



**City Council – Meeting Agenda
August 15, 2023 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve re-hiring of Dakota McIver as firefighter.
5. Discussion on 2024 Budget.
 - City Investment Update.
 - City Debt Update.
 - Operational Budget Overview.
 - Capital Improvement Plan Overview.
 - Pickleball Courts – Lion’s Park
 - City Welcome Signs
 - Drain Tile on Mariah & 13th Avenue
 - Other
 - Fee Schedule Overview and Discussion on Proposed Changes.
 - Water Rates
 - Sewer Rates – Winter Lock Rate
 - Storm Sewer Fee
 - Building Permits
6. Other Business
 - 2025 Capital Improvements – Broadway, 4th Avenue N, etc.
 - Review and Discuss Crack/Chip Sealing Proposal – Need 2nd quote before action.
 -
7. Adjourn



Foley Fire Department

81 Norman Avenue South • P.O. Box 709 • Foley, MN 56329 • 320-968-7260

To: Foley City Council

From: Fire Chief Mark Pappenfus

August 11, 2023

I would like to recommend the hiring of Dakota McIver for employment as a Firefighter on the Foley Fire Department. He previously was a Member of FFD for 2 ½ years but resigned as he moved away one year ago and recently moved back into our City. He has been interviewed and recommended by our Fire Department Membership Committee and meets the requirements of our Department Personnel Policies.

His start date on the Foley Fire Department will be Wednesday September 6, 2023.

Thank you,

A handwritten signature in black ink that reads "Mark Pappenfus". The signature is written in a cursive style.

Mark Pappenfus
Foley Fire Chief

City of Foley
Investments 2022

Stifel - was Columbia Mgmt Current Yr Earn \$ (82,103.61)

		Orig Purch	Prior Earn	2021 Gain/Loss	2022 Gain/Loss	Total
<i>General</i>	79%	\$ 154,206.61	\$ 367,647.46	\$ (14,204.33)	\$ (64,861.85)	\$ 442,787.89
<i>Water</i>	21%	\$ 40,000.00	\$ 98,565.89	\$ (3,775.84)	\$ (17,241.76)	\$ 117,548.29
		<u>\$ 194,206.61</u>	<u>\$ 466,213.35</u>	<u>\$ (17,980.17)</u>	<u>\$ (82,103.61)</u>	<u>\$ 560,336.18</u>

Putnam Investments Current Yr Earn \$ (128,385.85)

		Orig Purch	Prior Earn	2021 Gain/Loss	2022 Gain/Loss	Total
<i>General</i>	23.50%	\$ 8,761.22	\$ 284,938.01	\$ (12,634.30)	\$ (30,170.67)	\$ 250,894.26
<i>Water</i>	6.20%	\$ 23,986.00	\$ 53,140.52	\$ (3,333.30)	\$ (7,959.92)	\$ 65,833.30
<i>Sewer</i>	47.20%	\$ 174,950.54	\$ 414,152.80	\$ (25,376.10)	\$ (60,598.12)	\$ 503,129.12
<i>Fire</i>	15.50%	\$ 101,137.00	\$ 92,184.79	\$ (8,333.25)	\$ (19,899.81)	\$ 165,088.73
<i>Pool</i>	7.60%	\$ 61,577.00	\$ 33,618.18	\$ (4,085.98)	\$ (9,757.32)	\$ 81,351.88
		<u>\$ 370,411.76</u>	<u>\$ 878,034.30</u>	<u>\$ (53,762.93)</u>	<u>\$ (128,385.85)</u>	<u>\$ 1,066,297.28</u>

Franklin Templeton Current Yr Earn \$ (32,845.84)

		Orig Purch	Prior Earn	2021 Gain/Loss	2022 Gain/Loss	Total
<i>Liquor</i>	95.24%	\$ 100,000.00	\$ 209,420.46	\$ (6,384.09)	\$ (31,282.38)	\$ 271,753.99
<i>Sewer</i>	4.76%	\$ 5,000.00	\$ 10,464.90	\$ (319.07)	\$ (1,563.46)	\$ 13,582.37
		<u>\$ 105,000.00</u>	<u>\$ 219,885.36</u>	<u>\$ (6,703.16)</u>	<u>\$ (32,845.84)</u>	<u>\$ 285,336.36</u>

TOTAL GAIN/LOSS: \$ (242,962.40)

Fund Distributions

General	SUM	\$ 693,682.14
Water	SUM	\$ 183,381.59
Sewer	SUM	\$ 554,475.76
Fire		\$ 165,088.73
Pool		\$ 81,351.88
Liquor		\$ 271,753.99
Total Other Investments		<u>\$ 1,949,734.09</u>

2022 Adjustments

General	\$ (95,032.53)
Water	\$ (25,201.68)
Sewer	\$ (61,788.68)
Fire	\$ (19,899.81)
Pool	\$ (9,757.32)
Liquor	\$ (31,282.38)
Total Adjustments	<u>\$ (242,962.40)</u>

Additional Other (Northland)

Investments Sewer	\$ 37,391.37
Gain/Loss	<u>372.90</u>
Total	<u>\$ 37,764.27</u>

2024 Payment Schedule

<u>2015 Improvement Bond</u> 4th Avenue South	2/1/2024	Assessments:	\$ 12,841.00	Balance:	\$640,000.00	Principal:	\$ 65,000.00	Interest:	\$ 9,000.00	Balance:	\$575,000.00
	8/1/2024	Taxes:	\$ 34,000.00			Principal:	\$ -	Interest:	\$ 8,025.00		
		Water:	\$ 10,000.00								
		Sewer:	\$ 10,000.00								
<u>2018 Improvement Bond</u> Dewey, Gopher, 2nd, 3rd	2/1/2024	Assessments:	\$ 47,949.33	Balance:	\$2,290,000.00	Principal:	\$ 25,000.00	Interest:	\$ 34,675.00	Balance:	\$2,265,000.00
	8/1/2024	Taxes:	\$ -			Principal:	\$ -	Interest:	\$ 34,300.00		
		Water:	\$ 38,000.00								
		Sewer:	\$ 27,000.00								
<u>2020A Refunding (2008 & 2011)</u> East End Improvements Pine & Glen Street	2/1/2024	Assessments:	\$ 55,287.00	Balance:	\$1,509,000.00	Principal:	\$399,000.00	Interest:	\$5,869.75	Balance:	\$1,110,000.00
	8/1/2024	Taxes:	\$252,000.00			Principal:	\$0.00	Interest:	\$3,974.50		
		Water:	\$ 20,000.00								
		Sewer:	\$ 63,000.00	2008 was increased to 63k in 2020 - need to increase this moving forward to match transfers resolution							
Total Taxes:			\$286,000.00		\$4,439,000.00		\$489,000.00		\$ 95,844.25		\$3,950,000.00

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
REVENUES					
General					
R 100-41000-32110 Beer & Liquor Licenses	\$ 6,690.00	\$ 6,490.00	\$ 6,500.00	\$ 6,500.00	
R 100-41000-32180 Cigarette Licenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
R 100-41000-32199 Misc. Licenses & Fees	\$ 950.00	\$ 300.00	\$ 750.00	\$ 750.00	
R 100-41000-32200 Rental License & Inspection	\$ 130.00	\$ 1,065.00	\$ 1,000.00	\$ 20,000.00	Rental License Renewal Year
R 100-41000-32240 Dog Licenses	\$ 240.00	\$ 400.00	\$ 100.00	\$ 100.00	
R 100-41000-33620 SCORE Funds	\$ 16,249.08	\$ -	\$ 12,000.00	\$ 12,000.00	
R 100-41000-34101 Council Room Rent	\$ 250.00	\$ -	\$ 100.00	\$ 100.00	
R 100-41000-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 100-41000-34900 Other Receipts	\$ 147,092.21	\$ 1,516.50	\$ 2,500.00	\$ 2,500.00	
R 100-41000-34901 Ins. Refunds/Dividends	\$ 51,946.00	\$ 1,574.00	\$ 10,000.00	\$ 15,000.00	
R 100-41000-34902 Reimbursable Expenses	\$ 224.33	\$ 2,870.00	\$ 5,000.00	\$ 5,000.00	
R 100-41000-35100 Fines & Penalties	\$ 1,690.90	\$ 1,758.33	\$ 1,000.00	\$ 1,500.00	
R 100-41000-36210 Interest	\$ (91,659.32)	\$ 3,302.10	\$ 5,000.00	\$ 7,200.00	
R 100-41000-36220 Rent	\$ 1,050.00	\$ 10.00	\$ -	\$ -	
R 100-41000-36230 Donations	\$ 2,120.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	
R 100-41000-38050 Cable TV Payments	\$ 6,825.41	\$ 2,866.90	\$ 7,000.00	\$ 6,000.00	
R 100-41000-39101 Fixed Asset Sale	\$ -	\$ -	\$ -	\$ -	
R 100-41000-39200 Assessments	\$ 4,225.23	\$ 1,043.71	\$ -	\$ 500.00	Little to no revenue beyond 2022 - just delinquents
	\$ 149,023.84	\$ 26,196.54	\$ 54,950.00	\$ 81,150.00	
Police Department					
R 100-42100-33422 State Aid	\$ 39,231.03	\$ -	\$ 40,000.00	\$ 44,000.00	Police State Aid - check with Katie
R 100-42100-34220 Grant - Public Safety Aid	\$ 559.00	\$ 500.00	\$ -	\$ -	
R 100-42100-34900 Other Receipts	\$ 7,961.15	\$ 289.58	\$ 5,000.00	\$ 5,000.00	
R 100-42100-34902 Reimbursable Expenses	\$ 58,718.51	\$ 14,353.98	\$ 58,500.00	\$ 58,500.00	SRO reimbursement to increase due to higher costs -new union contract & TZD
R 100-42100-35101 Court Fines	\$ 8,356.73	\$ 4,720.79	\$ 12,000.00	\$ 10,000.00	
R 100-42100-35102 Parking Fines	\$ 3,750.00	\$ 350.00	\$ 2,000.00	\$ 2,000.00	
R 100-42100-35103 Forfeiture Fund	\$ -	\$ -	\$ -	\$ -	
R 100-42100-36210 Interest	\$ 276.69	\$ 335.56	\$ 50.00	\$ 720.00	
R 100-42100-36230 Donations	\$ 1,600.00	\$ 3,650.00	\$ 1,000.00	\$ 1,000.00	
	\$ 120,453.11	\$ 24,199.91	\$ 118,550.00	\$ 121,220.00	
Bldg Inspection					
R 100-42400-32210 Building Permits	\$ 18,803.50	\$ 26,677.30	\$ 12,000.00	\$ 16,000.00	increase of permit fees - less bldg permits in 2024 as 23 had storm damage
R 100-42400-32220 Plumbing Permit	\$ 604.00	\$ 903.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-32230 Mechanical Permit	\$ 1,449.00	\$ 752.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-35100 Fines & Penalties	\$ -	\$ -	\$ -	\$ -	
	\$ 20,856.50	\$ 28,332.30	\$ 14,000.00	\$ 19,000.00	
Street Department					
R 100-43100-33630 County Maint. Allotment	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	
R 100-43100-34303 Equipment Sales	\$ 19,370.00	\$ -	\$ 500.00	\$ 5,500.00	sale of old chevy truck for new one in 2024 CIP
R 100-43100-34900 Other Receipts	\$ 7,447.49	\$ -	\$ 500.00	\$ 500.00	
R 100-43100-36210 Interest	\$ 680.78	\$ 825.58	\$ 100.00	\$ 100.00	
	\$ 41,848.27	\$ 15,175.58	\$ 15,450.00	\$ 20,450.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Park Department					
R 100-45200-34150 Park Shelter Rent	\$ 6,000.00	\$ 5,475.00	\$ 4,500.00	\$ 5,000.00	
R 100-45200-34900 Other Receipts	\$ 300.00	\$ -	\$ 100.00	\$ 100.00	
R 100-45200-34950 Park Dedication Fee	\$ -	\$ -	\$ -	\$ -	
R 100-45200-36210 Interest	\$ 549.63	\$ 666.54	\$ 100.00	\$ 1,320.00	
	\$ 6,849.63	\$ 6,141.54	\$ 4,700.00	\$ 6,420.00	
TOTAL GENERAL FUND REVENUES	\$ 339,031.35	\$ 100,045.87	\$ 207,650.00	\$ 248,240.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
EXPENSES					
General					
E 100-41000-107 Salary	\$ 120,213.93	\$ 61,427.17	\$ 108,000.00	\$ 115,000.00	Monica's Whole Salary, 40% of Stacy & Sara's Salary
E 100-41000-114 Scout House	\$ 2,980.87	\$ 3,495.32	\$ 4,000.00	\$ 4,000.00	
E 100-41000-115 Compost Pile	\$ 10,265.55	\$ 689.54	\$ 18,000.00	\$ 18,000.00	
E 100-41000-121 PERA	\$ 8,162.73	\$ 4,305.34	\$ 8,300.00	\$ 8,700.00	Monica's Whole PERA, 40% of Stacy & Sara's PERA, Jack's PERA
E 100-41000-122 FICA	\$ 8,561.22	\$ 4,420.56	\$ 8,300.00	\$ 8,700.00	Monica's Whole FICA, 40% of Stacy & Sara's FICA
E 100-41000-130 Insurance	\$ 174,652.77	\$ 103,168.64	\$ 197,000.00	\$ 175,000.00	General Property Ins, Work Comp, Employee Ins
E 100-41000-201 Office Expense	\$ 28,991.06	\$ 8,016.11	\$ 20,000.00	\$ 32,000.00	Laserfiche annual fee (3100), Civic Annual Fee (10k) + additional office
E 100-41000-208 Supplies	\$ 2,690.47	\$ 1,589.62	\$ 3,000.00	\$ 3,000.00	
E 100-41000-321 Telephone	\$ 7,541.72	\$ 3,058.04	\$ 7,600.00	\$ 7,600.00	
E 100-41000-322 Postage	\$ 1,648.74	\$ 918.57	\$ 1,500.00	\$ 2,000.00	Raised by \$500 due to increase in postage
E 100-41000-331 Travel Expenses	\$ 875.91	\$ 644.92	\$ 1,400.00	\$ 1,400.00	
E 100-41000-351 Printing & Publishing	\$ 4,101.57	\$ 774.82	\$ 5,000.00	\$ 4,000.00	
E 100-41000-380 Utilities	\$ 48,506.25	\$ 21,398.76	\$ 40,000.00	\$ 43,000.00	
E 100-41000-384 Garbage Hauling	\$ -	\$ -	\$ 500.00	\$ 500.00	Built into new hauling contract, only budget occassional extra
E 100-41000-386 Locate Calls	\$ 603.50	\$ 225.50	\$ 600.00	\$ 600.00	
E 100-41000-401 Building Maint.	\$ 3,475.77	\$ 1,060.26	\$ 6,500.00	\$ 6,500.00	
E 100-41000-404 Machinery/Equipment	\$ 1,422.72	\$ -	\$ 1,000.00	\$ 1,000.00	
E 100-41000-405 Other Maint./Repairs	\$ 516.40	\$ 579.00	\$ 3,500.00	\$ 3,500.00	
E 100-41000-433 Dues and Subscriptions	\$ 10,723.32	\$ 7,916.15	\$ 10,000.00	\$ 10,000.00	Benton Econ Partnership 3k, League 3k, MCOA-\$45-1/3 CGMC -\$2000, Chamber/Resource-\$400, Misc \$500 - Hwy 23 Coal - \$1000
E 100-41000-437 SCORE Grant Exp	\$ 13,140.66	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	match up with revenues
E 100-41000-438 Humane Society Fees	\$ 175.00	\$ 50.00	\$ 250.00	\$ 250.00	
E 100-41000-439 Trail Project	\$ 8,872.50	\$ -	\$ 5,000.00	\$ 5,000.00	combined with annual trail donation
E 100-41000-441 Conference Exp	\$ 2,366.54	\$ 1,384.76	\$ 2,500.00	\$ 2,500.00	council and staff training
E 100-41000-442 Annual Contributions	\$ 3,350.00	\$ 3,350.00	\$ 3,500.00	\$ 4,000.00	Foley Area CARE \$1,000 - Benton Hist, Init Found, Request Cross Center \$500)
E 100-41000-443 Fun Days Support	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
E 100-41000-445 Misc.	\$ 2,894.23	\$ 1,028.25	\$ 5,000.00	\$ 5,000.00	
E 100-41000-500 Public Improvement Projects	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-41000-510 Capital Outlay	\$ 22,201.35	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-41110-107 Council Salary	\$ 12,445.00	\$ 6,445.00	\$ 13,000.00	\$ 18,000.00	
E 100-41110-121 PERA	\$ 60.00	\$ -	\$ -	\$ -	moved mayor PERA to above
E 100-41110-122 FICA	\$ 886.26	\$ 493.04	\$ 1,000.00	\$ 1,000.00	
E 100-41500-101 Administrator Salary	\$ 104,854.08	\$ 53,433.13	\$ 110,500.00	\$ 117,000.00	
E 100-41500-121 PERA	\$ 7,863.96	\$ 4,007.52	\$ 8,300.00	\$ 8,800.00	Sarah's PERA
E 100-41500-122 FICA	\$ 8,021.38	\$ 4,087.56	\$ 8,500.00	\$ 8,800.00	Sarah's FICA
E 100-41900-303 Engineering Fees	\$ 55,154.70	\$ 5,948.20	\$ 30,000.00	\$ 30,000.00	Hwy 23 project causing overage, planning for major street proj 2025
E 100-41900-304 Legal Fees	\$ 18,086.75	\$ 4,559.50	\$ 30,000.00	\$ 30,000.00	
E 100-41900-311 Professional Services	\$ 22,485.00	\$ 19,435.00	\$ 30,000.00	\$ 30,000.00	Includes Audit Fees & GASB Actuarial - remove fire relief portion
E 100-41900-312 Assessor Fees	\$ 10,453.00	\$ 5,377.00	\$ 12,000.00	\$ 11,000.00	Benton County Assessor Contract
E 100-41900-315 Misc Stipend	\$ 420.00	\$ -	\$ 200.00	\$ 200.00	
E 100-41900-316 Elections	\$ 3,655.27	\$ -	\$ 1,000.00	\$ 4,500.00	Election Year - equipment maintenance fee is every year
To Equipment CIP	\$ -	\$ -	\$ 137,000.00	\$ 340,000.00	running deficit - storage shed over budget by 56k, boom truck over by 18k
To Streets CIP	\$ -	\$ -	\$ 175,000.00	\$ 150,000.00	running (deficit after 2022 - Hwy 23 overages)
	\$ 739,320.18	\$ 344,287.28	\$ 1,044,950.00	\$ 1,238,550.00	
			67.05%	15.63%	% Change

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Police Department					
E 100-42100-102 Overtime	\$ 7,047.46	\$ 7,062.79	\$ 7,500.00	\$ 8,000.00	
E 100-42100-103 Part-Time Salary	\$ 52,295.25	\$ 23,267.62	\$ 70,000.00	\$ 70,000.00	
E 100-42100-107 Salary	\$ 257,497.92	\$ 134,598.02	\$ 288,000.00	\$ 295,000.00	
E 100-42100-121 PERA	\$ 56,080.94	\$ 29,192.28	\$ 64,000.00	\$ 66,500.00	
E 100-42100-122 FICA	\$ 4,349.64	\$ 2,265.76	\$ 6,000.00	\$ 6,000.00	
E 100-42100-130 Insurance	\$ 30,831.12	\$ 417.76	\$ -	\$ -	
E 100-42100-201 Office Expense	\$ 504.28	\$ 3,866.46	\$ 5,000.00	\$ 4,000.00	2 new office computers
E 100-42100-208 Supplies	\$ 1,531.87	\$ 193.37	\$ 3,000.00	\$ 3,000.00	
E 100-42100-209 Uniforms	\$ 5,157.72	\$ 1,519.25	\$ 4,500.00	\$ 4,500.00	
E 100-42100-212 Fuel	\$ 16,298.83	\$ 5,109.89	\$ 12,000.00	\$ 13,000.00	
E 100-42100-230 Vehicle Expense	\$ 4,957.47	\$ 3,045.58	\$ 7,500.00	\$ 7,500.00	
E 100-42100-240 Equipment	\$ 5,081.79	\$ 767.18	\$ 3,500.00	\$ 3,500.00	
E 100-42100-304 Legal Fees	\$ 1,832.00	\$ -	\$ 3,000.00	\$ 2,500.00	Reduced since it's not a union negotiation year.
E 100-42100-308 Service/Maint Fee	\$ 5,997.98	\$ 147.37	\$ 7,000.00	\$ 7,000.00	BCA
E 100-42100-311 Professional Services	\$ 1,640.50	\$ 1,752.00	\$ 2,000.00	\$ 2,000.00	
E 100-42100-313 Prosecutor Fees	\$ 3,520.00	\$ 2,398.00	\$ 10,000.00	\$ 8,000.00	
E 100-42100-321 Telephone	\$ 1,250.30	\$ 555.74	\$ 3,000.00	\$ 3,000.00	
E 100-42100-343 Community Action	\$ 3,546.18	\$ 91.22	\$ 2,300.00	\$ 2,300.00	
E 100-42100-405 Other Maint./Repairs	\$ 1,049.07	\$ 137.00	\$ 1,500.00	\$ 1,500.00	
E 100-42100-407 Vehicle Maint/Repair	\$ 1,628.68	\$ 12.95	\$ 3,000.00	\$ 3,000.00	
E 100-42100-433 Dues and Subscriptions	\$ 1,735.88	\$ 242.00	\$ 1,200.00	\$ 1,200.00	
E 100-42100-445 Misc.	\$ 1,088.94	\$ 301.60	\$ 1,500.00	\$ 1,500.00	
E 100-42100-446 Emergency Mgmt	\$ -	\$ 571.60	\$ 1,000.00	\$ 1,000.00	
E 100-42100-447 Training & School	\$ 4,720.32	\$ 2,140.82	\$ 5,000.00	\$ 5,000.00	PATROL (League train), 3 EVOC, EMR, ammo training, mental health, implicit bias, diversity
E 100-42100-505 Forfeiture Exp	\$ -	\$ -	\$ 500.00	\$ 500.00	
	\$ 469,644.14	\$ 219,656.26	\$ 512,000.00	\$ 519,500.00	
			57.10%	1.44%	% Change

Bldg Inspection					
E 100-42400-310 Inspection Fees	\$ 19,560.10	\$ 17,532.73	\$ 10,000.00	\$ 12,000.00	Bldg Permit schedule changes
E 100-42400-320 Rental Inspections	\$ -	\$ -	\$ 1,000.00	\$ 15,000.00	must correlate with rental fees collected - renewal year vs. non-renewal year
E 100-42400-365 Building Permit Surcharge	\$ 881.05	\$ 340.50	\$ 1,200.00	\$ 1,200.00	
	\$ 20,441.15	\$ 17,873.23	\$ 12,200.00	\$ 28,200.00	

Street Department					
E 100-43100-106 Snow Removal Salary	\$ 36,290.98	\$ 36,956.27	\$ 32,000.00	\$ 35,000.00	30% of Street Salary?
E 100-43100-107 Salary	\$ 81,512.56	\$ 38,117.09	\$ 74,000.00	\$ 71,000.00	shifted some FT salary to parks (10k)
E 100-43100-121 PERA	\$ 8,357.46	\$ 5,295.20	\$ 8,000.00	\$ 8,000.00	40% of Public Works PERA
E 100-43100-122 FICA	\$ 8,138.73	\$ 5,103.91	\$ 8,500.00	\$ 8,500.00	40% of Public Works FICA
E 100-43100-130 Insurance	\$ 5,865.86	\$ 50.96	\$ -		No budget - Moved to General Fund
E 100-43100-201 Office Expense	\$ 3,108.98	\$ 900.00	\$ 500.00	\$ 1,500.00	Silversmith GIS Mapping
E 100-43100-208 Supplies	\$ 3,254.55	\$ 2,270.98	\$ 7,000.00	\$ 7,000.00	
E 100-43100-209 Uniforms	\$ 1,371.16	\$ 608.76	\$ 2,000.00	\$ 2,000.00	
E 100-43100-212 Fuel	\$ 8,616.58	\$ 2,328.47	\$ 8,000.00	\$ 8,000.00	
E 100-43100-215 Shop Supplies	\$ 5,094.39	\$ 1,514.37	\$ 2,300.00	\$ 2,300.00	
E 100-43100-216 Chemicals and Products	\$ 812.48	\$ -	\$ 500.00	\$ 500.00	
E 100-43100-218 Snow Fuel	\$ 9,710.06	\$ 9,961.39	\$ 11,000.00	\$ 12,500.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
E 100-43100-219 Sand/Salt	\$ 8,445.62	\$ 14,001.06	\$ 12,000.00	\$ 15,000.00	
E 100-43100-220 Snow Equip. Repair	\$ 11,878.19	\$ 14,235.98	\$ 12,000.00	\$ 14,000.00	
E 100-43100-241 Safety Equipment	\$ 2,383.95	\$ 504.62	\$ 1,000.00	\$ 1,000.00	
E 100-43100-321 Telephone	\$ 840.47	\$ 376.01	\$ 1,200.00	\$ 1,200.00	
E 100-43100-325 Two-Way Radio	\$ 6,792.89	\$ 4,160.35	\$ 1,500.00	\$ 1,500.00	
E 100-43100-404 Machinery/Equipment	\$ 2,782.43	\$ 141.75	\$ 3,000.00	\$ 3,000.00	
E 100-43100-405 Other Maint./Repairs	\$ 7,547.42	\$ 11,766.17	\$ 5,000.00	\$ 5,000.00	
E 100-43100-407 Vehicle Maint/Repair	\$ 10,781.39	\$ 1,414.42	\$ 20,000.00	\$ 20,000.00	
E 100-43100-408 Street Maint. & Repair	\$ 11,218.61	\$ 5,056.16	\$ 20,000.00	\$ 20,000.00	Increase in CSAH reimbursement - back to roads
E 100-43100-445 Misc.	\$ 827.84	\$ 66.99	\$ 2,000.00	\$ 2,000.00	
E 100-43100-447 Training & School	\$ 140.00	\$ -	\$ 1,000.00	\$ 1,000.00	
E 100-43124-409 Sidewalks & Crosswalks	\$ 958.32	\$ -	\$ 2,500.00	\$ 2,500.00	
	\$ 236,730.92	\$ 154,830.91	\$ 235,000.00	\$ 242,500.00	
			34.11%	3.09%	% Change

Parks Department					
E 100-45200-107 Salary	\$ 22,428.46	\$ 8,233.45	\$ 29,000.00	\$ 29,000.00	
E 100-45200-121 PERA	\$ 1,384.63	\$ 506.13	\$ 500.00	\$ 1,500.00	not all 107 PERA eligible (seasonal)
E 100-45200-122 FICA	\$ 1,560.54	\$ 575.81	\$ 2,500.00	\$ 2,500.00	
E 100-45200-130 Insurance	\$ 8,202.51	\$ 30.58	\$ -	\$ -	No Budget - Moved to General Fund
E 100-45200-208 Supplies	\$ 967.70	\$ -	\$ 1,400.00	\$ 1,400.00	
E 100-45200-212 Fuel	\$ 3,505.15	\$ 350.75	\$ 2,500.00	\$ 2,500.00	
E 100-45200-321 Telephone	\$ 606.85	\$ 232.56	\$ 500.00	\$ 500.00	
E 100-45200-380 Utilities	\$ 2,471.44	\$ 845.05	\$ 1,800.00	\$ 1,800.00	
E 100-45200-403 Improvements	\$ 15,337.02	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-45200-404 Machinery/Equipment	\$ 2,951.63	\$ 102.50	\$ 2,000.00	\$ 2,000.00	
E 100-45200-405 Other Maint./Repairs	\$ 3,916.16	\$ 1,847.02	\$ 5,000.00	\$ 5,000.00	
E 100-45200-406 Skating Rink Maint.	\$ 1,026.13	\$ -	\$ 2,500.00	\$ 2,500.00	
E 100-45200-445 Misc.	\$ -	\$ -	\$ 500.00	\$ 500.00	
E 100-45204-121 PERA	\$ 336.40	\$ 22.15	\$ 220.00	\$ 220.00	
E 100-45204-122 FICA	\$ 330.25	\$ 19.47	\$ 220.00	\$ 220.00	
E 100-45204-228 Tree Servicing	\$ 4,961.89	\$ 295.36	\$ 4,500.00	\$ 4,500.00	
	\$ 69,986.76	\$ 13,060.83	\$ 58,140.00	\$ 59,140.00	
			77.54%	1.69%	% Change

Cleaning					
E 100-45500-108 Cleaning Salary	\$ 2,224.25	\$ 1,334.50	\$ 2,600.00	\$ 2,700.00	
E 100-45500-121 PERA	\$ -	\$ -	\$ -		Below qualifying threshold
E 100-45500-122 FICA	\$ 170.28	\$ 102.04	\$ 200.00	\$ 200.00	
	\$ 2,394.53	\$ 1,436.54	\$ 2,800.00	\$ 2,900.00	
TOTAL GENERAL FUND EXPENDITURES	\$ 1,538,517.68	\$ 751,145.05	\$ 1,865,090.00	\$ 2,090,790.00	
TO BALANCE:	\$ 1,199,486.33	\$ 651,099.18	\$ 1,657,440.00	\$ 1,842,550.00	
			10.05%		% Change (Overall General Fund)

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
WATER FUND					
Revenues					
R 601-36100-39200 Assessments	\$ 1,732.50	\$ 6,534.19	\$ 4,200.00	\$ 5,200.00	45% of 4th Ave N assessments
R 601-49400-31300 Sales Tax	\$ 8,516.55	\$ 3,527.13	\$ 12,000.00	\$ 8,000.00	
R 601-49400-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 601-49400-34410 Trunk Charges	\$ -	\$ -	\$ -	\$ -	
R 601-49400-36210 Interest	\$ (21,969.94)	\$ 3,628.12	\$ 3,000.00	\$ 7,800.00	
R 601-49400-37100 Water Sales	\$ 248,047.73	\$ 153,189.21	\$ 290,000.00	\$ 307,000.00	rate increase
R 601-49400-37110 Water Combo	\$ 245,771.31	\$ 114,700.07	\$ 255,000.00	\$ 270,000.00	rate increase
R 601-49400-37150 Connections & Meters	\$ 1,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	this will start to increase with development in 2025
R 601-49400-37160 Water Reconnect Fee	\$ 1,198.58	\$ 1,556.04	\$ 1,000.00	\$ 1,000.00	
R 601-49400-37170 Other	\$ 19,649.29	\$ -	\$ 3,000.00	\$ 3,000.00	
R 601-49400-37180 Unallocated	\$ 31,615.74	\$ 15,185.08	\$ 5,000.00	\$ 5,000.00	
R 601-49400-37185 Tax Exempt 90%	\$ 263.99	\$ 133.61	\$ 150.00	\$ 150.00	
R 601-49400-37190 Test Fee	\$ 9,679.20	\$ 4,217.92	\$ 8,500.00	\$ 8,500.00	
	\$ 546,004.95	\$ 302,671.37	\$ 584,350.00	\$ 618,150.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
WATER FUND					
Expenses					
E 601-49400-107 Salary	\$ 95,313.38	\$ 39,226.53	\$ 112,000.00	\$ 115,000.00	
E 601-49400-121 PERA	\$ 6,509.40	\$ 2,939.43	\$ 8,500.00	\$ 9,000.00	
E 601-49400-122 FICA	\$ 6,545.37	\$ 2,824.17	\$ 9,000.00	\$ 9,000.00	
E 601-49400-130 Insurance	\$ 9,800.68	\$ 94.08	\$ 50,000.00	\$ 67,500.00	Water Property Ins, Work Comp, 30% PW & Admin Employee Ins
E 601-49400-201 Office Expense	\$ 12,505.20	\$ 4,966.57	\$ 9,000.00	\$ 9,000.00	
E 601-49400-208 Supplies	\$ 1,489.39	\$ 2,058.98	\$ 3,500.00	\$ 3,500.00	
E 601-49400-209 Uniforms	\$ 1,371.17	\$ 608.77	\$ 2,000.00	\$ 2,000.00	
E 601-49400-212 Fuel	\$ 1,497.04	\$ 840.25	\$ 2,000.00	\$ 2,000.00	
E 601-49400-216 Chemicals and Products	\$ 28,877.20	\$ 12,086.13	\$ 30,000.00	\$ 30,000.00	
E 601-49400-217 Meters	\$ 1,320.00	\$ -	\$ 10,000.00	\$ 10,000.00	
E 601-49400-229 Materials	\$ 3,076.24	\$ -	\$ 2,000.00	\$ 2,000.00	
E 601-49400-241 Safety Equipment	\$ 243.31	\$ 83.33	\$ 2,000.00	\$ 2,000.00	
E 601-49400-303 Engineering Fees	\$ 284.13	\$ 1,931.92	\$ 10,000.00	\$ 10,000.00	
E 601-49400-304 Legal Fees	\$ 848.75	\$ -	\$ -	\$ 1,000.00	
E 601-49400-322 Postage	\$ 4,755.10	\$ 5.50	\$ 3,000.00	\$ 3,000.00	
E 601-49400-382 Water Analysis	\$ 1,155.39	\$ 400.24	\$ 3,500.00	\$ 3,500.00	
E 601-49400-387 Quarterly Connection Fee	\$ 8,804.00	\$ 4,402.00	\$ 7,000.00	\$ 7,000.00	
E 601-49400-388 Pumping Expense	\$ 24,180.55	\$ 12,024.29	\$ 25,000.00	\$ 25,000.00	
E 601-49400-391 Water Use Tax	\$ -	\$ -	\$ 500.00	\$ 500.00	
E 601-49400-394 Water Permit Fee	\$ 1,600.00	\$ -	\$ 2,400.00	\$ 2,400.00	
E 601-49400-395 Water Sales Tax	\$ 9,029.00	\$ 2,610.00	\$ 12,000.00	\$ 12,000.00	
E 601-49400-404 Machinery/Equipment	\$ 878.50	\$ -	\$ 12,000.00	\$ 12,000.00	
E 601-49400-405 Other Maint./Repairs	\$ 22,703.81	\$ 194.95	\$ 25,000.00	\$ 25,000.00	
E 601-49400-430 Depreciation Exp	\$ 96,137.00	\$ -	\$ 84,000.00	\$ 84,000.00	non cash item
E 601-49400-433 Dues and Subscriptions	\$ 2,411.33	\$ 3,396.00	\$ 3,500.00	\$ 3,800.00	Increase CGMC Dues
E 601-49400-445 Misc.	\$ 1,447.89	\$ -	\$ 100.00	\$ 100.00	
E 601-49400-447 Training & School	\$ 350.00	\$ 400.00	\$ 1,000.00	\$ 1,000.00	
E 601-49400-510 Capital Outlay	\$ (0.40)	\$ 22,388.64	\$ 50,000.00	\$ 50,000.00	Fund CIP
E 601-49400-513 Water Tower	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	
E 601-49400-518 Wellhead Protection	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	
E 601-49400-519 City Wells	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
Transfers Out (Committed Debt Service)	\$ -	\$ -	\$ 68,000.00	\$ 70,000.00	committed debt to bond funds
	\$ 343,133.43	\$ 113,481.78	\$ 567,500.00	\$ 591,800.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
SEWER FUND					
Revenues					
R 602-36100-36100 Special Assessments	\$ 1,682.79	\$ 3,611.79	\$ 2,000.00	\$ 2,000.00	30% of 4th Ave N Assessments-R/C
R 602-49450-34410 Trunk Charges	\$ -	\$ -	\$ -	\$ -	
R 602-49450-36210 Interest	\$ (57,960.49)	\$ 4,314.35	\$ 3,000.00	\$ 9,600.00	
R 602-49450-37170 Other	\$ 2,664.63	\$ 156,232.83	\$ 1,000.00	\$ 1,000.00	
R 602-49450-37200 Sewer Service Charge	\$ 485,981.88	\$ 357,809.00	\$ 622,500.00	\$ 825,000.00	25% rate increase tracking high
R 602-49450-37203 Sewer Combo	\$ 413,498.48	\$ 292,402.84	\$ 517,500.00	\$ 700,000.00	25% rate increase
R 602-49450-37205 Sewer Only	\$ 623.50	\$ 276.25	\$ 1,500.00	\$ 1,875.00	
R 602-49450-37206 Sewer Total	\$ 59,032.93	\$ 43,789.11	\$ 60,000.00	\$ 75,000.00	25% rate increase
R 602-49450-37210 I&I Penalty	\$ 9,623.24	\$ 3,000.02	\$ 5,000.00	\$ 5,000.00	
R 602-49450-37250 Sewer Hookup Fee	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
	\$ 915,146.96	\$ 861,436.19	\$ 1,213,500.00	\$ 1,620,475.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
SEWER FUND					
Expenses					
E 602-49450-107 Salary	\$ 92,014.26	\$ 37,244.66	\$ 107,000.00	\$ 115,000.00	
E 602-49450-121 PERA	\$ 6,250.94	\$ 2,791.82	\$ 8,000.00	\$ 9,000.00	
E 602-49450-122 FICA	\$ 6,351.77	\$ 2,683.03	\$ 8,500.00	\$ 9,000.00	
E 602-49450-130 Insurance	\$ 12,914.90	\$ 105.84	\$ 54,000.00	\$ 70,000.00	Sewer Property Ins, Work Comp, 30% PW & Admin Employee Ins
E 602-49450-201 Office Expense	\$ 12,431.41	\$ 6,416.52	\$ 9,000.00	\$ 9,900.00	Increase with Silversmith GIS
E 602-49450-208 Supplies	\$ 1,753.05	\$ 635.17	\$ 3,500.00	\$ 3,500.00	
E 602-49450-209 Uniforms	\$ 1,371.18	\$ 608.78	\$ 2,000.00	\$ 2,000.00	
E 602-49450-212 Fuel	\$ 3,497.52	\$ 367.94	\$ 2,000.00	\$ 2,000.00	
E 602-49450-216 Chemicals and Products	\$ 4,790.00	\$ 3,322.73	\$ 25,000.00	\$ 25,000.00	Increase - additional treatment costs
E 602-49450-241 Safety Equipment	\$ 243.33	\$ 83.34	\$ 3,500.00	\$ 3,500.00	
E 602-49450-303 Engineering Fees	\$ 7,865.69	\$ 4,036.88	\$ 10,000.00	\$ 10,000.00	
E 602-49450-304 Legal Fees	\$ 150.00	\$ -	\$ -	\$ 1,000.00	
E 602-49450-322 Postage	\$ 4,750.00	\$ -	\$ 3,000.00	\$ 5,000.00	
E 602-49450-380 Utilities	\$ 11,790.64	\$ 5,836.88	\$ 60,000.00	\$ 60,000.00	
E 602-49450-385 Wastewater Analysis	\$ 6,479.65	\$ 3,075.55	\$ 6,000.00	\$ 6,000.00	
E 602-49450-404 Machinery/Equipment	\$ 8,005.80	\$ 427.74	\$ 5,000.00	\$ 5,000.00	
E 602-49450-405 Other Maint./Repairs	\$ 22,672.57	\$ 1,502.99	\$ 12,000.00		
E 602-49450-433 Dues and Subscriptions	\$ 1,888.34	\$ 2,774.00	\$ 2,000.00	\$ 2,000.00	
E 602-49450-445 Misc.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
E 602-49450-447 Training & School	\$ 423.00	\$ 425.00	\$ 1,000.00	\$ 1,000.00	
E 602-49450-455 Depreciation Expense	\$ -	\$ -	\$ 125,000.00	\$ 130,000.00	Sarah to figure - non-cash item
E 602-49450-510 Capital Outlay	\$ 3,233.75	\$ -	\$ 60,000.00	\$ 60,000.00	Fund CIP - needs to increase
E 602-49450-515 Wasterwater Expansion	\$ 5,280.28	\$ 1,866,940.97	\$ 25,000.00	\$ 25,000.00	only extras - Debt to cover main project
E 602-49450-516 I/I Study	\$ 264.00	\$ -	\$ 5,000.00	\$ 5,000.00	
Transfers Out (Committed Debt Service)	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	100k moving forward - committed debt
<i>Estimated Annual Payments to St. Cloud</i>			\$ 400,000.00	\$ 440,000.00	will increase in 2024
<i>Estimated New Debt Payment (30 year loan)</i>			\$ 700,000.00	\$ 525,000.00	w/ PSIG funding
	\$214,422.08	\$1,939,279.84	\$ 1,741,500.00	\$ 1,628,900.00	

EDA-DOWNTOWN & HERBST	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Revenues					
R 500-50000-36210 Interest	\$ 103.38	\$ 125.38	\$ -	\$ 150.00	
R 500-50000-36242 Loan Principal	\$ 19,875.57	\$ 20,471.83	\$ 20,471.83	\$ 21,085.99	Silt Sock Payment -Principal
R 500-50000-36243 Loan Interest	\$ 4,568.87	\$ 3,972.61	\$ 3,972.61	\$ 3,358.45	Silt Sock Payment - Interest
Transfer from Expendable Trust (Liq Acct)				\$ -	
	\$ 24,547.82	\$ 24,569.82	\$ 24,444.44	\$ 24,594.44	
Expenses					
E 500-50000-303 Engineering Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-304 Legal Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-445 Misc.	\$ -	\$ -	\$ -	\$ -	
Herbst Payment	\$ 116,087.29	\$ -	\$ 116,000.00	\$ 145,000.00	
Downtown Revitalization					
	\$ 116,087.29	\$ -	\$ 116,000.00	\$ 145,000.00	
TO BALANCE:	\$ 91,539.47	\$ (24,569.82)		\$ 120,405.56	

SWIMMING POOL FUND		2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Revenues						
R 616-45124-34720 Swimming Fees	\$	74,308.00	\$ 47,474.00	\$ 70,000.00	\$ 70,000.00	
R 616-45124-36210 Interest	\$	(9,138.73)	\$ 750.14	\$ 200.00	\$ 1,560.00	
R 616-45124-37170 Other	\$	(100.00)	\$ (350.00)	\$ 100.00	\$ 100.00	
	\$	65,069.27	\$ 47,874.14	\$ 70,300.00	\$ 71,660.00	
Expenses						
E 616-45124-107 Salary	\$	67,226.76	\$ 20,177.56	\$ 42,000.00	\$ 42,000.00	
E 616-45124-121 PERA	\$	882.11	\$ 524.90	\$ 1,600.00	\$ 1,600.00	
E 616-45124-122 FICA	\$	4,922.53	\$ 1,505.86	\$ 3,200.00	\$ 3,200.00	
E 616-45124-130 Insurance	\$	7,007.37	\$ 60.26	\$ 7,000.00	\$ 7,200.00	prop recomm 10%, WC - 20%
E 616-45124-208 Supplies	\$	12,479.81	\$ 4,171.99	\$ 12,000.00	\$ 12,000.00	
E 616-45124-229 Materials	\$	2,668.05	\$ -	\$ 1,000.00	\$ 1,000.00	
E 616-45124-240 Equipment	\$	2,679.88	\$ -	\$ 2,500.00	\$ 2,500.00	
E 616-45124-321 Telephone	\$	476.25	\$ 210.22	\$ 450.00	\$ 480.00	
E 616-45124-380 Utilities	\$	9,962.66	\$ 373.85	\$ 7,500.00	\$ 8,000.00	
E 616-45124-405 Other Maint./Repairs	\$	4,500.34	\$ 219.82	\$ 7,000.00	\$ 6,000.00	
E 616-45124-445 Misc.	\$	2,092.64	\$ 1,277.88	\$ 1,000.00	\$ 1,000.00	
E 616-45124-447 Training & School	\$	-	\$ 375.00	\$ 900.00	\$ 900.00	
E 616-45124-510 Capital Outlay	\$	-	\$ 21,755.00	\$ -	\$ 10,000.00	We didn't levy for CIP in 2022 - need to add something back in 2023
	\$	114,898.40	\$ 50,652.34	\$ 86,150.00	\$ 95,880.00	Pool Chemical house tuckpoint - use cash reserves
TO BALANCE:						
	\$	49,829.13	\$ 2,778.20	\$ (29,150.00)	\$ 24,220.00	
					220.36%	% Change

FIRE FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
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Revenues					
R 699-42200-33422 State Aid - Public Safety	\$ 63,580.11	\$ -	\$ -	\$ -	In/Out with Relief Pmt
R 699-42200-34206 Municipal Contracts	\$ 217,680.00	\$ 174,882.00	\$ 198,000.00	\$ 224,000.00	Estimated increase?
R 699-42200-34207 Individual Contracts	\$ -	\$ -	\$ -	\$ -	
R 699-42200-34208 Individual Fire Calls	\$ 44,600.00	\$ (4,350.00)	\$ 26,000.00	\$ 26,000.00	
R 699-42200-34220 Grant	\$ -	\$ 5,500.00	\$ 3,000.00	\$ 3,000.00	
R 699-42200-36210 Interest	\$ (19,672.35)	\$ 275.81	\$ 500.00	\$ 540.00	
R 699-42200-37170 Other	\$ 4,401.00	\$ 7,937.46	\$ -		
R 699-42200-39101 Fixed Asset Sale	\$ -	\$ -	\$ -		
	\$ 310,588.76	\$ 184,245.27	\$ 227,500.00	\$ 253,540.00	

Expenditures					
E 699-42200-107 Salary	\$ 52,916.08	\$ 24,980.27	\$ 62,000.00	\$ 62,000.00	
E 699-42200-121 PERA	\$ 71.10	\$ 53.44	\$ 400.00	\$ 400.00	7.5% of only FT staff wages
E 699-42200-122 FICA	\$ 3,971.98	\$ 1,929.64	\$ 4,800.00	\$ 4,800.00	7.65% of all wages (both SS & Medc)
E 699-42200-130 Insurance	\$ 26,615.52	\$ 331.29	\$ 27,000.00	\$ 32,000.00	Increase to work comp insurance
E 699-42200-201 Office Expense	\$ 4,262.12	\$ 150.98	\$ 4,000.00	\$ 4,000.00	
E 699-42200-208 Supplies	\$ 3,795.54	\$ 1,003.35	\$ 6,000.00	\$ 6,000.00	
E 699-42200-212 Fuel	\$ 6,657.53	\$ 1,420.64	\$ 7,000.00	\$ 7,000.00	
E 699-42200-240 Equipment	\$ 4,604.03	\$ 5,933.66	\$ 25,000.00	\$ 25,000.00	
E 699-42200-321 Telephone	\$ 2,394.48	\$ 1,051.13	\$ 3,100.00	\$ 3,100.00	
E 699-42200-325 Two-Way Radio	\$ 3,446.84	\$ 40.00	\$ 5,000.00	\$ 5,000.00	
E 699-42200-380 Utilities	\$ 7,265.84	\$ 3,599.20	\$ 6,400.00	\$ 7,400.00	
E 699-42200-401 Building Maint.	\$ 117.90	\$ 242.00	\$ 7,000.00	\$ 7,000.00	
E 699-42200-405 Other Maint./Repairs	\$ 6,652.04	\$ 215.11	\$ 14,500.00	\$ 14,500.00	
E 699-42200-407 Vehicle Maint/Repair	\$ 10,975.94	\$ 937.39	\$ 18,000.00	\$ 18,000.00	
E 699-42200-433 Dues and Subscriptions	\$ 754.00	\$ 1,130.00	\$ 1,500.00	\$ 1,500.00	
E 699-42200-445 Misc.	\$ 2,828.48	\$ 1,047.59	\$ 3,000.00	\$ 3,700.00	Fire Prevention
E 699-42200-447 Training & School	\$ 8,247.34	\$ 7,850.84	\$ 8,000.00	\$ 10,000.00	
E 699-42200-453 Relief Ass n Payment	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 9,500.00	
E 699-42200-454 State Relief Ass n Payment	\$ 63,580.11	\$ -	\$ -	\$ -	
E 699-42200-457 Medical Expense	\$ 1,495.00	\$ -	\$ 4,000.00	\$ 4,000.00	
E 699-42200-458 Clothing	\$ 377.00	\$ -	\$ 2,000.00	\$ 2,000.00	
E 699-42200-459 Fire Truck Payment	\$ -	\$ -	\$ 60,000.00	\$ 70,000.00	60k payback - 10k replenish fire cash
E 699-42200-510 Capital Outlay	\$ -	\$ -	\$ 40,000.00	\$ -	Use one-time public safety money - must put back in 24'
	\$ 219,528.87	\$ 51,916.53	\$ 317,200.00	\$ 296,900.00	

TO BALANCE:	\$ (91,059.89)	\$ (132,328.74)	\$ 89,700.00	\$ 43,360.00	
			\$ 2.48	-107%	% Change

Cash Balances as of June 30, 2023

100 - General Fund	\$	2,542,529
609 - Expendable Trust Fund	\$	425,218
601 - Water Fund	\$	2,643,246
602 - Sewer Fund	\$	(295,610)
699 - Fire Dept. Fund	\$	813,138
616 - Swimming Pool Fund	\$	392,001
301 - Revolving Loan Fund	\$	85,587
500 - Economic Development Authority	\$	23,074
250 - Grant Loan Fund	\$	147,072
378 - TIF #1-8 (Gorecki)	\$	48,447
379 - TIF #1-9 (Silt Sock)	\$	4,736
425 - Equipment Fund	\$	(132,062)
410 - Street Projects Fund	\$	(119,019)
208 - 2008 Improvement Bond	\$	641,207
211 - 2011 Improvement Bond	\$	-
215 - 2015 Improvement Bond	\$	105,286
218 - 2018 Improvement Project	\$	(137,194)
	\$	<u>7,187,657</u>

Water Exp	Water Rev	Difference*
\$ 591,800.00	\$ 618,150.00	\$ 26,350.00

Sewer Exp	Sewer Rev	Difference*
\$ 1,628,900.00	\$ 1,620,475.00	\$ (8,425.00)

*Differences includes depreciation estimates (non-cash item)

Water = \$ 84,000.00

Sewer = \$ 130,000.00

*2011 Bond Transferred Here

Amount Needed to Balance the Budget:

General Fund	\$1,842,550.00	
Fire Department	43,360.00	
Swimming Pool	24,220.00	CIP funding is not as high as called for.
2020 Refunding (2008 & 2011)	252,000.00	
2015 Improvement Bond	34,000.00	
2018 Improvement Bond	0.00	*Pd by wat/sew - 2025 WILL START LEVYING FUNDS
EDA Fund	<u>120,405.56</u>	
Total Amount Needed	\$2,316,535.56	
Less Gov't Aid	<u>951,346.00</u>	Updated 7/24/23
Proposed Levy	\$1,365,189.56	

The proposed levy is an increase/decrease of: \$85,540.56
The LGA is an increase of: \$91,449.00

6.68% Levy Increase

Tax Capacity Increase estimated at 15% - only 1% valuation is new construction

Additional Budget items for 2024 and next few years:

- Update City Hall Sound / Microphone Council Room System
- Additional Funding for Street Overlays/maintenance
- Xmas Decorations for new Hwy. #23 lights
- Additional Funding for Walking Trails overlay/maintenance
- Downtown Banners – and/or Hwy. 23
- Additional Play Structure Equipment in both Parks
- Rebuild Lions Park Tennis Court to Pickleball Courts +-\$150,000
- Overlay Holdridge Park Parking Lots
- Overlay Lion's Park Basketball Court
- Lion's Park – New Countertops/sinks in both Bathrooms
- Lions Park Warming House – new exterior steel, door, & window. Interior work following year.
- Scout House – New Windows (6) 2023 or 2024
- New Public Works Maintenance Shop - \$750k to \$1M
- Additional Public Works employee
- New Walktrail along North side of Cty. Rd. #51 from Brittany Blvd. to Golf Court
- Water Tower complete exterior repaint/recondition – was scheduled for 2023
- New Well #6 & Treatment – to eliminate water discoloration form high Iron
- Additional Water storage capacity - new Water Tower
- Firehall Truck Exhaust Ventilation System – \$75k to \$100k
- Fire Hall Storage Addition / South Lean-to Addition
- Fire Hall Parking Lot Mill and Overlay
- Fire Hall Roof Replacement

City of Foley Schedule of Current Fees, Charges and Rates

(PROPOSED 1-1-24)

Type	Section	Requirements	Amount
Annexation	105:00	Application Filed	\$400 plus actual costs
Assessment Search		Authorized Request	\$10.00
Auctioneers	530:02	Per Day	\$5.00
Auction License	530:25	Auction License Fee & \$1,000 Bond	Cost determined by City Council and paid at the time application for license or its renewal submitted.
Barbed Wire	1100:02, Subd 10	Application Fee Public Hearing Required	\$5.00
Beer License	425:00	Also See Liquor Licenses	
Beer – Off-Sale	425:08 (B)	Annual Application	\$20.00
Beer – On-Sale	425:08 (A)	Annual Application	\$60.00
Beer – Temporary	425:08 (C)	3 Day Maximum	\$25.00
Bingo	550:04, Subd 3	Annual Application & Bond (Taken over by the State)	\$10.00
Building Permit	605:02 & Ord. 319, Sect 3	Application Filed	Refer to attached building permit fee schedule
Cannabis Licensing Fee			TBD – waiting for more info
Cigarettes	520:04	Annual Application	\$150.00
City Council Salary	110:00	Mayor Council	\$150.00 per meeting
City Office Copies			\$0.25 per page
Civil Defense Officer	210:00	Council Appointed	\$120.00
Conditional Use Permit	Ord. 312, Sect 22 Subd 2, 3	Application Filed	\$250.00
Council Room Rent		By Reservation	\$50.00
Certification Fee (for tax collection)		Per Assessment	\$25.00
Demolition Permit	605:08	Application Filed	\$25.00
Dog License	1120:04 1120:08	(One-time license fee) Fee Per Dog Duplicate Tag Impound Fee Boarding Fee	\$20.00 \$5.00 \$50.00 plus boarding fee \$25.00 per day
Driveway Permit	Ord. 319, Sect 7 Subd 3, 18	Application Filed	\$50.00
Engineering Fee		On Permit Application	\$100.00
Excavating Fee	800:06 & Ord. 319, Sect 9 Subd 1, 4	Application Filed	Determined by cost of project based on attached building permit fee schedule

City of Foley

Schedule of Current Fees, Charges and Rates

Type	Section	Requirements	Amount
Fence Permit	Ord. 319, Sect 5 Subd 2, 3	Application Filed	Refer to attached building permit fee schedule
Fire Calls	602:04	Medical Calls Emergency or Rescue Calls	\$150.00 Billed once to recipient, then to township \$300.00 for 1 st hour or fraction thereof \$250.00 for additional hours or fraction thereof
Fire Call Report		Signed Authorization Form	\$5.00 per report
Gambling	540:00, Subd 1	Annual Application & Bond (Taken over by the State)	\$100.00 Paddle Wheel \$10.00 Tipboard \$10.00 Raffle \$50.00 Premises Permit
Garbage Hauling Contract	510:06	Annual Application	\$25.00
Handgun Permit to Carry		Application Filed	\$10.00
Handicap Parking	1010:00		\$100.00
Health Officer	215:15	Council Appointed	\$100.00
Junk Dealers	535:02	Annual Application & \$2,000 Bond	\$100.00
Liquor License	425:15	Review, First Time Investigation Fee	\$500.00
3.2% Malt On-sale	425:08 (A)	Annual Application	\$60.00
3.2% Malt Off-sale	425:08 (B)	Annual Application	\$20.00
Temp 3.2% Malt	425:08 (C)	3 Day Maximum	\$50.00
Off-sale Liquor	425:08 (D)	Annual Application	\$150.00
On-sale Liquor	425:08 (E)	Annual Application	\$1,750.00
Sunday On-sale	425:08 (F)	Annual Application	\$150.00
Combo On/Off-sale	425:08 (G)	Annual Application	\$1,900.00
Temp On-sale Liquor	425:08 (H)	Application Filed	\$100.00
On-sale Wine	425:08 (I)	Annual Application	\$150.00
1 Day Consumption and Display	425:08 (J)	Application Filed	\$100.00
Approval of 1-Day Consumption	425:08 (K)	Application Filed	\$100.00
Culinary Class On-sale	425:08 (L)	Application Filed	\$100.00
Temp Off-sale Wine	425:08 (M)	3 Day Maximum	\$100.00
Brew Pub On-sale	425:08 (N)	Application Filed	\$500.00
Brewer Off-sale	425:08 (O)	Application Filed	\$100.00

City of Foley

Schedule of Current Fees, Charges, and Rates

Type	Section	Requirements	Amount
Brewer Temp On-sale	425:08 (P)	Application Filed	\$100.00
Non-enclosed On-sale	425:08 (Q)	Application Filed	\$100.00
Temp Non-enclosed On-sale	425:08 (R)	Up to 4 Days, 3 times per year	\$100.00
Liquor – Community Festival Event	425:08 (S)	Application Filed	\$100.00 per event
Liquor Violation	425:29		1 st Violation: \$500.00 2 nd Violation: \$1,000.00 3 rd Violation: \$2,000.00
Livestock Keeping	1125:00	Prohibited Effective 7-6-10	
Manufactured Home Park	Ord. 319, Sect 20 Subd 10	Application Filed	
Manufactured Home Relocation	Ord. 319, Sect 20 Subd 3	Application Filed	
Mechanical Permit	702:00	Application Filed	Refer to attached mechanical permit fee schedule
Meter Maintenance Fee (Monthly)			
Minor Subdivision	Ord. 320, Sect 11 Subd 1 (6)	Application Filed	\$250.00
Non-Sufficient Funds Fee			\$35.00
Park Dedication Fee		On Permit Application	\$150.00 per lot
Park Shelter Rent		By Reservation No option of Lion main w/o kitchen	\$150.00 Holdridge #1 or Lion #4 \$75.00 Holdridge #2 or #3 (Non-Refundable)
Parking Ticket	1010:00		\$25.00
Planned Unit Development	Ord. 319, Sect 21 Subd 4, 2	Application Filed	\$250.00
Plat Review Fee	Ord. 320, Sect 4 & Sect 6		\$500.00 Preliminary Plat Fee
Planning/EDA Committee Member	Resolution		\$60.00/year annual stipend
Plumbing Permit	701:00	Application Filed	Refer to attached plumbing permit fee schedule
Police Accident Report		Signed Authorization Form	\$5.00 per report
Police Report		Signed Authorization Form	\$1.00 for 1 st page \$0.25 for each page thereafter \$4.00 for each photo
Preliminary Plat	Ord. 320 Sect 5 Subd 1	Application Filed	\$500.00 plus actual costs
Public Land Dedication	Ord. 320 Sect 10, Subd 1		\$1000.00 per lot or 1,000.00 sq ft per single family \$300.00 per unit or 400 sq ft per multi family
Razing/Demolishing	605:08	Permit Required	\$25.00
Recording Fee			\$46.00

City of Foley

Schedule of Current Fees, Charges and Rates

Type	Section	Requirements	Amount
Rental Property License	730:03 Subd 1 & Resolution 2007 - 7	Application Filed	Dwelling License: \$30.00 for 1 st unit PLUS \$10.00 per unit thereafter Dwelling Inspection Fee: \$50.00 per unit (inspection + 1 follow up, \$100.00 min) Add'l Inspection Fee: \$50.00 per inspection Late Fees/Penalties: \$25.00 Reinstatement Fee: \$100.00 for 1 st unit reinstated PLUS \$20.00 each add'l unit Background Checks: per Police/Sheriff Dept.
Rezoning	Ord. 319, Sect 23	Application Filed	\$250.00
Sewer Hookup Fee	609:00	On Permit Application	\$1,200.00
Sewer Rates *new minimum (2,000 gallons per month)	610:00	Metered off water	\$1.95 per 100 gallons or portion thereof. (2023) \$2.44 per 100 gallons or portion thereof. (2024) \$2.93 per 100 gallons or portion thereof. (2025) Multi-family charged one minimum per unit.
Signs	Ord. 319, Sect 8	Application Filed	Refer to attached building permit fee schedule
Small Animals	1130:08	Application Filed	\$25.00
Small Cell Facility	815:01	Application Filed	\$500.00
Special Building Official Inspection/Facility Compliance	State of Minnesota	Application Filed	\$300.00
Storm Sewer Fee	TBD		\$1.00/utility billing account/month
Subdivision Developer Agreement	Ord. 320, Sect 9		Escrow deposits to cover improvement costs
Swimming Pool Fees	Ord. 408		Age 15 & under: \$4.00 Age 16 & above: \$5.00
Swimming Lessons			25 min sessions: \$40.00 50 min sessions: \$80.00
Sewer Winter Rate	TBD		TBD
TIF – Tax Increment Financing	Policy	Application Filed	\$1,000.00 (non-refundable)
Tower Permit	Ord. 319, Sect 9	Application Filed	Refer to attached building permit fee schedule
Transient Merchant	532:00	Application Filed & \$1,000 Bond	\$100.00
Trunk Fees	609:00 Article III (C)	Subdivision or Property Improvement Area Trunk Fee	See 609:00 Article III C Exhibit A, Sewer & Water Area Trunk Fees Schedule Attached
Water Meter & Hookup	620:00	On Permit Application	\$1,500.00

Water Rates *new minimum (2,000 gallons per month)	615:0 0	Metered	\$0.69 per 100 gallons or portion thereof. *Multi-family charged one minimum per unit.
Water Bulk Rate			\$1.50 per 100 gallons - \$30.00 minimum billing
Water Disconnect & Re-Connect Fee	615:00		\$100.00 each (one for turn-off, one for turn-on)
Water Meter Reading	615:00	By Public Works	\$25.00 per reading
Water Payment	615:00	Late Penalty Fee	\$25.00
Water Test Fee	Mn Dept of Health State Statute		\$1.59 per meter
Winter Parking	1010:14, Subd 4		\$25.00
Variance	Ord. 319, Sect 24	Application Filed	\$250.00
Zoning Amendment	Ord. 319, Sect 23	Application Filed	\$250.00

Exhibit A: City of Foley Trunk Water and Sewer Rates
Established in 2005

Land Use	Water Rates				Sewer Rates			
	Trunk Fee		WAC		Trunk Fee		SAC	
	Rate	Unit	Rate	Unit	Rate	Unit	Rate	Unit
Single Family Residential, Manufactured Housing	\$ 1,510	Ac	\$ 1,500	Unit	\$ 3,130	Ac	\$ 1,200	Unit
Commercial, General Commercial	2,520	Ac	2,520	Ac	5,220	Ac	4,810	Ac
Industrial, Multi Family	3,860	Ac	3,860	Ac	6,260	Ac	5,780	Ac
Public/Golf/Park	630	Ac	630	Ac	1,300	Ac	1,200	Ac

BUILDING PERMIT FEE SCHEDULE

PROJECT VALUATION (\$)	PERMIT FEE (\$)
1.00 – 1,500.00	50.00
1,501.00 – 5,000.00	66.50
5,001.00 – 10,000	81.50
10,001.00 and up	Multiply Valuation by .007

Plan Review Fee = 65% of the building permit fee

State Surcharge = Per Current Fee Schedule

BUILDING PERMIT FEE SCHEDULE

PROJECT VALUATION (\$)	PERMIT FEE (\$)
1.00 – 1,500.00	50.00
1,501.00 – 5,000.00	66.50
5,001.00 – 10,000	81.50
10,001.00 and up	Multiply Valuation by .007

Plan Review Fee = 65% of the building permit fee

State Surcharge = Per Current Fee Schedule

2025 STREET & UTILTY IMPROVEMENTS

FOLEY, MINNESOTA

FOLEY 171511

AUGUST 1, 2023

PRELIMINARY PROJECT MILESTONE SCHEDULE

Below is the anticipated project schedule, subject to change:

- November 2023, Authorize SEH to prepare Feasibility Report
- March 2024, Accept Feasibility Report
- April 2024, Authorize SEH to proceed with Topo Survey and Design
- May 2024 – June 2024, Topographical Survey and Geotechnical Evaluations
- July 2024 – December 2024, Project Design
- January 2025, Plan Approval
- February 2025, Start Bidding Project
- March 2025, Award Project
- May 2025, Start Construction
- October 2025, Construction Substantially Complete
- June 2026, Construction Final Completion

Below is the anticipated public engagement schedule, subject to change:

- February 2024, Early Notification Letter to Property Owners
- April 2024, Improvement Hearing
- August 2024, Neighborhood Meeting
- October 2025 – August 2026, Assessment Hearing

Foley CIP Planning Estimates
 2025 Construction
 7/28/2023

Broadway Avenue North				
	Estimated Cost Per		Estimated Total Cost	Estimated Assessment
	Length	Foot		
Street (42' wide with sidewalks)	1140	\$950	\$1,083,000	\$324,900
Storm	1140	\$305	\$347,700	\$104,310
8" Sewer	1140	\$255	\$290,700	\$87,210
Jack and Bore SAN under TH 23		\$695	\$0	\$0
Jack and Bore WM under TH 23		\$695	\$0	\$0
8" Water Main	790	\$340	\$268,600	\$80,580
Water Services (Outside of Full Reconstruct Area)	4	\$5,800	\$23,200	\$6,960
Fibe Conduit	1140	\$5	\$5,700	\$1,710
Total Estimated Cost			\$2,018,900	\$605,670

Assumptions:
 diagonal parking area of Broadway between Parent and Penn can be left in place
 wm between Parent and Penn can be left in place, and just replace the services
 sanitary will be replaced down the center of the road (Parent to Penn)

3rd Avenue				
	Estimated Cost Per		Estimated Total Cost	Estimated Assessment
	Length	Foot		
Street (42' wide with sidewalks)	650	\$950	\$617,500	\$185,250
Additional Sidewalk	650	\$48.00	\$31,200	\$9,360
Bridge			\$10,000	
Storm	650	\$305	\$198,250	\$59,475
8" Sewer (only north of TH23)	380	\$255	\$96,900	\$29,070
Jack and Bore WM under TH 23	140	\$695	\$97,300	\$29,190
Fiber Conduit	650	\$5	\$3,250	\$975
8" Water Main	650	\$340	\$221,000	\$66,300
Total Estimated Cost			\$1,275,400	\$379,620

Assumptions:
 10K match for Bridge
 Sidewalks on both sides
 Replace 6" water to John Street

Parent Street				
		Estimated Cost Per		
	Length	Foot	Estimated Total Cost	Estimated Assessment
Street (32' wide with sidewalks)	290	\$815	\$236,350	\$70,905
Storm	290	\$305	\$88,450	\$26,535
		Total Estimated Cost	\$324,800	\$97,440

Alley				
		Estimated Cost Per		
	Length	Foot	Estimated Total Cost	Estimated Assessment
Alley (14' wide)	850	\$380	\$323,000	\$96,900
Storm	850	\$160	\$136,000	\$40,800
		Total Estimated Cost	\$459,000	\$137,700

Assumptions:

Storm Sewer is a run of 15" pipe down the center with 3 structures

Murphy Street (3rd to Broadway)				
		Estimated Cost Per		
	Length	Foot	Estimated Total Cost	Estimated Assessment
Street (32' wide with sidewalks)	530	\$815	\$431,950	\$129,585
8" Sewer	110	\$255	\$28,050	\$8,415
Storm	530	\$305	\$161,650	\$48,495
		Total Estimated Cost	\$621,650	\$186,495

4th Avenue North (Utilities only from TH 23 to Norman)				
		Estimated Cost Per		
	Length	Foot	Estimated Total Cost	Estimated Assessment
Storm	1350	\$122	\$164,700	\$49,410
8" Sewer	1170	\$255	\$298,350	\$89,505
Jack and Bore SAN under TH 23	100	\$695	\$69,500	\$20,850
Jack and Bore WM under TH 23	100	\$695	\$69,500	\$20,850
8" Water Main	1110	\$340	\$377,400	\$113,220
Fiber Conduit	1350	\$5	\$6,750	\$2,025
		Total Estimated Cost	\$986,200	\$295,860

Assumptions:

60 / 40 split for storm sewer costs (City is 40%)

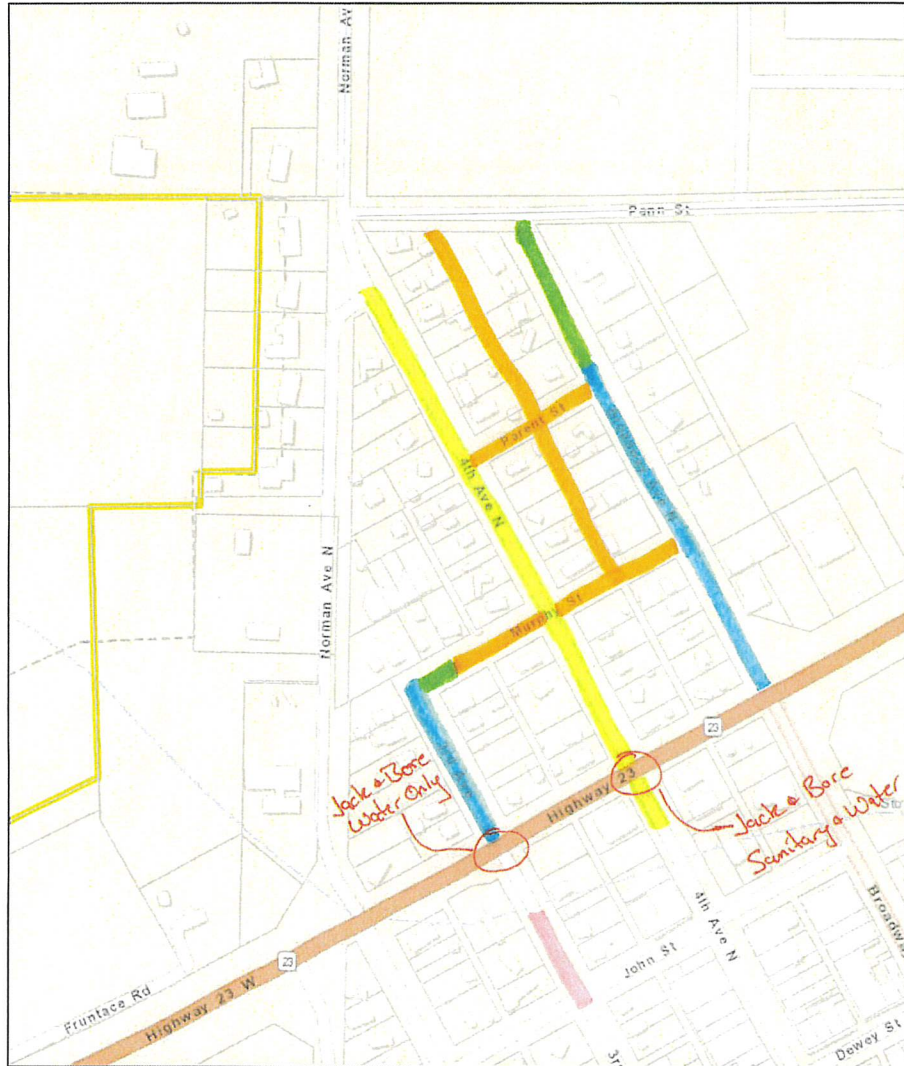
County will pay for all surface removals and restorations

Sanitary from Norman to Casey's Structure

8" DIP south of TH 23

CIP Estimate Summary			
	Estimated Total Cost	Estimated Assessment	Estimated City Cost
Broadway Ave	\$2,018,900	\$605,670	\$1,413,230
3rd Avenue	\$1,275,400	\$379,620	\$895,780
Parent Street	\$324,800	\$97,440	\$227,360
Alley	\$459,000	\$137,700	\$321,300
Murphy Street	\$621,650	\$186,495	\$435,155
4th Ave (Utilities)	\$986,200	\$295,860	\$690,340
Total	\$5,685,950	\$1,702,785	\$3,983,165

ArcGIS Web Map

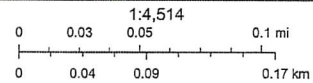


7/28/2023, 10:38:39 AM

Benton_Co_Data - Benton Parcels

Benton_Co_Data - House Number

Municipal Boundary



Esri, HERE, Garmin, INCREMENT P, NOAA, USGS

- Street, Storm, Sanitary, & Water Services
- Street, Storm, Sanitary, & Water
- Street, Storm, & Water
- Street & Storm
- 40% Storm, Sanitary, & Water

Web AppBuilder for ArcGIS
Esri, HERE, Garmin, INCREMENT P, NOAA, USGS |



10503 - 89th Avenue North
Maple Grove, MN 55369
www.alliedblacktopmn.com

Matt Dolecki
Phone: 763-425-0575
Cell: 612-834-0168
Email: m.dolecki@alliedblacktopmn.com

Proposal

Company Name: City of Foley
Billing Address: 251 4th Ave N
Foley, MN 56329
Contact Person: Mark Pappenfus
Phone: 320-290-9186
Email: mpappenfus@ci.foley.mn.us

Date: July 27, 2023
Project Name: 2023 Crack Seal & Seal Coat
Project Address:

Project Contact Person: Mark Pappenfus
Phone: 320-290-9186
Email: mpappenfus@ci.foley.mn.us

We hereby submit specifications and quotations for the following:

Description of Work to be Performed

	Unit	Qty.	Unit Price	Price	INT
Area 1 Carpenter - 4th Ave - Pine St and Lot					
Crack Sealing: Rout and seal longitudinal and transverse working cracks that are 1/4" wide or wider. Alligator cracking, hairline cracking, block cracking, or cracks wider than 1" are not included unless otherwise specified. Previously filled cracks will not be routed. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. Paper cover will be used at the discretion of the contractor. NOTE: Quote Assumes 1 mobilization	LS	1	\$7,795.00	\$7,795.00	
Chip Seal: CRS-2 / Granite Sweep asphalt. Apply liquid asphalt at a rate of .26 gallons per square yard. Apply cover aggregate at 20 lbs. per square yard. Roll cover aggregate. Pick up sweep excess aggregate 4 to 8 weeks after chip seal application. Add \$0.15/S.Y. to substitute Polymerized CRS-2 for quicker pick up sweeps (1 to 3 weeks). Add \$0.10/S.Y. to substitute 1/8" Traprock cover aggregate. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. NOTE: Chip sealing behind parking bumpers, under steps, or any areas not accessible by chip seal roller are excluded from the project. NOTE: Quote Assumes 1 mobilization NOTE: Second sweep available at \$0.15/SY, Minimum \$850.00 NOTE: Consider a cape seal or fog seal to reduce aggregate loss and tracking.	S.Y.	10878	\$2.85	\$31,002.30	
Area 2 Lone Ridge - Harvest - Green Meadows					
Crack Sealing: Rout and seal longitudinal and transverse working cracks that are 1/4" wide or wider. Alligator cracking, hairline cracking, block cracking, or cracks wider than 1" are not included unless otherwise specified. Previously filled cracks will not be routed. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. Paper cover will be used at the discretion of the contractor. NOTE: Quote Assumes 1 mobilization	LS	1	\$7,685.00	\$7,685.00	
Chip Seal: CRS-2 / Granite Sweep asphalt. Apply liquid asphalt at a rate of .26 gallons per square yard. Apply cover aggregate at 20 lbs. per square yard. Roll cover aggregate. Pick up sweep excess aggregate 4 to 8 weeks after chip seal application. Add \$0.15/S.Y. to substitute Polymerized CRS-2 for quicker pick up sweeps (1 to 3 weeks). Add \$0.10/S.Y. to substitute 1/8" Traprock cover aggregate. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. NOTE: Chip sealing behind parking bumpers, under steps, or any areas not accessible by chip seal roller are excluded from the project. NOTE: Quote Assumes 1 mobilization NOTE: Second sweep available at \$0.15/SY, Minimum \$850.00 NOTE: Consider a cape seal or fog seal to reduce aggregate loss and tracking.	S.Y.	11082	\$1.94	\$21,499.08	
Area 3 Glen St					
Crack Sealing: Rout and seal longitudinal and transverse working cracks that are 1/4" wide or wider. Alligator cracking, hairline cracking, block cracking, or cracks wider than 1" are not included unless otherwise specified. Previously filled cracks will not be routed. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. Paper cover will be used at the discretion of the contractor. NOTE: Quote Assumes 1 mobilization	LS	1	\$8,195.00	\$8,195.00	
Chip Seal: CRS-2 / Granite Sweep asphalt. Apply liquid asphalt at a rate of .26 gallons per square yard. Apply cover aggregate at 20 lbs. per square yard. Roll cover aggregate. Pick up sweep excess aggregate 4 to 8 weeks after chip seal application. Add \$0.15/S.Y. to substitute Polymerized CRS-2 for quicker pick up sweeps (1 to 3 weeks). Add \$0.10/S.Y. to substitute 1/8" Traprock cover aggregate. NOTE: Irrigation must be off 24 Hrs and obstructions moved prior to construction. Additional MOB charges may apply. NOTE: Chip sealing behind parking bumpers, under steps, or any areas not accessible by chip seal roller are excluded from the project. NOTE: Quote Assumes 1 mobilization NOTE: Second sweep available at \$0.15/SY, Minimum \$850.00 NOTE: Consider a cape seal or fog seal to reduce aggregate loss and tracking.	S.Y.	10878	\$1.94	\$21,103.32	

NOTE : Pricing for Areas 2 & 3 are only applicable if Area 1 is accepted

Exclusions: Bonds, permits, fees, surveying, engineering, testing, rail road insurance, special insurance, site specific training for employees, landscaping, irrigation, watering of sod, soil corrections, dewatering, traffic control, utility or structural sheeting, shoring, underpinning, buried debris, rock excavation, class V base materials, drain tile, footing insulation or waterproofing, separation fabrics, vapor barriers, drainage layers, hazardous materials, removal of contaminated soils, haul road construction, erosion control, site restoration, gas, mechanical, or electrical excavation, site fencing, locating private utilities, private utility repairs, winter or cold weather conditions, night or weekend work, winter conditions.

Note: See Allied Blacktop Warranty Terms, Qualifications, and Construction Specifications.

Note: Contracted prices are subject to re-pricing if the WTI oil pricing exceeds \$125/Barrel at time of delivery

We propose to furnish material and labor, complete in accordance with the above specifications, for the total lump sum of:

TOTAL ALL:	\$0.00
-------------------	---------------

ADD 1% Bonding If Necessary

Payment terms are net 30 days. Payment terms for chip seal applications are 90% due net 30 days, balance due upon completion of sweeping.

Note: This proposal may be withdrawn if not accepted within 15 days. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, weather or other delays beyond our control. Allied Inc. to carry proper insurance including Workers Compensation.

Authorized Signature: _____

Matt Dolecki

Matt Dolecki

Acceptance of Proposal: The above prices, specifications, conditions, and attached warranty qualifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Pre-Lien Notice

(A) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions;

(B) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvements unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

1. Warranty. All Work is to be completed in a workmanlike manner, according to standard industry practices in Minnesota. Unless otherwise required by law, Contractor provides a warranty on all labor related to the Work for a period of one year from the date Contractor ceases work on the Property. All materials provided to the Property are covered only by manufacturers' and/or suppliers' warranties, if any. Unless otherwise specified all materials will be standard stock materials and other products and materials may be substituted for equivalent products due to availability. Some variation in color and texture of materials is acceptable. Contractor does not warrant or guarantee any materials or labor that Contractor did not originally provide. Contractor does not warrant labor and materials related to Owner-Direct Work and Owner-Direct Work may void Contractor's warranty. Contractor shall not be responsible for work required as a result of the acts or errors of others or for latent defects in materials or products.

2. Access to Property. The Price is based upon completion of the Work during normal working hours and Owner agrees to provide Contractor clear and continuous access to the Property as required for the Work. Owner will be responsible for Price increases if any failure to provide reasonable access interrupts Contractor's Work. Owner shall make toilet facilities available to all workers or compensate Contractor for the cost of rented units plus 10% for overhead, which shall increase the Price. Owner shall furnish electric, water, and other utilities for the Work at no expense to Contractor. Owner shall arrange for any necessary identification of underground utilities prior to any digging.

3. Hidden or Hazardous Conditions. A "Hidden Condition" shall mean a concealed or unforeseeable condition not readily observable when inspecting the Property for purposes of estimating the Price. A "Hazardous" Condition shall mean hazardous materials, asbestos-containing materials, mold, insect or rodent infestation, or similar conditions. Contractor has no responsibility to determine the presence or absence of any Hidden or Hazardous Conditions affecting the Work. The Price does not include and Contractor shall not be required to remove, protect against, dispose of or remedy Hidden or Hazardous Conditions. Owner acknowledges receipt of a Mold Notice/Waiver and Formaldehyde Disclosure as required by Minnesota law. Any alteration or deviation from the scope of the Work, including hidden damage, additional work required by government inspectors, out of square or out of plumb conditions, or discovery of Hidden or Hazardous Conditions, shall entitle Contractor to immediately stop the Work, require a written Change Order signed by the parties, and may result in extra charges beyond the Price which Owner agrees to pay.

4. Use of Property. Contractor may a) place an advertising yard sign at the Property for promotion and to identify the Property for workers and suppliers and b) store materials and rubbish at the Property. Owner may be charged additional fees for items other than construction debris found in Contractor's dumpsters.

5. Substantial Completion. Substantial Completion shall be the date on which Contractor's Work is substantially finished so that the Work may be used for its intended purpose (as distinguished from the date of Owner's acceptance thereof), or the date of Contractor's last item of work at the Property, whichever is earlier.

6. Delays. Contractor shall not be responsible for delay damages arising from stoppage of the Work due to a) Owner's breach of contract, b) Owner's failure to provide access to the Property, c) as a result of inclement weather, strikes, fires, accidents, labor shortages, delays in delivery of materials, or d) any causes beyond Contractor's reasonable control.

7. Owner-Direct Work. Contractor is not responsible for timely delivery or performance of any labor or materials for which Owner is directly responsible ("Owner-Direct Work"). Owner shall not give instructions to or directly request any work from Contractor's workers. Delays caused by Owner-Direct Work may result in extra charges beyond the Price which Owner agrees to pay and for which a Change Order shall be signed, including but not limited to a \$200 per trip service charge.

8. Payments and Collection. If Owner fails to make payment as required by this Agreement Contractor may stop work on forty-eight (48) hours notice. The Price shall be increased by Contractor's reasonable costs to stop and/or resume Work, and Owner agrees to pay any such costs. Owner agrees to pay a service charge of 8% per annum or the maximum amount permitted by law on all balances 30 days or more past due. Owner shall also pay for all collection costs, including employee time and expense and all attorneys' fees and costs Contractor incurs in collection of and/or protection of its interests in Owners' past due account or other enforcement of this Agreement.

9. Personal Property. Except as specifically called for by this Agreement Contractor shall not be responsible for protection of Owner's vehicles or other personal property ("Personal Property"). Owner shall manage and be responsible for protection of Personal Property and Contractor shall not be responsible for the theft or disappearance of or damage to Personal Property. Contractor shall not be responsible for locking or closing doors or gates.

10. Liquidated Damages. Owner acknowledges that it would be difficult to determine Contractor's precise damages if Owner breaches this Agreement or if Owner terminates this agreement without a legal basis. Therefore, in the event Owner terminates after any applicable cancellation period or otherwise breaches this Agreement, Owner still agrees to pay Contractor: (1) in full on a time and material basis for all services Contractor, its subcontractors and material suppliers have provided to Owner or the Property, and (2) lost profit equal to 25% of the Price, Change Order amounts, and additional services Contractor and its subcontractors and material suppliers have provided to Owner or to the Property as of the date of such termination or breach, which fee represents the industry standard for reasonable profit and overhead. Owner agrees that the described damages in this Section are a reasonable estimate of the damages that Contractor would incur due to Owner's breach of the Agreement.

11. Limitation on Claims. Any civil action alleging Contractor's breach of this Agreement, negligence, fraud, misrepresentation, or any other claim by Owner must be initiated no later than one (1) year after the earlier of (a) the date Contractor ceases work on the Property, or (b) the date Contractor's building permit is finalized or otherwise closed. Contractor shall not be responsible for any damage to the Property related to the weight or delivery of dumpsters, equipment or materials. Owner agrees that Owner's maximum claim for damages against Contractor, and Contractor's maximum liability to Owner, shall be limited to the amount Owner has paid to Contractor.

General Qualifications

Allied offers a one year guarantee on workmanship and materials on all scopes of work listed below, unless clarified. Please confirm scope of work detailed on site plan to assure accuracy. Allied will contact customer prior to construction. Work will be done in a continuous fashion to minimize (but not eliminate) customer inconvenience. Allied encourages an on-site pre construction meeting if traffic and staging issues are a concern. Allied is not responsible for locating, repairing or replacing the following: Private utilities, Parking lot lights, sprinkler head, sprinkler lines, other non-located items in the construction area. Allied is not liable for asphalt areas broken by equipment during construction process. Any deviation from original approved scope of work will only be completed with customer approval (written change order). Prior to the start of work, any obstructions in the construction area shall be removed by owner. Any delays may result in additional charges. Construction outside of this contract resulting in damage to project area will not be covered under Allied warranty. The attached illustration or proposed ADA layout has been prepared by Allied for a design build purposes. It must be approved and accepted by the owner. Allied does assume any legal liability relating to the proposed ADA construction.

Catch Basin Warranty Information and Qualifications:

While Allied makes every effort to provide firm pricing on all our projects it is impossible to do so on catch basin reconstructs in that the repair work is under ground and cannot be specifically identified with a surface inspection. No work beyond time and materials pricing will proceed without verification and approval by the owner. Allied will call for locates in advance of construction.

Chip Seal Warranty Information and Qualifications:

Qualifications: The one year guarantee does not include uneven wearing patterns in drive lanes, high traffic areas, exposed aggregate asphalt surfaces, and plow scraping. Excessive silt/dirt areas that are not able to be cleaned by reasonable means, may not adhere properly and result in premature wearing. Heavily shaded areas (ie. overhanging trees, tall buildings, etc.) may not properly cure. Low areas on the existing asphalt surface that hold water will reduce the life expectancy of the seal. Seal coats generally do not adhere well to epoxy striping materials. The Spring following a chip seal application, after the snow has melted, may reveal loosened aggregate in grass or areas where snow has been piled. This is typical of a chip seal application, and a second sweep in the spring should be considered at an additional charge (sweeping does not include landscape areas). Weeds and vegetation removal shall be done by owner at least 1 week prior to construction. Any areas not accessible to chip seal rollers will not be warrantied, and are excluded from the project unless otherwise noted. Water protruding from the asphalt or adjacent areas that run into the seal coat area may affect the performance of the seal coat and will not be warrantied. Additional charges may apply for remobilization to complete seal coat.

Specifications: All chip seals experience oil bleeding and aggregate tracking. The pick-up sweep of excess aggregate is generally done 4 to 8 weeks after application. Actual lot conditions, weather, and other factors will determine actual sweeping time of aggregate. Polymerized oils allow for quicker pick up sweep to minimize aggregate tracking (generally 2 to 4 weeks). Fog seals will minimize the aggregate tracking and oil bleeding. Allied uses the Standard McLeod formula for gauging application rates. Deviations from the formula at the customer's request may result in a warranty waiver. While the MNDOT specifications allow for chip seals to be constructed from May 15 to September 1. Late season chip seals (starting August 15th) may exhibit a higher incidence of aggregate stripping and oil bleeding in subsequent seasons. Chip seals will not add structural integrity or correct water flow issues. Chip seal material may overlap into curb lines, this should be considered incidental to the construction.

Application: Clean the asphalt with a Mechanical Pick-up style street sweeper. Dispose of sweepings offsite. Apply liquid asphalt at a rate specified on proposal with asphalt distributors equipped with computerized rate of control. Apply cover aggregate at a rate specified on proposal with a self-propelled computerized chip spreader. Roll the cover aggregate with eleven wheel pneumatic rubber tire rollers. Pick up sweep excess aggregate as per curing conditions.

Seal Coat & Fog Seal Warranty Information and Qualifications:

Qualifications: The one year guarantee does not include uneven wearing patterns in drive lanes, high traffic areas, exposed aggregate asphalt surfaces, and plow scraping. Excessive silt/dirt areas that are not able to be cleaned by reasonable means, may not adhere properly and result in premature wearing. Heavily shaded areas (ie. overhanging trees, tall buildings, etc.) may not properly cure. Low areas on the existing asphalt surface that hold water will reduce the life expectancy of the seal. Seal coats generally do not adhere well to epoxy striping materials. All qualifications, specifications, and applications listed in this section also apply to fog seals. Traffic on uncured seal coats may result in material tracking (Allied not responsible for cleaning). Weeds and vegetation removal shall be done by owner at least 1 week prior to construction. Water protruding from the asphalt or adjacent areas that run into the seal coat area may affect the performance of the seal coat and will not be warrantied. Additional charges may apply for remobilization to complete seal coat.

Specifications: Seal coats must be applied during daylight hours to ensure proper application and curing. Seal coats generally dry in one to five hours. It takes several additional hours for proper cure. Allowing traffic on the product prior to proper cure will result in premature wear. While seal coats resurface as well as a rejuvenate, the sealer it will polish off the top of exposed aggregate and in drive lanes. Seal coats can be used over the top of chip seals to enhance aggregate adhesion and minimize aggregate tracking and oil bleeding. Sealcoating done after September 1st may have a high tendency for excessive or premature wearing and will not be warrantied.

Application: Clean asphalt surface to remove dust and loose debris. Apply seal coat per manufacturer's specifications.

Crack Seal Warranty Information and Qualifications:

Qualifications: The one year guarantee does not include previously sealed cracks that have failed and cannot be routed. Cracks sealed in parking areas are not warrantied. No warranty on un-routed cracks. Crack routings will be blown into adjacent curblines unless quoted to be removed from the site.

Specifications: Cracks wider than 1" should not/may not be crack sealed. Alligator, hairline and block cracks should not be sealed and will not be unless sealing these cracks is requested by customer in writing. Alligator, hairline and block cracks will not be routed or warrantied. Previously sealed cracks that have failed or recessed will be topped off only (no rout). Weeds in cracks are to be sprayed/removed by customer 2 weeks prior to construction. Cover paper will be used at contractors' discretion.

Application: Rout and seal the longitudinal and transverse "working" cracks that are 1/4" wide or wider up to 1". Rout cracks 3/4" by 3/4". Dry and clean the crack with hot air lance and/or forced air. Seal crack with MNDOT spec hot crack seal material. Material will be heated in a melter equipped with a double jacket boiling system to prevent scorching and overheating of the material. Include over band as per MNDOT specifications. Apply proper cover as necessary per contractors' discretion.

Patching and Paving Warranty Information and Qualifications:

Qualifications: The one year guarantee does not include "frost, working, reflective" cracks or scrapes and other surface damage caused by plows, vehicles and equipment. All overlays will experience frost cracks, working cracks, and reflective cracks. Settling in trench patches due to sub base compaction will not be warrantied. No warranty on drop and roll patching. Late season patching & paving may result in rough mix and cold seams. Elevation assessment available upon request and at owners expense.

Specifications: Please inform an Allied estimator or Office Staff of specific water flow concerns (if any) prior to construction. Water flow issues may not be addressed unless identified by owner prior to bidding and construction. Allied will shoot elevations upon request or if water flow issues are present and identified prior to construction. No guarantee on 100% water flow unless 1.5% pitch can be established and maintained. Asphalt overlays will mirror existing parking lot. Allied will call for locates in advance of construction. Allied will not be responsible for locating, repairing or replacing the following: Private utilities, sprinkler head, sprinkler lines, or other non-located items in the construction area. Allied is not responsible for any backfilling, seed or sod unless detailed on proposal. Allied is not responsible for any City, State, County, Federal, Watershed or other permitting unless detailed on proposal. Parking stripes affected by asphalt work will not be re-striped unless quoted. This contractor is not liable for asphalt areas broken by equipment during construction process. Base replacement is not included in the contract unless noted on the proposal. If base replacement is found to be necessary, replacement cost will be approved by owner prior to continuing the construction process.

Application: Asphalt paving application details to be noted on proposal if not listed in this section. Patch asphalt as specified on proposal by methods of remove and replace, mill and patch, skin patch, drop and roll or infrared patching or other specified method.

Remove and replace: Jackhammer, mill, or sawcut straight edge. Remove existing asphalt and dispose off-site. Stabilize existing base material. Install asphalt as per specified thickness and compact.

Mill and Patch: Mill existing asphalt to a specified depth. Clean milled surface. Apply CSS1H tack material. Install asphalt as per specified thickness and compact.

Skin Patch: Clean existing asphalt surface. Apply CSS1H tack material when applicable. Install asphalt material and compact. (No Warranty)

Drop and Roll: Install asphalt material and compact (No Warranty).

Infrared Patch: Heat existing asphalt surface. Add asphalt sand fines as necessary rake to level and compact.

Concrete Warranty Information and Qualifications:

The one year guarantee does not include "frost or hairline cracking, scrapes and other surface damage caused by plows, vehicles and equipment, or concrete spalling or raveling as a result of improper salting. After October 15th cold weather charges will take effect. Allied is not responsible for concrete parking blocks damaged during the removal process. Parking blocks can be replaced at a price to be specified prior to installation.

TO: FOLEY CITY COUNCIL
FROM: CITY STAFF
SUBJECT: 2024 BUDGET WORKSHOP
DATE: AUGUST 01, 2023 – UPDATED AUGUST 9, 2023

2023 Budget Overview

The proposed budget is included in your packet and is estimated at a 6.68% levy increase overall. A few items should be noted on this budget:

- An increase of roughly \$91,000 in LGA is reflected in the budget.
- COLA's in this budget are 3-4%. League CPI was 8.2% last cycle and 4.9% this cycle.
- Insurance increases are estimated between 10%-15%. There is uncertainty with health insurance rates each year since we don't get final numbers until fall. Worker's comp continues to rise and something we will continue to monitor closely.
- Continued Contribution to Hwy 23 Coalition.
- Foley Area CARE contribution of \$1,000 remains in budget.
- Added \$500 donation to Foley Cross Center.

The **capital expenditures** planned for 2024 in this budget are as follows:

- Finance Software (remaining payment) – City Hall is in the process of implementing new software. We are on the list for conversion but unfortunately that takes months with such high demand. *We held kick-off meeting this past week and tentatively scheduled conversion for early May of 2024.*
- Welcome Signs – with proposed art grant.
- Facilities Plan – this would study space needs with all departments of the City.
- Pickleball Courts – partial funding of 100k – estimate comes in closer to 200k but City is hoping to offset with donations and some work being done by staff.
- ½ Ton Chevy Pickup for Public Works
- Ford Dump Truck (Snow Haul)
- Drain Tile Projects on 13th Avenue and/or Mariah – *still waiting on updated quotes on these items so unsure of actual costs.*
- Additional Park play structure was requested for Holdridge Park by PW – I did push to 2025 because of deficit in capital funds – council can discuss further if they would like to find ways to fund this.
- We utilized one-time public safety money of \$118,000 to off-set some capital levy within the General Fund (Police) and Fire Fund for 2024. At this point we made the decision to split the money equally between police and fire but the council can discuss that further. I would caution the council that we will need to add this back in in future years. This money can also only be spent on police and fire.

Other Projects – Waiting for Funding

- Water Treatment at Well # 5 – we have made requests both at the federal and state level to help fund this – still no certainty on when that funding will come through – it is likely to be looked at further once we complete the wastewater project.

- *2025 Capital Improvements – I have provided a map and cost estimates for some significant infrastructure improvements north of Hwy 23. These are tentatively being planned for 2025 and hopefully coordinated with some work with Benton County. We can discuss more at the budget workshop. I just received the final numbers so am still working on finance options (bonding estimates). Those will be coming in a future meeting.*

Debt Service

You will also see that no levy dollars are called for with the 2018 improvements. That is because the water/sewer funds are still handling the bond payments. *A levy will become necessary in 2025 – so keep in mind of that impact in next year's budget!*

City Investments Overview

I have provided the council with the annual update on the city investments. We don't book changes until year-end so the numbers on your spreadsheet reflect investments at year-end 2022. Overall, these investments have done quite well over the many years we have had them but economic conditions have created some volatility. We have made some changes with where we hold some of local funds which has increased our interest earnings as well so we are hopeful overall earnings on investments will stabilize and slowly improve.

Tax Capacity Overview

The tax capacity of the city is essentially the entire pool of property to which taxes are spread out. Tax capacity of a property is determined by a percentage of market value, or class rate. Each property's market value is multiplied by a class rate (between 1%-2%) to determine tax capacity. Each year, I review the total tax capacity of the city to determine what type of impact the estimated levies will have on the community. Although we cannot control individual market values of properties, we can get an idea how much we have to spread around. The latest estimates from Benton County show an increase in tax capacity of approximately 15%. This increase is still largely contributed to increasing residential values. We also know that in Foley we've had very little new construction building permits and only have approximately 1% of new valuation to be new construction. This 1% is higher than last year when it was flat.

Proposed Fee Schedule Amendments

An updated fee schedule is included in your packet and changes are highlighted. I am proposing the second increase of sewer rates to \$2.44/hundred gallons (as committed to with PFA) and an increase in water rates to .69/hundred gallons. I am also proposing a storm sewer charge of \$1.00/account/month. I have also worked through our Public Facilities Association cash flow worksheet and am recommending the following if the council wishes to pursue a winter sewer charge:

- Drop the minimum to 2,000 gallons per month. This would put the new minimum at \$64.41. It is slightly lower overall but 500 gallons less per month. The 2,000 gallons mark also aligns better for some of the reporting we need to do.
- Identify January of each year to be the sewer lock month for the summer watering months. The council can decide if they wish to implement the sewer lock for the entire year or just pick peak summer months. The more months we apply it – the bigger the impact.
- Re-evaluate revenues next year and plan for adjustments in 2025. We cannot be certain on how these new policies will impact habits and must recognize further adjustments may need to be made.

The second major fee schedule change is with the building permit fees. These have not been raised since 2011. We are proposing increases to the fees and simplification of the permit schedule. A copy is in your packet. We have reviewed this with the building official. Not only will the city's revenues increase – but the building official's portion will also increase based on the contract. *Please see updated schedule – the wrong schedule was included in the initial packet.*

Other Considerations

I'd also ask the council to consider implementation of digital council packets in the future. We reviewed our costs of printing and estimate at least \$2500 per year to print and distribute packets – and this doesn't include extra printing and copies made the night of the meeting. We have also been running with very small council packets because of the lack of development in the city and I anticipate this will change as we grow. Electronic devices would give us the opportunity to save paper, time and be more efficient with changes and other updates in addition to being responsible to the community.