



City Council – Meeting Agenda
July 11, 2023– 5:30 P.M. – Foley City Hall

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes of June 6 & 20, 2023.
 - Approve Narcan policy – Foley Police Department.
 - Adopt Resolution #2023-08 Accepting Donations.
 - Approve Benton County Fair Contract.
 - Accept grant for Foley Fire turn out gear dryer and authorize purchase.
 - Approve reimbursement of WSI class fee for 2023 Swim Instructors.
 - Approve payment of bills.
5. Mayor's Comments and Open Forum
6. Wastewater Regionalization Project – Jared Voge
 - Consider and approve Pay Application #10.
7. Coalition of Greater MN Cities – Darrin Lee – update on legislative session.
8. Consider Removal of Sprinkler Sewer Charges in 2024.
 - Estimated Revenue Impacts of implementing winter sewer program.
9. Department Reports:
 - Police Department –Katie McMillin
 - Discussion on Benton County Public Places Cannabis Ordinance.
 - Discussion on permanent part-time police officer position.
 - City Engineer – Jarod Griffith
 - Public Works/Fire – Mark Pappenfus
 - Discussion on establishing truck committee for Tanker #3 replacement.
 - Discussion on replacement of rescue truck Tahoe #8 – with Fire Relief funds.
 - Administration – Sarah Brunn
 - Winterfest – Postponed for now.
 - Update on MRWA – 3M PFAS Settlement.
10. Old Business
 - Discussion on county building acquisition – report from committee.
11. New Business
12. Mayor's Comments and 2nd Open Forum
13. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – June 6, 2023

The Foley City Council held their regular meeting on June 6, 2023, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Swanson, seconded by Gondeck, to approve the agenda.

Motion carried, unanimous.

Motion by Gondeck, seconded by Mathiowetz, to approve the consent agenda:

- Approve minutes of May 2, 2023.
- Approve closure of downtown streets for Foley Fun Days.
- Adopt Resolution #2023-07 Authorization to sign PSIG grant agreements.
- Accept \$1,000 Central MN EMS equipment grant (police).
- Accept resignation of Jason Norten, part-time police officer.
- Approve payment of bills.
- Officer Letter to Council – Approve Appointment of Assistant Fire Chief, Rick Herbrand and Captain Chris Harren.
- Approve School Resource Officer Agreement.

Motion carried, unanimous.

Mayor's Comments and Open Forum

Mayor Brosh addressed the audience to let them know that if they wished to speak about the proposed sprinkler ordinance that they could during the Public Hearing later in the meeting.

Dave Campbell spoke on behalf of Louisa Thompson, 230 4th Avenue N. He gave an update to the council regarding plans for Winterfest. The committee is proposing a one-day event to begin the Winterfest tradition. The proposed date and time is Dec. 7 at 6 p.m. for the tree lighting. They are in discussion with Jan's Trees about purchasing and planting a tree that could then grow with the festival. A green space near the parking lot at 4th Avenue and Main Street would be ideal. He asked the council to consider that as a possibility. The group has also been in communication with the high school about including a choral group for the tree lighting ceremony. Questions and discussion followed regarding the electricity needed for the tree. There was also discussion on fundraising and raising awareness of Winterfest.

Debra Olson, 600 Dewey Street, asked for an update on the passage of the bonding bill. She asked if Sarah Brunn, City Administrator, would talk about it more in her report. Brunn confirmed she would give an update.

Wastewater Regionalization Project

Jarod Voge from Bolton & Menk gave an overview to the council and recommended payment of Payment Estimate #9 of \$1,974,260.40 for work completed through May 26. To date, 67% of the

project is completed. The vast majority of the force main is installed. Discussion and questions followed. The final completion date of the project is dependent on when the generators and transformers arrive. Voge will keep the council informed. Crews are working east of the main lift. Restoration issues need to be addressed.

Motion by Swanson, seconded by Mathiowetz, to approve Payment Estimate #9.

Motion carried, unanimous.

Brunn added that the bonding bill signed by Governor Walz included the project money we've been waiting on. The next step is we are waiting for the PFA to receive their funds from the state. When that is in place, the city will have an agreement with the PFA for the PSIG money. Timing is critical. We anticipate this will happen in July.

Road Closure Request – Foley Fun Days Car Show – 7th Avenue – June 20

Jennifer Siemers, 69 Lone Ridge Lane, asked the council to close 7th Avenue to Dewey Street and John Street beginning at 3 p.m. for the Heavenly Hot Rod Show. The show will be held 5 p.m. – 8 p.m. on June 20.

Motion by Swanson, seconded by Gondeck, to allow the requested street closure for the Heavenly Hot Road Show on June 20.

Motion carried, unanimous.

Public Hearing – Liquor License Renewals

Mayor Brosh closed the regular council meeting at 5:44 p.m. for the Public Hearing on Liquor License Renewals. He asked if there was anyone present who wished to speak for or against the matter.

No one spoke.

At 5:45 p.m. Mayor Brosh closed the Public Hearing and reopened the regular City Council meeting.

Motion by Gondeck, seconded by Mathiowetz, to approve the Liquor License Renewals.

- On Sale Liquor: Mr. Jim's, Foley American Legion, and Stone Creek.
- Sunday On Sale Liquor: Mr. Jim's, Foley American Legion, and Stone Creek.
- Off Sale Liquor: Coborn's Liquor, Foley American Legion, and Super Spirits.
- 3.2 Off Sale – Coborn's Inc., Little Dukes
- Non-enclosed Premises On Sale Liquor: Foley American Legion, Stone Creek and Mr. Jim's.
- Temporary Liquor Licenses:
 - Foley Lion's Club –to be used for Foley Fun Days, June 19-21, 2023.
 - St. John's Church, 621 Dewey Street, to be used July 16, 2023.
 - Foley Chamber of Commerce, 329 Oak Drive, to be used for Oktoberfest on September 16, 2023.

Motion carried, unanimous.

Approve Tobacco Licenses

Brosh asked for a motion to approve the tobacco licenses.

Motion by Gondeck, seconded by Swanson, to approve the tobacco licenses.

- Brenny Oil
- Casey's Retail Co #1813
- Coborn's Liquor
- Coborn's Grocery Store
- Little Dukes
- Speedway
- Super Spirits

Motion carried, unanimous

Public Hearing – Consider Removal of Sprinkler Sewer Charges

Brosh opened the meeting up to the audience for public comments on proposed Ordinance #475 – Sewer Rates.

Kristin and Sam Peterson, 190 Gopher Avenue, addressed the council. They stated they had moved to Foley three years ago and purchased a home to start their family. Since then the water rates have doubled with the majority being sewer fees. They felt it was unfair. When they put sod in and had to water it, they realized they were still charged for sewer on their water bill. They wanted to make the council aware of the impact and asked them to change the water policy. Irrigation sprinklers and meters cost a lot and would not meet their needs. They believed that a system to average the winter vs. summer sewer charges would be fair for everyone.

Debra Olson, 600 Dewey Street, addressed the council. She stated she understood the households that didn't want to pay the sewer to water their yards. Other people have gardens and do not want to pay the sewer charge. Many residents don't even use the minimum amount of water and still have to pay the minimum water charge. Olson expressed that the city should give special discounts to residents who do not use the minimum amount of water that they are charged for or the sewer rates.

Larry Nadeau, 161 4th Avenue S, spoke in favor of a new sprinkler ordinance. He has ground sprinklers and has always worked to have a well maintained yard, but always felt the people who made the investment in their yards were getting penalized with the sewer usage fee. The proposed ordinance would go a long way to help. He hoped the council would support it moving forward. He stated he didn't have a problem paying for the fees and the meter. He saw it as a work in progress and thought the council should start somewhere and let people try it out.

Shawna Winter, 1109 Golf Court, stated she agreed with a lot of the previous comments. She told the council she moved to the area six years ago and invested in a sprinkler system, but she's not sure she can afford to use it. She felt the proposed ordinance was a step in the right direction.

Adriana Brenny, 621 Norman Avenue N, stated she is for reducing the sewer fees, but did not like the proposed sprinkler ordinance. She works for Waite Park and said the city doesn't allow for separate sprinkler meters, but they do have winter rates that locks in the sewer averages during the summer months. Waite Park bills quarterly. She thought a system of winter rates would be a more viable option for the residents of Foley.

Brosh recognized Sarah Brunn, City Administrator, who had shared as an example of another sewer ordinance from the City of Royalton.

Brunn explained that Monica Shaw, Accounting Technician and Deputy Clerk, had talked with the City of Royalton about their system. The city requires residents to sign up prior to the summer months which locks the sewer rate in throughout the watering season. Under this system, if the resident didn't do a lot of watering it would make more sense to stick with the regular rate. Royalton has had good luck with the program, but they are a smaller city with higher minimum gallons. Foley rates would be higher. Brunn asked for feedback from the council to see if this would be an idea they would like staff to pursue. Discussion and questions followed.

Swanson stated that the choice would be a meter or an estimate. Residents may not save any money. A meter may not work for everyone. He would prefer the estimated with the minimum water use still intact.

Mathiowetz stated she liked the Royalton method better than a separate meter.

Brunn shared that when she worked for the City of Becker they used winter rates. She stated she did not know what the impact winter rates would have on revenue. It will most likely drive an overall increase to the rates. The overall system has to generate so much money to stay on budget. It might be better to not make changes right now.

Discussion and questions followed with Brunn stating that she couldn't offer the council specific details on the impact on revenues at this time. The wastewater project still isn't complete. Until the city connects to the system, there are still a lot of uncertainties.

Adrianna Brenny returned to the podium to encourage the council to not use the Royalton method because she thought it would hurt sewer funds more. The average they use is per household and not by number of members within the household. She didn't think that would be the best method.

Gondeck stated he didn't feel having a separate meter for an in-ground sprinkler system is fair to everyone. He thought everyone should be able to enjoy their homes, but believed the city needed to find a happy medium. Royalton's method is an idea. Waite Park might have a better idea. The council needs to figure out what works for Foley. He also stated he didn't want to penalize residents any more. He agreed it was not the right time, but felt the council needed to get the ball rolling. A flat rate for the sewer might be the way to go.

Discussion and questions followed.

Brunn stated that a winter rates system would be across the board and not require the residents to sign up.

Voit agreed that averaging winter sewer rates to be locked in over the summer months seemed to be the most logical and fair, but that the city still didn't know the financial impact.

Mark Pappenfus, Director of Public Works, expressed concern that the highest tax payers (industrial users) would be penalized. Overall, he was open to the idea of winter rates. The City of Sauk Rapids has winter rates. By offering winter rates, it might encourage people to use water. Water usage was down 3.6 million gallons last year and that can have an impact on revenues too.

Jonathan Brenny, 621 Norman Avenue N, addressed the council stating he liked the winter rates idea. People shouldn't be penalized for taking care of their yards. The cost of watering could have a negative effect on developers looking to build houses in Foley.

Discussion and questions followed.

Brunn stated that winter rates would be included in the fee schedule. It would require a Public Hearing and adoption by ordinance. Staff is working to transition to the new software system. The city is committed to raising enough revenue or else we're in violation of the loan agreement. Staff could work toward implementation after the first of the year. Summer is the busiest time of year for staff and it would take a few months to get things put in place.

Ashley Bukowski, City Attorney, said her concern from a legal perspective on the proposed sprinkler ordinance is that it doesn't treat all the users the same and it could open the city up to claims.

Discussion followed with many of the residents who had previously spoken from the podium expressing support for a Jan. 1, 2024, implementation of a new sewer ordinance. Others expressed frustration at the delay.

Brosh closed the Public Hearing and reopened the regular city council meeting.

Gondeck asked staff to come up with a winter sewer rate that could be charged all year long. The water bill would be charged according to usage.

Brunn said she would check into what the new software could do. She also stated that the implementation of a winter rate is a significant change and if implemented city wide there will have to be some adjustments to the bottom line.

Brosh asked for numbers to be presented at the July meeting and the council would move forward with the discussion from there.

Department Reports

Police Department

Chief Katie McMillin gave an overview to the council. The department responded to 425 calls in May. Officers participated in TZD hours for seatbelt enforcement. People speeding into town is up, increased calls at the school, medicals, and vandalism at the park is up. The department also assisted with tobacco and liquor license background checks. Bike rodeo is June 17. She asked for two councilmembers to draw prizes at the event. Currently, there are 75 kids pre-registered. The department has received a lot of great support from local businesses and organizations. There will be 30 bikes to give away. Councilmembers Gondeck and Voit volunteered to help with drawing prizes.

City Engineer

Jared Griffith gave an update on the Hwy 23 project. The project is moving forward. There is still ditch cleanup needed inside city limits. There's been good progress on the box culvert. Crews are planning to pour concrete this week and pave the trail next week.

Public Works and Fire Department

Mark Pappenfus updated the council. It is the department's busiest time of year. The pool should be

ready to open tomorrow (June 7). There were no major expenses to the pool this year. The department hired three summer kids to help for the season – one is full time, the other two are part time. The 13th Avenue bridge was on private property. With the new trail coming in, it's no longer needed. He asked the council if Public Works could get rid of the bridge. Discussion and questions.

The council agreed to sell or get rid of the bridge. The new bridge will be paved next week. There were no updates from the Fire Department.

Administrator

Brunn addressed the council and asked for permission to utilize city funds for a city employee appreciation picnic at Holdridge Park for the staff. Council agreed.

The pool opens tomorrow (June 7). A large staff has been hired which is great. There was a shortage of teachers but a class is being run to certify more teachers so we'll have enough for our swimming lessons. Staff has also installed a donation box for people to donate to the pool fund if they wish. Brunn also reminded the council that there is a council meeting on June 20 for the audit report. The auditors needed more time to prepare the report.

Discussion and questions. Brosh asked about plans for Juneteenth on June 19. Brunn explained that City Hall will be open to assist with Foley Fun Days, but would be unable to conduct any official city business.

Ashley Bukowski addressed the council regarding the assessment discussion with the school district over the city pipe relocation with the Hwy 23 project. It is possible for the city to assessment the school district for the cost. It could be done through the traditional assessment process or an assessment agreement which has been discussed previously.

Brunn explained that the concern is that some of the school board members do not feel they are responsible for this cost. They are also in legal discussion. The initial agreement was a 50-50 split on expenses with the city. If an agreement can't be reached, it would be a significant bill for the city to absorb. Brunn stressed the city wanted to work with the school. No payment is a concern.

Old Business

Winterfest was already discussed.

New Business

Gondeck shared that he attended a ground breaking ceremony at New Life Church on Sunday and received very positive feedback from the church and the architect who said it was a pleasure to work with the city and staff on this project.

Mayor's Open Forum

Gondeck asked that moving forward with the sprinkler sewer ordinance to make sure we didn't hurt business with the winter rates. He wanted to clarify that the city wants to help business when the state is not business friendly.

Motion by Voit, seconded by Gondeck, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 6:57 p.m.

Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, Administrative Assistant)

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – June 20, 2023

The Foley City Council held their regular meeting on June 20, 2023, at 2:00 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Swanson, seconded by Gondeck, to approve the agenda.

Motion carried, unanimous.

2022 Audit Presentation & Report

Ashley Meagher from Schlenner Wenner & Co. gave a presentation of the Audited Financial Statements for fiscal year 2022. Meagher stated overall the audit was clean with no significant errors. She also shared that she has a good working relationship with city staff. There was nothing unusual noted in terms of recorded transactions or accounting policies/treatment. Significant estimates include the calculation of Net Pension Asset/Liability and related balances which the city requests to have done each year.

Under Controls and Compliance, Meagher noted that various adjustments were recorded during the audit process, the majority were not material. Under Internal Controls, she noted the city has a lack of proper segregation of duties, which is common for a city of our size. This segregation of duties has improved with the addition of another person in the office. The auditors are working with staff to get rid of the concern all together. There were no instances of non-compliance identified as a result of procedures except for the Broker Acknowledgement Certification due to the broker not responding to the city. Questions and discussion followed with Sarah Brunn, City Administrator, explaining the difficulty occurred because the broker retired and moved out of state. More questions followed from council regarding segregation of duties. Meagher explained that her team will work with staff to find more opportunities to address the concern.

Meagher also provided an overview of the Single Audit (Federal Program Compliance). She explained that since the PFA loan for the wastewater project is Federal money and was more than \$750,000 in one year an audit was required. There were no findings so an unmodified (clean) opinion on the schedule of expenditures of Federal awards was given.

Meagher also highlighted several other items from the audit. The General Fund increased by \$51,000 over the previous year. General Fund revenues decreased by \$65,000. There was not a lot of fluctuation in other categories. Expenditures increased by \$86,000 partly as a result of adding another staff person. There was a slight increase of cash. The Fire Service Fund balance was \$592,000. The EDA Fund expenditures increased by \$704,000 due to the industrial park land contract for deed. The Cash Trend Analysis did not see a lot of fluctuation. Historical Trends showed a slight increase in Water Funds and a sharper increase in Sewer Funds due to state funds for the wastewater project. Questions and discussion from the council followed.

Meagher continued with a breakdown of the financial highlights stating that the increase in total assets is primarily due to various capital related equipment purchases and construction progress in the current year. The wastewater project is considered a property asset.

Meagher also explained that the city's long-term liabilities increased from \$5 million to \$14 million in the current year. This increase is from the wastewater project. Net pension liabilities for the police and fire departments fluctuated due to discounted rates (assumptions by the state) – not because the city contributed more. Meagher gave an overview of the long-term debt, showing when the bonds would be paid off. She also gave an overview of the upcoming accounting standard, GASB 96, for subscription-based information technology arrangements, which will go into effect in the 2023 calendar year.

Meagher concluded her remarks by complimenting city staff on how well they prepared for the audit and responded to requests.

Motion by Gondeck, seconded by Swanson, to approve the 2022 audit report.

Motion carried, unanimous.

Other Business

Brunn invited the council to the employee picnic on June 28th from 11-1pm at Holdridge Park.

Motion by Gondeck, seconded by Voit, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 2:26 p.m.

Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, Administrative Assistant)

**ADMINISTRATION SERVICES AGREEMENT FOR OPIATE ANTAGONIST
PROTOCOL BETWEEN INTEGRACARE CLINIC AND THE CITY OF FOLEY**

THIS AGREEMENT (the "Agreement") is entered into this 15th day of MAY 2023, between the City of Foley (the "City") and Integracare, Ltd. ("Integracare") for the development of antagonist protocol between the City and Integracare.

RECITALS

- A. The City's Police Department provides, among other services, emergency response to opiate drug overdoses within the City.
- B. Integracare employs Shana Nelson ("Nelson"), an Advanced Practice Registered Nurse, Certified Nurse Practitioner, who is licensed advanced practice registered nurse authorized to prescribe drugs pursuant to prescribed drugs under Minnesota statute.
- C. The City, because of its emergency response services, desires to be able to administer opiate antagonists for drug overdoses pursuant to Minnesota Statute § 151.37, Subd. 12.
- D. The City, through its Police Department, had developed an opiate antagonist protocol (the "Protocol").
- E. Nelson has the requisite training and experience to provide the administration of the City's Protocol pursuant to Minnesota Statute § 151.37, Subd. 12.
- F. The City desires to engage the services of Nelson and Integracare for the City's Protocol ("Administration Services"), and Nelson desires to provide such services to the City in accordance with the terms stated herein.

NOW THEREFORE, in considered of the above Recitals and mutual promises contained herein, the parties agree to the following standing order as follows:

- 1. Nelson and Integracare agree to be available to provide Administration Services for the City. The Administration Services shall be limited to administering the Protocol for the purpose of this Agreement, as required by Minnesota Statute § 151.37, Subd. 12(b)(1).
- 2. Nelson and Integracare agree to review the Protocol and determine whether it is appropriate for its intended purpose.
- 3. Nelson shall assist the City by authorizing the purchase of the opiate antagonist, Narcan, if needed.
- 4. Nelson, in accordance with Minnesota Statute § 151.37, Subd. 12(a)(2), shall authorize the administration of Narcan as an opiate antagonist by peace officers of the City, subject to this Agreement.
- 5. The City shall ensure that all peace officers have received training in the recognition of signs of opiate overdose and the use of opiate antagonist as part of the City's

emergency response to opiate overdose to comply with Minnesota Statute § 151.37, Subd. 12(b)(2).

6. Pursuant to Minnesota Statute § 604A.04, Subd. 3, Nelson shall be entitled to the protections of a release from liability by acting in good faith to directly or by standing order prescribe, dispense, distribute, or administer an opiate antagonist as part of the Administration Services described in this Agreement.

7. The City agrees to defend, indemnify, and hold harmless Nelson and Integracare from any claims which may be asserted against Nelson and Integracare arising out of or resulting from the Administration Services provided by Nelson or Integracare.

8. The City, Nelson, or Integracare do not intent that this Agreement should create a joint endeavor by or between the City and Nelson or Integracare.

9. This Agreement may be terminated by either party upon thirty (30) days' notice to the other party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be approved as of the date written above.

CITY OF FOLEY

By: _____
Its: _____

SHANA NELSON

Shana Nelson, APRN, CNP

INTEGRACARE, LTD.

By: *[Signature]*
Its: *Practice Administrator*

City of Foley Police Department Policy on the Use and Administration of Naloxone HCl (Narcan)

I. Purpose:

The purpose of this policy is to establish guidelines for proper use and administration of Naloxone HCl (Narcan) to effectively treat and reduce potential fatalities associated with opioid overdoses.

II. Use of Naloxone, Administration, and Training:

The Chief of Police will appoint a designee to administer and teach officers employed by the City of Foley annually on the administration of Naloxone (Narcan). The designee's responsibilities will include:

1. Ensuring that the Naloxone kits are current and not past expiration date
2. Ensure Naloxone kits are stored according to FDA standards.
3. Ensuring proper and efficient deployment of Naloxone for field use
4. Ensure that authorized officers are adequately trained in the use and storage
5. Ensure that any use of Naloxone on a subject is properly documented in ICD report
6. Replace Naloxone kits that are damaged, unusable, expired, or used.

This training is in addition to the training provided by a licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statute Section 148.235, or a licensed physician assistant on the recognition of signs of opiate overdose and the use of antagonists as part of the emergency response to opiate overdose.

III. Definition:

Naloxone HCl-Marketed as Narcan, this is an intranasal medication that can be used to reverse the effects of an opioid drug overdose.

Narcan Kit-A kit containing two Narcan mucosal atomizers.

Opioids-A class of drugs that include but not limited to, heroin, fentanyl, morphine, oxycodone, methadone, hydrocodone, and codeine.

Opiates-Naturally derived from the poppy plant, such as heroin and opium.

EMS- Emergency Medical Services that provide pre-hospital emergency medical care.

Opioid Overdose-An acute condition including but not limited to extreme physical illness, decrease level of consciousness, respiratory depression coma, or death resulting from the consumption or use of an opioid, or another substance with which an opioid was combined, or that a layperson would reasonably believe to be an opioid-related drug overdose that requires medical assistance.

IN- Refers to the route of administration of Narcan which is intranasal (IN).

IV. Procedures:

1. The department will provide each officer trained in the use of Narcan with one kit.
2. Narcan may be damaged by extreme temperatures both high and low. The Narcan kit will be stored in the vehicle interior while on shift and then be stored in the office after shift has completed. Officers should carry their Narcan kits in their ballistics vest or belt at all times to ensure extreme temperatures will not affect the Narcan kit.
3. The Chief of police, or their designee, shall be responsible for the following:
 - a. Distributing the Narcan kits to each officer trained in administration
 - b. Properly checking each Narcan kit to ensure no kit is damaged unusable, or expired.
 - c. Replacing any Narcan kit that is either damaged, unusable, expired, or administered
 - d. Ensuring that any administration of Narcan to a subject will have a corresponding ICD report documentation
4. When using the Narcan kit, officers will perform a patient assessment to determine unresponsiveness and absence or reduction of breathing and/or pulse. Officer(s) will call for EMS/Paramedic Unit and notify the dispatch center of the situation and location. Officers shall follow the protocol outlined in their Narcan training:
 - i. Identify and assess victim for responsiveness, pulse, and status of breathing
 - ii. If no pulse, initiate chest compressions and notify incoming EMS
 - iii. If pulse is present and the victim is unconscious, assess breathing status
 - iv. If breathing is decreased and overdose is expected (based on history, evidence on scene-bystanders reports, physical examination) then proceed with Narcan administration.
 - v. Administer a full dose in a nostril using one of the mucosal atomizer devices
 - vi. If no response after 3-5 minutes and a second dose of naloxone is available, repeat administration as described above
 - vii. Continue to monitor breathing and pulse-if breathing increases and there is no evidence of trauma, place victim in the recovery position.
 - viii. If at any time pulse is lost, initiate chest compressions
 - ix. Keep responding to EMS, advising of patient status when able to do so
 - x. Give full report to EMS when they arrive
 - xi. Complete the documentation and internal department procedures for restocking the Narcan kit and notification.
5. Upon completing the medical assist, the officer shall submit an ICD and incident report (pursuant to departmental policies) detailing the nature of the incident, the care the patient received and that Narcan was administered. The completed report will be forwarded up the chain of command.
6. Officers shall regularly check the Narcan kits as part of their shift duties to ensure no kit is damaged, unusable, or expired.

Appendix Note 1: When an officer administers Narcan and it results in a resuscitation of an overdose victim, that officer should ensure the person received immediate emergency care. The effects of Narcan only last for a limited period of time and the person may experience another opiate overdose when the effects of the Narcan wear off. As such, every effort should be made to transport the person to the hospital for additional care. If person refuses additional care, it should be noted in the incident report.

Appendix Note 2: Pursuant to Minnesota Statutes §§ 151.37 and 604A.01, officers acting in accordance with this policy with regard to the administration of an opioid antagonist and who are administering the opioid antagonist to the extent that the person can do so without danger or peril to self or others in giving reasonable assistance to the exposed person are not liable for civil or other damages.

CITY OF FOLEY

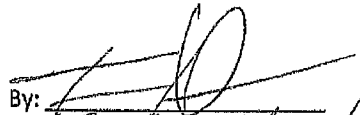
By: _____

Its: _____

SHANA NELSON

Shana Nelson, APRN, CNP

INTEGRACARE, LTD.

By: 
Its: *Practice Administrator*

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2023-8

A RESOLUTION ACCEPTING DONATIONS FOR
THE FOLEY POLICE DEPARTMENT'S BIKE RODEO

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, many businesses and organizations have donated funds for the Foley Police Department's Bike Rodeo; and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that these donations are hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City extends its sincere appreciation to the many area businesses and organizations for their generous donations for the 2023 Bike Rodeo.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota, this 11th day of July 2023.

Jack Brosh, Mayor

ATTEST:

Sarah A. Brunn, City Administrator



Foley Police Department

Bicycle Safety Rodeo Donations for 2023

Duelm Lion's	
Bernick's	
American Legion	
Stearns County Abstract	
Gilman Co-op	
Kwik Trip	
Frandsen Bank	
SEH	
Rinke Noonan	
Mille Lacs Grand Casino	
Integracare Clinic	
Quanex	
Murphy Chev	
Fairview Hospital.	
Revolution Cycle and Ski	
Foley Community Ed	
Henry's Embroidery	
State Farm	
Foley Hardware Store	
Distinctive Cabinets	
Bemis Trucking	
Foley Lion's	
Falcon Bank	
Foley Chamber	
Grand Champion Meats	
Benton County Public Health	
Coborns	
Son's of American Legion	

City of Foley Police Department Law Enforcement Services Agreement

This Agreement is hereby made and entered into between **The Benton County Agricultural Society** (herein after referred to as First Party or Party) and the **City of Foley Police Department** (herein after referred as Office or Party). The purpose of this Agreement is to assist the First Party in providing the requested law enforcement services needed for special events and occurrences that take place within Benton County, Minnesota.

The effective date and duration of this agreement shall take effect on **August 1st, 2023** and shall continue through **August 6th, 2023**.

The approximate times and number of personnel are: **(1) officer per day to assist with Safety and Security during the Benton County Fair, as scheduled by the Benton County Sheriff's Office Fair Commander**. The Agreement may be canceled at any time, with or without cause, by either Party upon notice to the other. In the event of cancellation of this Agreement, the First Party agrees to pay all costs for services provided to the point of cancellation and agrees to cease the operations of this event immediately.

The Office agrees to assign personnel, in consultation with the First Party, as deemed necessary and appropriate under the circumstance to provide law enforcement protection, to enforce peace and order, to enforce the laws of the State of Minnesota and to assist the First Party, in conformance with the rules, regulations and policies of the Office. The Office shall retain full authority to modify all personnel assignments as, in the judgment of the Police Chief or his / her designee, is necessary to meet any exigent circumstances within the City.

The First Party understands and agrees that the greater needs of the City, in the judgment of the Police Chief or his / her designee, shall have priority. It is further understood and agreed that if the Office does not have sufficient personnel to provide for any or all of the entire law enforcement requirements needed by the First Party and that the First Party will contract with other agencies, private or public, for additional security services. It is therefore expressly understood that the assistance contracted for by this Agreement shall be provided only if the Office can provide such assistance to the First Party without unduly jeopardizing the law and order of police protection of the City.

Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint venturers between the First Party and the Office or City of Foley. No tenure or any rights or benefits shall accrue from one party to the other under this Agreement.

The First Party understands that the City or the Office shall not in any way be liable for any claim based upon failure, for any reason, of the Office to provide assistance when requested by the First Party.

Each party agrees it will defend, indemnify and hold harmless the other, its officers, agents and employees against any and all liability, loss, costs, damages and expenses which either Party may herein after sustain, including but not limited to death, injury, or loss of equipment, which either party may incur or require either party pay any costs, damage, or expenses arising out of the other Party's performance or failure to adequately perform its obligations pursuant to this Agreement. This provision shall survive the termination to this Agreement. Nothing in the Agreement shall constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes Chapter 466 or a waiver of any available immunities or defenses for the Office.

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officer, employees, or volunteers.

During the performance of this Agreement, each Party agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, sexual preference, creed or national origin be excluded from full employment rights or participation in, be denied the benefits of or otherwise subjected to discrimination under any applicable federal and state laws against discrimination.

In Consideration of the above, the First Party agrees to pay to the Office the costs incurred. The costs are related to the **City of Foley Police Department's** overtime rate of **\$75.00 per hour, per officer**. The First Party shall pay the Office for said costs, in full, within thirty (30) days of the receipt of the claim of said costs. In the event the Office is required to seek legal assistance to compel payment under this Agreement, the First Party agrees to pay all of the Office's legal expenses, including attorney's fees, costs and disbursements.

By signing below, each Party hereby represents and affirms that he/she understands and agrees to the terms of this Agreement and has the authority to enter into this Agreement.

For the First Party:

For the Office:

Chief Katie McMillin
Foley Police Chief
251 4th Avenue North
Foley, MN 56329
(320) 968-0800 / fax: (320) 968-0801

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 651-201-7200 • Fax: 651-215-0525

www.dps.state.mn.us

Date: June 5, 2023

Name: Foley FD

RE: Gear Washer/Extractor/Dryer Award

The Minnesota Department of Public Safety, through the State Fire Marshal Division, is pleased to notify you that your fire department has been awarded the amount of **\$8,000.00** from the Turnout Gear Washer/Extractor/Dryer Award program with a local match requirement of **\$1,250.00**. This reimbursement award is for the purchase and installation of a gear Dryer as proposed in your project proposal. Your department will need to purchase, install and have the project completed between July 1, 2022 and June 30, 2024. If there is a change to the type of gear Dryer purchased, prior authorization must be received from the State Fire Marshal division.

In order to process your reimbursement award you must:

1. Complete and sign the enclosed Request for Reimbursement Form by July 1, 2024. Your fire department is encouraged to send in your Request for Reimbursement Form anytime during the July 1, 2022-June 30, 2024 fiscal year.
2. Attach documentation of funds paid. Documentation includes: paid invoices for purchase, delivery and installation of approved gear washer/extractor/dryer.
3. Mail, fax or email the Request for Reimbursement Form and supporting documentation.

The funds will be disbursed upon receipt of the signed, completed form, along with the proper supporting documentation. You will not receive a check in the mail, your reimbursement will be electronically deposited into the account that corresponds to the tax identification number provided on the Request for Reimbursement Form.

If you have questions regarding your award, please email me at nolan.pasell@state.mn.us or you may call me at (651) 201-7218.

Sincerely,

Nolan Pasell
Special Projects Coordinator

Bills List - July 2023			
Gross Salaries	Payroll - 6/2/23	\$	37,256.28
EFTPS	Federal Withholding	\$	6,385.51
MN Dept of Revenue	State Withholding	\$	1,272.70
State Treas. PERA	PERA	\$	7,179.85
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,055.00
Gross Salaries	Payroll - 6/16/23	\$	40,594.18
EFTPS	Federal Withholding	\$	7,105.22
MN Dept of Revenue	State Withholding	\$	1,332.92
State Treas. PERA	PERA	\$	6,878.35
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Law Enforcement Labor Services	Union Dues	\$	202.50
Gross Salaries	Payroll - 6/30/23	\$	48,320.79
EFTPS	Federal Withholding	\$	8,746.84
MN Dept of Revenue	State Withholding	\$	1,653.72
State Treas. PERA	PERA	\$	7,490.97
Nationwide	Deferred Comp	\$	1,061.86
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Gross Salaries - FIRE & COUNCIL	Payroll - 7/7/23	\$	30,659.00
EFTPS	Federal Withholding	\$	5,240.90
MN Dept of Revenue	State Withholding	\$	300.00
State Treas. PERA	PERA	\$	204.00

Already Paid 7/11/2023

First National Bank of Omaha	07/23 CC invoices	\$	4,418.75
		\$	221,864.06

To Be Paid - 7/11/2023

Further	Employer H SA Contributions & Participation Fee	\$	380.35
Health Partners	07/2023 Insurance Premiums	\$	17,029.29
Debra Thomsen	Overpayment of Utility Invoice	\$	250.00
MN Department of Revenue	05/23 Sales and Use Tax	\$	730.00
Revtrak, Inc	06/23 CC fee's	\$	1,532.10
Adam Foss	Lawn Mowing City Ordinance Violations	\$	275.00
AllSpec Services	06/23 Inspection Fee	\$	332.90
Alex Air Apparatus	FD SCBA Cylinder Fill Compressor	\$	52,504.00
Applied Concepts, Inc.	PD Radar	\$	3,330.00
Auto Value	PW Street	\$	200.99
Bolton and Menk	WW Eexpansion	\$	99,570.38
Benton County Highway Department	05/23 PD Fuel	\$	1,404.61
Benton County Recorder	WW Record Odor Structure Plat	\$	102.00
Central McGowan	PD Medical Supplies	\$	42.52
Cloudnet	06/23 Server Fee	\$	10.00
Cintas	Uniforms	\$	543.44
Coborns	Supplies	\$	161.58
Customized Fire Rescue Training Inc	FD NFPA training - Janson and Sweno	\$	1,300.00
Delta Dental	07/23 Dental Premiums	\$	1,187.30
Design Electric Inc.	Wading Pool Repair	\$	1,997.30
Diamond Vogel	pool paint	\$	228.80
Digital Printing	Swim Pass books	\$	82.87
East Central Energy	Utilities	\$	1,394.36
Ehlers	General Obligation Bond, Series 2015A -	\$	9,000.00
Emergency Medical Products	FD/PW supplies	\$	124.44
Foley Lumber	Park/Street/Skating Rink Maintenance	\$	1,015.80
Ferguson WaterWorks	Water Supplies	\$	1,388.24
Foley Hardware	pool/park/street supplies	\$	358.47
Geislinger and Sons, Inc	Pay Application 10	\$	1,658,780.85
Gopher State One Call	06/23 Email Tickets	\$	37.80
Gilman Co-Op Cremery	Weed Spray	\$	1,499.70
Golden Rule Creations	PD Uniform Supplies	\$	418.52
Grand Champion Meals	Misc Supplies	\$	108.11
Hawkins	PW -Water and Pool Chemicals	\$	10,249.80
Handyman's Hardware	Fun Days/Park/City Hall Maintenance	\$	407.85
Henry Esp	PD Bike Rodeo shirts	\$	875.00
Williams Integracare Clinic	FD Epi Pens supplies	\$	308.45
JM Truck & Tractor Repair	FD Unit #5 vehicle maintense	\$	2,080.00
K&K Tire and Auto	PD 2016 Chev Silverado/2019 & 2021 Tahoe Vehicle mainte	\$	249.74
Knife River	Street Maintenance	\$	283.50
LIFE LLC	PD BMR Refresher -Ramler	\$	135.00
Murphy Chevrolet	PW Park Pickup Maintenance PD 2019 Tahoe vehicle Maint	\$	353.08
Marco	06/23 Copier Lease	\$	349.72
Midco Business	06/23 Phone and Internet Service	\$	953.76
Minden Township	WW Expansion	\$	777.37
Minnesota Fire Service Certification Board	FD & Instructor Certification Howard, Sweno, Janson	\$	630.00
MTI Distributing, Inc	Park Maintenance	\$	68.26
Motorola	FD/Streer Radio Supplies	\$	336.00
Nelson Sanitation & Rental	Sewer Main Maintenance	\$	660.00
Northland Trust Services	2018A Bond Payments	\$	35,170.00
Performance Pool and Spa	Pool signs	\$	221.91
Pete's Greenhouse	Park Memorial Tree	\$	200.00
Rinke Noonan	General Legal/Herbst/OAA/WW Exp Project Odor Str	\$	3,015.00
Riteway	Utility Billing/ Office Checks	\$	852.52
RMB Environmental Laboratories, Inc	Sewer and Water Testing	\$	1,413.53
Shift Technologies	AntiVirus/WedSite Issues/Banyon issues/AntiSpam	\$	226.55
SEH- Short Elliott Hendricks	Walter PPI, Pouchtec-Sewer-GenEng Triple E BillableHwy 2.	\$	4,986.00
Staples	City Hall Office Supplies	\$	296.02
Star Publications	06/23 Publications Fun days and Water report	\$	1,277.11
SunLife	07/23 Employee LTD	\$	358.79
Falcon National Bank Bonds	2020 A Bond Interest Payment	\$	5,869.75
TriMark	Park Supplies	\$	266.87
Verizon	FD,PD,PW 06/23 Cell phone	\$	317.51
Victory Door Systems	PD Garage Door Repair	\$	891.00
Wex Bank	FD and PW Fuel	\$	2,087.57
Xcel Energy	Utilities	\$	6,596.42

Additional To Be Paid - 7/11/2023

\$ 2,161,949.86

\$ 2,161,949.86



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

07/07/2023

Sarah Brunn
City Administrator
City of Foley
251 4th Ave. N
Foley, MN 56329

RE: Wastewater Regionalization Project
City of Foley, Minnesota
Project No.: R21.120226

Dear Sarah,

Please find enclosed Payment Estimate No. 10 for the above referenced project. The estimate includes work completed through June 30th. We have reviewed the estimate and recommend approval. If you agree, please sign and date three copies and return one with payment to Geislinger & Sons, Inc., one copy to me for our records, and retain one for yourself.

Please contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer

JAV/jc

Contractor's Application for Payment

Owner: <u>City of Foley</u> Engineer: <u>Bolton & Menk, Inc.</u> Contractor: <u>Geislinger and Sons, Inc.</u> Project: <u>Wastewater Regionalization Project</u> Contract: <u>Wastewater Regionalization Project</u>	Owner's Project No.: _____ Engineer's Project No.: <u>R21.120226</u> Agency's Project No.: _____																								
Application No.: <u>10</u> Application Date: <u>7/7/2022</u> Application Period: From <u>5/27/2023</u> to <u>6/30/2023</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 40%; text-align: right;">\$ 16,548,705.51</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ 546,569.88</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 17,095,275.39</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$ 12,756,329.21</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td> a. 5% X \$ 12,583,272.81 Work Completed</td> <td style="text-align: right;">\$ 629,163.64</td> </tr> <tr> <td> b. 5% X \$ 173,056.40 Stored Materials</td> <td style="text-align: right;">\$ 8,652.82</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 637,816.46</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 12,118,512.75</td> </tr> <tr> <td>7. Less previous payments</td> <td style="text-align: right;">\$ 10,459,731.90</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 1,658,780.85</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4)</td> <td style="text-align: right;">\$ 4,338,946.18</td> </tr> </table>		1. Original Contract Price	\$ 16,548,705.51	2. Net change by Change Orders	\$ 546,569.88	3. Current Contract Price (Line 1 + Line 2)	\$ 17,095,275.39	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 12,756,329.21	5. Retainage		a. 5% X \$ 12,583,272.81 Work Completed	\$ 629,163.64	b. 5% X \$ 173,056.40 Stored Materials	\$ 8,652.82	c. Total Retainage (Line 5.a + Line 5.b)	\$ 637,816.46	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 12,118,512.75	7. Less previous payments	\$ 10,459,731.90	8. Amount due this application	\$ 1,658,780.85	9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 4,338,946.18
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Geislinger and Sons, Inc.</u> Signature: <u>Matt Geislinger</u> Date: <u>7-7-23</u> Name: <u>Matt Geislinger</u> Title: <u>Project Manager</u>																									
Recommended by Engineer By: <u>Jared Voge</u> Name: <u>Jared Voge, P.E.</u> Title: <u>Principal Engineer</u> Date: <u>7/7/2023</u>	Approved by Owner By: _____ Name: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project	R21.120226
Contractor:	Gelsinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:		10	Application Period:		From	05/27/23	to	06/30/23	Application Date:					07/07/22
A	B	C	D	E	F		F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Original Contract														
1	MOBILIZATION	1.00	LUMP SUM	\$70,000.00	\$70,000.00	0.64	364,800.00	0.74	421,800.00			74%	148,200.00	
2	CLEARING AND GRUBBING	1.70	ACRE	31,000.00	52,700.00	2.83	87,730.00	2.83	87,730.00			166%	(35,030.00)	
3	CLEARING AND GRUBBING	27.00	TREE	1,100.00	29,700.00	28.50	31,350.00	28.50	31,350.00			106%	(1,650.00)	
4	DECOMMISSION BIRCH LIFT STATION	1.00	LUMP SUM	7,500.00	7,500.00	-	-	-	-			-	7,500.00	
5	SALVAGE AND REINSTALL SIGN	14.00	EACH	510.00	7,140.00	40.00	20,400.00	45.00	22,950.00			321%	(15,810.00)	
6	SALVAGE AND REINSTALL PIPE CULVERT	252.00	LIN FT	20.00	5,040.00	500.00	10,000.00	500.00	10,000.00			198%	(4,960.00)	
7	AGGREGATE SURFACING FROM STOCKPILE (CV)	4,164.00	CU YD	21.00	87,444.00	-	-	-	-			-	87,444.00	
8	DEWATERING	1.00	LUMP SUM	0.01	0.01	1.00	0.01	1.00	0.01			100%	-	
9	GEOTEXTILE FABRIC, TYPE 5	8,053.00	SQ YD	2.00	16,106.00	-	-	-	-			-	16,106.00	
10	COMMON EXCAVATION (P)	4,082.00	CU YD	15.00	61,230.00	2,869.00	43,035.00	4,057.00	60,855.00			99%	375.00	
11	AGGREGATE SURFACING, CLASS 2 (CV)	908.00	CU YD	50.00	45,400.00	-	-	-	-			-	45,400.00	
12	AGGREGATE SURFACING, CLASS 5 (CV)	1,519.00	CU YD	40.00	60,760.00	490.00	19,600.00	1,109.50	44,380.00			73%	16,380.00	
13	AGGREGATE BASE, CLASS 5 (CV)	2,747.00	CU YD	35.00	96,145.00	995.00	34,825.00	2,317.20	81,102.00			84%	15,043.00	
14	BITUMINOUS PATCH - DRIVEWAY	450.00	SQ YD	90.00	40,500.00	185.00	16,650.00	185.00	16,650.00			41%	23,850.00	
15	BITUMINOUS PATCH - STREET	796.00	SQ YD	85.00	67,660.00	104.00	8,840.00	104.00	8,840.00			13%	58,820.00	
16	12" PIPE APRON	4.00	EACH	250.00	1,000.00	-	-	2.00	500.00			50%	500.00	
17	15" PIPE APRON	6.00	EACH	310.00	1,860.00	6.00	1,860.00	8.00	2,480.00			133%	(620.00)	
18	18" PIPE APRON	4.00	EACH	375.00	1,500.00	-	-	-	-			-	1,500.00	
19	24" PIPE APRON	4.00	EACH	525.00	2,100.00	4.00	2,100.00	4.00	2,100.00			100%	-	
20	30" PIPE APRON	1.00	EACH	950.00	950.00	-	-	-	-			-	950.00	
21	12" PIPE CULVERT	80.00	LIN FT	30.00	2,400.00	-	-	56.00	1,680.00			70%	720.00	
22	15" PIPE CULVERT	76.00	LIN FT	32.00	2,432.00	130.00	4,160.00	140.00	4,480.00			184%	(2,048.00)	
23	18" PIPE CULVERT	143.00	LIN FT	36.00	5,148.00	-	-	-	-			-	5,148.00	
24	24" PIPE CULVERT	282.00	LIN FT	45.00	12,690.00	284.00	12,780.00	284.00	12,780.00			101%	(90.00)	
25	30" PIPE CULVERT	20.00	LIN FT	65.00	1,300.00	-	-	-	-			-	1,300.00	
26	CONNECT TO EXISTING SANITARY MAIN	8.00	EACH	7,500.00	60,000.00	-	-	-	-			-	60,000.00	
27	8" SANITARY SEWER PIPE	221.00	LIN FT	125.00	27,625.00	-	-	-	-			-	27,625.00	
28	12" SANITARY SEWER PIPE	1,995.00	LIN FT	135.00	269,325.00	1,767.00	238,545.00	1,767.00	238,545.00			89%	30,780.00	
29	15" SANITARY SEWER PIPE	285.00	LIN FT	140.00	39,900.00	-	-	-	-			-	39,900.00	
30	18" SANITARY SEWER PIPE	40.00	LIN FT	165.00	6,600.00	-	-	-	-			-	6,600.00	
31	27" SANITARY SEWER PIPE	38.00	LIN FT	250.00	9,500.00	-	-	-	-			-	9,500.00	
32	FORCE MAIN (MIN. I.D. 11.65 INCHES)	70,839.00	LIN FT	100.00	7,083,900.00	60,307.00	6,030,700.00	71,115.00	7,111,500.00	99,397.86	7,210,897.86	102%	(126,997.86)	
33	24" CASING (MIN. DIAM)	374.00	LIN FT	250.00	93,500.00	354.00	88,500.00	354.00	88,500.00			95%	5,000.00	
34	TRENCHLESS FORCE MAIN - (MIN. I.D. 11.65 INCHES)	10,692.00	LIN FT	115.00	1,229,580.00	9,402.00	1,081,230.00	10,129.00	1,164,835.00			95%	64,745.00	
35	TRENCHLESS FORCE MAIN & CASING-SIMULTANEOUS PULL-	1,386.00	LIN FT	250.00	346,500.00	871.00	217,750.00	971.00	242,750.00	73,658.54	316,408.54	91%	30,091.46	
36	TRENCHLESS 30" CASING (DIRECTIONAL DRILL)	110.00	LIN FT	850.00	93,500.00	-	-	-	-			-	93,500.00	
37	GATE VALVE AND BOX	12.00	EACH	5,500.00	66,000.00	9.00	49,500.00	9.00	49,500.00			75%	16,500.00	
38	METERING & OUTFALL MANHOLES - FOLEY	1.00	LUMP SUM	40,000.00	40,000.00	-	-	-	-			-	40,000.00	
39	METERING MANHOLE - SAUK RAPIDS	1.00	LUMP SUM	45,000.00	45,000.00	-	-	-	-			-	45,000.00	
40	CONSTRUCT 8" OUTSIDE DROP	4.30	LIN FT	650.00	2,795.00	-	-	-	-			-	2,795.00	
41	CONSTRUCT SANITARY SEWER MANHOLE - DESIGN 4007 48"	178.00	LIN FT	550.00	97,900.00	85.19	46,854.50	85.19	46,854.50			48%	51,045.50	
42	CONSTRUCT SANITARY SEWER MANHOLE - 60" DESIGN	23.90	LIN FT	650.00	15,535.00	-	-	-	-			-	15,535.00	
43	FIBERGLASS-REINFORCED MANHOLE	1.00	EACH	40,000.00	40,000.00	-	-	-	-			-	40,000.00	
44	CASTING ASSEMBLY	14.00	EACH	1,000.00	14,000.00	-	-	-	-			-	14,000.00	
45	AIR & VACUUM RELEASE MANHOLE	42.00	EACH	25,000.00	1,050,000.00	32.25	806,250.00	42.00	1,050,000.00			100%	-	
46	LOCATE EXISTING UTILITY	468.00	EACH	125.00	58,500.00	130.00	16,250.00	149.00	18,625.00			32%	39,875.00	
47	CONSTRUCT LIFT STATION - BROADWAY	1.00	LUMP SUM	350,000.00	350,000.00	0.50	175,000.00	0.50	175,000.00			50%	175,000.00	
48	BROADWAY LIFT STATION ELECTRICAL, GENERATOR, &	1.00	LUMP SUM	125,000.00	125,000.00	-	-	-	-			-	125,000.00	
49	CONSTRUCT LIFT STATION - GOLF	1.00	LUMP SUM	400,000.00	400,000.00	0.85	340,000.00	0.94	376,000.00			94%	24,000.00	

Unit Price

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	R21.120226
Contractor:	Gelsinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:		10		Application Period:		From		05/27/23		to		06/30/23		Application Date:								07/07/22	
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L										
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)										
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)														
50	GOLF LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	-	-	-	-	-	-	-	140,000.00										
51	CONSTRUCT LIFT STATION - MAIN	1.00	LUMP SUM	500,000.00	500,000.00	0.95	475,000.00	0.95	475,000.00	-	475,000.00	95%	25,000.00										
52	MAIN LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	-	-	-	-	-	-	-	140,000.00										
53	LIFT STATION ALTERATIONS - LANGE	1.00	LUMP SUM	200,000.00	200,000.00	-	-	-	-	-	-	-	200,000.00										
54	LANGE LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	55,000.00	55,000.00	-	-	-	-	-	-	-	55,000.00										
55	CONSTRUCT ODOR CONTROL BUILDING	1.00	LUMP SUM	600,000.00	600,000.00	0.24	144,000.00	0.24	144,000.00	-	144,000.00	24%	456,000.00										
56	ODOR CONTROL BUILDING ELECTRICAL & CONTROLS	1.00	LUMP SUM	50,000.00	50,000.00	-	-	-	-	-	-	-	50,000.00										
57	PUBLIC WORKS SCADA/ELECTRICAL & PROGRAMMING	1.00	LUMP SUM	51,000.00	51,000.00	-	-	-	-	-	-	-	51,000.00										
58	CHAIN LINK FENCE	427.00	LIN FT	50.00	21,350.00	-	-	-	-	-	-	-	21,350.00										
59	TRAFFIC CONTROL	1.00	LUMP SUM	50,000.00	50,000.00	0.64	32,000.00	0.74	37,000.00	-	37,000.00	74%	13,000.00										
60	EROSION AND SEDIMENT CONTROL	1.00	LUMP SUM	60,000.00	60,000.00	0.64	38,400.00	0.74	44,400.00	-	44,400.00	74%	15,600.00										
61	RIPRAP, CLASS III	178.00	CU YD	65.00	11,570.00	46.21	3,003.65	46.21	3,003.65	-	3,003.65	26%	8,566.35										
62	SEED 25-141, FERTILIZER, HYDRAULIC MATRIX	305,376.00	SQ YD	0.50	152,688.00	185,455.90	92,727.95	245,343.60	122,671.80	-	122,671.80	80%	30,016.20										
63	SEED 25-141, FERTILIZER, EROSION CONTROL BLANKET	54,312.00	SQ YD	2.50	135,780.00	35,353.30	88,383.25	35,353.30	88,383.25	-	88,383.25	65%	47,396.75										
64	SEED 34-171	39,905.00	SQ YD	0.50	19,952.50	8,329.60	4,164.80	8,329.60	4,164.80	-	4,164.80	21%	15,787.70										
65	GENERAL CONSTRUCTION ALLOWANCE	1.00	ALLOWANCE	120,000.00	120,000.00	-	-	-	-	-	-	-	120,000.00										
66	COMPUTER ALLOWANCE	1.00	ALLOWANCE	10,000.00	10,000.00	-	-	-	-	-	-	-	10,000.00										
67	ST. CLOUD FLOW METERING ALLOWANCE	1.00	ALLOWANCE	500,000.00	500,000.00	-	-	-	-	-	-	-	500,000.00										
68	UTILITY SERVICE ALLOWANCE	1.00	ALLOWANCE	400,000.00	400,000.00	0.26	102,890.80	0.26	102,890.80	-	102,890.80	26%	297,109.20										
A.1	JACK & AUGER 24" CASING (MIN DIAM) & FORCE MAIN	490.00	LIN FT	1,200.00	588,000.00	88.31	105,972.00	158.31	189,972.00	-	189,972.00	32%	398,028.00										
Original Contract Totals					\$	16,548,705.51		\$	10,835,251.96		\$	12,583,272.81	\$	173,056.40	\$	12,756,329.21	77%	\$	3,792,376.30				

Contractor's Application for Payment

Owner's Project No.: _____
 Engineer's Project No. **R21.120226**
 Agency's Project No.: _____

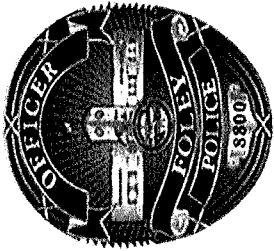
Application Date: 07/07/22

Application Date:		07/07/22	
I	J	K	L
Materials Currently Stored (Not In G)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		-	(13,582.69)
		-	(17,982.88)
		-	578,134.66
		-	
		-	
		-	
		-	
		-	
		-	
		-	
		-	
\$	-	-	\$ 546,569.66
\$	173,056.40	\$ 12,756,329.21	75% \$ 4,338,946.6

Contractor's Application for Payment

Owner's Project No.: _____
 Engineer's Project No.: **R21.120226**
 Agency's Project No.: _____

Stored Materials



Foley Police Department

Calls for Service - 2023

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	24	22	13	23	27	27	29						
Equipment Vio.	48	31	45	71	58	58	38						
Speed	20	34	23	48	76	76	47						
DWI/DUI	0	0	1	0	2	2	0						
DAR/S/C	2	2	1	2	3	3	5						
# Citations Issued	*6	*3	*3	*7	*11	*11	*6						
Accidents	1	1	3	3	5	5	2						
Hit and Run	0	0	0	2	1	1	3						
Gas Drive Offs	1	2	5	3	1	1	1						
Thefts	8	4	3	4	4	4	3						
Child	19	12	13	14	26	26	5						
Controlled Substance	1	5	3	0	4	4	0						
Suspicious Activity	33	35	29	22	29	29	39						
Burglaries/Robbery	1	1	1	0	1	1	2						
Medicals/Welfare	29	18	25	13	20	20	27						
Assaults/Domestics	8	10	8	7	7	7	3						
Harassment	0	4	3	0	1	1	6						
CDP/Vandalism	1	0	1	3	8	8	6						
Animal Complaints	7	5	11	10	12	12	13						
City Ordinance	3	1	3	12	5	5	26						
Parking Tickets	38	45	40	7	6	6	7						
Disturbing the Peace	8	2	4	5	8	8	6						
Gun Permits	2	4	2	6	1	1	0						
Warrant Arrests	1	0	1	5	1	1	0						
Civil	4	6	9	7	4	4	6						
Lockout	0	0	0	2	2	2	1						
Assist other Agencies	19	21	27	26	16	16	19						
Special Events	3	6	6	4	7	7	8						
Misc.	73	74	73	71	90	90	85						
TZD Hours	0 Hours	0 Hours	4 Hours	18 HRS	17 HRS	3 Hours	3 Hours						
Total:	354	345	353	370	425	387	0	0	0	0	0	0	2234

Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, Records Checks, etc.



June 28th, 2023

To: City Administrator/Board Chair

Re: Proposed Cannabis Ordinance Development

With the recent passing of Statute Chapter 63 H.F. No.100 by the Minnesota State Legislature, the Benton County Board of Commissioners is requesting feedback on the area of cannabis use in public places.

Use in Public Places: Benton County has drafted a Cannabis Use in Public Places Ordinance that limits the use of cannabis in public places. Pursuant to the authorization contained in Minn. Stat. Ch. 342 and Minn. Stat. § 152.0263, as may be amended from time to time, that allows County Boards to limit the use of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place. Enclosed within this packet is a draft copy of our ordinance for your review.

Benton County requests feedback on the following by no later than **July 12th**:

- Does your City/Town/Township have plans to adopt a cannabis use/restriction in public places ordinance? If so, what aspects are you planning to limit or restrict?

Please remit feedback to Public Health publichealth@co.benton.mn.us.

For any questions regarding the draft Cannabis Use in Public Places Ordinance, please contact the Benton County Attorney's Office.

Sincerely,

Jaelyn Litfin

A handwritten signature in black ink, appearing to read 'Litfin'.

Community Health Services Administrator
Benton County Human Services – Public Health
320-968-5087 - Option #4
jlitfin@co.benton.mn.us

Michelle Meyer

A handwritten signature in black ink, appearing to read 'Meyer'.

Assistant County Attorney Senior
Benton County Attorney's Office
320-968-5175
mmeyer@co.benton.mn.us

CC County Attorney
Land Services Director
Community Health Services Administrator
County Sheriff
Auditor-Treasurer

Enc. Copy of the Proposed Ordinance

**A COUNTY OF BENTON ORDINANCE LIMITING THE USE OF CANNABIS IN
PUBLIC PLACES**

ORDINANCE NO. 489

Be it ordained by the Benton County Board of Commissioners, Benton County, Minnesota:

I

STATUTORY AUTHORIZATION

This ordinance is adopted pursuant to the authorization contained in Minn. Stat. Ch. 342 and Minn. Stat. § 152.0263, as may be amended from time to time, that allows County Boards to limit the use of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place.

II

INTENT

- A. It is the purpose of the Board of County Commissioners of Benton County, Minnesota, to regulate the use of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place in order that the health, safety and welfare of all persons in Benton County, residents and visitors alike, may be protected.
- B. It is the intent of this Board that all sections and provisions of this ordinance have an independent existence; and, should any section or provision be declared invalid or unconstitutional by a court of competent jurisdiction, it is the intent of this Board that any section or provision so declared shall be severable from and shall not affect the validity of the remainder of the ordinance.

III

COORDINATION WITH CITY AND TOWN ORDINANCES

If a city or town located in Benton County has enacted or enacts a consumption of regulated products in public places ordinance or similar ordinance for the purpose of regulating consumption of regulated products in public places, the city or town ordinance shall preempt and supersede the Benton County ordinance so as to control the consumption of regulated products in public places within that city or town. This ordinance will continue to govern any Benton County owned property, Benton County owned park, and Benton County Fair Grounds regardless of any local government adopted ordinance.

IV

DEFINITIONS

A. As used in this ordinance:

- 1. "Board" means the Benton County Board of Commissioners.

2. "County" means the County of Benton.
3. "Person" means any individual natural human being, partnership, corporation, firm, company, association, society, or group.
4. "Cannabis Flower" shall have the same meaning as defined in Minn. Stat. §342.01, subd. 16, as amended from time to time.
5. "Cannabis Products" shall have the same meaning as defined in Minn. Stat. §342.01, subd. 20, as amended from time to time.
6. "Hemp-derived consumer products" shall have the same meaning as defined in Minn. Stat. §342.01, subd. 37, as amended from time to time.
7. "Lower-potency hemp edibles" shall have the same meaning as defined in Minn. Stat. §342.01, subd. 50, as amended from time to time.
8. "Park" shall mean:
 - (a) any park, parkway, zoological or horticultural garden, recreation open space, lake or other waters, golf course, swimming pool, athletic field, trails and pathways, or
 - (b) any other area owned, improved, maintained, operated or otherwise controlled by the County of Benton for recreation and natural resource preservation purposes.
9. "Public Place" means:
 - (a) Any outdoor area or indoor area, whether privately or publicly owned, to which the public have access by right of invitation, expressed or implied,
 - (b) Any Park in the County,
 - (c) County Fair Grounds, or
 - (d) Any County owned property.
 - (e) A "Public Place" does not include the following:
 - (1) a private residence, including the person's curtilage or yard;
 - (2) private property not generally accessible by the public, unless the person is explicitly prohibited from consuming regulated products on the property by the owner of the property; or
 - (3) the premises of an establishment or event licensed to permit on-site consumption.

10. "Regulated Products" means cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products.

V

RESTRICTION OF USE OF REGULATED PRODUCTS

A Person shall not use regulated products in a Public Place.

VI

CRIMINAL PENALTY

Violation of this Ordinance shall be a petty misdemeanor.

VII

SEVERABILITY

The provision of this ordinance shall be severable and should any court of competent jurisdiction adjudge any provision of this ordinance to be invalid, such judgement shall not affect any other provisions of this ordinance not specifically included in said judgement.

Approved and adopted by the Benton County Board of Commissioners this
_____ day of _____ in the year of _____.

This ordinance shall be effective upon publication or August 1, 2023, whichever is later.

Scott Johnson, Chair
Benton County Board of Commissioners

ATTEST:

Montgomery Headley
Benton County Administrator

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 07-11-23 –COUNCIL MEETING
DATE: JULY 7, 2023

Consent Agenda

A Narcan agreement is presented in your packet. This has been reviewed by legal and the health care provider (Integracare) and is required in order for law enforcement to use the product.

Chief McMillin has been requested to provide law enforcement services for the Benton County Fair again this year. Approval in the contract is needed for this to occur and the city will be reimbursed as outlined in the contract.

The Fire Department received a grant for a turn out gear dryer. The consent agenda accepts these grant funds and authorizes the purchase. There is a minimum city match required by the grant which would come from the fire fund.

As I mentioned before, we had trouble getting swim instructors this year. We ended up setting up our own class in early June. I required the employees to pay for the class but indicated we would reimburse them once they worked for us. All the staff that was certified has worked for us and are also scheduled for the remaining lessons we have left. The total cost for these reimbursements will be \$2,520 and will be handled through payroll in July.

Wastewater Project

Mr. Voge will be at the meeting to present a project update and also a pay application.

Coalition of Greater MN Cities – Legislative Update

A representative from the Coalition will be at the meeting to update the council on the legislative session. A lot of new legislation has been passed this last session, much of it will impact the city. He will provide materials at the meeting but please bring any questions you may have.

Discussion on Winter Sewer Charges – Sprinkler Systems

I have provided a spreadsheet of the estimated impact of moving towards a winter sewer rate. Since we transitioned from quarterly to monthly, I did have to make some assumptions with the second quarter for 2021 figures. I also assumed 5 months of summer usage (May-September). Based on our analysis, the impact outside of this 5-month period would be minimal. It should also be noted that whatever the council decides, we are obligated to ensure our revenues reach the level approved by the Public Facilities Authority. If the council chooses to implement this program based on what our actual usages were in 2021 and 2022, we would have to raise the sewer minimum somewhere between \$5-\$8 per month for ALL city water/sewer accounts. We will continue to update the revenues for 2023 as another comparison. Both 2021 and the 2023 (current year) are very dry years when we look at our history.

Cannabis

In your packet is a draft cannabis ordinance the county is considering. They would like the city to provide feedback as how we will be proceeding with cannabis regulation. Staff is still researching and waiting for more information to come out regarding our role in the licensing process. We do think the council should consider a discussion on restricting use in public places such as parks, the municipal pool, etc. We also hope to bring back more information in August, after the League of MN Cities holds an informational session for cities that staff will be attending.

Discussion on Permanent Part-Time Position

The current budget includes a permanent part-time police position. Personnel has discussed this option and requested more information on the union impact of such a position. In order to do that, we would need to open up an official dialogue with the union about how this position is treated. The initial intent of this position was to provide more regular coverage but without the significant expenditures in benefits. Chief McMillin will be requesting council permission to reach out to the union reps and have this discussion. Findings would be brought back to the council.

Fire Trucks

Fire Chief Mark Pappenfus is requesting permission to move forward with purchase research and plans for 2 new pieces of fire equipment. He can explain more at the meeting.

Winterfest

I was contacted by the committee and 3 members have resigned. They indicated that Winterfest will be hold for now unless someone else steps up to lead it.

PFAS Settlement

We have been working with MN Rural Water Association (MRWA) on the PFAS law suit. PFAS is what is known as forever chemicals and has been a growing concern in water supplies. You may have noticed in the media that 3M paid a huge settlement. Staff will provide a brief update at the council meeting – more information is still coming out.

County Building – Committee Report

The county building committee met a couple times and will provide an update to the council at the meeting.

Upcoming Reminders:

August 1st – Regular City Council Meeting

August 15th – Budget Workshop

Monthly Total Water Usage 2023															
			Lock Rate												
Billing Group	Account Type	Account/ (Connections)	January	February	March	April	May	June	July	August	September	October	November	December	Full Year Usage
1	Residential	751	2210045	2170180	2272690	2279208	2083403	3907739							
10/15	Apartments	17	5755377	1568019	825043	520083	503873	535279							
20	Mobile Home Park	3(3)*	149466	164224	165441	121747	135611	170270							
Total Usage			954(903)*	2935098	3902423	3263174	2921038	3632597	4613288	0	0	0	0	0	0
Gallons Difference (Above Lock Rate)							697499	1678190							
2023 Sewer Rate:															
1.95 per 100 gallons			29350.98				6974.99	16781.9							
Total Sewer Charge:			\$ 57,234.41												
Sewer Revenue Lost:							\$ 13,601.23	\$ 32,724.71	\$ -	\$ -	\$ -				
(Difference between January fixed and actual)															

Monthly Total Water Usage 2022																
Lock Rate																
Billing Group	Account Type	Account/ (Connections)	January	February	March	April	May	June	July	August	September	October	November	December	Full Year Usage	
1	Residential	757	2238514	2160665	2351970	2356657	2440961	3068823	3180913	1745433	2491899	2217893	2267720	2550589	30355243	
10/15	Apartments	34 (11+6)*	5311454	520604	584087	580132	309163	574778	676685	670794	601617	571732	571934	639088	7015404	
20	Mobile Home Park	5(3)*	243963	188737	167872	148027	140640	129470	127948	107473	83532	119743	132347	192597	1825661	
Total Usage			954(903)*	3013936	2870006	3103929	3084816	3242739	3768321	3885767	3490905	3472246	2909368	2972001	3382274	39196308
Gallons Difference (Above Lock Rate)							228803	754385	871831	476969	458310					
2023 Sewer Rate:																
1.95 per 100 gallons			30139.36				2288.03	7543.85	8718.31	4769.69	4583.1					
Total Sewer Charge:			\$ 58,771.75													
Sewer Revenue Lost:							\$ 4,461.66	\$ 14,710.51	\$ 17,000.70	\$ 9,300.90	\$ 8,937.05					
(Difference between January fixed and actual)																

Quarterly Total Water Usage 2021							
Lock Rate							
Billing Group	Account Type	Account/ (Connections)	(1st Qtr) Usage 4	(2nd Qtr) Usage 7	(3rd Qtr) Usage 10	(4th Qtr) Usage 1	Full Year Usage
1	Residential	757	6848599	9851072	9781771	7238878	33730902
10/15	Apartments	34 (11+6)*	1776435	1759633	1827354	1706030	7049504
20	Mobile Home Park	5(3)*	628533	547907	458432	469292	2004217
Total Usage		954(903)*	9263622	12039244	12067557	9414200	42784623
Gallons Difference (Above Lock Rate)				2775622	2803935		
2023 Sewer Rate:							
1.95 per 100 gallons			92636.22	27756.22	28039.35		
Total Sewer Charge:			\$ 180,640.63				
Sewer Revenue Lost:				\$ 54,124.63	\$ 54,676.73		
Per month				\$ 18,041.54	\$ 18,225.58		
2021 5 months lost revenue -				\$ 90,759.82	*used 2 months of 2nd quarter and entire 3rd quarter to get 5 months		
2022 5 months lost revenue -				\$ 54,410.81			
2023 5 months lost revenue - (still in progress)				\$ 46,325.94	(not all data available - Includes May & June only)		