

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – January 7, 2020

The Foley City Council held a regular meeting on January 7, 2020, at 5:30 p.m. at the Foley City Hall.

Members Present: Mayor Gerard Bettendorf, Councilmembers Jeff Gondeck, Rosalie Musachio Gary Swanson and Jack Brosh.

Members Absent: None

The pledge of allegiance was recited.

Motion by Swanson, seconded by Gondeck, to approve the agenda. Motion carried, unanimous.

Consent Agenda

Motion by Gondeck, seconded by Musachio, to approve the consent agenda, which includes the following:

- Approve minutes of December 3, 2019.
- Adopt Resolution #2020-02 Appoint Election Judges.
- Approve hiring of 4 firefighters – Jason Studanski, Logan Lunde, Dakota McIver, Tyler Palm.
- Approve appointment of fire department officers – Chief: Mark Pappenfus, Asst. Chief: Larry Nadeau, Captains: Rich Herbrand & Josh Betz, Lieutenants: Chris Harren & Adam Orton.
- Approve agreement with CMAB for art mural project grant.
- Approve payment of bills paid for by checks #51815 - #51917.

Motion carried, unanimous.

Foley Library – Shelly Kuelbs – Library Services Coordinator

Brandi Canter, from Great River Regional Library was at the meeting to introduce the new library services coordinator, Shelly Kuelbs. Ms. Canter also thanked the staff and council for their input and support during the transition. Ms. Kuelbs introduced herself is excited for the opportunity. Ms. Kuelbs is hoping to start a program to help get books and materials to those who cannot get to the library.

2020 Annual Appointments

Mayor Bettendorf reviewed the list of appointments and indicated a need to make a decision regarding the library board as three people were brought forward with only two available positions. The mayor expressed Karen Ehrenmann and Rosalie Musachio since they filed an application and Judy Weis was only on the list by recommendation of the library board. Gondeck and Brosh indicated no concerns with allowing an extra member in Judy Weis. Judy Weis indicated she did not apply for the position and does not want to be considered.

Motion by Gondeck, seconded by Brosh, to approve the 2020 Annual Appointments as indicated below:

Official Newspaper: Benton County News

Official Process Server: Benton County Sheriff

Health Officer: Dr. Kevin Stiles

Health Board Members: Charlotte Monroe, Jeannie Rajkowski

City Engineering Firm: Short Elliott Hendrickson, Inc.

City Attorney: Rinke-Noonan

City Building Inspector: AllSpec Services

City Auditor: Schlenner & Wenner

Benton Economic Partnership: City Administrator & Gerard Bettendorf

Board of Equalization: Authority directed to Benton County until 2020

Acting Mayor: Jeff Gondeck

Official Depository: City Administrator - approve the depositories for City Funds

Approve Collateral: City Administrator - approve the collateral for City investments

Approve bonding of the City Administrator: annual renewal

Emergency Manager: Police Chief Katie McMillin

Library Board - 2020 – 2021: Rosalie Musachio

2020-2022: Karen Ehrenman

Planning Commission

2020-2022: Jeff Gondeck, Noel Lewandowski

Personnel Committee:

2019: Jeff Gondeck, Gerard Bettendorf

Staff authorized to initiate EFT receipts/payments: Sarah Brunn, Monica Shaw, Sara Judson-Brown

Motion carried, unanimous.

Mayor's Comments & Open Forum

Josh Beutz, 420 Norway Drive, expressed concern with the parking ordinance. Mr. Beutz indicated the ordinance allows parking on adjacent lots and he owns a larger lot adjacent so according to ordinance should be allowed with hard surfacing. City Administrator Brunn referenced the definitions section which defines a parking surface. Ms. Brunn also indicated the zoning ordinance requires hard surfacing.

Amanda Welle, 250 3rd Avenue, indicated she has requested the planning commission to review the ordinance for possible changes.

Judy Weis, 340 2nd Avenue, expressed her support of Shelly Kuelbs as the new library coordinator.

Department Reports

Police Chief Katie McMillin reviewed the monthly law enforcement report and activities of the police department. Calls for the year 2019 were at the highest its ever been since the police department's re-establishment. McMillin requested authorization to provide additional officers at the state archery tournament. Motion by Gondeck seconded Musachio to approve the contracting. Motion carried, unanimous.

There was additional discussion on the parking ordinance and how to proceed with planning taking it under consideration. Motion by Bettendorf seconded by Swanson to continue letters and advising individuals of the ordinance but not proceeding with legal action for at least 90 days. There was discussion on how this would apply to the ordinance. Motion carried, unanimous.

Gondeck asked if there would be an increase in TZD hours in 2020. Chief McMillin indicated support for TZD hours but that they are controlled and allocated by St. Cloud who manages the program.

City Engineer Jon Halter updated the council on the 2022 Highway 25 TAP Trail Plans. Halter indicated adopting the resolution would move the project forward for bids as soon as MnDOT approves. Musachio questioned the landscaping and who maintains and restores it. Brosh asked about the ramps at and curb at Birch. Halter also reviewed the estimated project costs. Brosh asked about the drainage issues at Fraser Drive and Halter indicated some piping is included in the plans and staff is looking at some additional improvements to be added to the project at the city's cost to help correct the issues. Motion by Musachio seconded by Gondeck to adopt Resolution #2020-01 Approving Plans. Motion carried, unanimous.

Public Works Director Mark Pappenfus provided a brief update on the department activities. Brosh questioned the alley project and was informed only warranty work remains.

Old Business

City Administrator Sarah Brunn provided an update from a meeting held in December with the MPCA. The report from the meeting was positive and that a stricter limit for phosphorus was in the works already and this potential could open up the city for additional Point Source Implementation Grant Funding. Staff indicated they plan to proceed with an application this year if there are no council objections. The council directed staff to proceed with the application.

New Business

Gondeck asked about a duplex possibility in Sterling Ridge near Maple and Fraser. Brunn indicated staff has already conducted research into the matter and informed the developer. Brunn will forward the information to the council.

Closed Session – Performance Review of City Administrator Sarah Brunn

Mayor Bettendorf closed the regular meeting at 6:24pm to conduct the performance review of the city administrator. Mayor Bettendorf reconvened the regular city council meeting at 7:03pm. The performance of the city administrator was determined to be satisfactory.

Motion by Swanson, seconded by Gondeck, to adjourn. Motion carried, unanimous.