES

SHOWN ARE IN THE EXACT LOCATION INDICATED. ADJUSTMENT IS DONE CAREFULLY

THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION

AVAILABLE. COPIES: STATE ONE (RECEIVED BY: 00574466 DATED 10/26/04).



DUFFY

ENGINEERING &

ASSOCIATES, INC.

350 HIGHWAY 10 SOUTH

ST. CLOUD, MN 56304

PHONE (507) 528-1234

FAX (507) 528-1234

DATE: 10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04

10/26/04</

CERTIFICATE OF SURVEY FOR FOLEY SCHOOLS

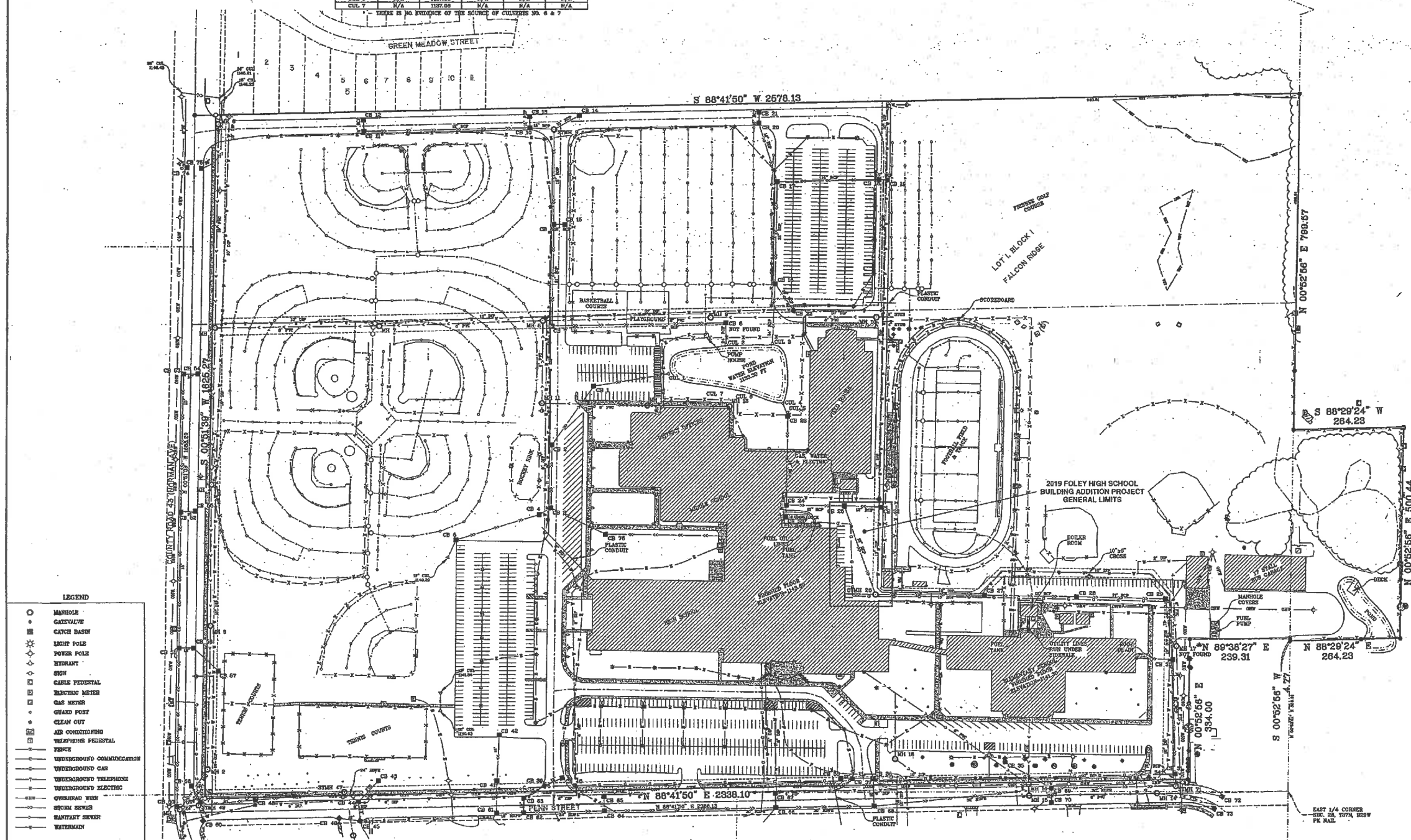
LOT 1, BLOCK 1, FALCON RIDGE
SECTION 26, TOWNSHIP 37 NORTH, RANGE 29 WEST
BENTON COUNTY, MINNESOTA

STRUCTURE	RIM	INVERT	INVERT	INVERT	INVERT
CB 1	1142.22	1138.88 (S)	1138.88 (S)	N/A	N/A
CB 2	1139.78	1134.82 (S)	1134.82 (S)	N/A	N/A
CB 3	1139.55	1132.27 (S)	1132.27 (S)	N/A	N/A
CB 4	1140.66	1137.15 (S)	1137.15 (S)	N/A	N/A
CB 5	1141.23	1138.76 (S)	1138.76 (S)	N/A	N/A
CB 6	1141.59	1134.83 (S)	1134.83 (S)	N/A	N/A
CB 7	1143.22	1137.50 (S)	1137.50 (S)	N/A	N/A
CB 8	1143.29	1138.69 (S)	1138.69 (S)	N/A	N/A
STBM 9	1144.80	1134.54 (S)	1134.54 (S)	1138.44 (S)	N/A
CB 10	1144.46	1135.76 (S)	1135.76 (S)	N/A	N/A
CB 11	1142.24	1141.44 (S)	1141.44 (S)	N/A	N/A
CB 12	1142.87	1141.77 (S)	1141.77 (S)	N/A	N/A
CB 13	1144.70	1145.60 (S)	N/A	N/A	N/A
CB 14	1144.17	1140.58 (S)	N/A	N/A	N/A
CB 15	1143.21	1138.69 (S)	N/A	N/A	N/A
CB 16	1140.09	1138.18 (S)	1138.18 (S)	N/A	N/A
CB 17	1140.85	1134.96 (S)	1134.96 (S)	N/A	N/A
CB 18	1141.71	1137.49 (S)	1137.49 (S)	N/A	N/A
CB 19	1141.69	1138.11 (S)	N/A	N/A	N/A
CB 20	1141.19	1138.92 (S)	N/A	N/A	N/A
CB 21	1141.63	1137.63 (S)	N/A	N/A	N/A
CB 22	1141.67	1137.67 (S)	N/A	N/A	N/A
CB 23	1142.08	1138.88 (S)	1138.88 (S)	N/A	N/A
CB 24	1143.19	1139.09 (S)	1139.09 (S)	N/A	N/A
CB 25	1141.69	1138.29 (S)	1138.29 (S)	N/A	N/A
STBM 26	1142.89	1138.19 (S)	1138.19 (S)	1138.19 (S)	N/A
CB 27	1139.79	1138.90 (S)	1138.90 (S)	N/A	N/A
CB 28	1139.89	1139.09 (S)	1139.09 (S)	N/A	N/A
CB 29	1139.42	1138.58 (S)	1138.58 (S)	N/A	N/A
CB 30	1139.69	1138.89 (S)	1138.89 (S)	N/A	N/A
CB 31	1139.41	1138.61 (S)	1138.61 (S)	N/A	N/A
CB 32	1140.57	1138.41 (S)	N/A	N/A	N/A
CB 33	1140.19	1138.03 (S)	N/A	N/A	N/A
CB 34	1139.60	1138.44 (S)	1138.44 (S)	N/A	N/A
CB 35	1139.39	1138.03 (S)	N/A	N/A	N/A
CB 36	1139.04	1138.49 (S)	1138.49 (S)	N/A	N/A
CB 37	1138.04	1134.84 (S)	1134.84 (S)	N/A	N/A
CB 38	1139.23	1138.26 (S)	N/A	N/A	N/A
CB 39	1138.59	1138.39 (S)	1138.39 (S)	N/A	N/A
CB 40	1139.72	1138.15 (S)	N/A	N/A	N/A

STRUCTURE	RIM	INVERT	INVERT	INVERT	INVERT
CB 41	1138.56	1138.56 (S)	N/A	N/A	N/A
CB 42	1140.42	1138.70 (S)	N/A	N/A	N/A
CB 43	1141.00	1138.46 (S)	N/A	N/A	N/A
CB 44	1140.94	1135.31 (S)	1135.31 (S)	N/A	N/A
CB 45	1139.78	1135.45 (S)	1135.45 (S)	N/A	N/A
CB 46	1139.53	1135.32 (S)	N/A	N/A	N/A
STBM 47	1141.15	1138.26 (S)	1138.26 (S)	1138.26 (S)	N/A
CB 48	1142.17	1134.54 (S)	1137.77 (S)	1134.54 (S)	N/A
STBM 49	1142.84	1134.54 (S)	1134.54 (S)	1137.72 (S)	1134.54 (S)
CB 50	1143.96	1134.53 (S)	1134.53 (S)	N/A	N/A
CB 51	1144.39	1137.24 (S)	1138.69 (S)	1137.24 (S)	N/A
CB 52	1146.34	1138.69 (S)	1144.54 (S)	1138.69 (S)	N/A
CB 53	1145.09	1145.82 (S)	1145.82 (S)	N/A	N/A
CB 54	1149.84	1148.49 (S)	N/A	N/A	N/A
CB 55	1146.35	1142.93 (S)	N/A	N/A	N/A
CB 56	1144.77	1140.95 (S)	1140.95 (S)	N/A	N/A
CB 57	1143.91	1141.81 (S)	N/A	N/A	N/A
CB 58	1142.85	1139.13 (S)	N/A	N/A	N/A
CB 59	1142.54	1138.36 (S)	1138.36 (S)	N/A	N/A
CB 60	1142.50	1138.28 (S)	N/A	N/A	N/A
CB 61	1138.34	1138.58 (S)	1138.58 (S)	N/A	N/A
CB 62	1139.72	1134.42 (S)	1134.42 (S)	N/A	N/A
CB 63	1139.47	1134.77 (S)	1134.77 (S)	N/A	N/A
CB 64	1138.54	1135.97 (S)	1135.97 (S)	N/A	N/A
CB 65	1138.40	1134.51 (S)	N/A	N/A	N/A
CB 66	1138.77	1133.43 (S)	1131.78 (S)	1131.78 (S)	N/A
CB 67	1138.74	1134.36 (S)	N/A	N/A	N/A
CB 68	1139.11	1133.61 (S)	1133.61 (S)	1133.61 (S)	N/A
CB 69	1138.02	1132.68 (S)	1132.68 (S)	1132.68 (S)	N/A
CB 70	1138.84	1133.89 (S)	1133.89 (S)	1133.89 (S)	N/A
STBM 71	1138.95	1134.55 (S)	1134.55 (S)	1134.55 (S)	N/A
CB 72	1138.90	1134.41 (S)	1134.41 (S)	N/A	N/A
CB 73	1138.31	1132.27 (S)	1132.27 (S)	N/A	N/A
CB 74	1135.41	1149.41 (S)	N/A	N/A	N/A
CB 75	1136.28	1147.41 (S)	N/A	N/A	N/A
CB 76	1136.83	N/A	N/A	N/A	N/A
CUL 1	N/A	1138.88	N/A	N/A	N/A
CUL 2	N/A	1138.92	N/A	N/A	N/A
CUL 3	N/A	1132.81	N/A	N/A	N/A
CUL 4	N/A	1138.79	N/A	N/A	N/A
CUL 5	N/A	1138.87	N/A	N/A	N/A
CUL 6	N/A	1137.03	N/A	N/A	N/A
CUL 7	N/A	1137.69	N/A	N/A	N/A

STRUCTURE	RIM	INVERT	INVERT	INVERT	INVERT
MH 1	1148.32	1155.97 (S)	1155.97 (S)	N/A	N/A
MH 2	1143.97	1155.55 (S)	1155.55 (S)	N/A	N/A
MH 3	1145.78	1153.53 (S)	1153.53 (S)	N/A	N/A
MH 4	1147.32	1152.32 (S)	1152.32 (S)	N/A	N/A
MH 5	1149.47	1152.47 (S)	1152.47 (S)	N/A	N/A
MH 6	1151.14	1150.87 (S)	1150.87 (S)	N/A	N/A
MH 7	1148.89	1151.15 (S)	1151.15 (S)	N/A	N/A
MH 8	1144.29	1152.52 (S)	1152.52 (S)	N/A	N/A
MH 9	1141.82	1154.27 (S)	1154.27 (S)	N/A	N/A
MH 10	1143.55	1154.34 (S)	1154.34 (S)	N/A	N/A
MH 11	1143.88	1154.74 (S)	1154.74 (S)	N/A	N/A
MH 12	1143.75	1154.54 (S)	1154.54 (S)	N/A	N/A
MH 13	1143.65	1157.38 (S)	1157.38 (S)	N/A	N/A
MH 14	1157.29	1157.97 (S)	1157.97 (S)	N/A	N/A
MH 15	1150.63	1150.63 (S)	1150.63 (S)	N/A	N/A
MH 16	1158.72	1152.12 (S)	1152.12 (S)	N/A	N/A
MH 17	N/A	N/A	N/A	N/A	N/A
MH 18	1159.15	1153.25 (S)	1153.25 (S)	N/A	N/A

NOTES: 1. DENOTES INFORMATION TAKEN FROM RECORD DRAWINGS



LEGAL DESCRIPTION:
LOT 1, BLOCK 1, FALCON RIDGE, BENTON COUNTY, MINNESOTA

LOT AREA:
± 4,239,972 SQ. FT. OR 97.52 ACRES (TOTAL)
± 4,184,253 SQ. FT. OR 96.10 ACRES (USABLE)

WETLANDS:
WETLAND DELINEATION - BY WRM SERVICES, INC. - NOVEMBER 1, 2006
WETLAND "A" AREA - 44,641 SQ. FT. OR 1.02 ACRES
WETLAND "B" AREA - 8,816 SQ. FT. OR 0.20 ACRES

ROAD JURISDICTION:
PENN STREET - CITY ENGINEER
CO. RD. NO. 43 (A.K.A. NORMAN ROAD) - COUNTY ENGINEER

HORIZONTAL & VERTICAL CONTROL POINTS:
GLENDORA ADJUST MARCH 1995 ADJ.
NORTHING-109860.659
EASTING-548493.482
ELEVATION-1152.178 (NAVD 83)
BROWN ADJUST MARCH 1995 ADJ.
NORTHING-141844.332
EASTING-548504.163
ELEVATION-1151.497 (NAVD 83)

LOCAL BENCHMARK:
TWP MOUNT HYDRANT - EAST OF EAST SIDE OF THE ELEMENTARY SCHOOL
ELEVATION - 1142.21 (NAVD 83)

ZONING INFORMATION:
CURRENT ZONING - R-1 SINGLE FAMILY - CONDITIONAL USE
SPLITBACK INFORMATION:
FRONT YARD - 30 FEET
SIDE YARD - 5 FEET
CORNER LOT - 20 FEET
REAR YARD - 20 FEET
CONDITIONAL USE (IF APPLICABLE) - 80 FEET

FLOODPLAIN INFORMATION:
COMMUNITY PANEL NUMBER - 270028 0001 C
DATE: SEPTEMBER 18, 1985
PROPERTY IS IN ZONE C - AREAS OF MODERATE FLOODING

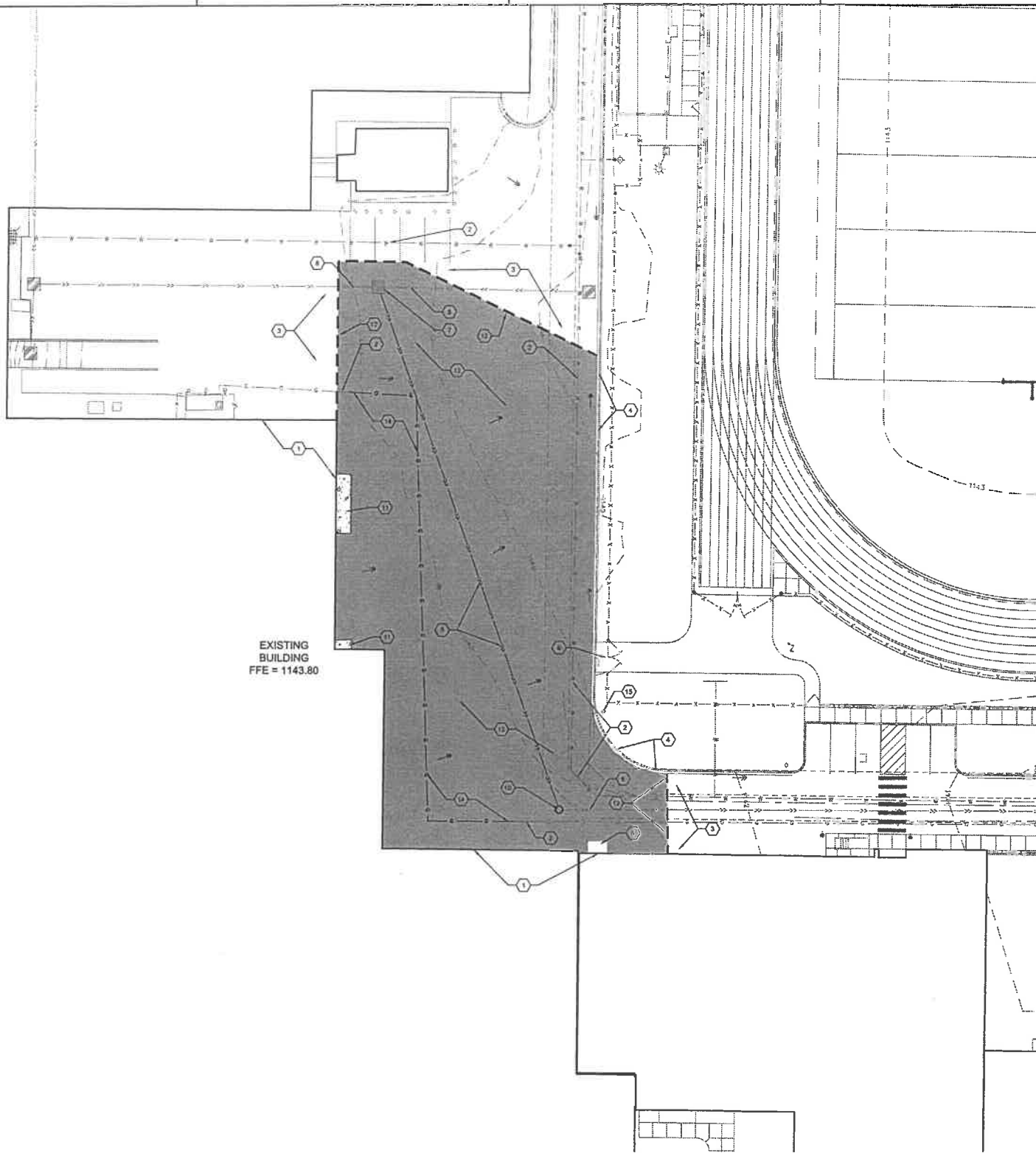
SURVEYOR'S NOTES:
1. SURVEY INFORMATION OBTAINED FROM SEE-1 GALEMAN & MOORE PLANS
DATE: 05/26/85.
2. UNDERGROUND SPOKEHOLE SYSTEM INFORMATION OBTAINED FROM PLANS
BY HYDROLOGIC WATER MANAGEMENT SYSTEMS (2000).
THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM
FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES
NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN CORRESPOND TO
THE ACTUAL UTILITIES IN THE AREA. EITHER IN SERVICE OR ABANDONED. THE
SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES
SHOWN ARE IN THE EXACT LOCATION INDICATED. ALTHOUGH THE SURVEYOR
THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION
AVAILABLE. CUSTOMER STATE OF WORK NO. 0075888 DATED 07/26/04.

DUFFY ENGINEERING & ASSOCIATES, INC.
350 HIGHWAY 10 SOUTH
ST. CLOUD, MN 56304
PHONE (320) 253-1234
FAX (320) 253-1234

DATE	12/04/03	BY	JH
DRAWN BY	JH	CHECKED BY	BRD
PROJECT NO.	01-004	IN CHARGE	BRD
FILE NO.	01-004	DATE	12/04/03

FOLEY PUBLIC SCHOOLS
ATTN: FRED NOLAN
C/O BOX 250
FOLEY, MN 56329

2 of 2



EXISTING BUILDING
FFE = 1143.80

KEY NOTES

1. PROTECT BUILDING, STAIRS, SEE ARCHITECTURAL DRAWING FOR FOUNDATION AND FOOTING.
2. EXISTING ABOVE GRADE AND UNDERGROUND UTILITIES TO REMAIN
3. EXISTING BITUMINOUS PAVEMENT TO REMAIN
4. EXISTING CURB AND GUTTER TO REMAIN
5. EXISTING CONCRETE TO REMAIN
6. EXISTING BITUMINOUS TRAIL TO REMAIN
7. EXISTING STORM STRUCTURE TO REMAIN
8. EXISTING STORM SEWER PIPE TO REMAIN
9. REMOVE EXISTING STORM SEWER PIPE
10. REMOVE EXISTING STORM SEWER STRUCTURE
11. REMOVE EXISTING STORM/CONCRETE PAVEMENT
12. SAWCUT TO REMOVE EXISTING BITUMINOUS PAVEMENT
13. REMOVE EXISTING BITUMINOUS PAVEMENT AND UNDERLYING AGGREGATE BASE
14. REMOVE EXISTING GAS LINE
15. EXISTING SIGN TO REMAIN

LEGEND

- +14.3--- EXISTING CONTOUR
- - - - - EXISTING EASEMENT
- - - - - EXISTING UNDERGROUND ELECTRIC
- - - - - EXISTING WATER LINE
- - - - - EXISTING GAS LINE
- - - - - EXISTING STORM SEWER
- - - - - EXISTING FENCE
- - - - - EXISTING CURB AND GUTTER
- DENOTES SURFACE DRAINAGE
- EXISTING LIGHT POLE
- EXISTING ELECTRIC METER
- EXISTING HYDRANT
- EXISTING WATER VALVE
- EXISTING GAS METER
- EXISTING CATCH BASIN
- EXISTING GUARD POST
- EXISTING SIGN
- PROPOSED SAWCUT
- EXISTING GAS LINE TO BE REMOVED
- EXISTING STORM SEWER TO BE REMOVED
- EXISTING MANHOLE TO BE REMOVED
- EXISTING GUARD POST TO BE REMOVED
- EXISTING BITUMINOUS PAVEMENT TO BE REMOVED
- EXISTING STORM/CONCRETE PAVEMENT TO BE REMOVED

GENERAL NOTES

1. ALL EXISTING INFORMATION TAKEN FROM SURVEY BY DUFFY ENGINEERING & ASSOCIATES, INC. PROJECT NUMBER 06-254, DATED DECEMBER 4TH, 2006, AND AT&R DESIGN DRAWINGS PROJECT NUMBER 0605, BACKGROUND SURVEY AND DESIGN DRAWING INFORMATION ON THESE DRAWINGS IS FOR REFERENCE ONLY. CONTRACTOR SHALL VERIFY ALL EXISTING INFORMATION PRIOR TO CONSTRUCTION AND IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES.
2. SUBSURFACE GEOTECHNICAL INVESTIGATION BY CHOSEN VALLEY TESTING (CVT), CVT PROJECT NO. 14593, IS DATED MAY 23, 2015.
3. CONTRACTOR TO FIELD VERIFY ALL EXISTING CONDITIONS INCLUDING LOCATIONS OF EXISTING PUBLIC AND PRIVATE UTILITIES, AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.
4. ALL EXISTING UTILITIES AND OTHER IMPROVEMENTS ARE TO REMAIN UNLESS NOTED OTHERWISE.
5. CONTRACTOR TO KEEP FROM DAMAGE ALL EXISTING IMPROVEMENTS, LANDSCAPING, STRUCTURES AND UTILITIES THAT ARE TO REMAIN. CONTRACTOR TO REPAIR ANY DAMAGE AT OWN EXPENSE.
6. ALL WORK TO CONFORM WITH CITY OF FOLEY AND STATE OF MINNESOTA STANDARDS AND REGULATIONS.
7. ALL EXCAVATIONS MUST COMPLY WITH THE REQUIREMENTS OF OSHA 29 CFR, PART 1926, SUBPART F "EXCAVATIONS AND TRENCHES". THIS DOCUMENT STATES THAT EXCAVATION SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
8. CATCHBASINS AND MANHOLES ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. COORDINATE LOCATION OF MANHOLE COVER AND CASTING SO THAT IT IS PROPERLY LOCATED AT THE BACK OF CURBLINE FOR THE CURB INLETS OR CENTERED IN THE AREA AS SHOWN ON THE PLAN FOR THE AREA DRAINS AND MANHOLE COVERS.
9. PLACED END SECTIONS (PES) ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. ALL PIPE LENGTHS INCLUDE PES. CONTRACTOR/SURVEYOR TO STAKE THE END OF PES FOR LOCATION.
10. PROVIDE TRAFFIC CONTROL AT STREETS AND SIDEWALKS PER CITY OF FOLEY AND MINNEDOT REQUIREMENTS, AS REQUIRED. TRAFFIC CONTROL DESIGN, RELATED PERMITTING, AND DRAWINGS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
11. ANY WORK PERFORMED OUTSIDE THE PROPERTY BOUNDARIES MUST BE APPROVED BY OWNER AND ALL REGULATING GOVERNMENT AGENCIES AND APPROPRIATE PERMITS MUST BE OBTAINED.

REMOVAL NOTES

1. ALL UTILITY DEMOLITION AND/OR ABANDONMENT TO BE PERFORMED IN ACCORDANCE WITH CITY OF FOLEY AND STATE OF MINNESOTA REGULATIONS AND STANDARDS.
2. EXISTING KNOWN UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATIONS. CONTRACTOR TO FIELD VERIFY THE LOCATION OF ALL EXISTING PUBLIC AND PRIVATE UTILITIES WHICH MAY INCLUDE BUT IS NOT LIMITED TO: ELECTRIC, TELEPHONE, GAS, CABLE TV, COMPUTER CABLE, FIBER OPTIC CABLE, SANITARY SEWER, STORM SEWER AND WATERMAIN. CONTRACTOR TO CONTACT 811 BEFORE EXCAVATING.
3. ALL ELECTRICAL POLE AND LIGHT REMOVAL SHALL BE COORDINATED WITH THE OWNER AND AUTHORITY HAVING JURISDICTION PRIOR TO DEMOLITION.

AT&R
ARCHITECTURE ENGINEERING
PLANNING TECHNOLOGY
INTERIOR DESIGN LANDSCAPE ARCHITECTURE
8501 GOLDEN VALLEY ROAD
SUITE 300
MINNEAPOLIS, MN 55427
TEL: 763.545.3731
FAX: 763.525.3289
WEB: www.atr.com

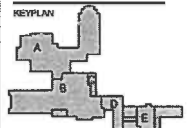
AT&R ENGINEERING, INC.
CONSULTANTS

REVISIONS

**FOLEY PUBLIC SCHOOLS
ADDITION & ALTERATIONS
INDEPENDENT SCHOOL DISTRICT #51
621 PENN STREET
FOLEY - MINNESOTA - 55629**

**SITE PLAN
REVIEW
APPLICATION
SUBMITTAL**

**NOT FOR
CONSTRUCTION**



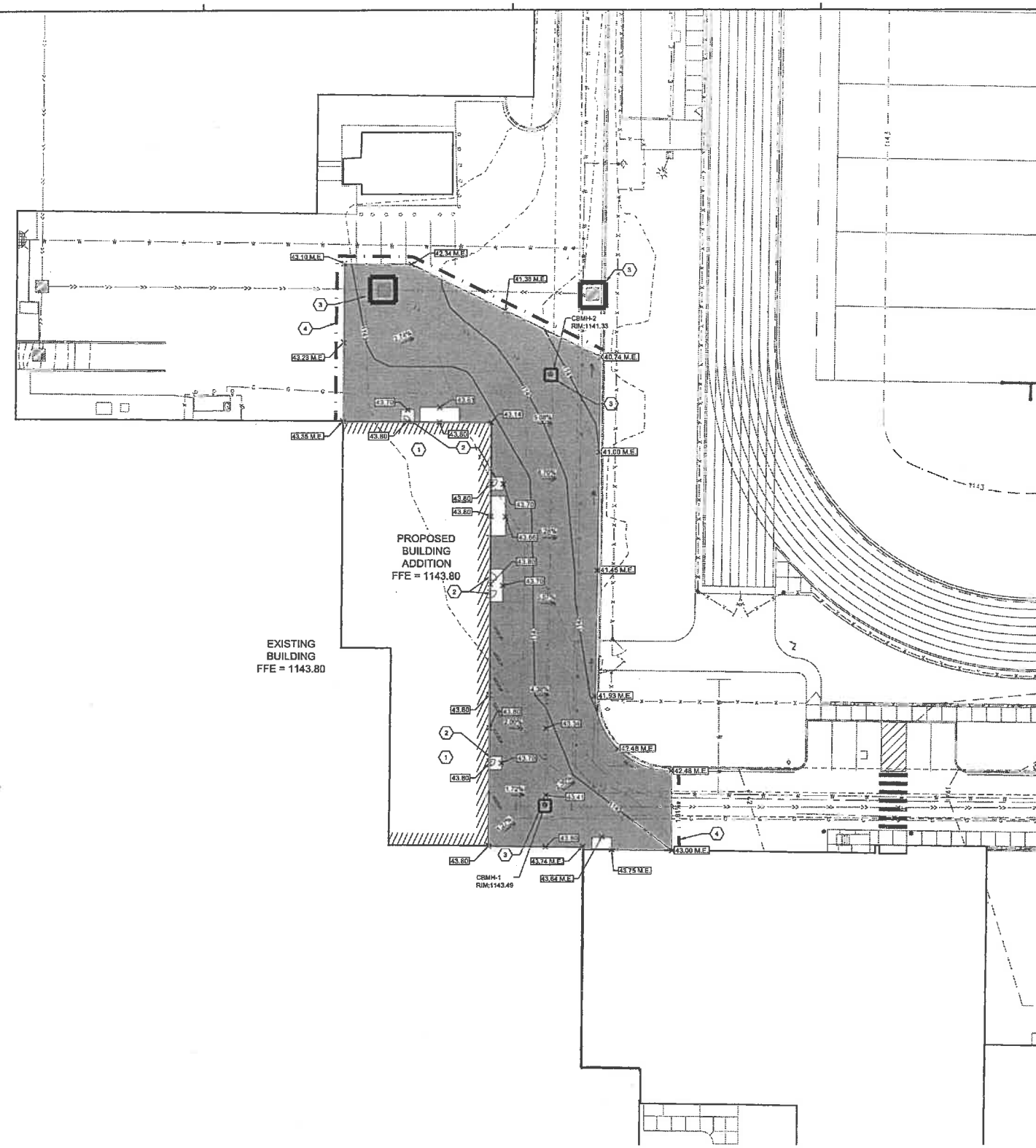
DRAWN BY
RCQ
CHECKED BY
XXX
ISSUED FOR
CONSTRUCTION
DOCUMENTS
CITY SUBMITTAL DATE:
JUNE 18, 2019
SHEET NAME
EXISTING CONDITIONS
AND REMOVALS PLAN

AT&R PROJECT NO
19010

REVISION NO.

SHEET NUMBER

C1.0



1 GRADING, DRAINAGE, AND EROSION CONTROL PLAN
C2.0
0 20 40 80
1"=20'

KEY NOTES

1. PROPOSED BUILDING - SEE ARCH. PLANS
2. CONCRETE STAIRS - SEE ARCH. PLANS
3. INLET PROTECTION SEE DETAILS C-100MCAID AND C-1012CAID
4. SEDIMENT CONTROL LOG SEE DETAIL C-100MCAID

LEGEND

- PROPOSED CONTOUR
- PROPOSED STORM SEWER
- PROPOSED GAS LINE
- PROPOSED SPOT ELEVATION
- PROPOSED MATCH EXISTING SPOT ELEVATION
- PROPOSED SURFACE DRAINAGE
- PROPOSED WHEEL STOP
- PROPOSED INLET PROTECTION
- PROPOSED SEDIMENT CONTROL LOG
- PROPOSED BITUMINOUS PAVEMENT
- EXISTING CONTOUR
- EXISTING EASEMENT
- EXISTING UNDERGROUND ELECTRIC
- EXISTING WATER LINE
- EXISTING GAS LINE
- EXISTING STORM SEWER
- EXISTING FENCE
- EXISTING CURB AND GUTTER
- EXISTING LIGHT POLE
- EXISTING ELECTRIC METER
- EXISTING HYDRANT
- EXISTING WATER VALVE
- EXISTING GAS METER
- EXISTING CATCH BASIN
- EXISTING GUARD POST
- EXISTING SIGN

GENERAL NOTES

1. ALL EXISTING INFORMATION TAKEN FROM SURVEY BY DUFFY ENGINEERING & ASSOCIATES, INC. PROJECT NUMBER 16-264, DATED DECEMBER 4TH, 2018, AND AT&S&R DESIGN DRAWINGS PROJECT NUMBER 06055. BACKGROUND SURVEY AND DESIGN DRAWING INFORMATION ON THESE DRAWINGS IS FOR REFERENCE ONLY. CONTRACTOR SHALL VERIFY ALL EXISTING INFORMATION PRIOR TO CONSTRUCTION AND ANY IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES.
2. SUBSURFACE GEOTECHNICAL INVESTIGATION BY CHOSEN VALLEY TESTING (CVT), CVT PROJECT NO. 14383.18.MNS, DATED MAY 22, 2019.
3. CONTRACTOR TO FIELD VERIFY ALL EXISTING CONDITIONS INCLUDING LOCATIONS OF EXISTING PUBLIC AND PRIVATE UTILITIES, AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.
4. ALL EXISTING UTILITIES AND OTHER IMPROVEMENTS ARE TO REMAIN UNLESS NOTED OTHERWISE.
5. CONTRACTOR TO KEEP FROM DAMAGE ALL EXISTING IMPROVEMENTS, LANDSCAPING, STRUCTURES AND UTILITIES THAT ARE TO REMAIN. CONTRACTOR TO REPAIR ANY DAMAGE AT OWN EXPENSE.
6. ALL WORK TO CONFORM WITH CITY OF FOLEY AND STATE OF MINNESOTA STANDARDS AND REGULATIONS.
7. ALL EXCAVATIONS MUST COMPLY WITH THE REQUIREMENTS OF OSHA 29 CFR, PART 1926, SUBPART P "EXCAVATIONS AND TRENCHES". THIS DOCUMENT STATES THAT EXCAVATION SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
8. CATCHBASINS AND MANHOLES ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. COORDINATE LOCATION OF MANHOLE COVER AND CASTING SO THAT IT IS PROPERLY LOCATED AT THE BACK OF CURBLINE FOR THE CURB INLETS OR CENTERED IN THE AREA AS SHOWN ON THE PLAN FOR THE AREA DRAINING AND MANHOLE COVERS.
9. FLARED END SECTIONS (FES) ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. ALL PIPE LENGTHS INCLUDE FES. CONTRACTOR/SURVEYOR TO STAKE THE END OF FES FOR LOCATION.
10. PROVIDE TRAFFIC CONTROL AT STREETS AND SIDEWALKS PER CITY OF FOLEY AND MINUTCD REQUIREMENTS, AS REQUIRED. TRAFFIC CONTROL, DESIGN, RELATED PERMITTING, AND DRAWINGS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
11. ANY WORK PERFORMED OUTSIDE THE PROPERTY BOUNDARIES MUST BE APPROVED BY OWNER AND ALL REGULATING GOVERNMENT AGENCIES AND APPROPRIATE PERMITS MUST BE OBTAINED.

GRADING NOTES

1. PROPOSED SPOT ELEVATIONS AND CONTOURS ARE TO TOP OF GRADE, GUTTER LINE, UNLESS OTHERWISE SPECIFIED.

EROSION AND SEDIMENT CONTROL NOTES

1. CONTRACTOR TO RESTORE ALL AREAS OUTSIDE THE LIMITS OF PAVING. PROVIDE SOG AT ALL DISTURBED AREAS PER MNDOT SPECIFICATION SECTION 387.2.A.
2. INSTALL PERIMETER AND SEDIMENT CONTROL ITEMS PRIOR TO CONSTRUCTION.
3. RESTORATION REQUIREMENTS ARE SHOWN AT A MINIMUM. ADDITIONAL RESTORATION MAY BE REQUIRED IF THERE IS ADDITIONAL SOG DISTURBANCE.

ATS&R
ARCHITECTURAL SERVICES & RESEARCH, INC.
ARCHITECT ENGINEERING
PLANNING
AT&S&R DESIGN
8551 GOLDEN VALLEY ROAD
SUITE 300
MINNEAPOLIS, MN 55427
TEL: 763.545.3731
FAX: 763.525.3289
WEB: www.atsr.com

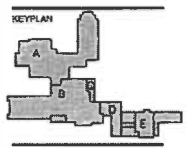
CONSULTANTS

REVISIONS

**FOLEY PUBLIC SCHOOLS
ADDITION & ALTERATIONS**
INDEPENDENT SCHOOL DISTRICT #51
621 PENN STREET
FOLEY - MINNESOTA - 56329

SITE PLAN
REVIEW
APPLICATION
SUBMITTAL

NOT FOR
CONSTRUCTION



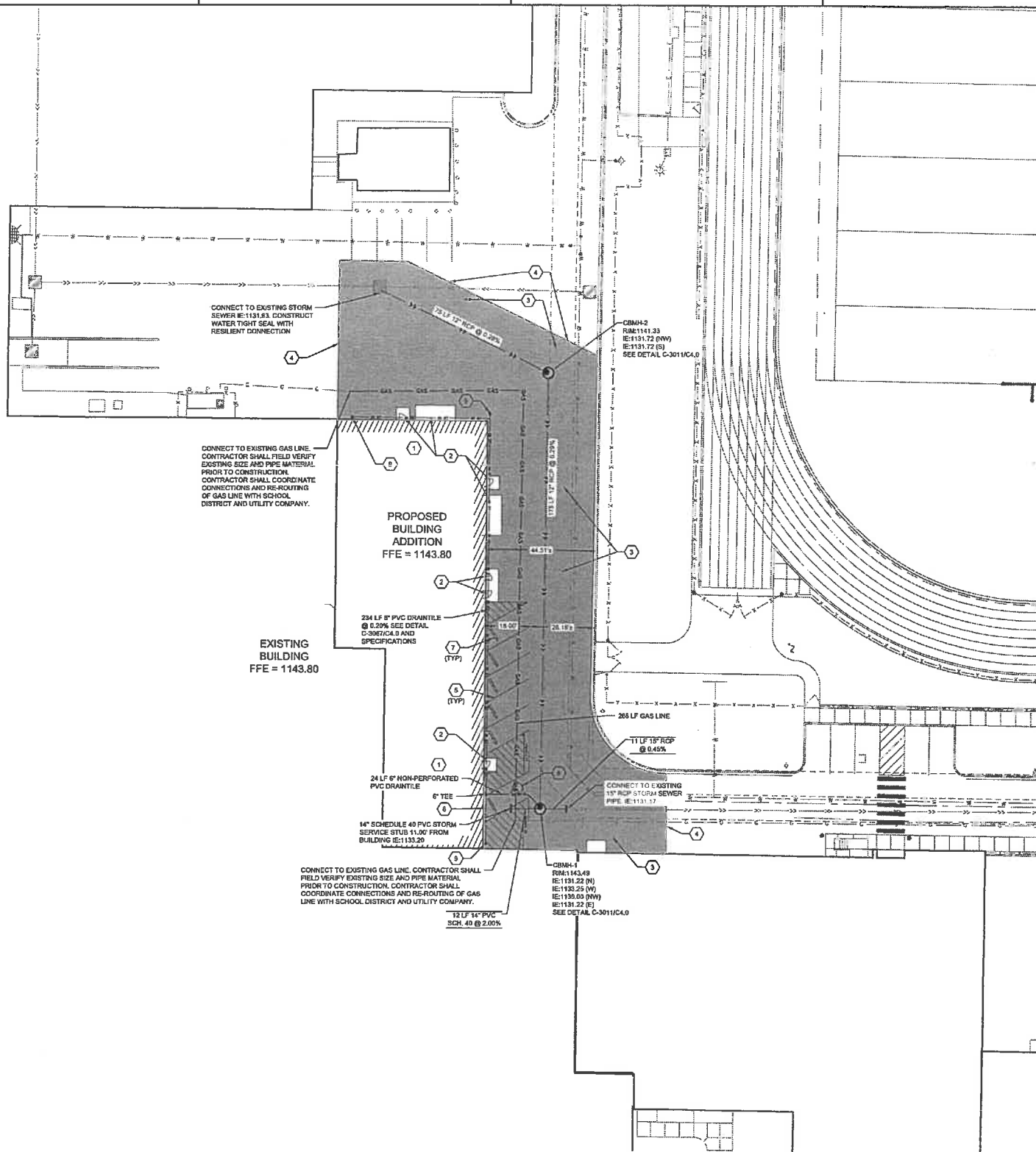
DRAWN BY
RCO
CHECKED BY
XXX
ISSUED FOR
CONSTRUCTION
DOCUMENTS
CITY SUBMITTAL DATE:
JUNE 19, 2019
SHEET NAME
GRADING, DRAINAGE,
AND EROSION
CONTROL PLAN

AT&S&R PROJECT NO
19010

REVISION NO

SHEET NUMBER

C2.0



KEY NOTES

1. PROPOSED BUILDING - SEE ARCH. PLANS
2. CONCRETE STOOPSTAIRS - SEE ARCH. PLANS
3. PROPOSED BITUMINOUS PAVEMENT. MATCH EXISTING PAVEMENT SECTION. MINIMUM SECTION SHALL NOT BE LESS THAN C-5023/C4.0
4. MILL AND OVERLAY. SEE DETAIL C-5023/C4.0
5. NON-SKID STRIPING AS SHOWN. SEE DETAIL C-5023/C4.0
6. NON-SKID UNIVERSAL ACCESSIBLE STALLS MARKINGS. SEE DETAIL C-5025/C5.0
7. PRECAST CONCRETE WHEEL STOP. SEE DETAIL C-5005/C4.0
8. WALL MOUNTED ACCESSIBLE PARKING SIGN. SEE DETAIL C-5010/C4.0
9. DRAINAGE CLEANOUT AT BUILDING. SEE DETAIL C-3042/C4.0

LEGEND

- PROPOSED STORM SEWER
- PROPOSED DRAINAGE
- PROPOSED GAS LINE
- PROPOSED WHEEL STOP
- PROPOSED CATCH BASIN
- PROPOSED BITUMINOUS PAVEMENT
- EXISTING EASEMENT
- EXISTING UNDERGROUND ELECTRIC
- EXISTING WATER LINE
- EXISTING GAS LINE
- EXISTING STORM SEWER
- EXISTING FENCE
- EXISTING CURB AND GUTTER
- EXISTING LIGHT POLE
- EXISTING ELECTRIC METER
- EXISTING HYDRANT
- EXISTING WATER VALVE
- EXISTING GAS METER
- EXISTING CATCH BASIN
- EXISTING GUARD POST
- EXISTING SIGN

GENERAL NOTES

1. ALL EXISTING INFORMATION TAKEN FROM SURVEY BY DUFFY ENGINEERING & ASSOCIATES, INC. PROJECT NUMBER 06-254, DATED DECEMBER 4TH, 2006, AND AT&S&R DESIGN DRAWINGS PROJECT NUMBER 06055. BACKGROUND SURVEY AND DESIGN DRAWING INFORMATION ON THESE DRAWINGS IS FOR REFERENCE ONLY. CONTRACTOR SHALL VERIFY ALL EXISTING INFORMATION PRIOR TO CONSTRUCTION AND ANY IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES.
2. SUBSURFACE GEOTECHNICAL INVESTIGATION BY CHOSEN VALLEY TESTING (CVT), CVT PROJECT NO. 14538.18MNS, DATED MAY 23, 2019.
3. CONTRACTOR TO FIELD VERIFY ALL EXISTING CONDITIONS INCLUDING LOCATIONS OF EXISTING PUBLIC AND PRIVATE UTILITIES, AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.
4. ALL EXISTING UTILITIES AND OTHER IMPROVEMENTS ARE TO REMAIN UNLESS NOTED OTHERWISE.
5. CONTRACTOR TO KEEP FROM DAMAGE ALL EXISTING IMPROVEMENTS, LANDSCAPING, STRUCTURES AND UTILITIES THAT ARE TO REMAIN. CONTRACTOR TO REPAIR ANY DAMAGE AT OWN EXPENSE.
6. ALL WORK TO CONFORM WITH CITY OF FOLEY AND STATE OF MINNESOTA STANDARDS AND REGULATIONS.
7. ALL EXCAVATIONS MUST COMPLY WITH THE REQUIREMENTS OF OSHA 29 CFR PART 1926, SUBPART P "EXCAVATIONS AND TRENCHES". THIS DOCUMENT STATES THAT EXCAVATION SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
8. CATCHBASINS AND MANHOLES ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. COORDINATE LOCATION OF MANHOLE COVER AND CASTING SO THAT IT IS PROPERLY LOCATED AT THE BACK OF CURBLINE FOR THE CURB INLETS OR CENTERED IN THE AREA AS SHOWN ON THE PLAN FOR THE AREA DRAINS AND MANHOLE COVERS.
9. FLARED END SECTIONS (FES) ARE SHOWN ON PLAN LARGER THAN ACTUAL SIZE. ALL PIPE LENGTHS INCLUDE FES. CONTRACTOR/SURVEYOR TO STAKE THE END OF FES FOR LOCATION.
10. PROVIDE TRAFFIC CONTROL AT STREETS AND SIDEWALKS PER CITY OF FOLEY AND MINUTOD REQUIREMENTS. AS REQUIRED, TRAFFIC CONTROL DESIGN, RELATED PERMITTING, AND DRAWINGS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
11. ANY WORK PERFORMED OUTSIDE THE PROPERTY BOUNDARIES MUST BE APPROVED BY OWNER AND ALL REGULATING GOVERNMENT AGENCIES AND APPROPRIATE PERMITS MUST BE OBTAINED.

UTILITY NOTES

ALL UTILITY UNKNOWN AND/OR ABANDONMENT TO BE PERFORMED IN ACCORDANCE WITH CITY OF FOLEY AND STATE OF MINNESOTA REGULATIONS AND STANDARDS.

EXISTING UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATIONS. CONTRACTOR TO FIELD VERIFY THE LOCATION OF ALL EXISTING PUBLIC AND PRIVATE UTILITIES WHICH MAY INCLUDE BUT IS NOT LIMITED TO: ELECTRIC, TELEPHONE, GAS, CABLE TV, COMPUTER CABLE, FIBER OPTIC CABLE, SANITARY SEWER, STORM SEWER AND WATERMAIN. CONTRACTOR TO CONTACT 811 BEFORE EXCAVATING.

REMOVE ALL SOILS AND SEDIMENTS TRACKED OR OTHERWISE DEPOSITED ONTO PUBLIC AND PRIVATE PAVEMENT AREAS. REMOVAL SHALL BE ON A DAILY BASIS THROUGHOUT THE DURATION OF THE CONSTRUCTION. CLEAN PAVED ROADWAYS BY SHOVELING OR SWEEPING. STREET WASHING IS ALLOWED ONLY AFTER SHOVELING OR SWEEPING HAS REMOVED SEDIMENT. SEE CITY OF FOLEY STANDARDS AND REGULATIONS.

ALL BOP PIPE SHALL BE CL V UNLESS NOTED OTHERWISE IN PLANS.

PROVIDE THE FOLLOWING MINIMUM COVER OVER THE TOP OF PIPE AS FOLLOWS:

- A. 8' OVER WATERMAIN
- B. 8' OVER SANITARY SEWER
- C. 1.5' OVER STORM SEWER



ARCHITECTURE ENGINEERING LANDSCAPE ARCHITECTURE
6501 GOLDEN VALLEY ROAD
SUITE 300
MINNEAPOLIS, MN 55427
TEL: 763.544.3131
FAX: 763.525.3289
WWW.AT&S&R.COM

CONSULTANTS

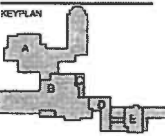
REVISIONS

NO.	DESCRIPTION

FOLEY PUBLIC SCHOOLS
ADDITION & ALTERATIONS
INDEPENDENT SCHOOL DISTRICT #51
621 PENN STREET
FOLEY - MINNESOTA - 55329

SITE PLAN
REVIEW
APPLICATION
SUBMITTAL

NOT FOR
CONSTRUCTION



DRAWN BY
RCQ

CHECKED BY
XXX

ISSUED FOR
CONSTRUCTION
DOCUMENTS

CITY SUBMITTAL DATE:
JUNE 19, 2019

SHEET NAME
SITE, PAVING AND
UTILITY PLAN

AT&S&R PROJECT NO
18010

REVISION NO.

SHEET NUMBER

C3.0



DRAWN BY
Author
CHECKED BY
Checker

ISSUED FOR
PRICING SET

CITY SUBMITTAL DATE
JUNE 19, 2019

SHEET NAME
FIRST FLOOR PLAN

AT&R PROJECT NO.
19010

REVISION NO.

SHEET NUMBER

ROOM FINISH SCHEDULE Unit D									
ROOM NO.	ROOM NAME	FLOOR	BASE	WALL	FIN	CEILING	FIN	NOTE	ALTERNATE
D111	WT RM								
D145	IND TECH	CONC		CMU	PT	EXP	PT	3	
D146	WRESTLING	CONC		CMU	PT	EXP	PT	3	

ROOM FINISH SCHEDULE Unit C									
ROOM NO.	ROOM NAME	FLOOR	BASE	WALL	FIN	CEILING	FIN	NOTE	ALTERNATE
C173	WRESTLING	CONC		CMU	PT	EXP		3	
C174	EXERCISE ROOM	FB	VB	CMU	PT	EXP			

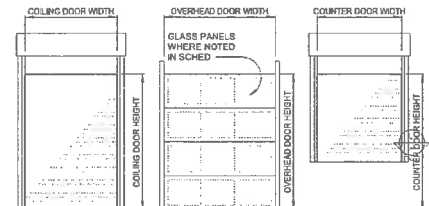
ROOM FINISH SCHEDULE NOTES:

1. PROVIDE RUBBER FLOORING IN LIEU OF LVT BY ALTERNATE BID.
2. PROVIDE ACCENT PAINT. REFER TO PLAN FOR LOCATION.
3. PROVIDE ACRYLIC SEALER ON CONCRETE FLOOR.
4. PROVIDE GCMU IN LIEU OF CMU AND PCIS BASE IN LIEU OF VB BY ALTERNATE BID.
5. PROVIDE PCT AT CMU IN LIEU OF PAINT BY ALTERNATE BID. REFER TO D141.3 FOR TYPICAL PATTERN.
6. PROVIDE DIGITAL PRINT FSL OR VVO IN LIEU OF PAINT BY ALTERNATE BID. REFER TO INTERIOR ELEVATION.
7. REFER TO PLAN AND INTERIOR ELEVATION FOR ACCENT CT WALL. ALL OTHER WALLS TO BE CT1 (VERTICAL ORIENTATION). PROVIDE METAL EDGES AT OUTSIDE CORNERS AND METAL COVE BASE AND CTS BASE.
8. PROVIDE ACCENT CT WALL PER SBA11.3 AT PLUMBING FIXTURE WALL.
9. NO BASE AT EXISTING BRICK WALL.
10. PROVIDE PCT OVER GSD AT EXPOSED STEEL COLUMN FROM FLOOR TO SOFFIT ABOVE.
11. PROVIDE CT OVER GSD PER 2011.3 (SOUTH WALL).

Door Schedule Unit D									
DOOR NO.	NOMINAL SIZE	DOOR		FRAME		HEAD DTL	HDW LABEL	DR & FR	NOTES
		MTL	TYPE	MTL	TYPE				
D145	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	1		
D145A	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	1		
D145B	OVERHEAD DOOR	SEC	CH				3		SEE SCHED
D145C	OVERHEAD DOOR	SEC	CH				3		SEE SCHED
D145D	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	1		
D146	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	1		

Door Schedule Unit C									
DOOR NO.	NOMINAL SIZE	DOOR		FRAME		HEAD DTL	HDW LABEL	DR & FR	NOTES
		MTL	TYPE	MTL	TYPE				
C145A	2'-0" x 7'-0" x 1 3/4"	AL		AL		3/A&1	A-3		
C174		AL		AL			A-1		
C174B	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	2		
C174D	2'-0" x 7'-0" x 1 3/4"	HM		HM		3/A&1	1		

- DOOR SCHEDULE NOTES: (SEE 1/A&1 FOR DOOR TYPE ELEVATIONS)
1. EXIT ONLY (NO OUTSIDE TRM) W/ LOCAL ALARM.
 2. PROVIDE CLOSER DEVICES.
 3. PROVIDE PANG DEVICES.
 4. REMOVABLE MILLION BY HARDWARE SUPPLIER.
 5. PROVIDE AUTOMATIC DOOR OPERATOR. REFER TO PLAN FOR LEAF LOCATION.
 6. PROVIDE MAGNETIC HOLD-OPEN DEVICES.
 7. PROVIDE MANUAL HOLD-OPEN DEVICES.
 8. PROVIDE ELECTRONIC CARD READER. REFER TO ELEC DWGS.
 9. PROVIDE FILM OVER GLASS AT TRANSOM PANEL ABOVE DOOR.
 10. PROVIDE SOUND GASKETS AT HEAD AND JAMBS AND DROP SEAL AT SILL.
 11. PROVIDE SOUND GASKETS AT HEAD AND JAMBS.
 12. PROVIDE DOOR UNDERCUT 3/4" CLEAR ABOVE FLOOR FINISH.
 13. PROVIDE DOOR ALARM. REFER TO ELEC DWGS.
 14. DOORS SHALL RESIST THE PASSAGE OF SMOKE IN UNDERCUT IN ACCORDANCE W/ NFPA.
 15. PROVIDE KEYPAD FOR SECURITY SYSTEM. REFER TO ELEC DWGS.



SPECIALTY DOOR SCHEDULE									
DOOR NO.	DOOR TYPE	SIZE	DOOR	DOOR	DETAILS	NOTES			
D145B	OVERHEAD DR	16'-0" x 9'-4"	MANUAL	KEY					2
D145C	OVERHEAD DR	16'-0" x 9'-4"	MANUAL	KEY					2

- SPECIALTY DOOR NOTES:
1. STEEL DOOR & FRAME W/ FACTORY PT FINISH
 2. AL DOOR W/ 14" TEMPERED GLASS PANELS IN DOOR
 3. SST DOOR AND FRAME

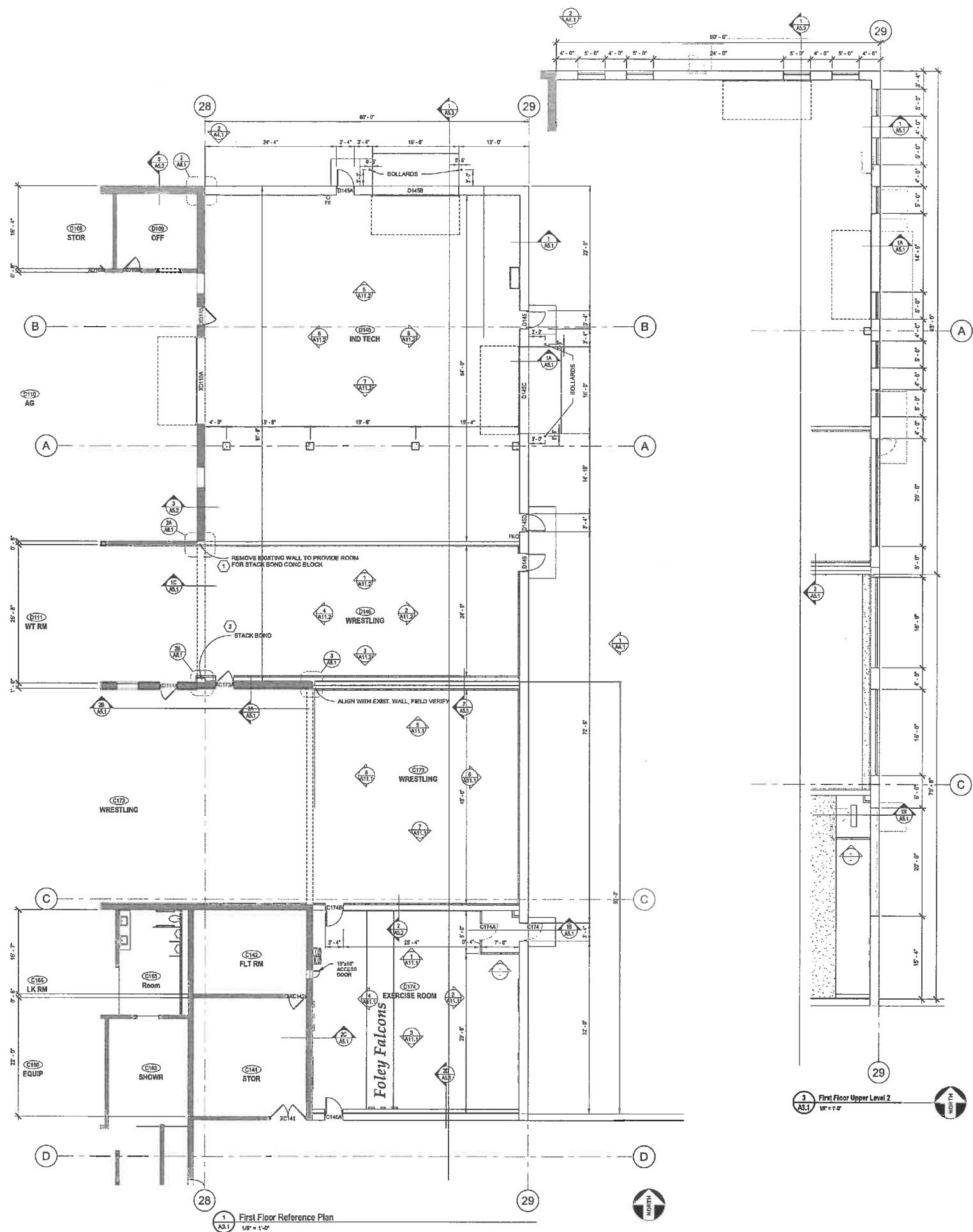
2 SPECIALTY DOOR SCHEDULE
14" x 14"

GENERAL NOTES:

1. ALL EXPOSED OUTSIDE CMU/CMU CORNERS TO BE "BULLNOSED".
2. ALL INTERIOR CMU TO BE 8" WYTHE UNLESS OTHERWISE NOTED OR DIMENSIONED. EXTEND ALL MASONRY PARTITIONS TO UNDERSIDE OF DECK ABOVE (DOWN).
3. RECESS CONCRETE FLOOR SLAB ON GRADE AS REQUIRED AT WOOD, TILE OR TERRAZZO LOCATIONS TO MATCH FLOOR GRID ELEVATIONS.
4. REFER TO SHEET A&1 FOR INTERIOR & EXTERIOR CJ AND E&T DETAILS.
5. BUILDING GRIDS ARE 16'-0" OC IN EACH DIRECTION.
6. REFER TO DETAIL 1/A&1 FOR TYPICAL TACKBOARD (TB), MARKERBOARD (MB) OR TACKSTRIP (TS) DETAILS.
7. ALL STEEL STUD PARTITIONS TO BE TYPE 1 (BOM). REFER TO DETAIL S&A.2 PROVIDE HORIZ WOOD BLOCKING (ENTIRE LENGTH OF WALL) AT TB&B, WALL CAB AND TV LOCATIONS.
8. COORDINATE AND ALIGN CONCRETE SLAB CONTROL JOINTS WITH TERRAZZO OR TILE FLOOR JOINTS.

FLOOR PLAN NOTES:

1. BASEBOARD RADIATION - REFER TO MECH PLANS
2. TYPE 2 WALL - (2) LAYERS 5/8" GSD THIS SIDE OF WALL OVER 3/8" STL STUDS AT 16" OC. SOUND INS BATTIS AND 5/8" GSD - REFER TO DETAIL S&A.2
3. CONE FROST WALL BELOW - REFER TO STRUCT DWGS
4. EWC / BOTTLE FILLER - REFER TO MECH DWGS - PROVIDE LVT FLOORING BELOW (PLUS BY ALT BID)
5. WALL MTD TO BRKT (TV NIC) - MT AT TOP OF BRKT AT 5'-0" AFF
6. AUTOMATIC DOOR OPERATOR PUSH PADDLE - REFER TO ELEC DWGS
7. 5/8" GSD (EA SIDE) OVER 6" STL STUDS FROM FLR TO DECK ABOVE
8. MECH CHASE - 5/8" GSD OVER 2 1/2" STL STUDS FROM FLOOR TO 4" MIN ABOVE CLG
9. 2" HT ACRYLIC LETTERS MTD TO MAS WALL - REFER TO ELEV 10/A1.3
10. 5/8" GSD OVER FURNING CS AT 16" OC FROM FLOOR TO 4" MIN ABOVE CLG
11. 5/8" ABUSE RESISTANT GSD AND SKY PND (THIS SIDE OF WALL) OVER 3 5/8" STL STUDS AT 16" OC AND CONT SOUND BATTIS
12. PROVIDE ACCENT PT (COLOR AS NOTED). SEE ELEV S&A1.3
13. ACCENT PAINT (ENTIRE WALL). COLOR AS NOTED
14. 2" TO AL SOLAR SHADING DEVICE BY AL CURTAIN WALL MFR (BY ALT BID)
15. FULLY REC REC W/ 44-888C PE - MT TOP AT 4'-8" AFF (REM REC REC WHERE NOTED)



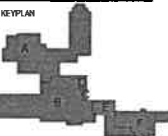
1 First Floor Reference Plan
1/8" = 1'-0"

3 First Floor Upper Level 2
1/8" = 1'-0"

**FOLEY PUBLIC SCHOOLS
HIGH SCHOOL**
ADDITION & ALTERATIONS
621 PENN STREET
FOLEY, MINNESOTA 56329

SITE PLAN
REVIEW
APPLICATION
SUBMITTAL

NOT FOR
CONSTRUCTION

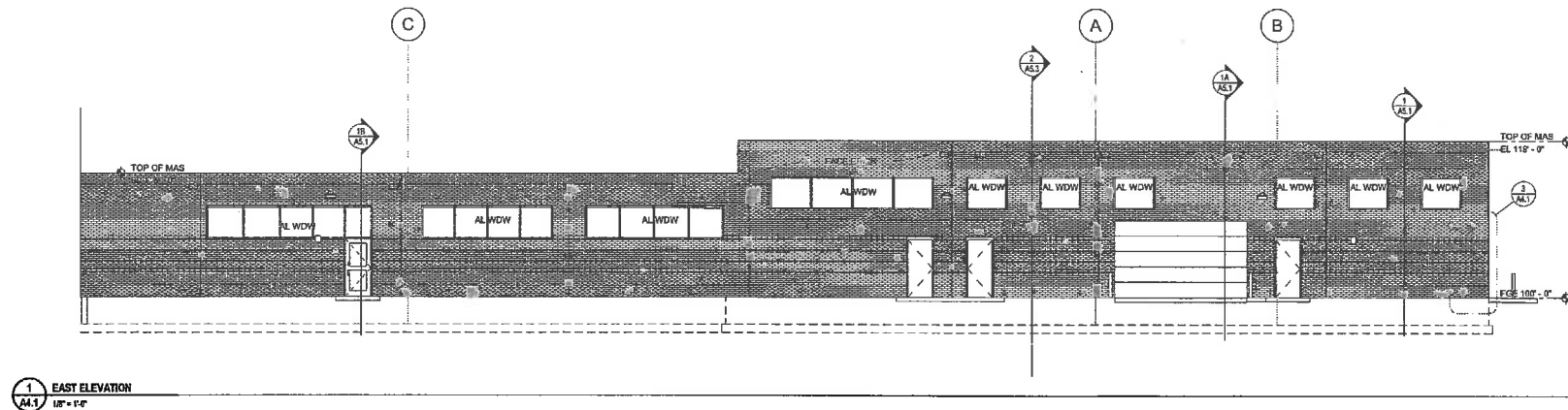
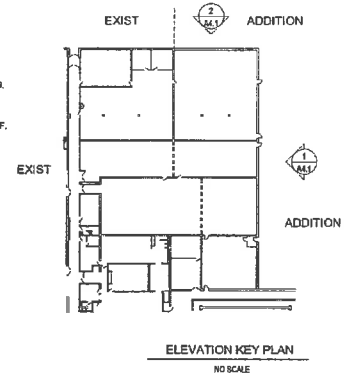


DRAWN BY
Author
CHECKED BY
Checker
ISSUED FOR
PRICING SET

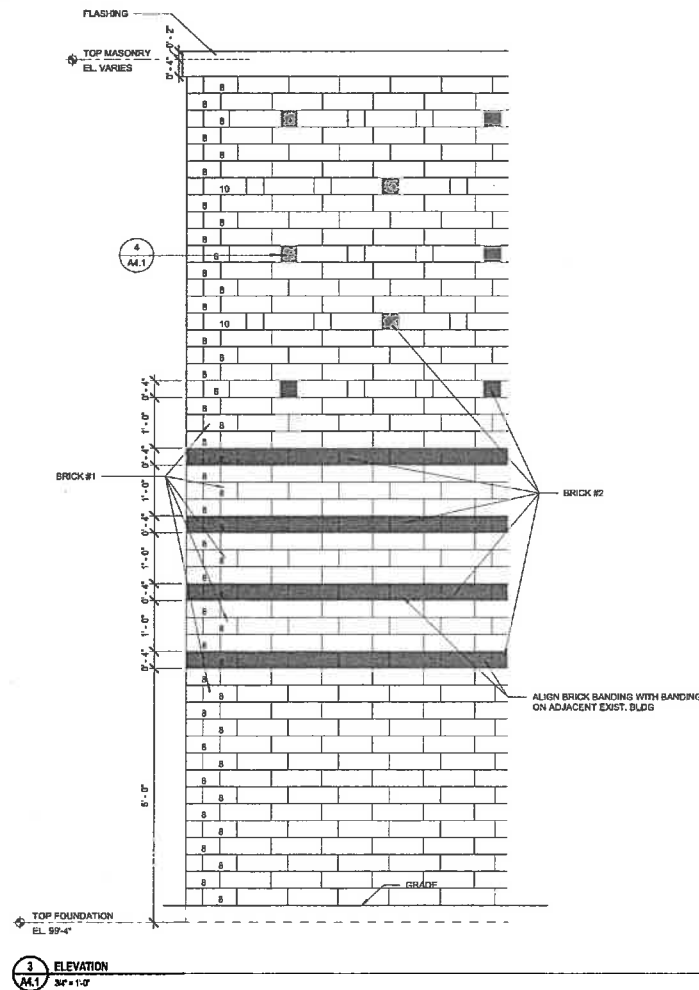
CITY SUBMITTAL DATE:
JUNE 19, 2019
SHEET NO.
EXTERIOR
ELEVATIONS

ATS&R PROJ/SET NO.
19010
REVISION NO.
SHEET NUMBER

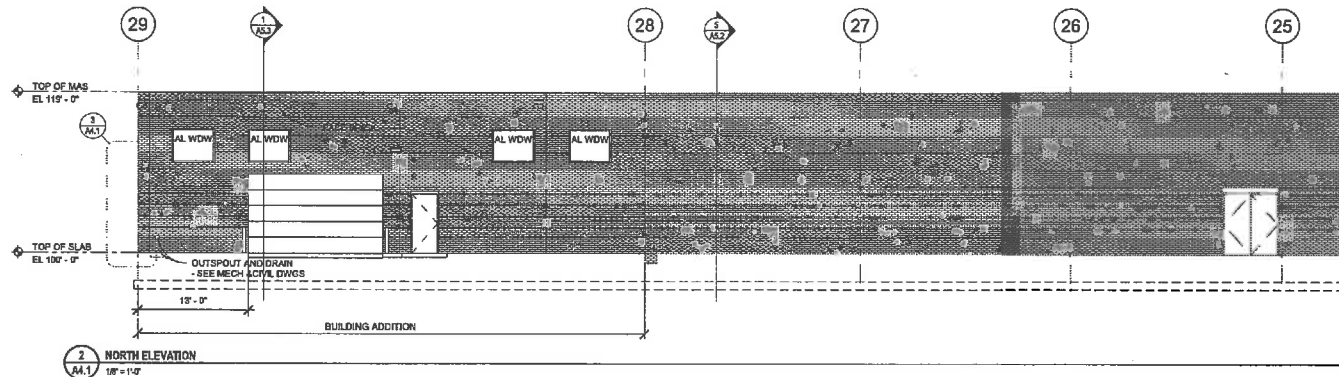
- EXTERIOR ELEVATION NOTES :**
1. REFER TO FLOOR PLANS FOR DOOR AND WINDOW TYPES.
 2. BRICK LEDGE ELEVATION TO BE 89'-0", UNLESS OTHERWISE NOTED.
 3. VERIFY EXTERIOR LOUVER SIZES AND HEIGHTS WITH MECHANICAL.
 4. PROVIDE SPLASHBLOCK BELOW ALL SCUPPERS AT GRADE OR ROOF.



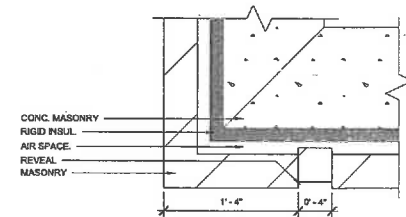
1 EAST ELEVATION
1/8" = 1'-0"



3 ELEVATION
3/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"



4 CORNER DETAIL
1/2" = 1'-0"

Changing City Council Salaries

By Susan Naughton

City councils have authority under Minn. Stat. § 415.11 to set their salaries, by ordinance, at any amount they deem reasonable. However, this statute also provides that an ordinance changing council salaries will not take effect until after the next city election.

This is the only method for statutory cities to change council salaries. Home rule charter cities, except for Minneapolis, St. Paul, and Duluth, are also authorized to change council salaries under this statute. In addition, some home rule charter cities may provide a different procedure for changing council salaries in their charters.

Timing. If your city is holding an election this fall, it is important to review council salaries now so that changes can be made in time. If your city holds its elections during even years and your council does not pass and publish an ordinance changing council salaries before the Nov. 5 election, any subsequent salary changes will not be effective until after the 2004 election.

Ordinance provisions. An ordinance changing council salaries should specify the date when the changes will take effect. The most common practice is for salary changes to take effect on the first Monday in January following the election when the new terms of office begin. However, the statute allows salary changes to take effect any time after the next city election, so the ordinance could provide that salary changes will take effect as soon as Nov. 6.

State law does not specify how councilmembers are to receive their salaries. Some cities establish a per month or per year lump sum, while others pay a certain amount per meeting. Some cities use a combination of approaches; for example, so much per month plus an additional amount for any special meetings. If the ordinance establishes a per meeting rate-of-pay, it should

specify whether the rate applies only to regular meetings or to both regular and special meetings. Iron Range cities also have specific authority under Minn. Stat. § 415.10 to make per diem payments to councilmembers in an amount not to exceed \$25 per day or \$250 per year for absences from the city while on city business.

"If your city is holding an election this fall, it is important to review council salaries now so that changes can be made in time. If your city holds its elections during even years and your council does not pass and publish an ordinance changing council salaries before the Nov. 5 election, any subsequent salary changes will not be effective until after the 2004 election."

Statutory and home rule charter cities are prohibited by Minn. Stat. § 43A.17, subd. 10 from including a provision for vacation or sick leave in the compensation plan for councilmembers. However, this statute also prohibits cities from reducing the salaries of councilmembers because of absences from official duties because of vacation or sickness.

Time off from regular employment. Generally, councilmembers will also be receiving compensation for their regular employment that is separate from their public offices. Employers are required by Minn. Stat. § 211B.10, subd. 2 to

allow councilmembers to take time off from their regular employment to attend council meetings. The time off may be without pay, with pay, or made up with other hours as agreed to between the employee and employer. When the time is taken as time without pay, the employer must make an effort to allow the employee to make up the time with other hours when the employee is available. And the employer may not take retaliatory action against an employee because of absences taken to attend council meetings.

Challenging city council salaries. State law does not authorize referenda on ordinances changing council salaries in statutory cities. However, if a home-rule charter contains referendum provisions, those provisions would apply to an ordinance changing council salaries unless the charter specifically provides otherwise. See, *Gould v. City of Bloomington*, 394 N.W.2d 149 (Minn. App. 1986).

Salary data. For comparison purposes, the League of Minnesota Cities publishes an annual salary survey that provides council salary data for greater Minnesota cities. Likewise, the Association of Metropolitan Municipalities provides council salary data for the seven-county Twin Cities area. For more information about these salary surveys, please contact the League of Minnesota Cities at (651) 281-1214 or the Association of Metropolitan Municipalities at (651) 215-4000.

Susan Naughton is research attorney with the League of Minnesota Cities. Phone: (651) 281-1232. E-mail: snaughto@lmnc.org.



Foley Police Department

Calls for Service - 2019

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	8	10	17	11	16	13							
Equipment Vio.	19	6	39	25	20	15							
Speed	14	8	30	30	24	17							
DWI/DUI	2	3	1	1	2	0							
DAR/S/C	0	0	2	3	3	1							
# Citations Issued	*4	*4	*9	*9	*5	*10							
Accidents	5	7	1	0	2	0							
Hit and Run	2	0	0	0	1	0							
Gas Drive Offs	0	1	2	0	2	3							
Thefts	3	6	10	9	9	5							
Controlled Substance	2	3	0	0	1	1							
Suspicious Activity	20	15	22	19	24	13							
Burglaries/Robbery	0	0	1	2	2	0							
Medicals/Welfare	30	17	19	17	14	25							
Assaults/Domestics	5	7	5	13	8	7							
Harassment	5	7	3	2	3	6							
CDP/Vandalism	0	1	1	3	0	2							
Animal Complaints	10	3	5	7	10	8							
City Ordinance	2	1	5	8	14	18							
Parking Tickets	39	28	48	0	0	1							
Disturbing the Peace	3	4	3	10	6	10							
Gun Permits	1	1	3	0	5	3							
Warrant Arrests	1	3	0	0	1	1							
Civil	1	6	4	9	9	1							
Lockout	3	2	3	4	2	1							
Assist other Agencies	18	16	20	24	19	24							
Special Events	1	3	1	3	1	5							
Misc.	54	50	91	59	79	53							
TZD Hours	0 Hours	0 Hours	13.5 Hours	4 Hours	15.75 Hrs	0 Hours							
Total:	248	208	336	259	277	233							

Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, etc.

KM8801



4444 ROUND LAKE RD W, ARDEN HILLS, MN 55112

WWW.HORIZONPOOLSUPPLY.COM

1-800-969-0454

LOCAL 651-917-3075

FAX 651-917-3087



Cover Sheet

To: **Mark Pappenfun**

From: **Bob LaDuke**

Pages: **3**
(including cover)

Cost below is supply and install of new dive stand and board and includes:

- Dura Firm 1-Meter Stand with Railings both Sides
- 14' Maxi Flex Diving Board
- Hilti Anchors

Exclusions to Cost Below:

- Any all taxes
- Fees to MDH for project approval – owner has already done this
- **New pool deck at 8" concrete depth where stand will be installed**

Respectfully Submitted By,

Bob LaDuke

Additional Services Offered:

As an established commercial pool contractor & supplier we are here to provide additional services as needed including but not limited to:

- CPO training for your staff
- Training on local and state health codes
- Repair and maintenance of filter room equipment
- Repair and maintenance of pool vessel and plumbing
- Renovation services
- Online resources and purchasing
- Free ongoing consultation
- Water Quality Management Programs



4444 ROUND LAKE RD W, ARDEN HILLS, MN 55112
WWW.HORIZONPOOLSUPPLY.COM
1-800-969-0454
LOCAL 651-917-3075
FAX 651-917-3087



Customer Proposal / Quotation

Quoted to:

Foley Municipal Pool
110 8th Ave
Foley, MN 56329

Contact 1: Mark Pappenfus
Contact 2:
Phone: (320) 968-9908

Fax:

Date: July 2, 2019
Good Through: Sept 2, 2019

Quote #: 20190702 FOL99

Description:

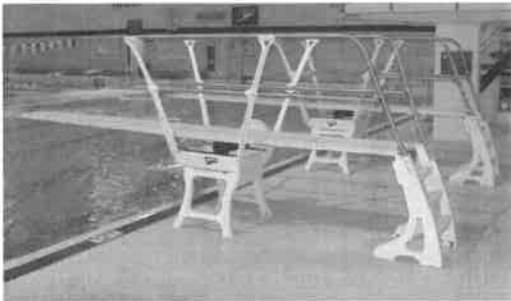
Quoted by: Bob LaDuke

Replace Diving Stand(s) & Board(s) as follows:

- Verify existing diving stand and deck profile layouts.
- Remove existing diving stand(s) and board(s) and leave onsite unless otherwise specified.
- Provide the following:
 - (1) DUR-70231400 Duraform 1-Meter Stand w/ handrails on both sides
 - (1) DUR-66231324 Duraflex Diving Board – 14'
- Install diving stand(s) and board(s) per manufacturer specifications.



NOTES: • Diving stand(s) and board(s) will drop ship to site directly from factory via truck freight.
• Pool basin and existing anchor locations must meet current code and FINA requirements.



Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1	SER-01	Replace Diving Stand(s) & Board(s) as specified – LABOR	\$2230.00	\$2230.00
1	DUR-70231400	Duraform 1-Meter Stand w/ handrails on both sides	\$11,039.95	\$11,039.95
1	DUR-66231324	Duraflex Diving Board – 14'	\$4436.95	\$4436.95
1	NSI-EQ	Hilti Anchors for Dive Stand	\$465.95	\$465.95
		Freight Excluded and added to final invoice		

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached Terms & Conditions and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Quote Accepted By: _____

Date: _____

Authorized Signature: _____

Total: \$18,172.85

- Products and equipment used to complete job are subject to applicable state & city sales taxes.
- Quotes exceeding \$2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.
- Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pool Supply & the property owner.

TERMS AND CONDITIONS

MECHANIC’S LIEN NOTICES (Minnesota & Wisconsin)

MINNESOTA: Pursuant to MINN. STAT. § 514.011 (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

WISCONSIN: As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner’s land may have lien rights on owner’s land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner’s lender, if any, to see that all potential lien claimants are duly paid.

PAYMENT: On contracts exceeding two-thousand dollars (\$2,000.00), unless otherwise agreed, in writing on the first page of this Contract, payment shall be made in two equal installments. The first installment shall be due as a deposit and paid at the time this contract is signed by the Customer. The second installment is due and payable upon completion of the Project. If, for any reason, any amount less than 50% of the Contract is paid in the first installment, the entire remaining balance shall be paid in the second installment even though such payment renders the installment unequal. All payments on account must be made within **10 days from the invoice date**, unless otherwise agreed to by Horizon Commercial Pool Supply and Customer in writing. Customer agrees that receipt of any invoice setting forth the amount owed to Horizon Commercial Pool Supply represents an account stated unless, within ten days (10) days of receipt of the invoice, Customer objects to the invoice in writing and said written objection is delivered to Horizon Commercial Pool Supply.

INTEREST AND ATTORNEYS’ FEES: Horizon Commercial Pool Supply will charge, and Customer agrees to pay, a service charge of 1.5% per month (18.0% per annum) or the maximum rate allowed by law. The service charge will be assessed on the past due portion of the account. Customer agrees to pay on demand all costs and expenses including reasonable attorneys’ fees incurred by Horizon Commercial Pool Supply in connection with this Contract, and any other document or agreement related thereto, including all costs, expenses and attorneys’ fees incurred by Horizon Commercial Pool Supply in enforcing these Terms and Conditions.

SCHEDULING AND ESTIMATES: All time estimates, schedules, start dates, completion dates, etc., are subject to change at Horizon Commercial Pool Supply’s sole discretion and Horizon shall not be liable for any changes thereof. Customer acknowledges that time estimates, schedules, start and completion dates can and will change due to weather, unforeseen changes to jobs, workforce variations, material availability, unforeseen delays due to other contractor’s work, equipment breaking down and holidays, etc. Any quotes, estimates or representations as to pricing are subject to change at Horizon Commercial Pool Supply’s sole discretion as well.

LIMITED WARRANTY ON WORKMANSHIP: Horizon Commercial Pool Supply provides a limited one year warranty on its workmanship. This Limited Warranty on Workmanship (“Warranty”) covers labor provided by Horizon staff only. Any product or equipment warranties are limited to and provided by their respective manufacturer or supplier. This Warranty does not cover problems arising from normal wear and tear, chemical action, stains from pool water or pool water minerals, neglect, abuse, or acts of God. Failure to pay the full Contract price relieves Horizon Commercial Pool Supply of all of its responsibilities under this Warranty and shall render this Warranty void. Warranty claims can be made by contacting Horizon Commercial Pool Supply at (651) 917-3075 within 12 months of completion. Horizon Commercial Pool Supply shall not be responsible or held liable for damages resulting from causes beyond its control caused by fire, flood, accidents, delay in transit, labor difficulty, inability of our normal sources of supply, acts of god, any law, act or regulation of any governmental body. Customer acknowledges and agrees that Horizon Commercial Pool Supply’s liability for any reason, including, without limitation, negligence, or strict liability, shall not include special, consequential or incidental damages.

Horizon Commercial Pool Supply, a division of Horizon Chemical Co., Inc.
4444 Round Lake Rd W, Arden Hills, MN 55112
651.917.3075 phone, 651.917.3087 fax
www.horizonpoolsupply.com

City of Foley
Safety Inspection Report
June 11th, 2019

Written Plan review:

- The city currently does not have written safety plans.

City Wide:

- Implement a program to inspect fire extinguishers monthly, signing tag. Currently extinguishers are only receiving the annual service.
- Develop written safety plans
- Provide required safety training to city staff

Public Works Garage Building

- Provide personal protective equipment (PPE) to employees. Employer should complete a PPE assessment to determine the appropriate type of PPE
- Properly label Hudson Sprayer as to the contents. At a minimum, the label should contain the name of the manufacturer, name of product and hazard type (picture 2)
- Install plumbed eyewash with tempered water, inspecting weekly signing and dating tag. High pH (> 11) or low pH (<2) chemicals require the need for an eyewash or eyewash/shower unit and bleach has a pH >11 (picture 3)
- Install GFCI outlets or circuits in wet areas (picture 4)
- It was determined that the installation of a guard to completely guard the unused portion of the blade on the horizontal band saw would interfere with proper operation (picture 5)
- Pedestal Grinder- install tongue guard and braking system/ procedure to limit excess coasting of wheels after turning machine off , properly adjust tool rest within 1/8' of grinding wheels and tongue guard within 1/4" of grinding wheels (picture 6)
- Drill Press- install belt and pulley guard that does not allow fingers to go around or through it to reach moving parts, install mushroom head stop button, repair exposed wiring under electrical switch, anchor drill to floor to prevent tipping (pictures 7&8)
- Skil hand Drill- replace damaged electrical cord (picture 9)
- Hammer Drills (multiple)- replace damaged electrical cords (picture 10)
- Implement fall protection harness inspection procedure (picture 11)
- Replace damaged electrical cord on Miller welder (picture 12)
- Inspect fire extinguishers on a monthly basis, signing tag
- Milwaukee Chop Saw- replace damaged electrical cord (picture 13)
- Black & Decker Drill- replace damaged electrical cord (picture 14)
- Only store flammable liquids in approved safety cans (picture 15)
- Replace missing outlet cover (picture 16)
- Replace damaged outlet cover by dryer (picture 17)

Public Works Garage Building - Continued

- Regularly perform a “bump” test on all overhead doors to ensure proper operation of safety device
- Provide finger guard on paper cutter or dispose of cutter (picture 18)
- Remove all multi-plug adaptors unless they have over-current protection (picture 19)
- Replace missing junction box cover on top of mezzanine (picture 20)

Wading Pool Mechanical:

- Properly label all secondary containers as to the contents. At a minimum, the label should contain the name of the manufacturer, name of product and hazard type (picture 21)
- Properly label the liquid chlorine drum container as to the contents. At a minimum, the label should contain the name of the manufacturer, name of product and hazard type (picture 22)
- Replace rusted sump pump cover. The cover has holes rusted through and may not support a person stepping on it. (picture 23)
- Provide appropriate PPE for handling chemicals. Chemical splash goggles, chemical resistant glove and chemical resistant apron should be worn when changing acid tank
- Install plumbed eyewash with tempered water, inspecting weekly signing and dating tag. High pH (> 11) or low pH (<2) chemicals require the need for an eyewash or eyewash/shower unit and bleach has a pH >11. Hydrochloric Acid and liquid chlorine (bleach) are being used in maintaining the pool.

Main Swimming Pool Mechanical:

- Pool uses Diatomite filter media to filter the pools. This media is a high percentage of Silica, a known carcinogen. OSHA requires the use of a respirator while handling silica or have a negative exposure assessment to show the employee is below the permissible exposure limit. (picture 24)
- Install a railing with a 42-inch high top rail and a 21-inch mid-rail around valve pit. Also install permanent stairs or ladder to access pit (picture 25)
- Install plumbed eyewash with tempered water, inspecting weekly signing and dating tag. High pH (> 11) or low pH (<2) chemicals require the need for an eyewash or eyewash/shower unit and bleach has a pH >11. Hydrochloric Acid is being used to maintain pool.
- Provide appropriate PPE for handling chemicals. Chemical splash goggles, chemical resistant glove and chemical resistant apron should be worn when changing acid tank
- Chlorine gas is currently being used to sanitize the water for the pool; we recommend the city switch to a less hazardous process for sanitation. Not only is chlorine gas a risk for your employees but also can pose a risk to the surrounding neighborhood if a leak would occur. At a minimum employees should be wearing an appropriate respirator when changing tanks

Gray Storage Shed:

- Replace missing circuit breaker panel cover (picture 26)
- Cover open spaces in circuit breaker panel (picture 27)
- Properly label all secondary containers as to the contents. At a minimum, the label should contain the name of the manufacturer, name of product and hazard type (picture 28)
- Either have a load rating done for mezzanine area and install an appropriate railing with a toe kick or remove all storage from this area (picture 29)
- Cover missing knock out plugs on the side of electrical control boxes (pictures 30 & 31)
- Remove shop made ladder with one that is rated for the amount of weight it can carry (picture 32)
- If city uses Silica based blast media operator must wear an appropriate respirator or the city could use a non-silica based media (picture 33)

Fire Hall:

- Store all compressed gas canisters in a secure manner that prevents them from getting knocked over and potentially damaging the valve (picture 34)
- Remove hand grinder that has been mounted to the workbench. If grinder is going to be kept install the correct guarding (picture 35)
- Anchor bench grinder to the workbench
- Properly label all secondary containers as to the contents. At a minimum, the label should contain the name of the manufacturer, name of product and hazard type (picture 36)
- Replace wooden ladder. Ladder is missing the weight rating sticker and has some cracked steps (picture 37)

City Hall:

- Maintain all combustible storage a minimum of 18 inches below the ceiling (picture 38)
- Remove household use multi-plug extension cord from the building (picture 39)
- Remove all multi-plug adaptors unless they have over-current protection (picture 40)
- Remove extension draped over the door to the microphone system. Extension cords are for short-term use only, they need to be unplugged and put away when not in use. Have an electrician install an electrical outlet next to microphone system (picture 41)
- Provide PPE on all custodial cleaning carts. Maintain a pair of chemical splash goggles and chemical resistant gloves on each custodial cart

Police Department:

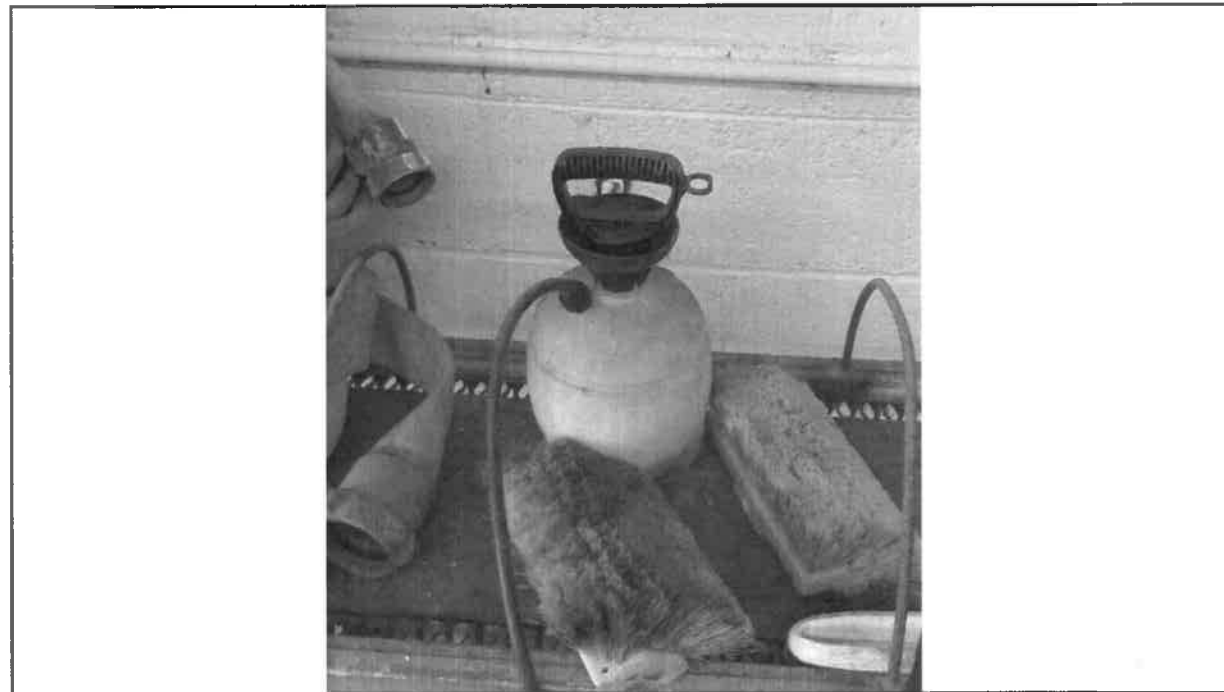
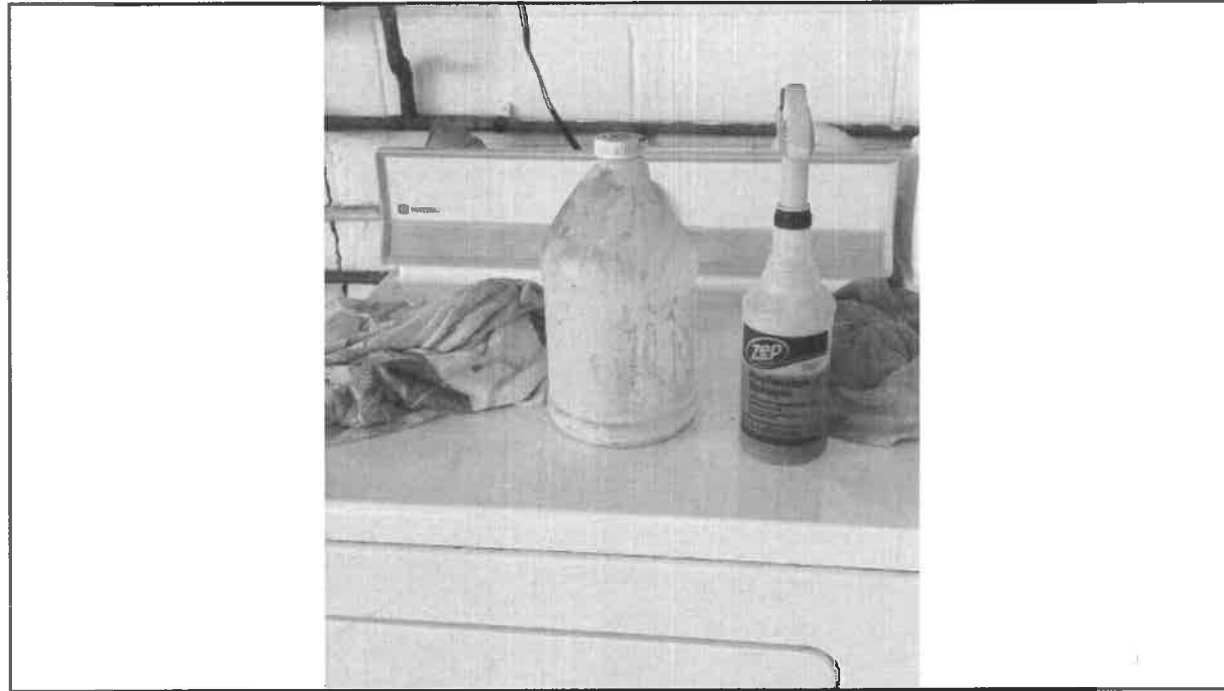
- Store all compressed gas canisters in a secure manner that prevents them from getting knocked over and potentially damaging the valve (picture 42)
- Maintain all combustible storage a minimum of 18 inches below the ceiling (picture 43)
- Replace damaged ceiling tile, this is part of the fire protection system (picture 44)

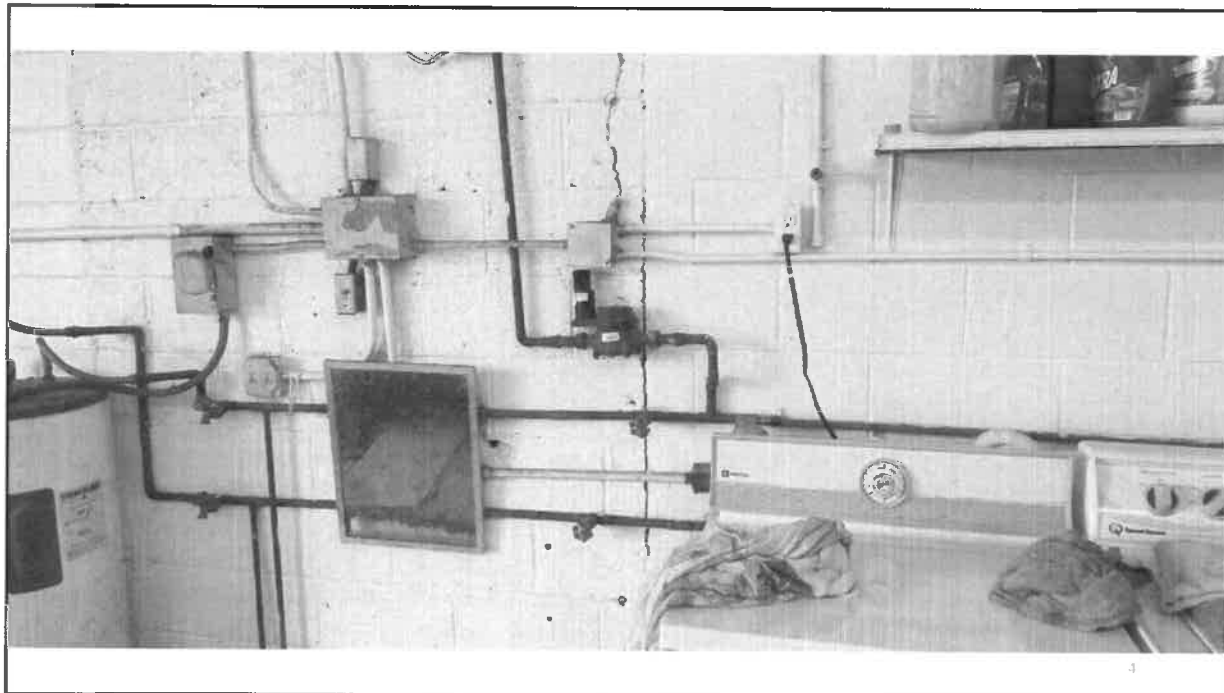
Library:

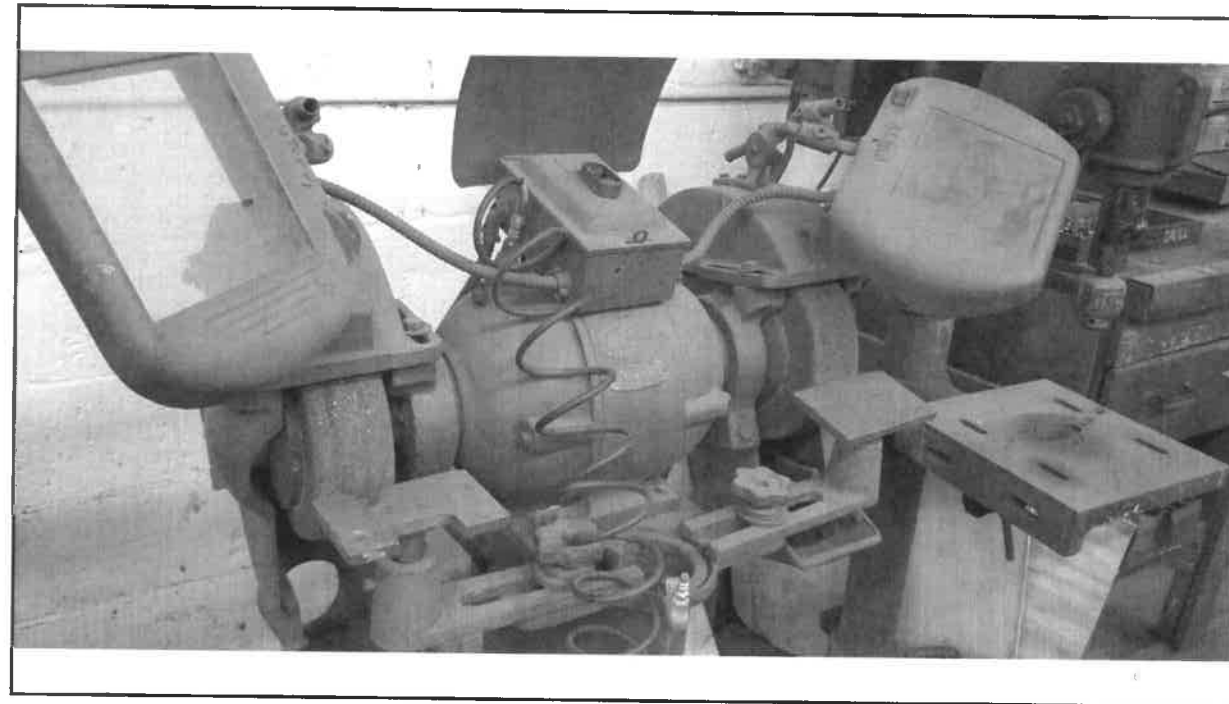
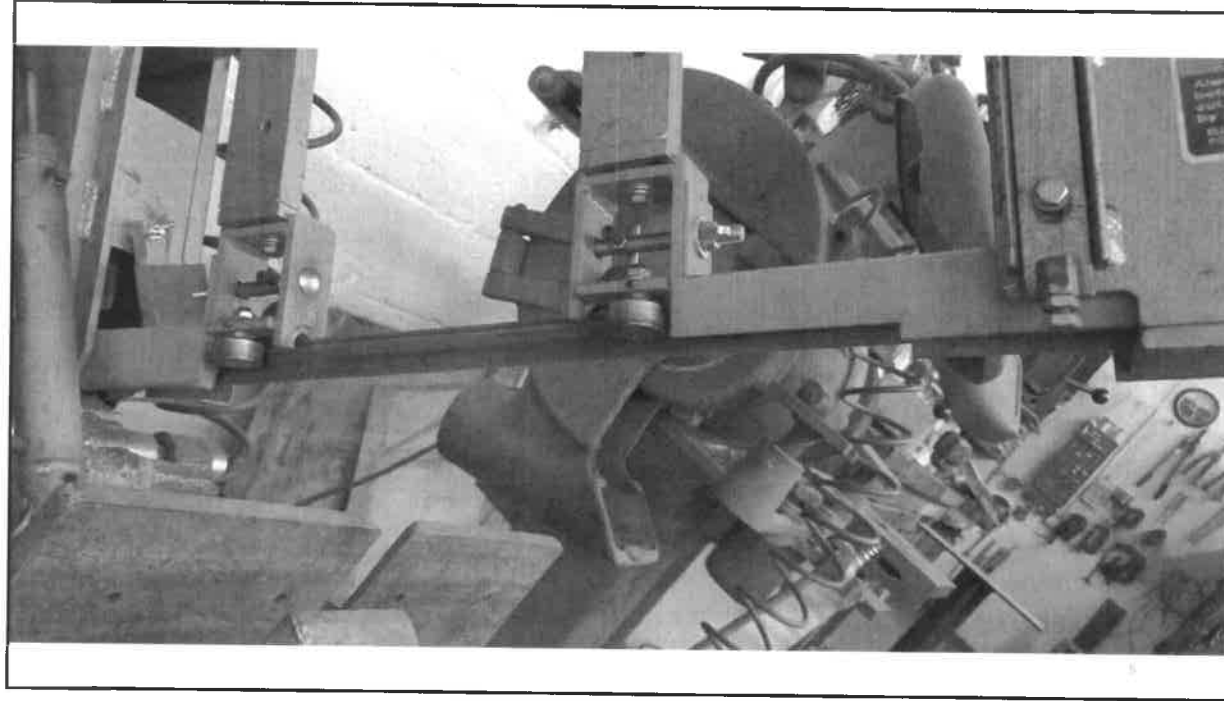
- Remove daisy chained extension cord and power tap. Extension cords and power taps must be plugged directly in to a permanent electrical outlet (picture 46)

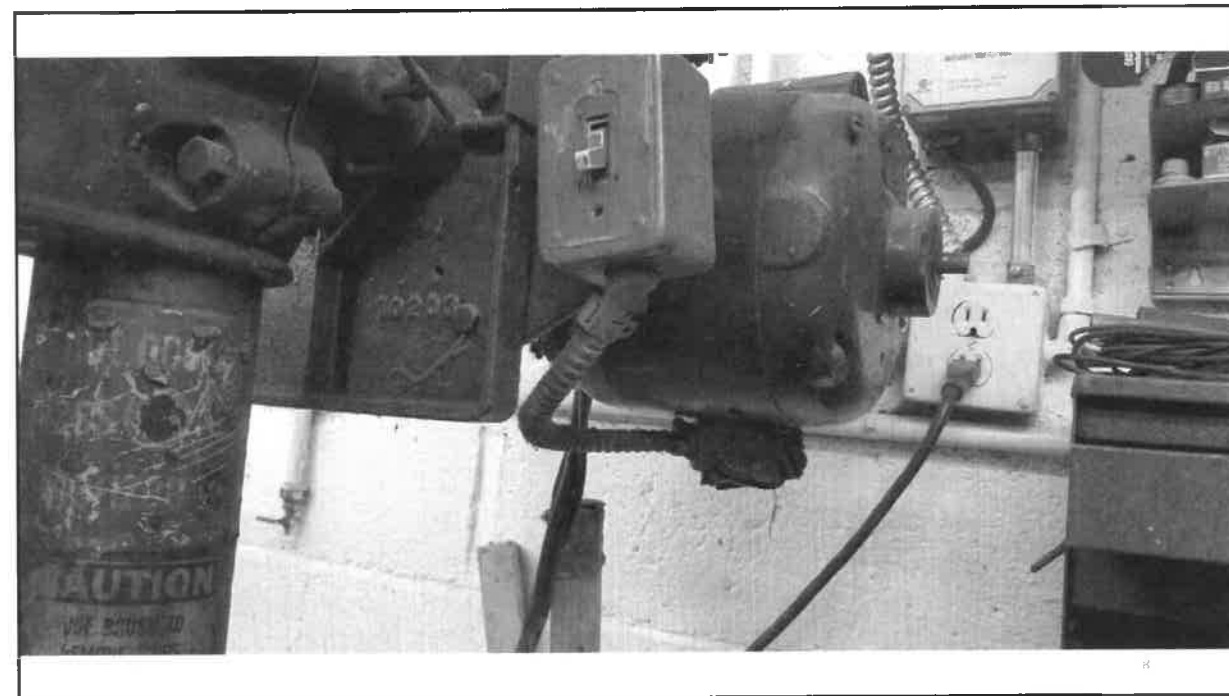
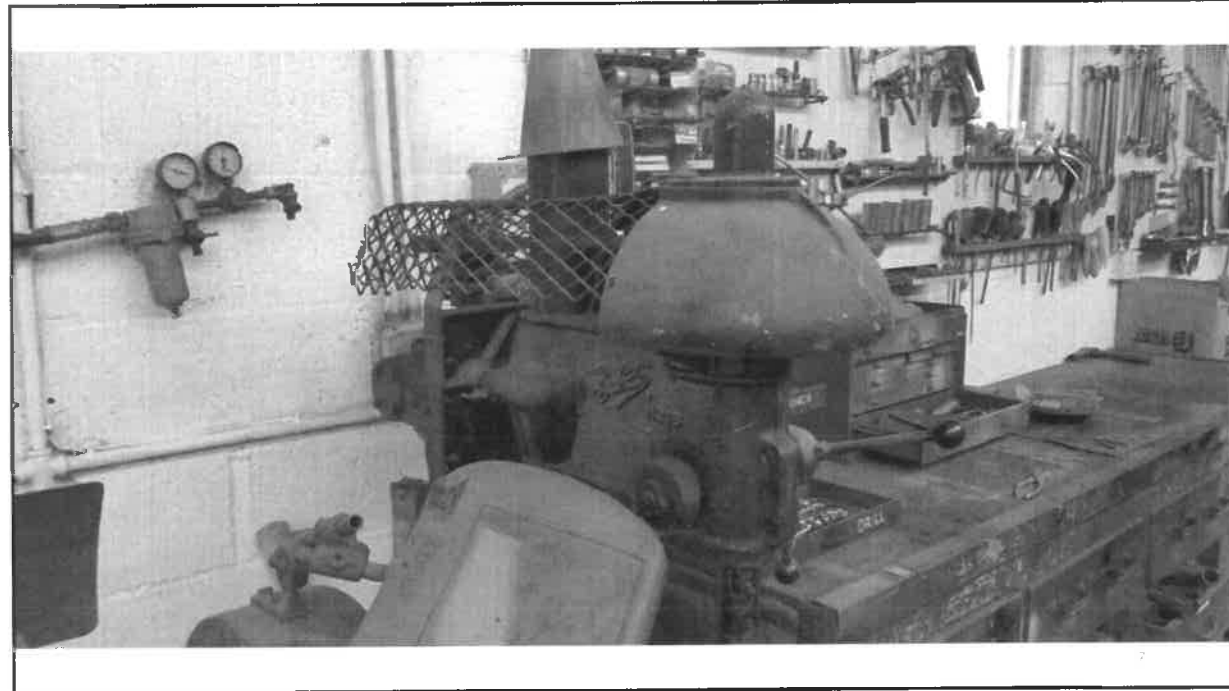
Rooftop:

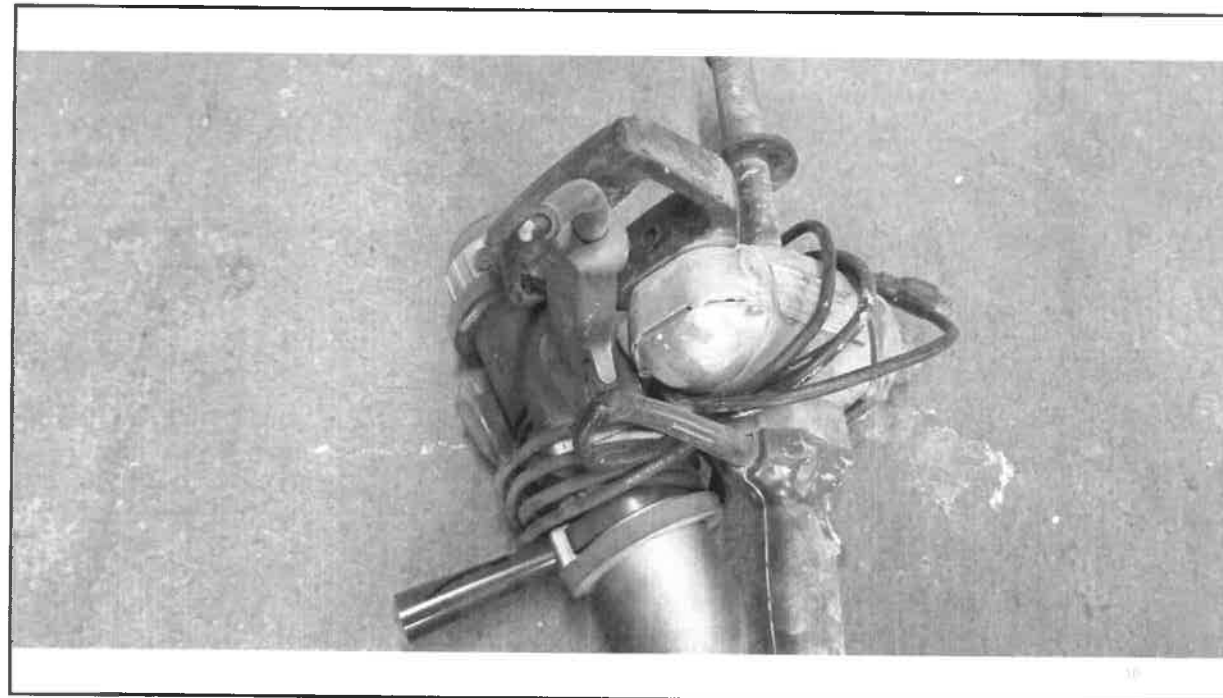
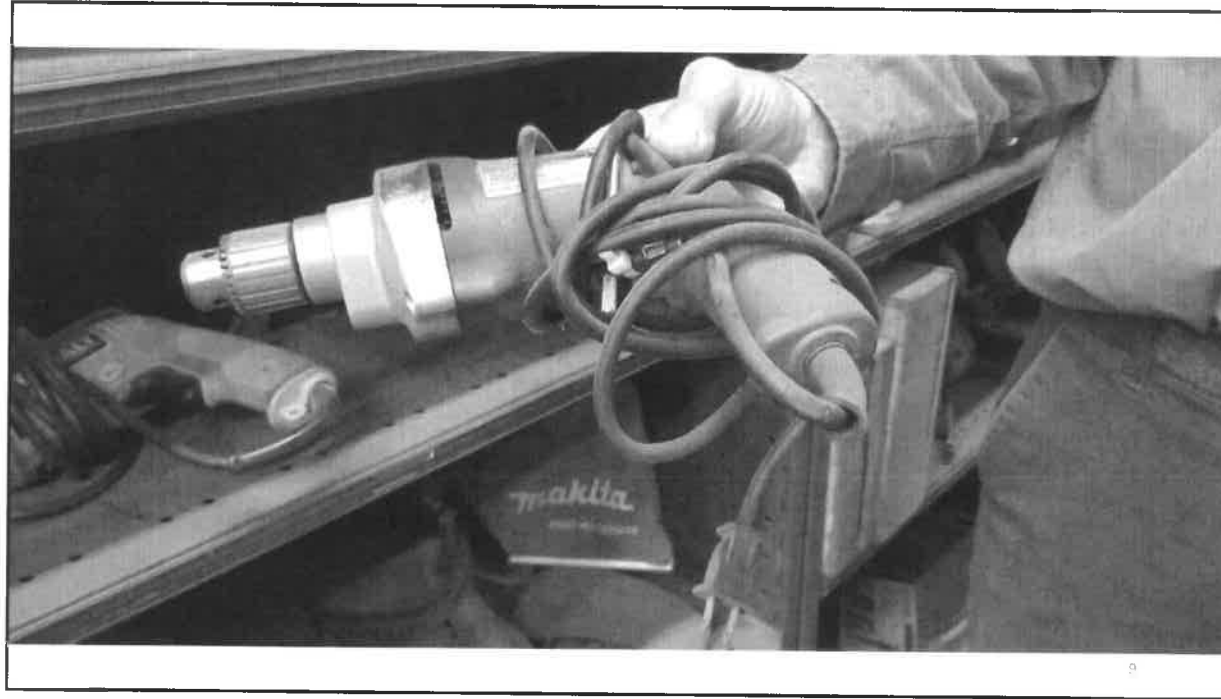
- Install guard around roof hatch that will comply with OSHA's low sloped roof regulation (picture 45)



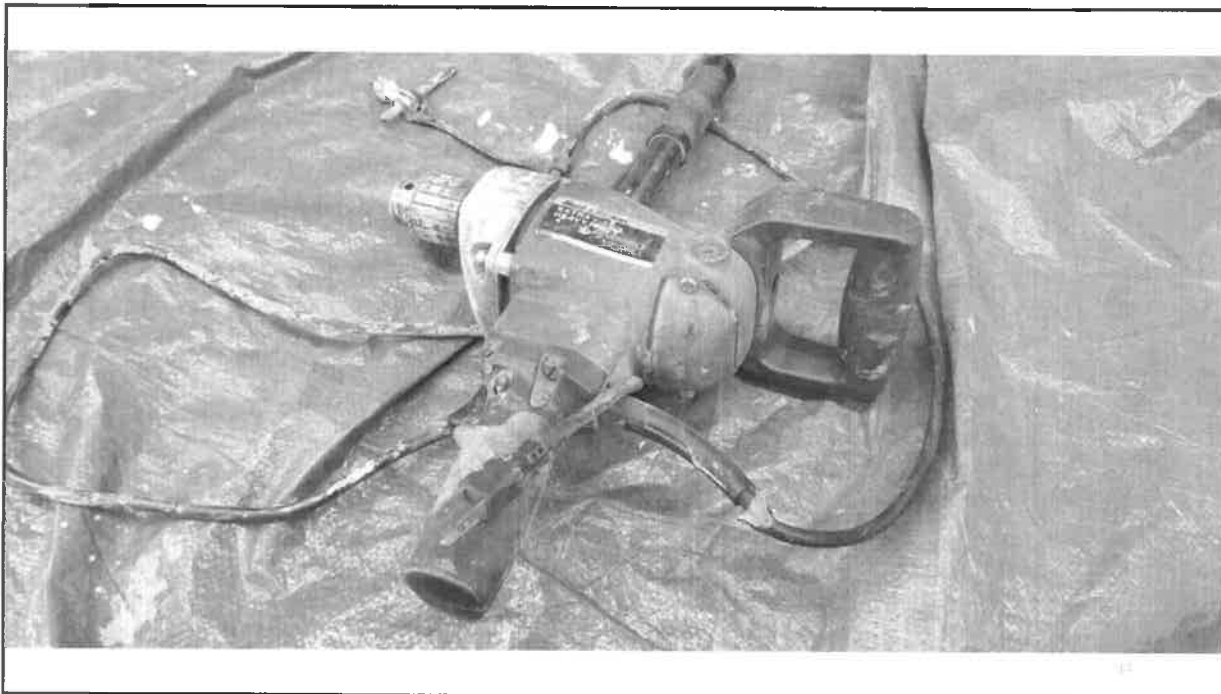
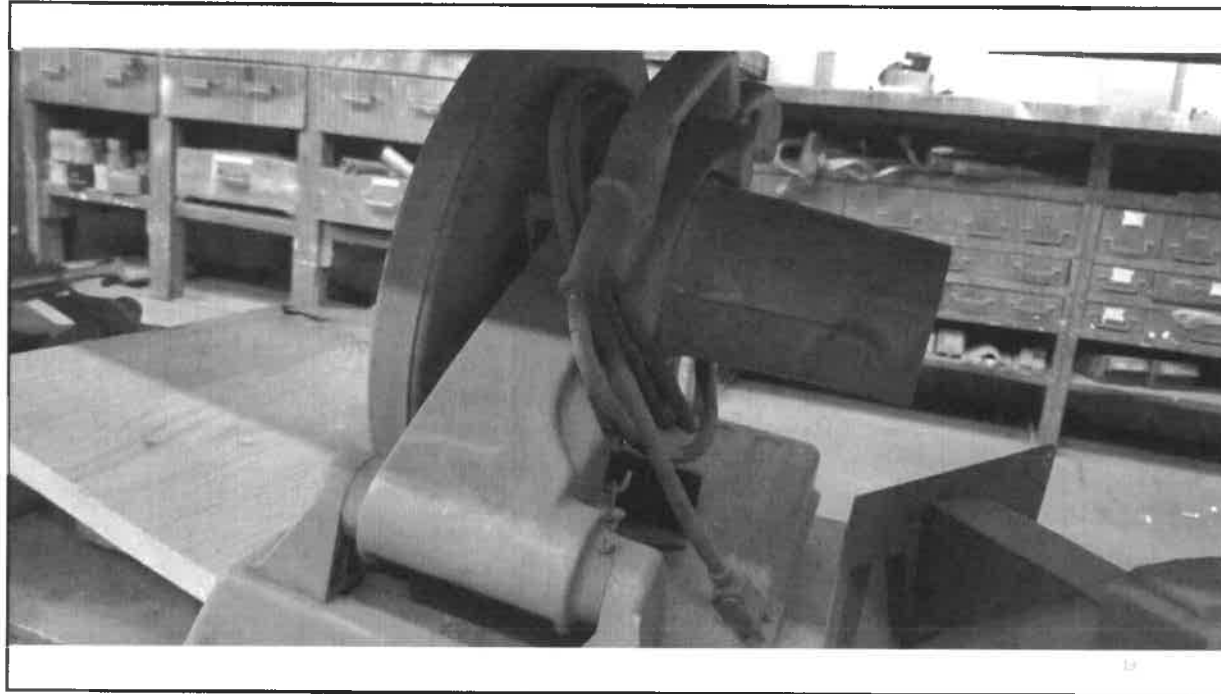


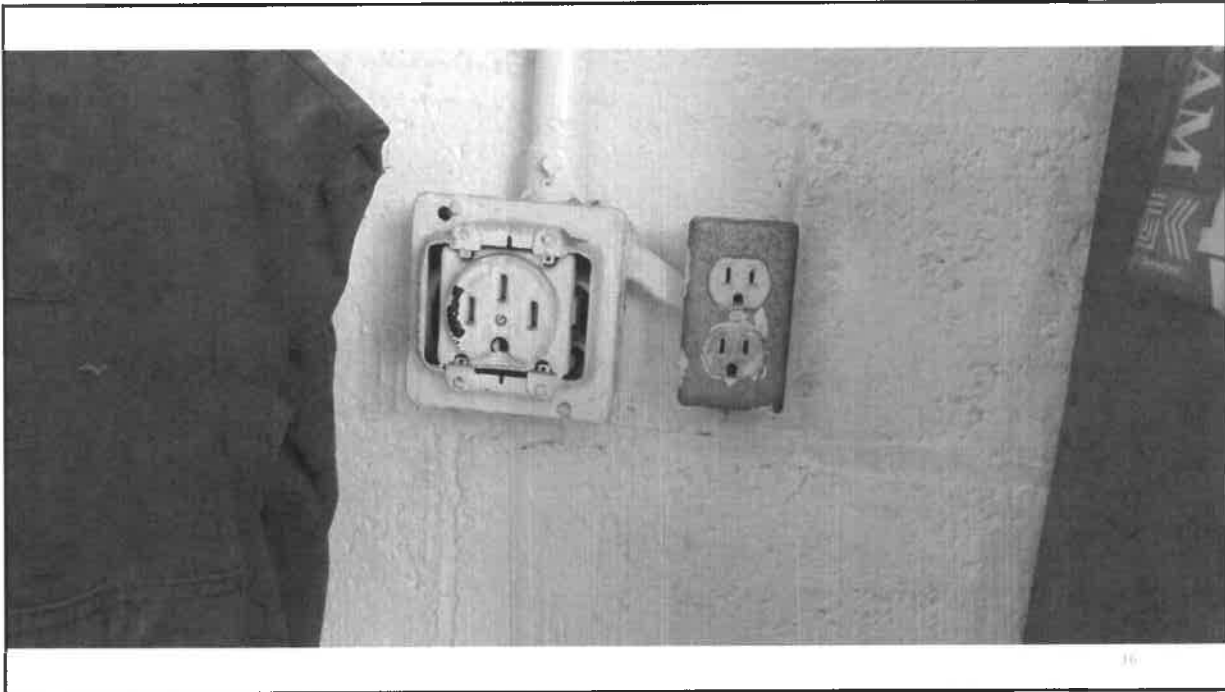
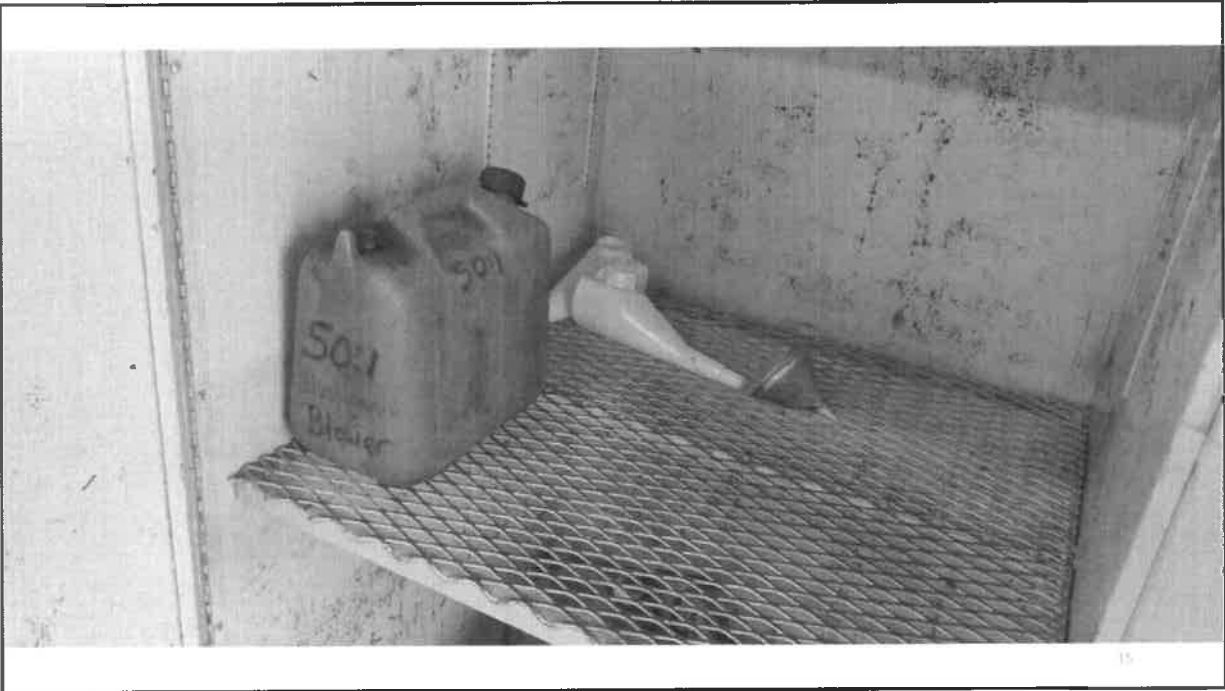


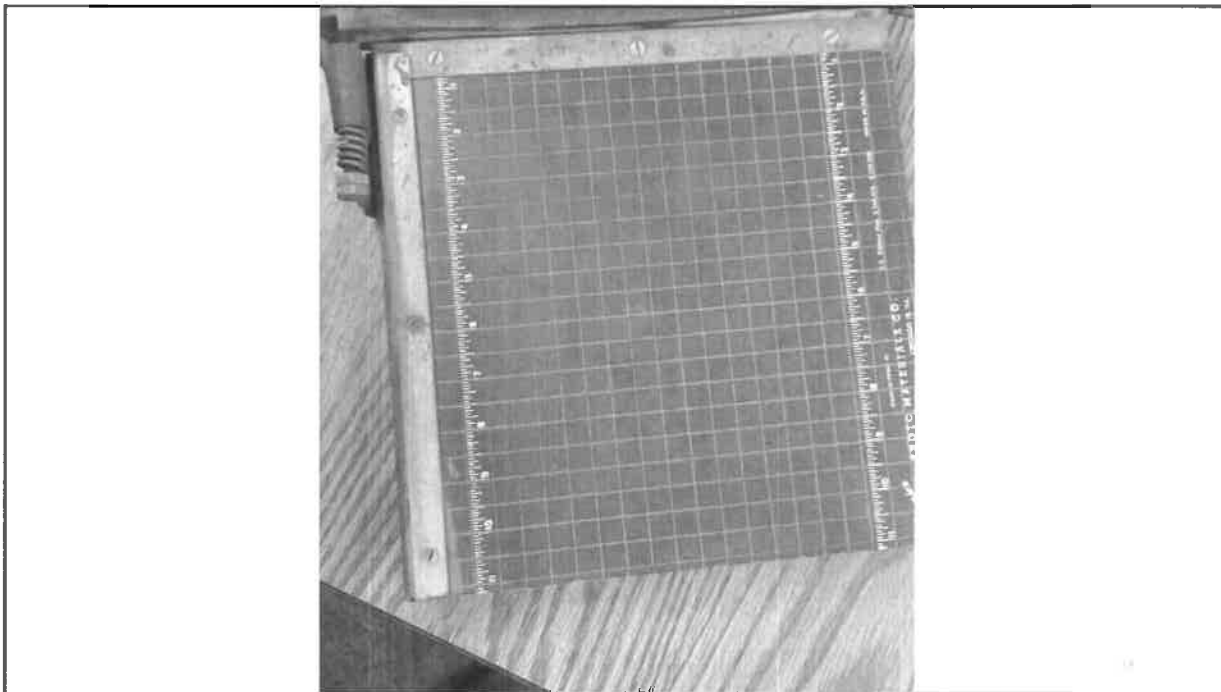
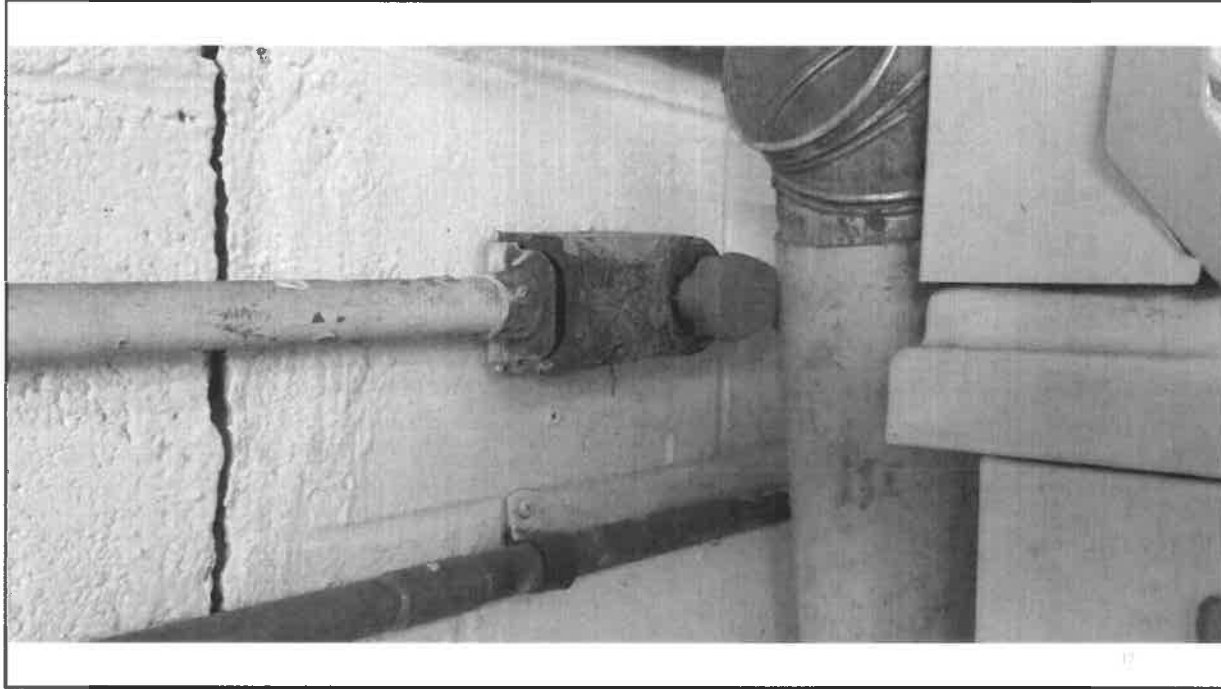


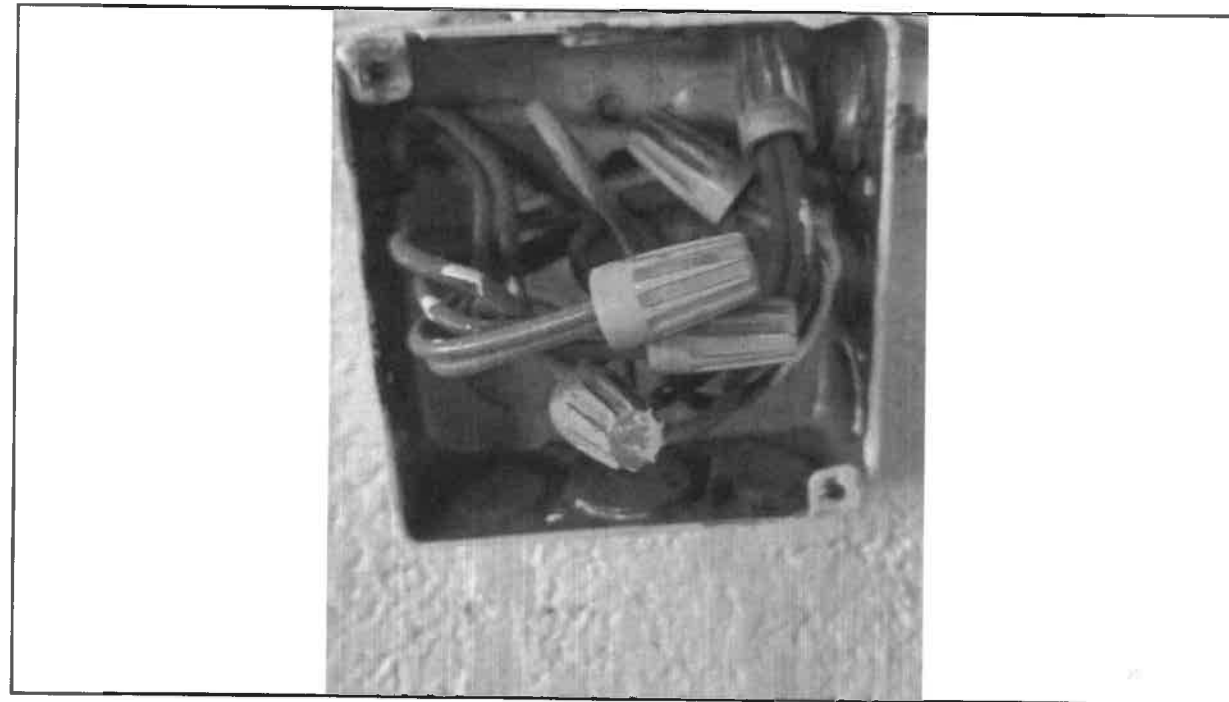


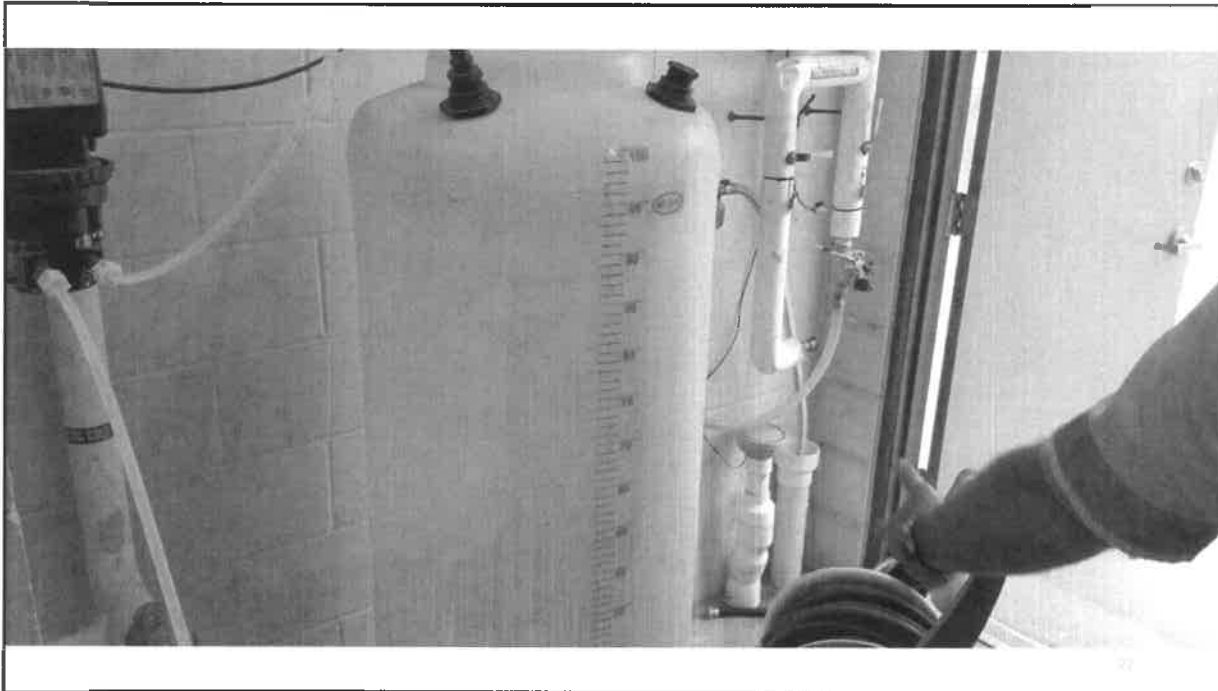


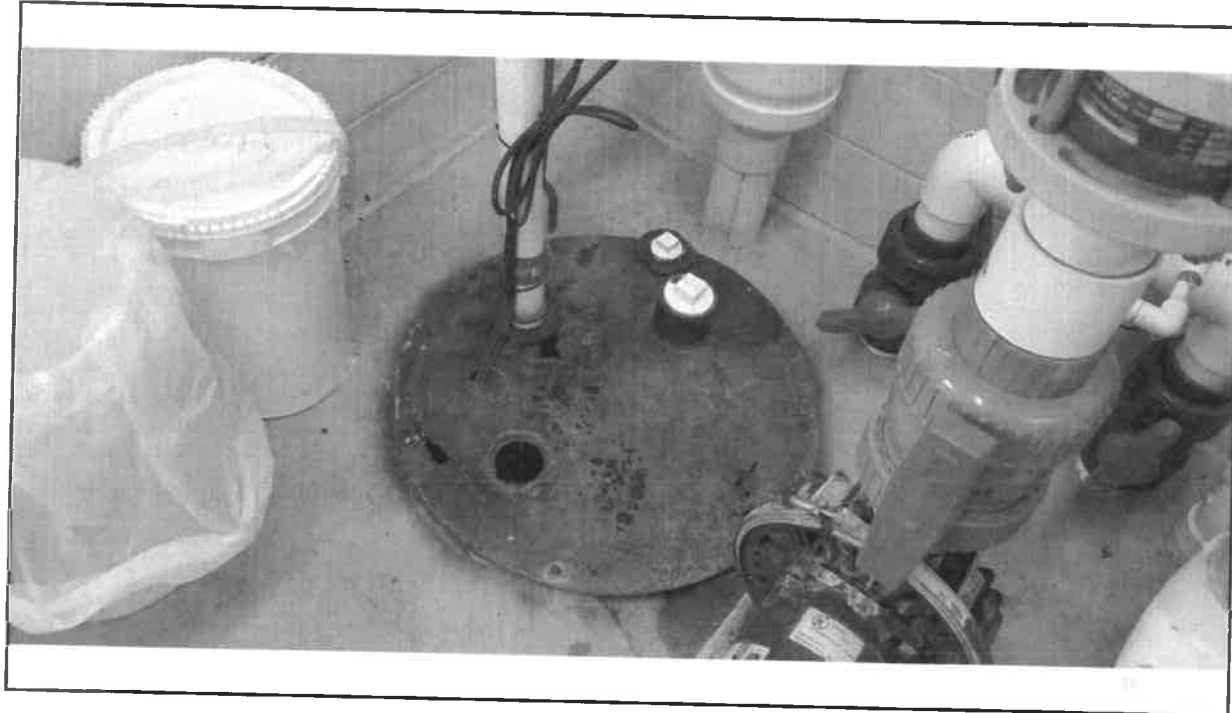


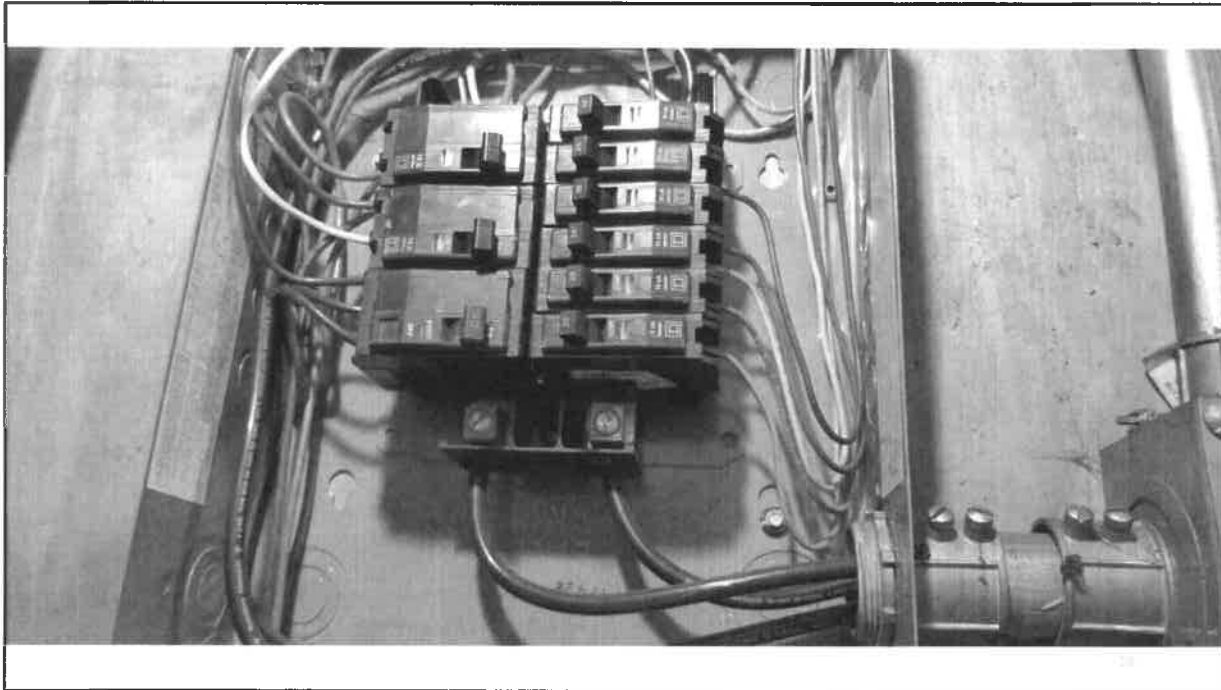


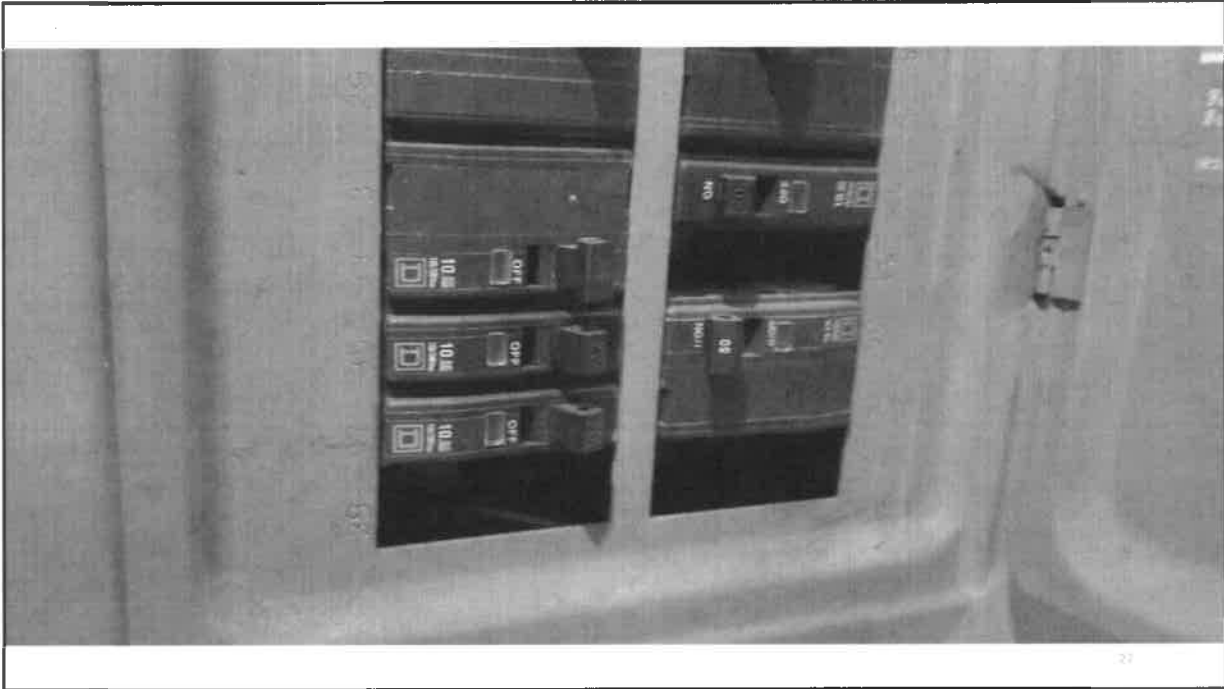


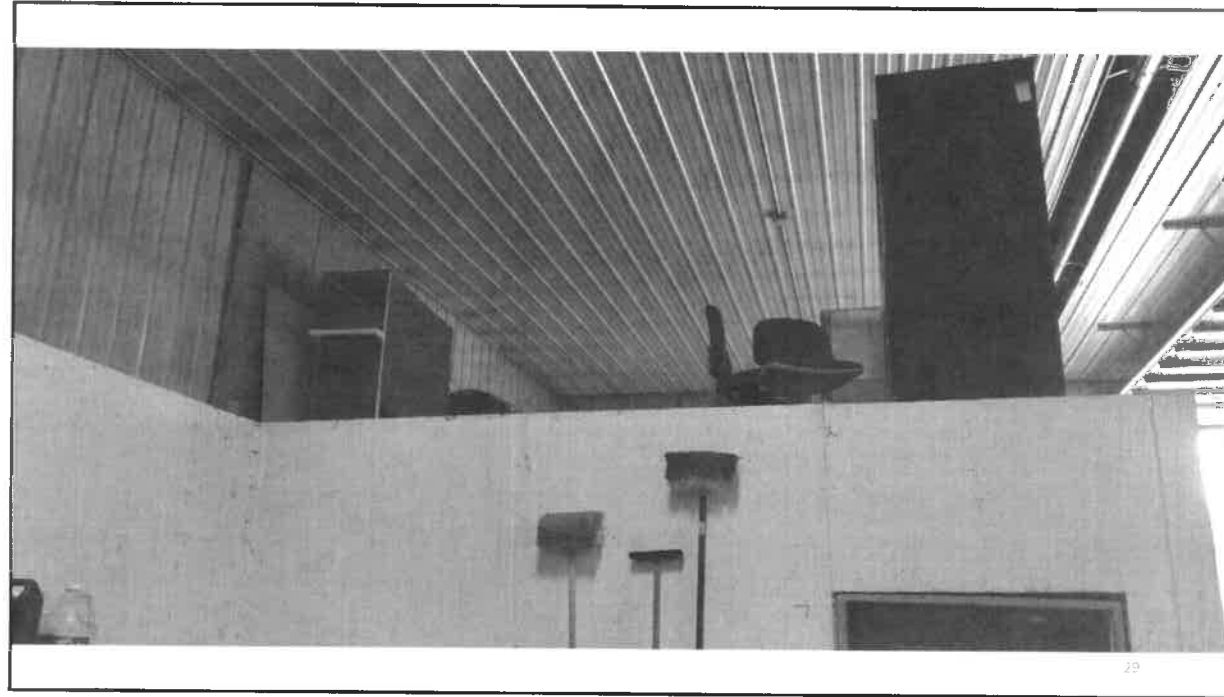


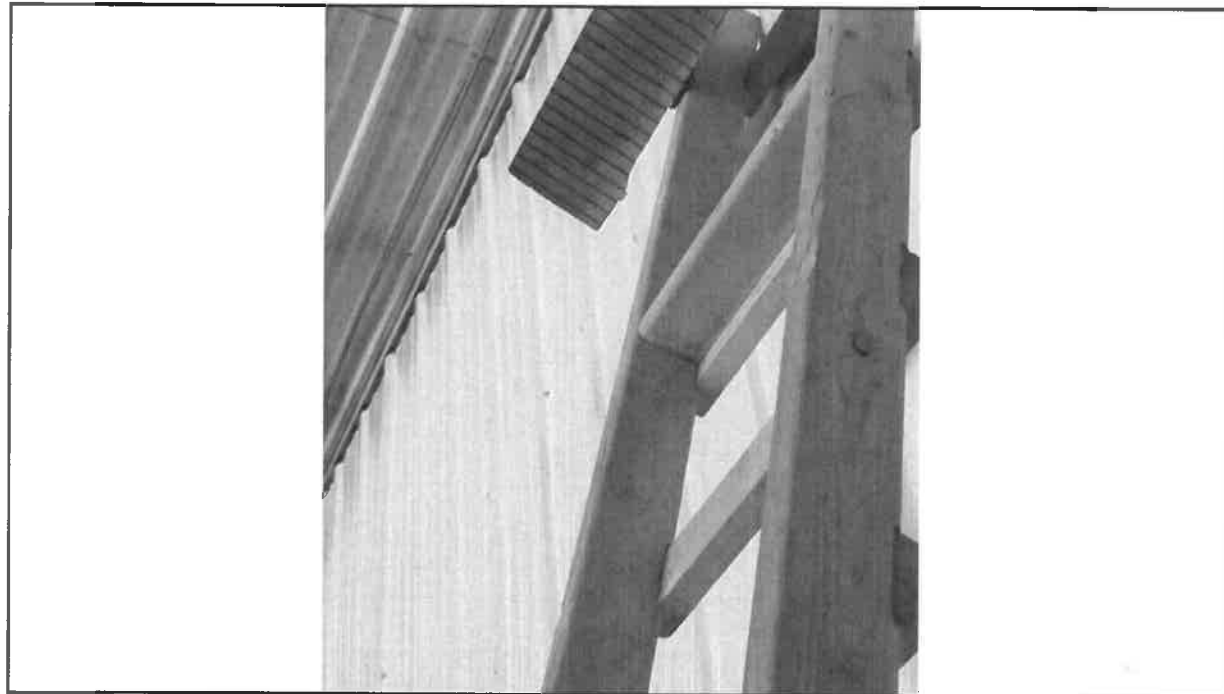
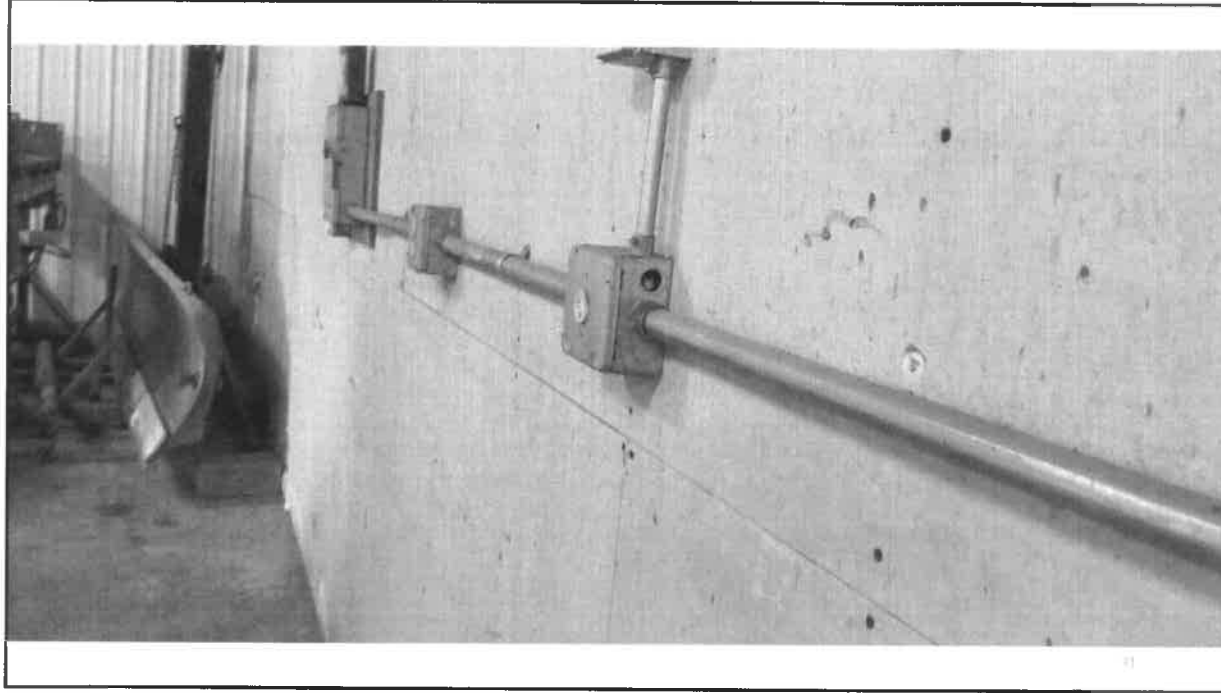




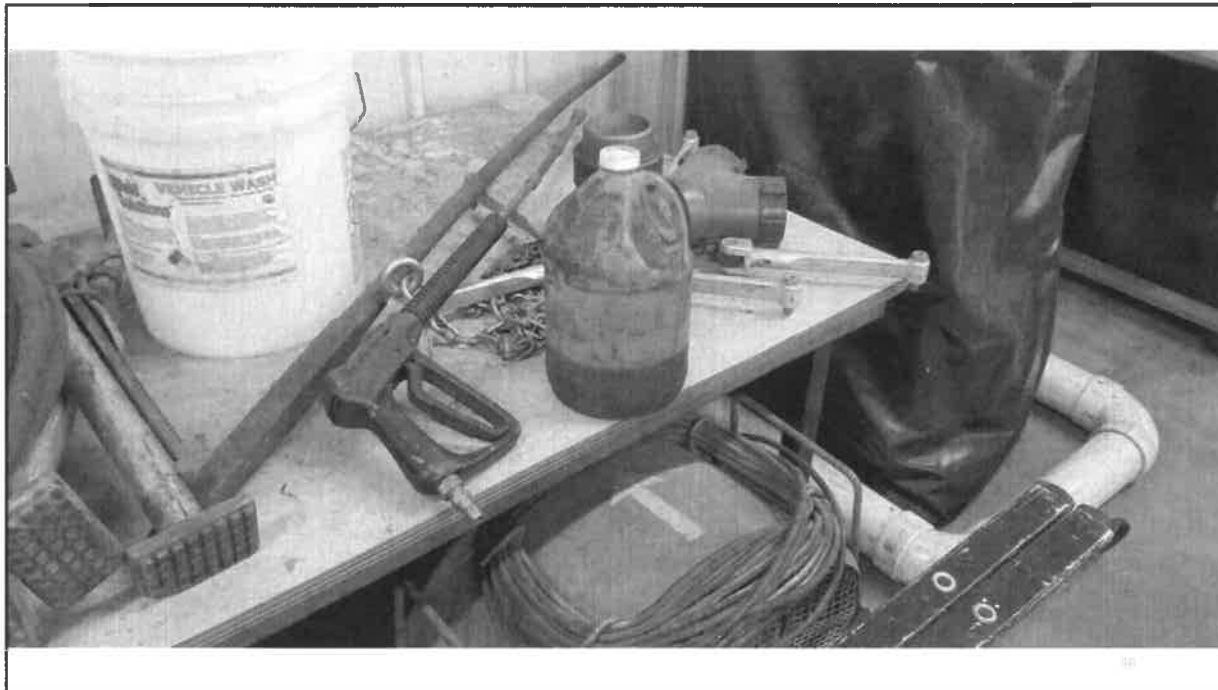
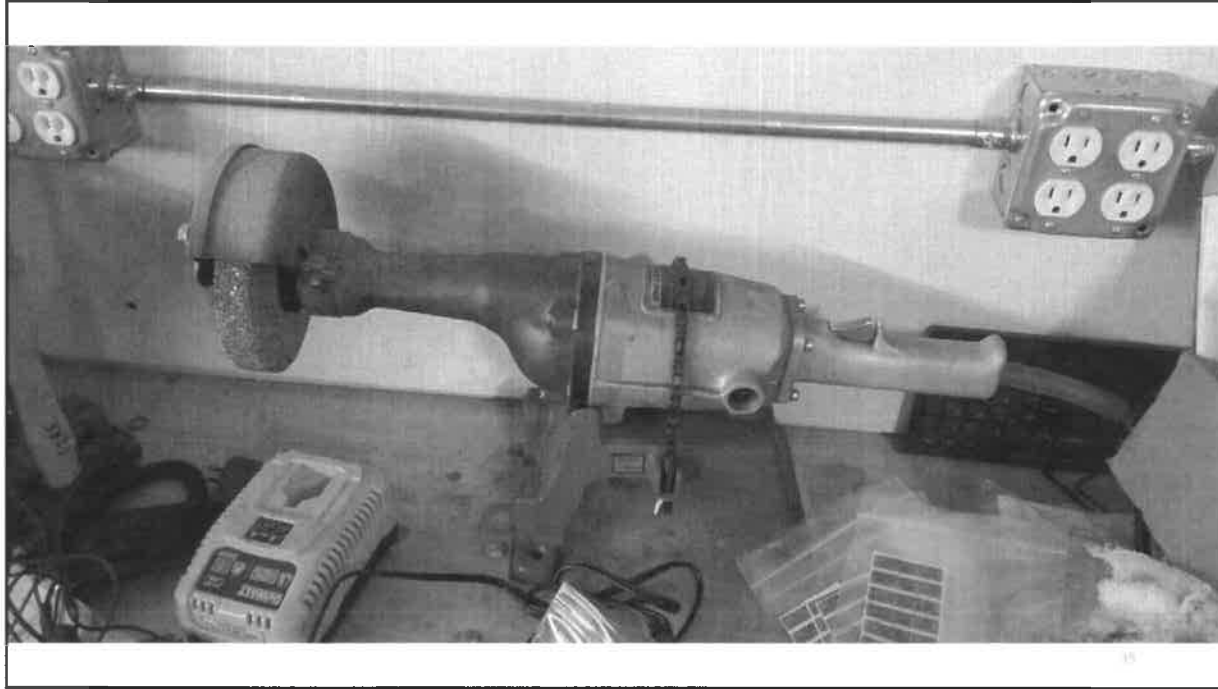




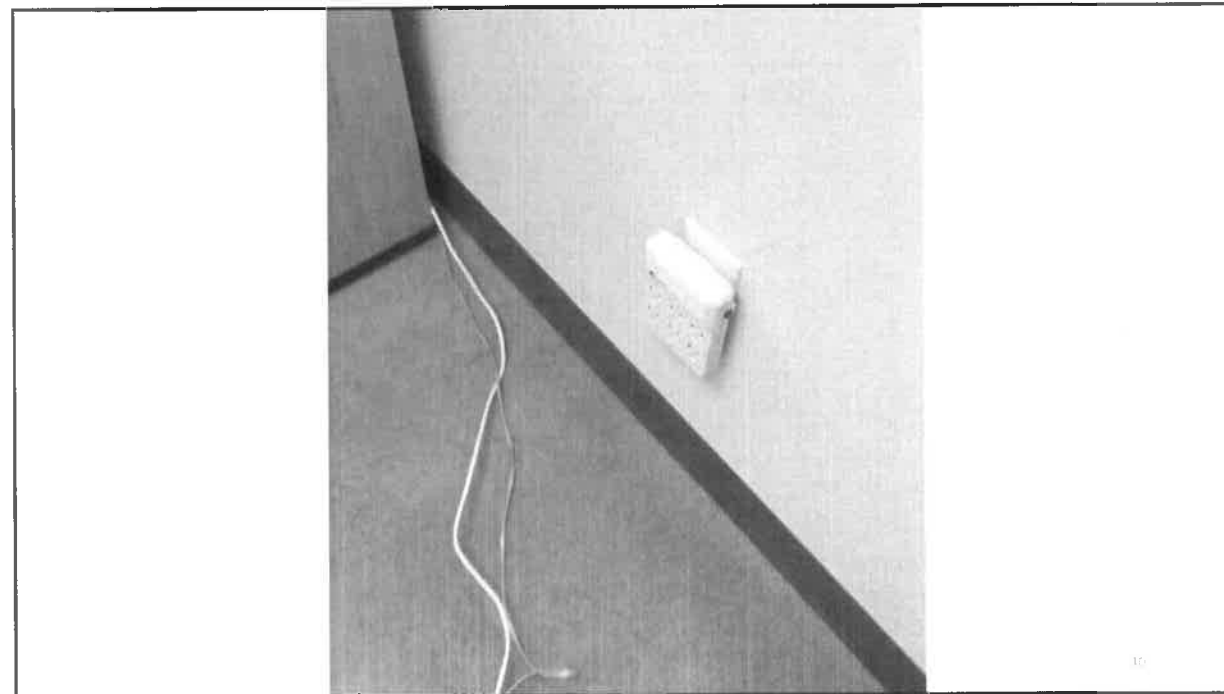
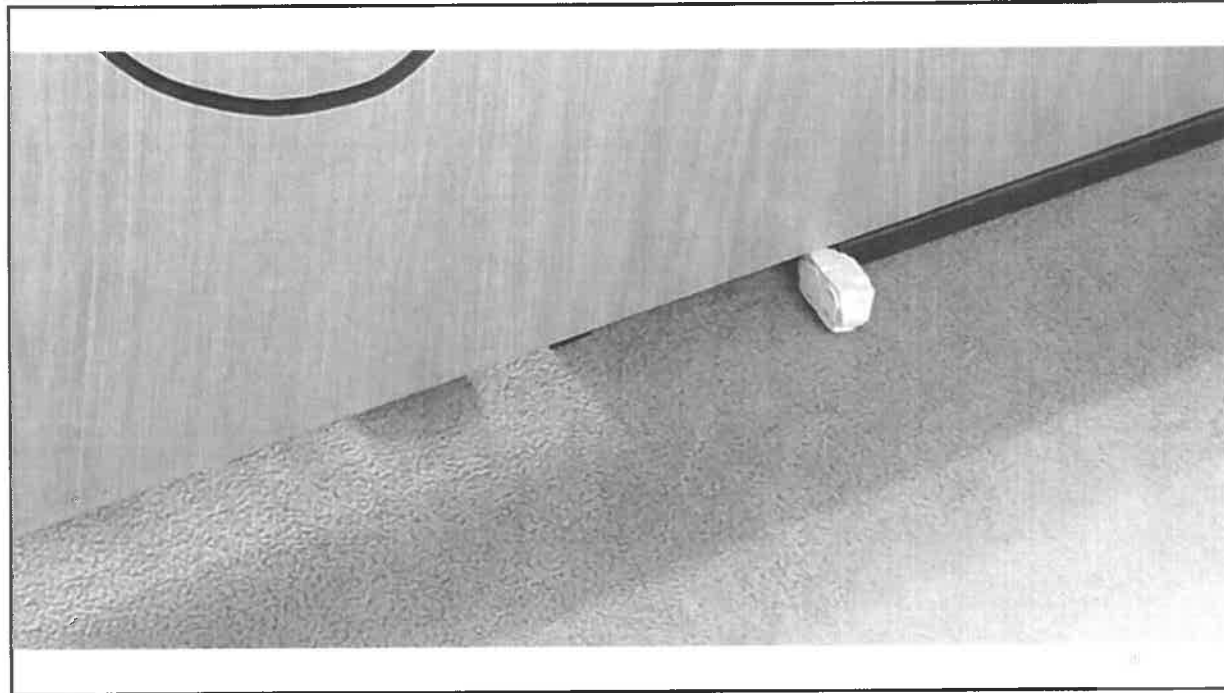


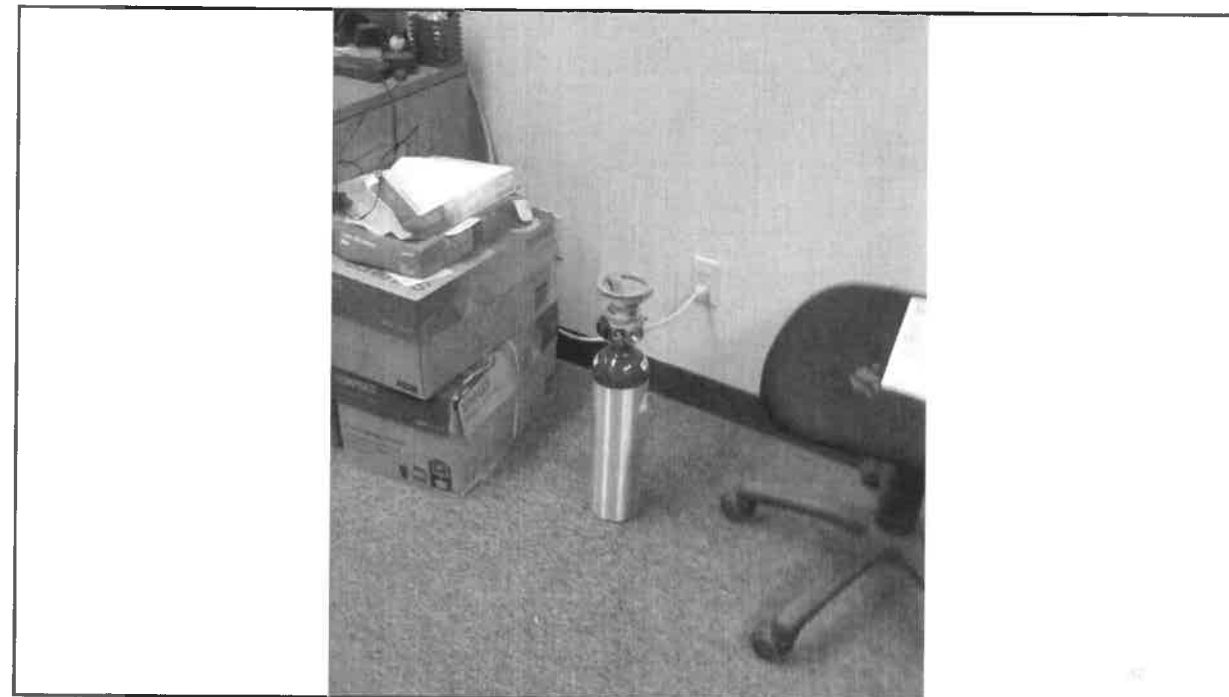
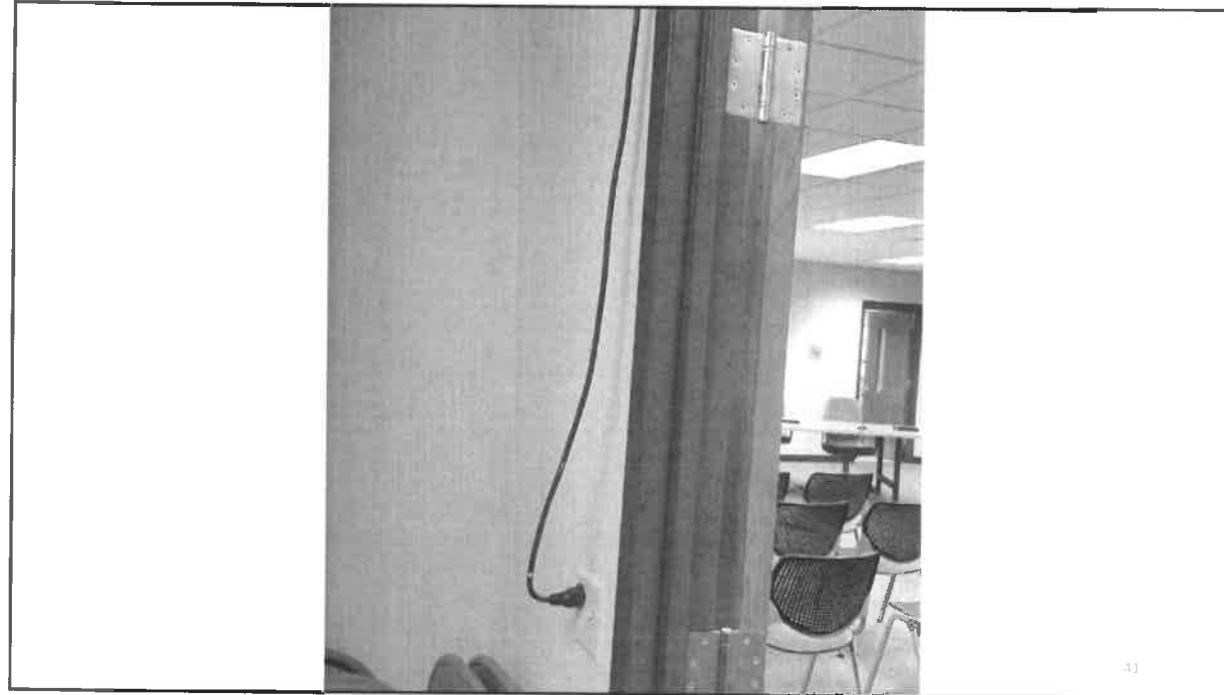


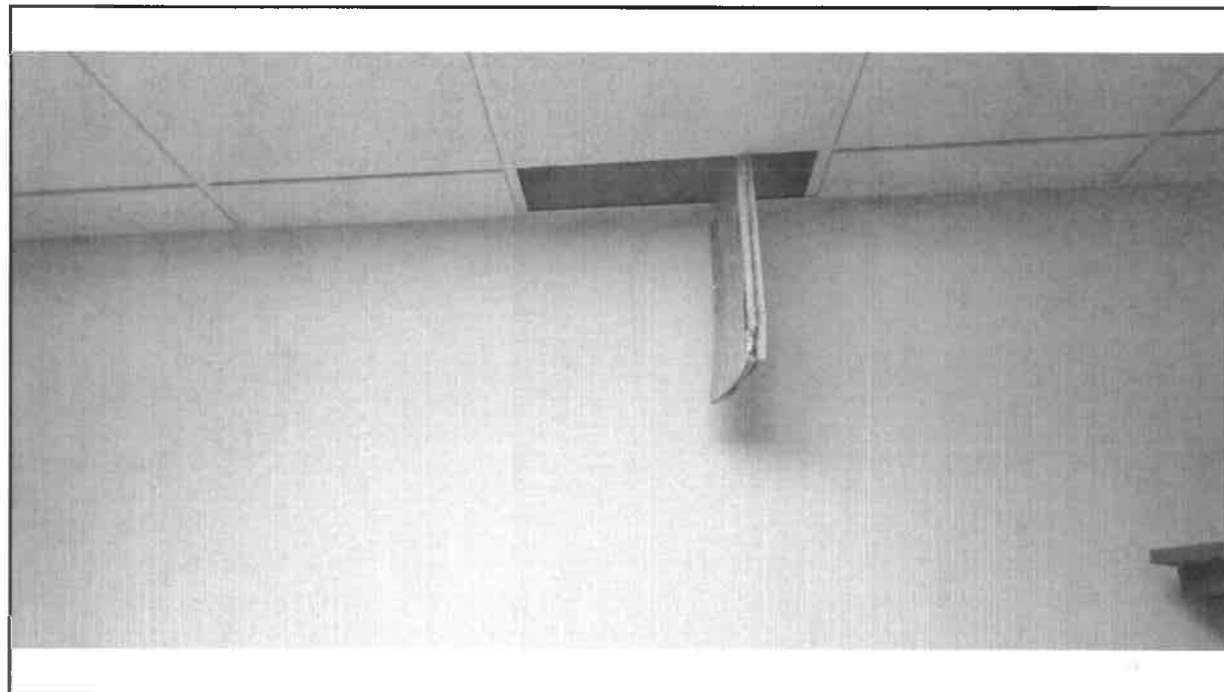


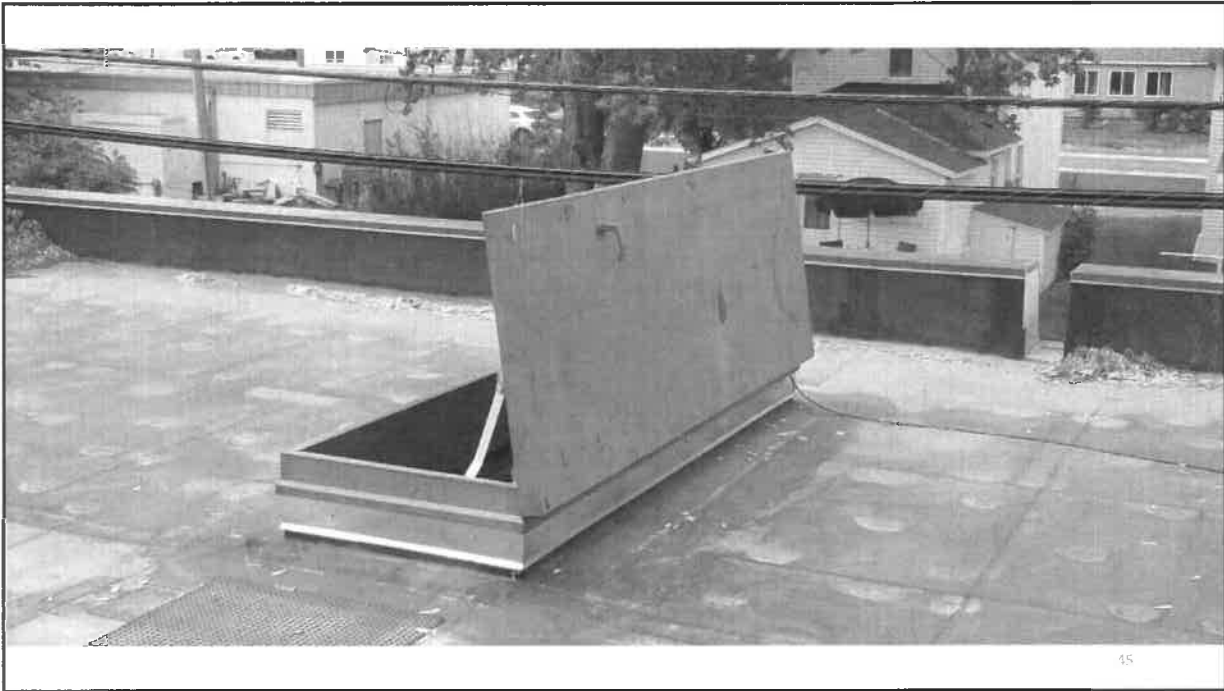


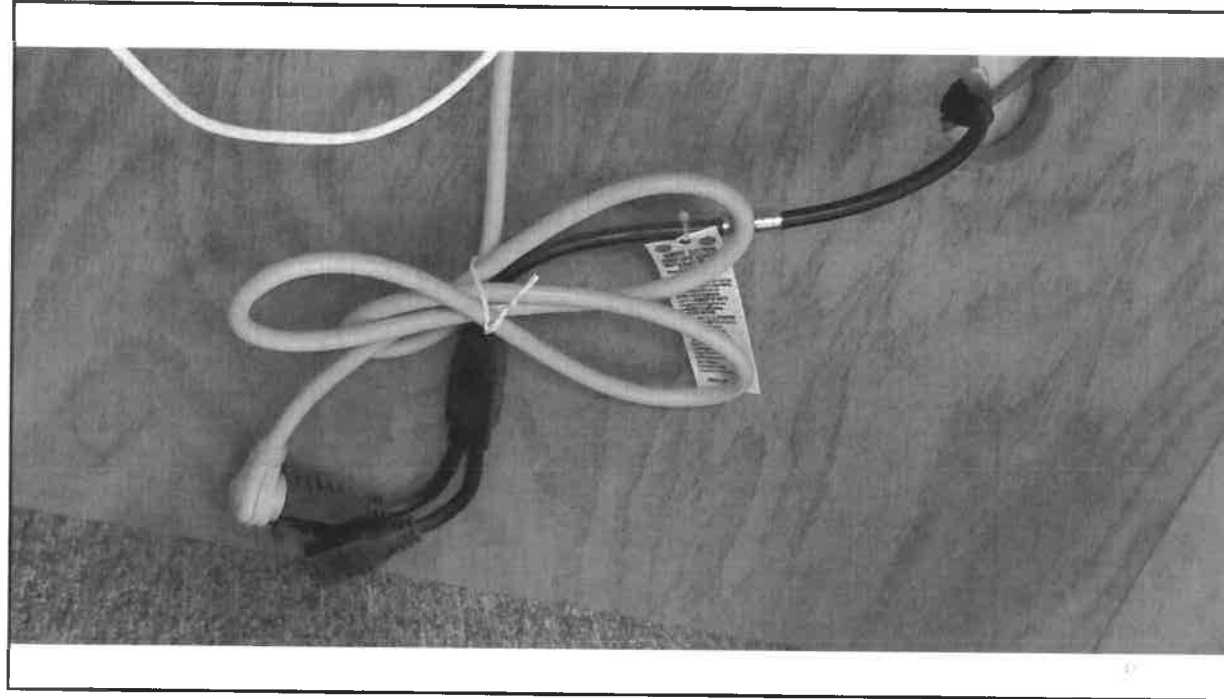












Section 730 – Rental Code

Section 730:00. Purpose and Intent.

Subd 1. Purpose: The purpose of this Ordinance is to protect the public health, safety and welfare of the residents of the City of Foley who have, as their place of abode, a dwelling unit, manufactured home, lot or room furnished to them for the payment of a rental charge to another.

Subd 2. Intent: The intent of this Ordinance is to provide a permanent mode of protecting and regulating the living conditions of these residents by providing minimum standards for cooking, heating, and sanitary equipment necessary to the health and safety of occupants of rental property by providing minimum standards for light and ventilation necessary for the health and safety, and minimum standards for the maintenance of existing private and rental residential buildings.

Subd 3. Savings Clause: With respect to rental disputes, and except as otherwise specifically provided by the terms of this Ordinance, it is not the intention of the City to intrude upon the fair and accepted contractual relationship between tenant and landlord. The City does not intend to intervene as an advocate of either party, nor to act as an arbiter, nor to be receptive to complaints from tenant or landlord that are not specifically and clearly relevant to the provisions of this Ordinance. In the absence of such relevancy with regard to rental disputes, it is intended that the contracting parties exercise such legal sanctions as are available to them without the intervention of City Government. Neither, in enacting this Ordinance, is it the intention of the City Council to interfere or permit interference with legal rights to personal privacy.

Section 730:01. Definitions. The following words and phrases shall have the meanings given them in this ordinance:

- A. Building: Shall mean any structure used or intended for supporting or sheltering any use or occupancy.
- B. Dwelling Unit: Consists of one (1) or more rooms that are arranged, designed, or used as living quarters. Each room or group of rooms shall be a separate dwelling unit. A rooming house shall be considered a single dwelling unit, but may charge a fee based on the number of sleeping rooms. A structure that is self-enclosed and arranged, designed and used as living quarters to a single family or group of persons under a single lease or agreement shall be considered a single dwelling unit.
- C. Familial Relation: Shall mean a legally recognized son, daughter, father, mother, grandfather, grandmother, grandson, granddaughter, sister, or brother.
- D. Housing Inspector: Shall mean a designee appointed by the Foley City Council authorized to administer and enforce this Ordinance.

Section 730:01 (E)

- E. License: Shall mean a provisional license, which is issued after receipt of fees and may be revoked if such rental property is found not to be in compliance with ordinances, codes or statutes.
- F. Lot: Shall mean an area within a manufactured home park or otherwise maintained and made available for occupancy by a manufactured home.
- G. Manufactured Home: Shall mean as provided in Ordinance 319, Zoning Ordinance, Section 4, Subd. 2 (65).
- H. Manufactured Home Park: Shall mean any site, lot, field or tract of land upon which two (2) or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.
- I. Maximum Occupancy: Shall mean that for each occupant in a dwelling unit, 100 square feet of space must be provided.
- J. Occupant: Shall mean any person (including the owner or operator) living, sleeping, cooking, and eating in a dwelling unit.
- K. Operator: Shall mean the owner or agent who has charge, care, control or management of a building or manufactured home park or part hereof, in which dwelling units, manufactured homes, lots or rooming units are let.
- L. Owner: Shall mean any person who, alone or jointly or severally with others, shall be in actual possession of, or have charge, care or control of any dwelling unit, manufactured home, lot, rooming house or sleeping unit within the City.
- M. Person: Shall mean any natural person his/her heirs, executors, administrators or assigns, and also includes a firm, partnership, and limited liability company, cooperative or corporation, its or their successors or assigns, or the agent of any of the aforementioned.
- N. Rental Property: Shall mean a dwelling unit offered for rent or occupied by a person or persons in the status of tenant, but does not include motels. This term shall not include property in which the dwelling unit or manufactured home is owned by the occupant, but the land or lot is rented or leased.

Section 730:01 (O)

- O. Rooming House: Shall mean a building or structure providing a room or rooms intended for living and sleeping for persons in the status of tenant in which the toilet and kitchen facilities are shared, and the common or shared areas of the structure are actively maintained by the operator. This term shall include boarding houses, day cares, lodging houses, Bed and Breakfasts, fraternity and sorority houses, but does not include hotels, motels, or hospitals.
- P. Sleeping Rooms: Shall mean a room or enclosed floor space in a rooming house or dwelling unit, as defined herein, used or intended to be used primarily for sleeping purposes.
- Q. Tenant: Shall mean one who has as his/her place of abode a dwelling unit, manufactured home, lot, rooming house or sleeping room furnished to him/her for payment of a rental charge to another.

Section 730:02. International Property Maintenance Code Adopted by Reference
International Property Maintenance Code Adopted by Reference. The International Property Maintenance Code, 2012 edition as published by the International Code Council, is hereby adopted by reference, so far as it applies to rental property, and is made a part of this Ordinance as if fully set out in length.

Section 730:03. License Required. No person shall occupy, allow to be occupied, or let to another for occupancy any dwelling unit in the City of Foley for which a license has not been properly issued by the Housing Inspector. No rental dwelling shall be issued a license by the City unless it complies with the ordinances of the City of Foley and the statutes of the State of Minnesota, which pertain to such properties. A rental property solely occupied by the owner or a familial relation of the owner is exempt from this requirement.

Subd 1. License Fee. The City Council may establish a licensing fee schedule for each dwelling unit or sleeping room in each rental property. The schedule may include a separate fee for licenses, inspections, crime prevention program participation and delinquencies. Said license fees shall be payable at the time of application for licensing or renewal of a license and shall be a prerequisite to the issuance of the required license. Once issued, a licensee shall not be entitled to a refund on any license fee upon suspension or revocation.

- a. Rental property which is licensed as a "Curing Home" (Nursing Home) or a "Boarding Care Home" by the State of Minnesota Department of Health pursuant to Minnesota Statutes Chapter 157 shall be exempt from the registration fee required under this Section. This exception shall not apply if no services are provided to the tenants, or the services are incidental to, or independent of, the landlord/tenant relationship.

Section 730:03

- b. If the license fee required hereunder is paid after March 31 for the next license year, penalties shall be imposed as established by the licensing fee schedule.
- c. All licenses shall expire March 31, two calendar years following the year it was issued. Application for any license in which an inspection is required shall be 30 days prior to expiration. For cause, the Housing Inspector may waive the application deadline for an applicant.
- d. A delinquency fee shall be charged to the owner of rental property operated without a valid license. The imposition of this fee by the Housing Inspector may be appealed to the City Council by submitting a request to the City within twenty (20) days of the mailing or posting of the notice of the fee.

Subd 2. License Application. The application for license shall be made and filed on a form furnished by the Housing Inspector for such purpose and shall set forth the following information:

- a. Name, residence address and phone number of the owner of any rental property, or property manager authorized by the owner to accept service of process and to receive and give receipt for notices. In cases where the owner of any rental property lives outside the City of Foley, the license application shall be made by an agent who shall be legally responsible for compliance with this and other City Ordinances. Such agent shall live within Minnesota;
- b. Name, address and phone number of any agent actively managing the rental property;
- c. Street address of the rental property;
- d. Tax parcel number of the rental property or manufactured home park in which the rental property is located;
- e. Number and description of units within the rental property (dwelling units, manufactured homes, or sleeping rooms), including square footage of each room in unit;
- f. Name, address and phone number of the person authorized to make or order repairs and/or service to the rental property, to provide required services necessary to protect the health, safety, and welfare of the occupants, or are able to contact the person so authorized;
- g. Maximum number of people permitted per dwelling unit, manufactured home, lot, rooming house, or sleeping room;

- h. Certification of completion of Crime Free Rental Program, as provided in Section 735 of an owner or an operator with a contract to manage the property.

Subd 3. Manner of Application: The license application shall be made by the owner, if such owner is a natural person; if the owner is a corporation, cooperative or limited liability company, by an officer thereof; if a partnership, by one of the partners; and if an unincorporated association, by the manager or managing officer thereof, on the appropriate form available from the Housing Inspector.

Subd 4. Inspection: All rental units will be subject to a bi-annual inspection conducted by the Housing Inspector, or his/her authorized representative, prior to issuance of the license. The Housing Inspector may grant a license contingent on an inspection being completed within thirty (30) days, if all other requirements, including payment of the license fees, are met. After thirty (30) days, the license shall expire unless the Housing Inspector has certified the required inspection.

Subd 5. License Before Occupancy: All rental property required to be licensed pursuant to the provisions of this Ordinance shall be licensed prior to occupancy or the letting to another for occupancy, and thereafter all licenses of such rental property shall be renewed pursuant to 730:03, Subd. 1(c).

Subd 6. Transfers. Every new owner of a rental property (whether as fee owner, contract purchaser, or otherwise entitled to possession) shall apply for and obtain a license under this Ordinance before taking possession.

Section 730:04. Display of License. Every licensee of a rental property shall conspicuously display at all times on the premises a copy of the current license. This license shall be located on the premises so as to be easily viewed and readable by the occupants of the rental property at or near the front entrance of the building for which it was issued and shall be reasonably protected from wear by a plastic cover or similar protective device.

Section 730:05. Inspection: Right of Entry. In order to insure compliance with this Ordinance's requirements, or upon receiving a written, signed complaint, the Housing Inspector shall have the authority to enter any building or manufactured home park at reasonable times upon notice to the landlord and tenant, to determine if the building or manufactured home park is operated as a "rental property" as defined in this Ordinance or to enforce the Minnesota State Building Code, or both.

Section 730:06. Health Department Inspection. The Benton County Health Department and/or the City Health Official shall have the right to inspect any dwelling, whether rental or owner-occupied, to enforce sanitation requirements.

Section 730:07. Housing Advisory and Appeals Board. The City Council shall appoint a Housing Advisory and Appeals Board ("Housing Board") as provided below. In addition to the responsibilities enumerated in the Minnesota State Building Code, the Housing Board shall serve in an advisory capacity in making recommendations concerning the housing and rental programs. It shall be the duty of the Housing Advisory and Appeals Board to study City Ordinances and Codes concerning housing from time to time and to make recommendations for new ordinances. Said Board shall consist of five (5) members of the public not employed by the City. The term of the members shall each be for three (3) years, with a maximum of three full three-year terms. Except in the event of a vacancy, appointments shall be effective January 1 of each year. Appointments shall be effective January 1 of each year and provide for staggered, overlapping terms. The initial appointments shall be made such that two (2) members appointed shall serve for three years, two (2) shall serve for two years, and one (1) shall serve for one year. Any vacancy shall be filled for the remainder of the term in the same manner as an original appointment. If a Board member shall no longer serve in the capacity under which they qualified for appointment, the City Council shall declare a vacancy. The Board members shall continue until their successor has been appointed.

Section 730:08. Excessive Law Enforcement Calls: Notwithstanding any finding of the Housing Inspector for other violations, any rental property whose property receives more than one (1) law enforcement call per dwelling unit within a twelve (12) month period, or receives twenty-four (24) law enforcement calls or complaints within a twelve (12) month period, whichever number is less, shall appear before the Foley City Council, upon notice, to review the continuation of the rental license. This review is not an exclusive remedy.

Section 730:09. Criminal Background Checks.

Subd 1. Purpose. The Foley City Council has determined that there are persons residing in rental property in the City of Foley engaging in disorderly conduct which results in a hostile environment for other Foley citizens living near or close to the rental property. It is the declared purpose and intent of this section to protect and preserve the City's neighborhoods and the public health, safety, and welfare of its citizens by providing a system at the local level for criminal history/background investigation of prospective tenants.

Subd 2. Background Investigations. Each Operator shall conduct criminal history/background investigations on prospective tenants in rental property through the Benton County Sheriff's Department. No such investigation shall be conducted using the state Criminal Justice Data Communications Network (CJDN) and no information obtained from the CJDN shall be disseminated unless the Operator presents an Informed Consent/Waiver form signed by the prospective tenant. The Informed Consent/Waiver form must meet the requirements of Minnesota Statutes Section 13.05, Subd. 4 (d). Each request must be on a form approved or provided by the Benton County Sheriff's Office. The Operator shall pay a fee as established by Council resolution.

Section 730:10. Landlord Liability. The owner of a rental unit, manufactured home park, rooming house or sleeping room shall be responsible to cause persons occupying the rental unit to conduct themselves in such a manner as to not cause the premises to be in violation of the prohibition against noise as set forth in the City of Foley Noise Ordinance, nor to allow to exist on the premises a public nuisance.

Section 730:11. Applicable Laws. Licensees shall be subject to all of the Ordinances of the City of Foley and the applicable State and Federal laws relating to dwellings. In the event this Ordinance conflicts with any other applicable ordinance or law, the more restrictive shall apply.

Section 730:12. Enforcement. Enforcement of this Ordinance is accomplished by the Housing Inspector who is authorized to conduct inspections, issue licenses, investigate complaints, and seek penalties of property owner(s) found to be in violation.

Section 730:13. Penalty. Any person who operates rental property in violation of this Ordinance shall be guilty of a misdemeanor and subject to the maximum penalty permitted by law. Each violation of this Ordinance shall constitute a separate offense. As an alternative to criminal penalties, the City may seek the following corrective action. The Housing Advisory Board will consider such penalties and/or actions after providing written notice and an opportunity to be heard to the owner of the rental property.

Subd 1. Suspension or Revocation. Every operating license issued under this Ordinance is subject to suspension or revocation. If the City suspends or revokes an operating license, it shall be unlawful for the owner or the duly authorized agent to thereafter permit any new occupancy of vacant or thereafter vacated rental units until the operating license is restored. Current tenants will be allowed to remain until the end of their lease or one (1) year, whichever is less. In the case of revocation, restoration of the license shall occur only after the premises' owner has applied for a new license, paid a new application fee and complied with all sections of this or any applicable City Ordinance.

Subd 2. Hazardous Building Declaration. If a dwelling is unfit for human habitation and the owner has not remedied the defects within a prescribed reasonable time, the dwelling may be declared a hazardous building and treated consistent with state law.

Section 730:14. Rental Code. This Ordinance shall be known as the City of Foley Rental Code.

Section 730:15. Severability. Every section, provision or part of this ordinance is declared severable from every other section, provision or part; and if any section, provision or part hereof shall be held invalid, it shall not affect any other section, provision or part.

-

Section 730:16. Effective Date. This Ordinance shall be effective immediately upon its passage and publication, except as follows:

- A. Existing rental properties (those operating as such on the Effective Date) will be required to apply for a Rental License by March 1, 2008, and obtain a license by March 31, 2008; and
- B. Dwelling units already constructed, or having obtained a building permit, but not used as a rental property on the Effective Date, is exempt from requirements of 730:03, Subd. 2(h) for any license obtained within ninety (90) days from the Effective Date.

Section 730 was added to the 1974 Code of Ordinances by Ordinance Number 376, adopted March 6, 2007 and published March 20, 2007.

Section 730:02 was amended by Ordinance Number 418 and Ordinance Number 419, adopted November 18, 2014, published and effective November 25, 2014.

Section 730:02 was repealed and replaced by Ordinance Number 441, adopted March 5, 2019, published and effective February 12, 2019.

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 07-09-19 COUNCIL MEETING
DATE: JULY 2, 2019

Consent Agenda

We only had one proposal for insurance agent services. We had comments that the commission offered by the League is too low and agents cannot afford to provide the service without a much higher commission. Our existing provider has submitted a request and I recommend we keep things as is with this agent. They do offer a good service and we have not had issues over the past many years. A contract and the proposal are included in your packet.

Foley Public Schools Site Plan Review

Foley Public Schools has submitted a site plan for a building addition. This will be reviewed by planning commission on Monday. Staff does not have concerns and has tentatively placed it on the council agenda for consideration on Tuesday. I will report back the findings from planning prior to it being addressed at the council meeting. No public hearing is required for their request.

Wastewater Facility Plan Report – AE2S

Scott Schaefer from AE2S will be at the meeting to report on his findings and recommendation on the wastewater facility plan. Following the report, he will open it up for questions and discussion. We have confirmed a connection point from the City of St. Cloud near the old Honda House (current truck dealership). The connection fee amount is nearly complete (90% there is what I’ve been told). Although we don’t have that final information, we decided to move forward with the presentation to ensure we stay on track to make a design decision by September. Copies of the presentation will be distributed at the council meeting.

Update on Foley Public Library

Great River Regional Library has made an offer the Royalton librarian to assume the duties of the Foley librarian since Judy Weis’ retirement. They indicated no changes to Foley’s open hours and the possibility of adding a few more assistant hours in the future. I had a couple councilmembers ask this item to be placed on the agenda for discussion/update. I have invited representatives from Great River and our own local library board to be a part of this discussion. We have no control over the staffing of the library but the city does provide the building, furniture and pays for some utilities. As the only library in Benton County it is an important service provided to the community.

Discussion on councilmember salaries

Member Brosh requested this item be considered for discussion. No change to council salaries can go into effect until after the next election but the council can discuss and direct staff to prepare changes for future budgets. A copy of the current council compensation is included in your packet. I also reached out to Milaca and they are paid \$300/month (Mayor) & \$200/month (Councilmember). There are no per meetings compensation in addition for Milaca like our ordinance indicates.

Pool Diving Board Purchase

Staff is waiting on quotes for a new diving board for the municipal pool and will provide them as soon as they are available. This item is included in the budget and will be presented by the Public Works Director during his department report.

Safety Inspection Report

The department heads have been working on safety items over the past couple months. We worked with Resource Training & Solutions on conducting a safety (mock) inspection to see issues we need to work on. A copy of the report is included in your packet. Although it seems overwhelming, the inspection went very well and most of the items are very simple fixes that staff will be working on over the next few months. There are some more expensive items that we will bring forward as we work through the list. We will also be implementing policies that the city has not had prior and implement an online training program. Please feel free to reach out to staff if you have any questions on this item.

Discussion on unlicensed rental property

Staff has been working on rental license renewals and wishes for some direction on those property owners who have ignored our numerous notices on complying. I can work with legal on the next steps but want to check with council on how you wish to handle before proceeding.

Upcoming Reminders:

- **August 6, 2019** – Next Council Meeting @ 5:30pm.
- **August 20, 2019** – Council Meeting – Budget Workshop @ 5:30pm.

Section 110 – Compensation of Mayor and Councilmembers

Section 110:00. Compensation.

For each regular and special meeting of the City Council, which the Mayor attends, the Mayor shall receive a salary of \$125.00. For each regular and special meeting the City Councilmember attends, those Councilmembers in attendance shall each receive a salary of \$100.00.

The City Administrator Clerk shall keep and maintain a record of the attendance of the Mayor and Councilmembers at all regular and special meetings of the City Council which each Councilmembers attends.

Section 110:02. Additional Compensation.

For services in their attendance at meetings of governmental units, agencies, boards or commissions, including but not limited to the League of Minnesota Cities, the Mayor and Councilmembers shall be compensated in the amount of \$35.00 per meeting.

In addition, the Mayor, or in his absence, the acting Mayor, upon formal written invitation to attend civic functions, and upon such attendance, shall be compensated \$15.00 per occurrence, or mileage and meals, whichever is greater. In addition, the Mayor and Council shall be compensated at the rate of \$25.00 per occasion when required to attend Council committee meetings.

For non-regularly scheduled meetings or training conferences requiring travel outside the Foley City limits and/or requiring a time-commitment of a half-day or more, the Mayor and Councilmembers shall be compensated at a rate of \$50.00 per half-day or \$100.00 per day plus mileage.

This Ordinance shall take effect and be in force from and after January 1, 2007.

Section 110:00 of the 1974 Code of Ordinances was amended by Ordinance Number 207, adopted April 1, 1986.

Section 110:00 of the 1974 Code of Ordinances was amended by Ordinance Number 219, adopted September 6, 1988.

Section 110:00 of the 1974 Code of Ordinances was amended by Ordinance Number 246, adopted August 3, 1992.

Section 110:00 of the 1974 Code of Ordinances was amended by Ordinance Number 283, adopted May 5, 1998.

Section 110:02 of the 1974 Code of Ordinances was amended by Ordinance Number 370, adopted October 3, 2006 and published October 17, 2006.

Section 110:00 of the 1974 Code of Ordinances was amended by Ordinance Number 371, adopted October 3, 2006 and published October 17, 2006.