



**City Council – Meeting Agenda  
August 1, 2023– 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
  - Approve minutes of July 11, 2023.
  - Approve hiring of firefighters Jacob Bowland & David Moore contingent upon background check and physical assessment.
  - Approve payment of bills.
5. Mayor's Comments and Open Forum
6. Wastewater Regionalization Project Update– Jared Voge
7. Department Reports:
  - Police Department –Katie McMillin
    - Discussion/Approval of permanent part-time police officer, Cody Pausch.
    - Set public hearing for body cameras on September 5, 2023.
  - City Engineer – Jarod Griffith
  - Public Works/Fire – Mark Pappenfus
  - Administration – Sarah Brunn
    - Discussion on new industrial park concept. Finalize concept and authorize applying for grant funds.
    - Update on 2024 Budget.
8. Old Business
  - Update on county building acquisition.
9. New Business
10. Mayor's Comments and 2<sup>nd</sup> Open Forum
11. Adjourn

CITY OF FOLEY, MINNESOTA  
CITY COUNCIL MEETING – July 11, 2023

The Foley City Council held their regular meeting on July 11, 2023, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Gondeck, seconded by Swanson, to approve the agenda.

Motion carried, unanimous.

Motion by Gondeck, seconded by Voit, to approve the consent agenda:

- Approve minutes of June 6 & 20, 2023.
- Approve Narcan policy – Foley Police Department.
- Adopt Resolution #2023-08 Accepting Donations.
- Approve Benton County Fair Contract.
- Accept grant for Foley Fire turn out gear dryer and authorize purchase.
- Approve reimbursement of WSI class fee for 2023 Swim Instructors.
- Approve payment of bills.

Motion carried, unanimous.

**Wastewater Regionalization Project Update**

Jared Voge from Bolten & Menk gave an overview of the project and recommended approval of payment of Payment Estimate #10 for \$1,658,780.85. The amount includes work completed through June 30. The project is 75% completed. Contractor is moving toward connection location in St. Cloud. Expect delivery of transformer for electrical station by the end of September. The generator is expected in November. The project may be completed before the lift station generator arrives. The team is working through those details. Might need to use a portable generator if needed to push the water to St. Cloud. The odor control building is under construction.

Motion by Gondeck, seconded by Mathiowetz, to approve payment of Payment Estimate #10 for \$1,658,780.85.

Motion carried, unanimous.

**Coalition of Greater MN Cities Legislative Update**

Darrin Lee from the Coalition of Greater MN Cities gave an overview from the legislative session. The Coalition is an advocacy group that represents cities outside of the metro area and focuses on local government aid, transportation, employment, annexation, and economic development. Top priorities for 2023 include asking the legislature for \$150 million increase for LGA. Every 10 years the Coalition tries to recalibrate as needs change with the cities. There were some good outcomes from the session this year, including passage of the bonding bill and the PSIG money Foley was promised for the wastewater project. Lots of money spent in this year's bonding bill. The volume and speed of legislation has not been seen before. Public safety aid was a new proposal this year that passed. Foley will be receiving approximately \$118,000 to be used for fire and police. Child tax credits were also

another priority. The session ended with the largest infrastructure package in Minnesota history. Lee concluded his remarks by saying that on the environmental front that lead pipes is an issue all over the state and something to watch for.

Mark Pappenfus, Director of Public Works, stated that staff is inventorying lead pipes and that mostly Foley has just lead goosenecks.

Lee explained that those would still need to be mapped. The Coalition is asking for \$250 million to help. All cities would be eligible. The funding would come through the Department of Health.

Discussion and questions followed.

### **Consider Removal of Sprinkler Sewer Charges in 2024**

Sarah Brunn, City Administrator, gave an overview to the council of the estimated revenue impacts of implementing a winter sewer program. Staff created a worksheet to compare 2021 – 2023 to calculate all residential water usage by month to show how much usage varies in winter vs. summer. The calculated revenue loss used 2023 sewer rates (\$1.95 per 100 gallons). If you lock in the winter sewer charge for five months over the summer watering season, the revenue loss would be between \$55,000 and \$90,000. This year's losses would have been very high given that it's a dry year and usage is up. Based on these figures, staff estimates in order to cover the losses the minimum water/sewer rate would need to be raised \$5 - \$8 overall. This number was higher than staff expected.

Discussion and questions followed.

Brunn explained that implementing a winter sewer rate would affect everyone. The city must prove to the PFA that we're going to generate enough revenue to make the payments. The winter sewer rate is the easiest to implement. It's also the most equitable as everyone would benefit but everyone would also pay more. The challenge is finding a way to generate new revenue. No action is needed at this time.

Discussion and questions followed. Discussion will continue during the budgeting process.

### **Mayor's Open Forum**

Adrianna Brenny, 621 Norman Avenue N, addressed the council stating that she was fine with raising the minimum rate across the board. It's better than paying as much as we are now. More fair to everyone. People watering and filling pools shouldn't be subsidizing the city.

Bruce Thompson, 1133 Golf Court, stated that the \$90,000 is coming from people who sprinkle and fill pools. It's better to raise the minimum.

Mathiowetz stated that the extra dollars on the minimum water/sewer bill could be a hardship for families with low income.

Jonathan Brenny, 621 Norman Avenue N, asked if new development would help to pay for the revenue shortfall. He also asked if the extra \$5 a month would be that difficult for people seeing as everyone would benefit from the change.

Evelyn Kirby, 50 Broadway Avenue N, asked what the impact would be if townhomes with separate sprinkler meters were to discontinue service as her townhome HOA was considering discontinuing their sprinkler service.

Discussion and questions followed.

Debra Olson, 600 Dewey Street, stated she saw how a winter sewer rate across the board would be more acceptable.

Jonathan Brenny, 621 Norman Avenue N, said as a realtor he's never had anyone say they wanted to sell their house because of the water rate. He said it went back to making residents pay for service they are not using. He said more developers coming in will help add back to the sewer fund.

Brunn added that part of reason for the investment into the wastewater project was to help grow Foley and if we see growth that will help fund the overall system. She asked the council if there was any other information they would like to see but the council did not have further questions at the time.

## **Department Reports**

### **Police Department**

Chief Katie McMillin gave an overview to the council. The department had 387 calls in June. This is a high number, especially with traffic enforcement numbers being down. Suspicious activity is up. She encouraged everyone to call and make reports when they see something. Medicals and ordinance violations are up. Animal complaints are also up. McMillin reminded everyone that the city requires dogs be licensed and leashed and asked for dog owners to pick up after their animals. Last weekend, there were two incidents (same dog) where a dog lunged at officers and the officers had to defend themselves. The Bike Rodeo last month was well attended with 146 kids – the largest turnout ever. She thanked staff and Public Works for their help. She also thanked the organizations who contributed donations. She reminded council that Thursday was the Root Beer Float social with the Police Department from 1 p.m. – 2:30 p.m.

McMillin also asked for feedback from the council on the cannabis ordinance that Benton County had drafted, which would put restrictions in place for public areas such as parks and the pool. The city could put their own ordinance in place. McMillin stated that while cannabis will not be legal the city should keep in mind the health and safety of everyone.

Discussion and questions followed with the council expressing support for the Benton County ordinance.

McMillin stated that the county's ordinance is still in the drafting stage, but the city could follow the same ordinance. Violation of the ordinance would be considered a misdemeanor unless the county added something more drastic.

McMillin also shared that the part-time position for the department that was discussed with the Personnel Committee is budgeted for the current 2023 budget. She asked the council for authorization to talk to the union to set up the position. The new position would be a permanent, part-time employee under 30 hours per week. If they worked over 30 hours, they would qualify for benefits.

Motion by Gondeck, seconded by Mathiowetz, to authorize Chief McMillin to talk to the union to create a permanent, part-time position.

Motion carried, unanimous.

### **City Engineer**

Mark Pappenfus, Director of Public Works, gave an overview to the council. Hwy 23 is now open. There are still some items crews are working on. Staff is waiting on final approvals from MnDot for the radar feedback signs.

### **Public Works**

Pappenfus shared with the council that staff had been meeting with seven industrial users to discuss water/sewer needs. The city may need to update the ordinances regarding chemical storage so it doesn't get dumped in the sewer. The ordinance would need to be more stringent to align with St. Cloud's regulations. He told the council he would have more information in the next three months. The issue will need to be resolved before the city can hook up to St. Cloud.

Other items of note from Public Works – Foley Fun Days went well. The department is cutting trees in the parks, and painting. The pool safety inspection was good. The department hasn't done any recent flushing. Usage is up. We're okay on water at the moment.

### **Fire Department**

Pappenfus gave an overview stating that the department had four calls that day. The CIP 2025 allows for a replacement of tanker #3 and with lead times the department would like to start a truck committee. If the order was placed today, it would be well into 2025 before the truck would arrive. The cities of Sauk Rapids and Rice are also looking at purchasing tankers. If all three cities work together and order from the same vender, it might save money. It would come back to the council late this year before any purchase for approval. The truck committee would do the research. The cost would come out of fire funds. It's budgeted for an estimated \$400,000. Prices are going up another 5% at the end of the year. The new tanker would replace the 1999 tanker.

The council gave consensus to approve the formation of the truck committee. Discussion and questions followed.

Pappenfus added that the Fire Relief Association had paid for the smaller vehicles. The last truck purchased is starting to show its age. The department would like to replace it. If one comes available, they'd like permission to put a bid on it and purchase. Fire Relief would pay back \$50,000. The department has a 2010 Tahoe that could be sold and the funds used to put toward a new vehicle.

Discussion and questions followed.

Motion by Gondeck, seconded by Swanson, to authorize replacement of rescue #8 with a cap of \$60,000 for the purchase of the new vehicle. When the Tahoe is sold the proceeds would go back to the Relief Fund. The relief would reimburse the city for the truck costs.

Motion carried, unanimous.

### **Administration**

Sarah Brunn, City Administrator, gave an update to the council. Winterfest is temporarily postponed as

some of the committee members have resigned. Brunn also shared that staff is working with the MRWA with the 3M PFAS Settlement. The settlement could help with treatment of PFAS, a new standard of water quality the MRWA is working on. More information is expected.

Brunn also shared that staff is still learning about the native grasses and landscapes bill that the legislature passed. There was a lot of new legislation that passed that needs to be sorted through to see how it will affect the city. She encouraged the council to stay up to date with bulletins.

Other items of note – Brunn said staff is working on next year's budget. Inflation is high. There's a lot of uncertainty with the insurance numbers. She asked the council to reach out to her with any questions or concerns.

Voit thanked Brunn for putting on the employee appreciation picnic.

## **Old Business**

### **Welcome Signs**

Voit shared that four artists had submitted proposals for the new welcome signs. The city would utilize Public Works and the City Engineer to help with placement. He asked the council to approve funds to assist with structural engineering costs. Discussion and questions followed. The council asked for the artists to include an allowance from the city as they prepare the budget. The council was open to the idea but wanted clarification on the expenditure amount.

### **Discussion on County Building**

Voit updated the council on the tour that he and Gondeck had taken of the county building to see if it would meet the city's needs. Discussion and questions followed with the council reaching a consensus that the county building might be better suited for the library than moving City Hall offices. Discussions with the county will continue on this topic.

## **New Business**

There was no new business.

### **Mayor's Open Forum**

Jakob Kounkel from the Benton County News shared with the council that this would most likely be his last time attending a City Council meeting as he and his wife were moving to Florida soon. He expressed his fondness for Foley and how much he would miss working with staff and council.

Debra Olson, 600 Dewey Street, commented on the presentation given by the Coalition of Greater MN Cities regarding lead-lined pipes in older homes and asked how homeowners will be able to access funds for pipe replacement.

Motion by Gondeck, seconded by Voit, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 7:26 p.m.

Sarah A. Brunn, Administrator  
(Minutes By: Sara Judson Brown, Administrative Assistant)



# Foley Fire Department

81 Norman Avenue South • P.O. Box 709 • Foley, MN 56329 • 320-968-7260

To: Foley City Council

From: Fire Chief Mark Pappenfus

July 28, 2023

I would like to recommend the following individuals for employment as Firefighter's on the Foley Fire Department. They have both been interviewed and recommended by our Fire Department Membership Committee and meet the requirements of our Department Personnel Policies.

Their start date on the Foley Fire Department will be Wednesday September 6, 2023, pending their successful completion of a Physical, Back Assessment, and Background Check.

The new Members are:

-Jacob Bowland

-David Moore

Thank you,

Mark Pappenfus  
Foley Fire Chief



# **Bills List - August 2023**

Gross Salaries	Payroll - 7/14/23	\$	46,128.09
EFTPS	Federal Withholding	\$	8,259.78
MN Dept of Revenue	State Withholding	\$	1,548.27
State Treas. PERA	PERA	\$	6,991.35
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Gross Salaries	Payroll - 7/28/23	\$	49,138.09
EFTPS	Federal Withholding	\$	9,088.68
MN Dept of Revenue	State Withholding	\$	1,711.98
State Treas. PERA	PERA	\$	6,949.45
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Law Enforcement Labor Services	Union Dues	\$	202.50

\$ 134,442.91

## ***To Be Paid - 8/1/2023***

Auto Value	Park Maintenance	\$	33.99
Bautch, Gary	refund - overpaid utility invoice	\$	54.26
Benton County Highway Department	PD and FD Fuel	\$	1,557.32
Bolton & Menk	WW Expansion	\$	71,780.75
Catherine Herbst	2nd year C4D Payment	\$	58,043.65
Central McGowan	PD Medical supplies	\$	58.02
Cintas	Uniforms	\$	277.60
CNA Surety	23/24 MN Notary Errors and Omissions	\$	37.50
Delta Dental	07/23 Dental Premiums	\$	2,374.60
Emergency Medical Products	FD Supplies	\$	190.78
ESRI	02/23 GIS Licensing	\$	1,145.00
First National Bank	07/23 CC Invoices	\$	1,825.03
Folklore Studio	Welcome Signs Concept Plan- Art Grant	\$	375.00
Further	Employer H SA contributions	\$	350.00
Granite Electronics	FD Engine # 5 Radio Repair	\$	1,152.96
Hawkins	Water Chemicals	\$	3,722.96
Henry ESP	2023 Life Guard Apparel	\$	264.00
Interstate All Battery Center	PD batteries	\$	9.00
Jen Steinkopf	Welcome Signs Concept Plan- Art Grant	\$	375.00
Kennedy & Graven, Chartered	vacation sewer odor structure - WW Expansion	\$	815.00
Leroy Herbst	2nd year C4D Payment	\$	58,043.64
M.R.Signs	Road closed signs	\$	491.33
Macqueen Equipment	FD Supplies/Flowtest	\$	1,825.09
Marco	07/23 Copier Lease	\$	271.51
MCFOA	Member Renewal -Sarah	\$	50.00
Midco Business	07/23 Phone and Internet Service	\$	956.95
MN Department of Revenue	06/23 Sales and Use Tax	\$	709.00
MN Public Facilities Authority	MPFA Loan Repayment	\$	377,292.94
Molitor Excavating Inc.	Curbstop Repair/Waterline service replacement/Main line gate	\$	9,025.00
MTI Distributing	Park Machinery Maintense	\$	270.81
Rinke Noonan	General Legal, WW Exp	\$	3,323.50
RMB Environmental Laboratories	water testing	\$	87.12
Sam Spiczka	Welcome Signs Concept Plan- Art Grant	\$	375.00
Schlenner Wenner & Company	General Audit/ WW Single Audit	\$	10,760.00
Shift Technologies	06/23 Antivirus, AntiSpam	\$	69.75
Short Elliott Hendrickson	HWY 23 Project	\$	4,545.15
Silt Sock - TIF	Principle and Interest	\$	25,191.08
Streicher's	PD Supplies	\$	65.46
Sun Life Financial	08/23 Employee LTD	\$	292.84
Team Lab	Pond Weed Killer	\$	340.50
Tri-County Humane Society	Animal Surrender	\$	150.00
TriMark	City Hall Office Supplies	\$	426.11
USable Life	07/23 Life Insurance	\$	564.00
Verizon	FD,PD,PW 06/23 Cell phone	\$	317.54
Xcel	Utilities	\$	8,020.82

\$ 782,350.47

## ***Additional To Be Paid - 8/1/2023***

\$ 782,350.47



# Foley Police Department Memo

## Permanent Part Time Position (Avg 20 hours/week)

I spoke with the Union. They informed me that if an officer gets 15-29 hours a week, they can qualify to be a part of the bargaining union/legal defense per state statute.

If we wish for this officer will not qualify for benefits (vacation, sick, health, etc) we would have to put it in the memorandum of understanding (MOU).

They stated once the officer for the position is approved, they then will work on a MOU with these details.

My plan is that this officer will work on average 20 hours a week. If officers take off sometimes it will be a bit more but I will try and keep it around the 20 hours.

I spoke with the part time officers on a one-to-one basis based on their seniority with the department.

Jason McDonald was not interested

Brian Kothman was not interested

Cody Pausch is interested.

Cody Pausch has worked with us for over a year now. He is always willing to work and pick up shifts. He is very good with the younger population.

## Schedule

The August schedule is a bit tricky. We have an officer being out on medical leave, officers taking vacations, and part timers are limited to how many hours they can work a week.

I am currently working on the September – December schedule. With school starting back up the SRO will be going back to work the school line. I still have a lot of open shifts in the months of October and December.

I believe that is all I have for now. Any questions please let me know.

Katie McMillin  
Chief of Police

# *FOLEY PD SCHEDULE*

## School in Session

	SUN	MON	TUES	WED	THU	FRI	SAT	SUN	MON	TUES	WED	THU	FRI	SAT
Katie		0700-1500	0700-1600	0700-1600	0700-1600	0700-1600			0700-1600	0700-1600	0700-1600	0700-1600	0700-1500	
Bart	1900-0700	1900-0700	1700-0300				1900-0700	1900-0700	1700-0500	1700-0300				
Alex				1700-0300	1700-0500	1700-0500					1700-0300	1700-0500	1900-0700	1900-0700
Eric		0730-1530	0730-1530	0730-1530	0730-1530	0730-1530			0730-1530	0730-1530	0730-1530	0730-1530	0730-1530	
Perm PT	0900-1900	1300-2100											1300-2100	0700-1900
Open						1300-2100	0700-1900	0900-1900						
	22	24	19	19	21	24	24	22	21	19	19	21	24	24

21.6 Hours

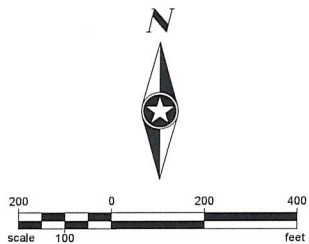
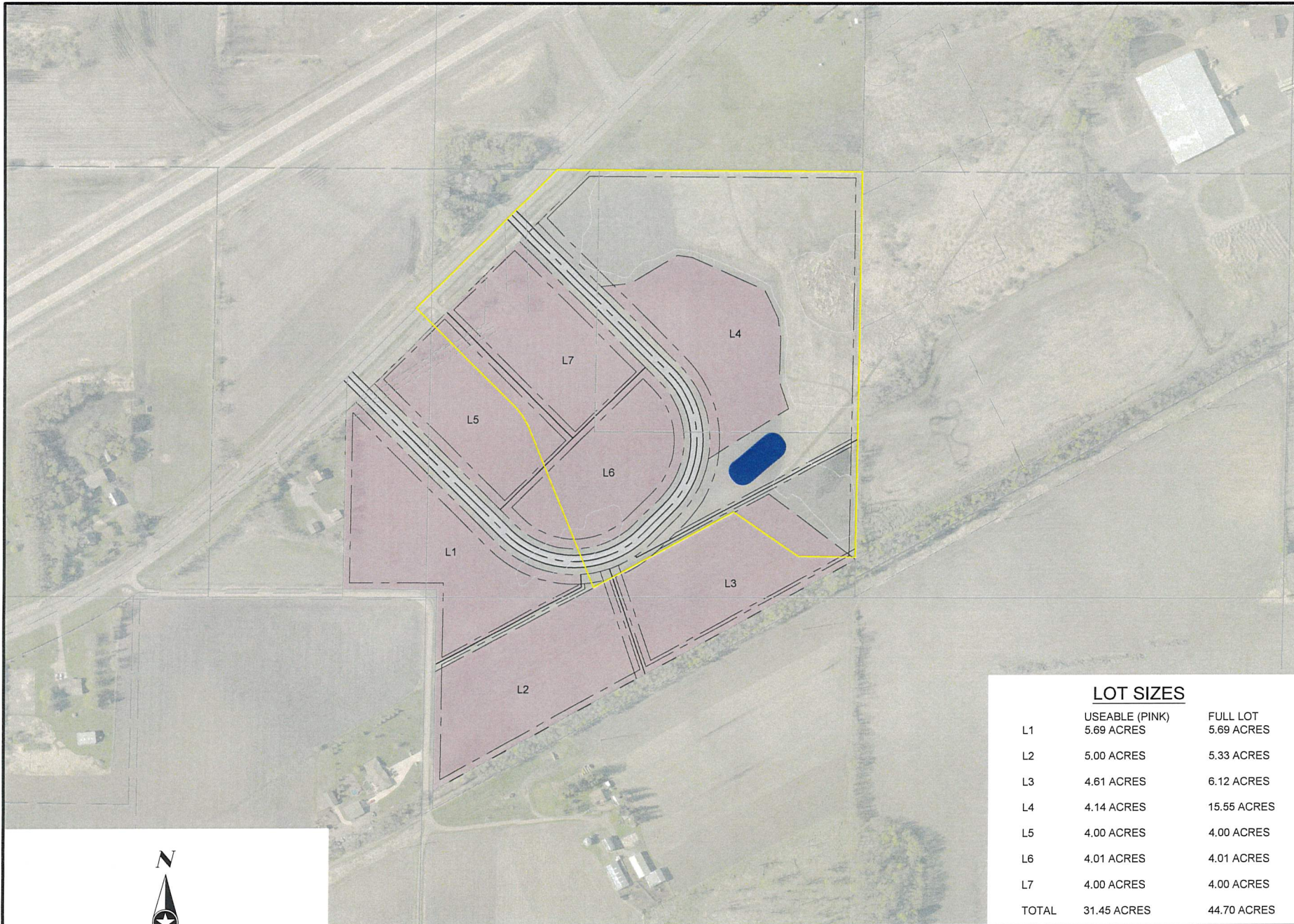
## Summer Time

	SUN	MON	TUES	WED	THU	FRI	SAT	SUN	MON	TUES	WED	THU	FRI	SAT
Katie		0700-1600	0700-1600	0700-1600	0700-1600	0700-1600			0700-1600	0700-1600	0700-1600	0700-1600	0700-1600	
Bart	1900-0700	1900-0700	2100-0700				1900-0700	1900-0700	1900-0700	2100-0700				
Alex				2100-0700	1900-0700	1900-0700					2100-0300	1900-0700	1900-0700	1900-0700
Eric			1300-2100	1100-2100	1100-2100	1100-2100			1100-2100	1100-2100	1100-2100	1100-2100		
Perm PT	0700-1900	1300-2100											1300-2100	0700-1900
Open							0700-1900	0700-1900						
	24	24	24	24	24	24	24	24	24	24	24	24	24	24

24 Hours



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FILE NO.  
FOLEY 161854  
DATE:  
9/23/2022

**SITE CONCEPT 1  
FOLEY INDUSTRIAL PARK  
FOLEY, MINNESOTA**

**EXHIBIT  
NO. 2**

**LOT SIZES**

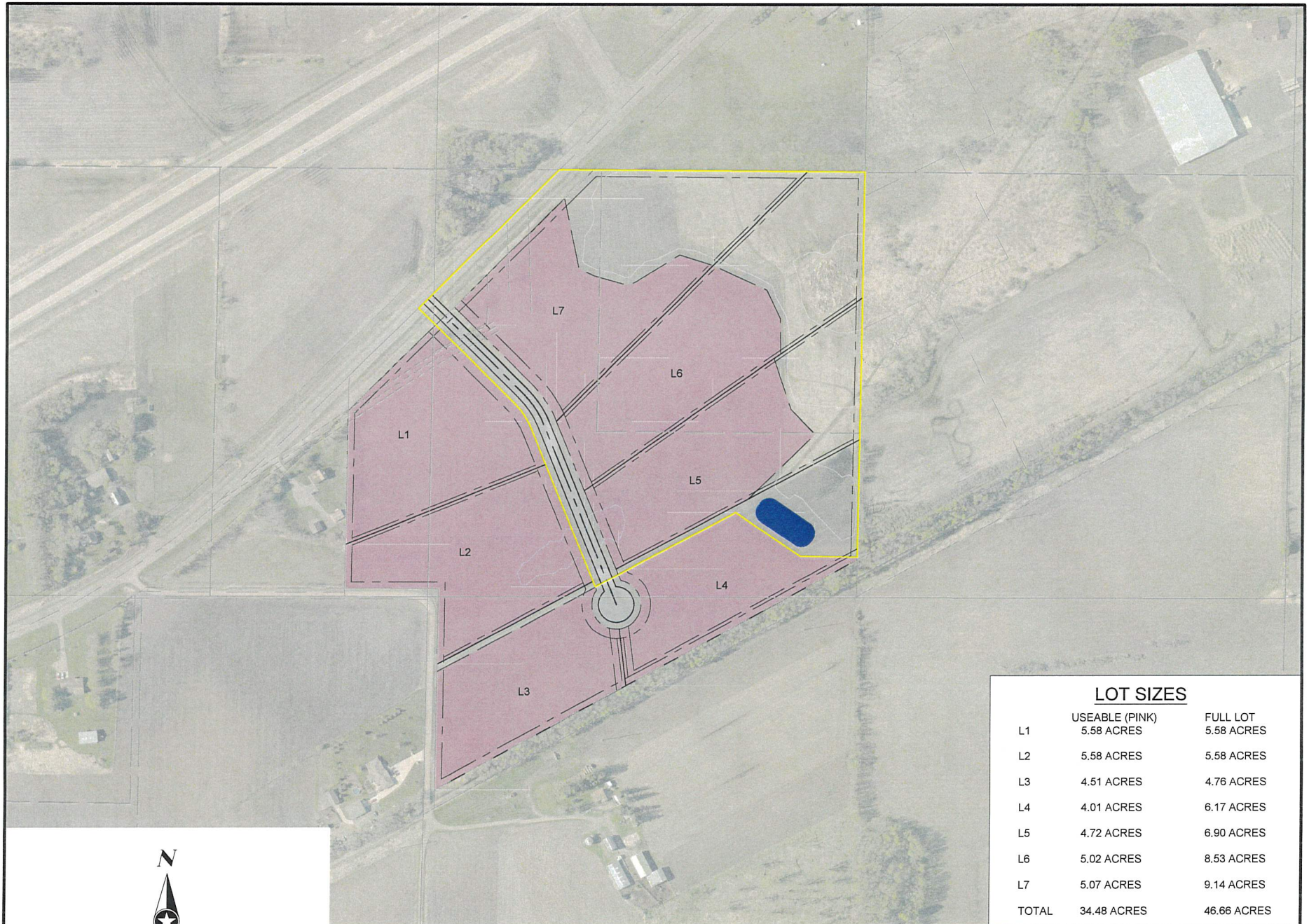
	USEABLE (PINK) 5.69 ACRES	FULL LOT 5.69 ACRES
L1	5.00 ACRES	5.33 ACRES
L2	4.61 ACRES	6.12 ACRES
L3	4.14 ACRES	15.55 ACRES
L4	4.00 ACRES	4.00 ACRES
L5	4.01 ACRES	4.01 ACRES
L6	4.00 ACRES	4.00 ACRES
L7	31.45 ACRES	44.70 ACRES
TOTAL		

Industrial Park - Concept Planning Estimate  
9/19/2022

LOOP ACCESS				
	Unit	QTY	Unit Price	Estimated Total Cost
Street 42' wide rural section	Lin Ft	2,440	\$500	\$1,220,000
Driveway Culverts	Lin Ft	280	\$50	\$14,000
Culvert Aprons	Each	16	\$500	\$8,000
Ponding	Lump sum	1	\$20,000	\$20,000
Connect to Sewer	Each	1	\$5,000	\$5,000
8" Sewer	Lin Ft	3,300	\$160	\$528,000
MH	Each	12	\$12,000	\$144,000
8x6 Wye	Each	7	\$1,000	\$7,000
6" Service Pipe	Lin Ft	280	\$140	\$39,200
Televising	Lin Ft	3,300	\$3	\$9,900
Glen Street Restorations	SQ YD	140	\$75	\$10,500
Connect to WM	Each	2	\$3,500	\$7,000
8" Water Main	Lin Ft	2,945	\$80	\$235,600
Fittings	Pounds	2,000	\$15	\$30,000
6" Water Main	Lin	400	\$70	\$28,000
Hydrants	Each	6	\$7,000	\$42,000
8" GV	Each	2	\$3,500	\$7,000
6" GV	Each	13	\$3,000	\$39,000
Total Const Cost				<b>\$2,394,200</b>
15% contingency				<b>\$359,130</b>
25% soft Costs				<b>\$598,550</b>
Total Cost				<b>\$3,351,880</b>
Street				\$1,230,500
Storm				\$42,000
Sanitary				\$733,100
Water				\$388,600
				<b>\$2,394,200</b>
Land Purchase				\$1,100,000.00
Mitigation (2:1 @ \$3/SF)				\$187,296.06
Project Cost				\$3,351,880.00
5% contingency				<u>\$231,958.80</u>
Total				<u>\$4,871,134.86</u>
Number of Lots				7
Total Developable Land (SF)				<u>1370037</u>
Break Even (per SF)				<u>\$3.56</u>

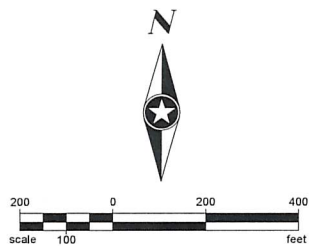


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#### LOT SIZES

	USEABLE (PINK) 5.58 ACRES	FULL LOT 5.58 ACRES
L1	5.58 ACRES	5.58 ACRES
L2	5.58 ACRES	5.58 ACRES
L3	4.51 ACRES	4.76 ACRES
L4	4.01 ACRES	6.17 ACRES
L5	4.72 ACRES	6.90 ACRES
L6	5.02 ACRES	8.53 ACRES
L7	5.07 ACRES	9.14 ACRES
TOTAL	34.48 ACRES	46.66 ACRES



FILE NO.  
FOLEY 161854  
DATE:  
9/23/2022

**SITE CONCEPT 2**  
**FOLEY INDUSTRIAL PARK**  
**FOLEY, MINNESOTA**

**EXHIBIT**  
**NO. 3**

Industrial Park - Concept Planning Estimate  
9/19/2022

ONE ACCESS				
	Unit	QTY	Unit Price	Estimated Total Cost
Street 42' wide rural section	Lin Ft	1,140	\$500	\$570,000
Driveway Culverts	Lin Ft	280	\$50	\$14,000
Culvert Aprons	Each	16	\$500	\$8,000
Ponding	Lump sum	1	\$20,000	\$20,000
Connect to Sewer	Each	1	\$5,000	\$5,000
8" Sewer	Lin Ft	2,160	\$160	\$345,600
MH	Each	8	\$12,000	\$96,000
8x6 Wye	Each	7	\$1,000	\$7,000
6" Service Pipe	Lin Ft	280	\$140	\$39,200
Televising	Lin Ft	2,160	\$3	\$6,480
Glen Street Restorations	SQ YD	70	\$75	\$5,250
Connect to WM	Each	1	\$3,500	\$3,500
8" Water Main	Lin Ft	1,215	\$80	\$97,200
Fittings	Pounds	1,000	\$15	\$15,000
6" Water Main	Lin	370	\$70	\$25,900
Hydrants	Each	3	\$7,000	\$21,000
8" GV	Each	1	\$3,500	\$3,500
6" GV	Each	10	\$3,000	\$30,000
Total Const Cost				<b>\$1,312,630</b>
15% contingency				<b>\$196,895</b>
25% soft Costs				<b>\$328,158</b>
Total Cost				<b>\$1,837,682</b>
Street				\$575,250
Storm				\$42,000
Sanitary				\$499,280
Water				\$196,100
				<b>\$1,312,630</b>
Land Purchase				\$1,100,000.00
Mitigation (2:1 @ \$3/SF)				\$187,296.06
Project Cost				\$1,837,682.00
5% contingency				\$156,248.90
Total				<b>\$3,281,226.96</b>
Number of Lots				7
Total Developable Land (SF)				1502003
Break Even (per SF)				\$2.18



SARA

Due to such a failed attempt to fix the ditch in front of Ted Horton, Duane Foss and Midstate Sales, due to the new sewer line for the town of Foley, we came up with a punch list, in hopes that another failed attempt would be avoided.

Water is standing in the ditch near the culvert in Teds ditch

Hundreds of rocks and sod clumps and a poor job of leveling

Hoping the patch job will turn out nice since a new asphalt drive way was put in less than a year ago.

In front of the Foss place, hundreds and hundreds of rocks and sod chunks.

The ditch is unlevel with high spots in the wrong place also blocking water flow from ~~an~~ ~~the~~ another culvert flowing East into the highway ditch

In front of Midstate Sales water stands for more than 24 hours after 1/2" of rain in the middle of a drought. Many spots in Midstate ditch is uneven and potholes due to heavy equipment during the underground boring.

*[Signature]* - TED HORTON  
Bill Jahr



Also no top soil was added to anyone's ditch.

Midstate was damaged by a water truck last Fall and was promised to be fixed but never was.

Since we are all trying to make the entrance to the City from the south look nice, by mowing and keeping it clean on a weekly basis, we would like a laser grade to keep water flowing and top soil, no rocks or sod clumps, low spots filled in and drive ways fixed properly.

The question came up that if they fix our ditches they would have to fix everybody's. They should be accountable for a better job than they did. But the only ditch we care about is the one in front of our properties.

If a rock flies out of our mowers and hits a vehicle or person passing by who is responsible? The City? The contractor? or us? We don't think we should be because we never had this issue before because we kept the ditch free of garbage and rocks. The contractor should be responsible to put it back the way it was (without rocks) before they wrecked it.

**TO:** FOLEY CITY COUNCIL  
**FROM:** SARAH BRUNN, CITY ADMINISTRATOR  
**SUBJECT:** 08-01-23 –COUNCIL MEETING  
**DATE:** JULY 28, 2023

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**Consent Agenda**

Fire Chief Mark Pappenfus is requesting to hire 2 firefighters and has provided a letter in your packet.

**Wastewater Project**

Mr. Voge will be at the meeting to present a project update. We did receive some concerns related to the restoration along Highway 25 after the pipe was put in. Staff has met with the residents of this area and are working on a correction. I was asked to include it in the packet so the council is aware.

**Permanent Part-time Police Officer**

Chief McMillin has provided a memo and is recommending approval of a permanent part-time police officer position and candidate. This was included in the 2023 budget – any questions can be answered at the meeting.

**Body Cameras**

A neighboring city wishes to donate body cameras to us. Before we can implement any use of body cameras, we must hold a public hearing on the item. Staff is asking this to be set for September 5<sup>th</sup>.

**New Industrial Park Concept**

I would like an official approval from the council on an industrial park layout. Once I have that we can work on applying for infrastructure funds. The state did pass some additional funding into some of their programs. I've included the layouts and cost estimates of each.

**Update on 2024 Budget**

Staff is working on the 2024 budget. I'm also working with PFA on approval of an updated rate structure should we implement winter sewer charges. Staff met last week to discuss the budget and do have some concerns related to the capital funds levy because of project and equipment overages this past year. We also have some large requests being made for 2024. Staff is looking at options to trim and will provide more information when we provide a preliminary budget.

**County Building – Committee Report**

I have met with GRRL and am working on gathering some additional information to see if relocating the library is a feasible option. I can provide more of an update at the meeting.

**Upcoming Reminders:**

**August 15<sup>th</sup>** – Budget Workshop

**September 5<sup>th</sup>** – Council Meeting/Preliminary Levy Adoption