



City Council – Meeting Agenda
September 5, 2023 – 5:30 P.M. – Foley City Hall

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes of August 1st & 15th, 2023.
 - Approve closure of 4th Avenue N (downtown) on September 24th from 10-2 for car show.
 - Approve tobacco license for 351 Dewey Street, Smokin Joe's (Paul & Amanda Strang).
 - Adopt Resolution #2023-09 Accepting Trees Donation.
 - Adopt Resolution #2023-11 Accepting Pool Donation.
 - Approve payment of bills.
5. Public Hearing – Body Camera Policy
 - Approve City of Foley Body Camera Policy.
 - Adopt Resolution #2023-10 Accepting Body Cameras Donation.
6. Wastewater Regionalization Project
 - Update on project & Pay Application Request #12.
 - Discussion on pond decommissioning.
7. Discussion on School Resource Officer Statute Changes.
8. Mayor's Comments & Open Forum
 - Discussion/Comments on 2024 Preliminary Budget
 - Consider Adoption of Resolution #2023-12 Adopting Preliminary Levy.
9. Department Reports:
 - Police Department –Katie McMillin
 - City Attorney – Adam Ripple/Ashley Bukowski
 - City Engineer – Jarod Griffith
 - Public Works/Fire – Mark Pappenfus
 - Administration – Sarah Brunn
 - Schedule workshop session for September 19th
10. Old Business
 -
11. New Business
 -
12. Mayor's Comments and 2nd Open Forum
13. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – August 1, 2023

The Foley City Council held their regular meeting on Aug. 1, 2023, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Gondeck, seconded by Mathiowetz, to approve the agenda.

Motion carried, unanimous.

Motion by Swanson, seconded by Voit, to approve the consent agenda:

- Approve minutes of July 11, 2023.
- Approve hiring of firefighters Jacob Bowland & David Moore contingent upon background check and physical assessment.
- Approve payment of bills.

Motion carried, unanimous.

Mayor's Comments and Open Forum

Julia Fraley, 6235 Hwy 25 NE, expressed concerns about the Hwy 25 right-of-way ditch in front of her house and whether or not it was considered completely restored after the construction.

Brosh said that her question would be addressed during the project update later in the meeting.

Wastewater Project Update

Jared Voge from Bolton & Menk gave an overview of the project. Crews were on schedule to complete some gravel areas. They've had lengthy discussions regarding seeding. The contractor has it on their list. They do intend to come back in early September once the heat subsides and the weather is better for growing grass. There are several items that need fixing. The generator for the lift station is expected to be delivered in October/November. Crews are progressing on manhole modifications in St. Cloud. Pipe is in and moving forward. Discussion and questions followed. The project is considered 76% complete.

Motion by Swanson, seconded by Mathiowetz to approve Pay Agreement estimate #11 for \$231,981.07 for work completed through July 28.

Motion carried, unanimous.

Department Reports

Police Department

Chief Katie McMillin gave an overview to the council. The department responded to 420 calls in July. Officers completed 18 hours of speed enforcement for TZD, which included 6.5 hours for impaired driving. Suspicious activity calls are up. McMillin gave a general reminder to lock vehicles and take valuables with you. Animal complaints are still up. Animals must be licensed with the city and be on a

leash when not on the owner's property.

McMillin gave an overview of TZD hours. The program is funded through the state and the hours the officers worked are reimbursed to the city. Officers stay close to Foley, but may work outside city limits. All the officers have additional training. They will notify dispatch when they work TZD hours.

McMillin also reported that 72 people attended the department's root beer social. Special thanks to Sheriff Troy Heck and Councilmember Mathiowetz for helping.

McMillin also asked for council approval for the proposed permanent part-time officer position. Officer Cody Pausch expressed an interest in the position. This position would allow 20 hours per week. It would help with the current call load. Officers are reaching their max for comp time and vacation. With council's approval, the department would draft a memo of understanding and present to the union for approval – 20 hours, no benefits. Questions and discussion followed.

Motion by Gondeck, seconded by Voit, to promote Pausch to permanent part time.

Motion carried, unanimous.

McMillin added that Benton County has a public hearing scheduled for Aug. 15 to discuss policy on smoking cannabis in public areas.

City Engineer

Jarod Griffith gave an overview to the council regarding the Hwy 23 project. He spoke with the project manager. They are getting through the punch list of outstanding items. No update yet on the push button pedestrian crossing signs. The project is moving forward. The radar feedback signs permit is approved for installation.

Public Works and Fire Department

Mark Pappenfus, Director of Public Works, addressed the council. The department is staying busy painting crosswalks, stump removal, and catch basins. The old bridge sold on MN Bid for \$7,900. The money will be used for trail maintenance. The old bucket truck also sold. Discussion and questions followed regarding trails and sidewalks. Pappenfus reported there was nothing new with the Fire Department.

Administrative

Sarah Brunn, City Administrator, gave an overview to the council. She met with the new school superintendent to discuss the storm sewer reimbursement and talked about payment options. Would the council consider a ten-year payment option? Council expressed agreement for a ten year option. Discussion and questions followed.

Brunn presented the Industrial Park Concept options. The council needs to finalize which concept they would like in order for staff to apply for funding. The options were single-access vs. loop. Discussion and questions followed with the council expressing a preference for the single access option due to lot sizes and price.

Motion by Gondeck, seconded by Voit, to approve the single access concept and move forward with funding.

Motion carried, unanimous.

Brunn shared with the council that staff is wrapping up information on the 2024 budget. Council will have hard copies in their packets by the end of the week or early next. The Budget Workshop is scheduled for Aug. 15. She encouraged the council to reach out to department heads if they have any questions. The proposed budget will include the winter sewer rates option. Brunn stressed that it is unclear how water habits might change if the council moves forward with a winter sewer rate. Adjustments may need to be made. Questions and discussion followed.

Old Business

Brunn gave an update on the county building acquisition. There was discussion of maybe moving the library instead of moving City Hall staff. Still nothing official to report. Still gathering information. Discussion followed.

New Business

Brosh shared that he'd gotten a call from a resident who said that they were given a late fee for being \$4.33 short on paying their water bill. He asked staff what the policy is for when a late fee is applied to an account.

Brunn explained that the system is currently set to apply a late fee to any account that rolls over a balance of \$2.00 or more in a billing period. She said that this can be adjusted higher or lower if the council wants to make a change. Questions and discussion followed.

Mathiowetz stated that if the policy is working then it's not worth changing.

Mayor's Comments and Open Forum

No one spoke.

Mathiowetz stated that she does a coffee event the last Saturday of every month. It was brought to her attention that there may be a puppy mill operating in town. She researched the issue. Foley does not have a big issue. The state views dogs as livestock. The legislature is looking into changing this. There's nothing the city can do at this time.

Gondeck shared that he will be attending a public forum with the county commissioners on Tuesday.

Voit shared that on Aug. 17 at the Movie in the Park event in Lion's Park they will have three artistic concepts for the proposed new city welcome signs.

Motion by Gondeck, seconded by Mathiowetz, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 6:13 p.m.

Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, Administrative Assistant)

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – August 15, 2023

The Foley City Council held their regular meeting (Budget Workshop) on Aug. 15, 2023, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Swanson, seconded by Voit, to approve the agenda.

Motion carried, unanimous.

Motion by Gondeck, seconded by Mathiowetz, to approve the consent agenda:

- Approve re-hiring of Dakota McIver as firefighter.
- Approve Liability Coverage Waiver for City Insurance Renewal – Not Waiving monetary tort limits.

Motion carried, unanimous.

Discussion on 2024 Budget

City Investments

Sarah Brunn, City Administrator, gave an overview to the council of the city's investments. Funds are a little lower this year since staff is still waiting for reimbursement for the wastewater project. Numbers are current as of end of 2022. They only book changes once a year on those accounts. Restrictions for public entities must be followed. There have been fluctuations in the markets. Staff is seeing things flow in a more positive direction the last couple quarters. Discussion and questions followed.

Brunn stated that staff is always looking at options for investments and will keep the council informed.

City Debt

Brunn referred the council to their packets for the update on the city's debt.

Monica Shaw, Accounting Technician and Deputy Clerk, gave an overview to the council. The city still has three different bonds that it is paying down. At the start of 2024, the 2015 bond will show a balance of \$640,000; the 2018 bond will show a balance of \$2.29 million; and the Refunding (2008 & 2011) Bond will show a balance of \$1.5 million for a total debt balance of \$4.43 million. The City also has wastewater debt but that total balance is not finalized with the project still ongoing.

Operational Budget Overview

Brunn directed the council to the budget overview in their packets. Staff color codes budget to make sure it is reported to the state correctly. Staff can help answer any questions or concerns.

General Fund

Brunn stated that insurance costs have again gone up. Staff doesn't have final estimates yet. The

League of Minnesota Cities provides recommendations and staff has implemented anywhere between 10-15% for worker's comp, property, liability insurances. A 10% increase was put in across the board as an estimate for employee insurance costs. Brunn added that the city switched to an age banded program several years ago and it's worked well. Staff should have final numbers before we have to finalize the budget.

Brunn stated that the city receives a franchise fee for cable television services for people in town, but that has declined as more people move away from cable. There is also a line item for \$500 donation to the Cross Center. If the money is paid in March, they will double the donation. Brunn also directed the council to the new software expenses which includes annual fees. She also mentioned that staff saw historic building permits last year. There will also be fees coming in for 2024 Rental License Renewals. In 2024, there will also be three elections which will add to our costs. Questions and discussion followed.

Water/Sewer Funds

Brunn shared that the water/sewer rates are a work in progress. The council will see licensing increases passed down from the state. Generally speaking, there were a lot of new fees and taxes implemented at the state level. On the revenue side with a rate increase, the sewer increase will be bigger than the water. Since we don't have debt service finalized, we're running projections with our flows and trying to anticipate what will be sent to St. Cloud. The engineers advised us that this will take a few years to get it nailed down.

Voit asked Brunn about winter rates. Brunn said that it is reflected in the numbers. By making the change, it will affect everyone. Staff is recommending reducing the minimum water usage from 2,500 gallons to 2,000 gallons a month which will benefit single/elderly households. Anyone above the 2,000 gallons will pay more. Staff is building potential losses in with the winter sewer rate. We're not sure how water habits will change. Staff thinks it is doable and we're in line with the requirements of the PFA. The minimum monthly change would go down slightly from the 2023 rates, but households using more than 2,000 gallons a month will see an increase. The overall benefit will be residents won't see the sewer increases with their summer watering/usage.

Brunn added that losses due to the winter sewer rate change are estimated between \$45,000 and \$90,000 which means the increase to offset is a raise of \$5 to \$8 per account. Staff is trying to protect seniors on a fixed income. If you have a family, you're going to see an impact. The sewer funds still have to increase for the debt service as well. At this time, staff doesn't think we'll need the last rate bump agreed to with the PFA, but we won't know until we start using the system. We're getting close to where we need to be with sewer rates. Discussion and questions followed.

Voit asked if staff knew what the new minimum bill will be. Brunn said \$64.41 which included \$1 fee for storm water at 2,000 gallon monthly usage. Brunn stated staff hashed out several different options and accounted for different variables. Staff had also heard from council we need to put more money aside for improvements for water treatment which is why a water increase was also proposed.

Gondeck stated that we know we have to do some improvements at some time. We need to start thinking about when we'll do it and when we'll have the money so it isn't as big of an impact for when we need to do it.

Questions and discussion followed.

Mark Pappenfus, Public Works Director, expressed the need for adding well #6 and water treatment to take the iron out of the water. There is also a need for more water storage. A new water tower would be best but also expensive. The current water tower is also in need of reconditioning inside and out.

Brunn stated that staff keeps working every possibility for funding for infrastructure projects. Staff works with our legislators to see if we can be included on other state projects. When the city set up well #5, we planned ahead for well #6 as a good long-term option for potential service. We're on the priority list and we reapply every year. The city still needs to put money aside for these projects.

Questions and discussions followed. Council expressed consensus to proceed with winter sewer rates. Staff will draft the ordinance using January as the base line and will lock in during four months (May, June, July, August) over the summer as directed by council.

Economic Development Authority (EDA)

Brunn shared the biggest items of note were for the land bought in the industrial park on contract for deed. Nothing for revitalization was included. Staff is working on the new welcome signs now.

Pool

Brunn stated there are no significant capital improvements planned at the pool in 2024. The basin is scheduled to be redone in 2028 and will be a significant investment. This season's revenues is doing well with lots of people buying passes and supporting pool. The council expressed unanimous support for continuing to fund the pool.

Fire Department

Mark Pappenfus, Fire Chief, suggested giving firefighters another \$1 per hour and may come back to request that in the future. Brunn said that fire contracts with the townships are up based on valuations. She also stated that the public service money from the state coming in at the end of the year will be split between the Fire and Police Departments.

Brunn stated that the current proposed levy is currently at 6.68%. The city received an increase in local government aid from the state. The city is unable to build houses and bring in new businesses yet which makes increasing costs difficult because there is no new construction to spread it around. Residential values are going up which is determined by the county assessor that the city can't control. Staff will submit the proposed levy and the county splits it between all the residential and commercial properties in town. She reminded the council the levy is a preliminary number. It can always be certified lower in December. Brunn listed the year's capital improvement projects including the remaining portion of the financial software, the welcome signs, park improvements, general fund equipment, street overlays and seal coats, drain tile projects, and finishing the wastewater project.

Discussion and questions followed regarding the proposed \$100,000 for the pickle ball courts in Lion's Park and other park improvements.

Brosh asked what the city will do with the Lion's Park wastewater ponds. Brunn explained the ponds will be decommissioned. There are several options – lake or wetlands, dog park, solar garden...etc... Nothing has been decided.

More discussion and questions regarding Holdridge and Lion's Park. Voit expressed support for budgeting money for known future improvements. Shaw stated we have a large range of ages of people in town. Pickleball is popular for older kids and adults.

Brunn recommended leaving the \$100,000 in the budget for park improvements, but not designate it for just pickleball.

Discussion and questions followed on potential park improvements. Pappenfus suggested renovations to the Lion's Park shelter so that it would be fully enclosed with garage doors like the Holdridge shelter. It might increase demand for it.

Voit expressed support for designating the \$100,000 for park improvements instead of only for pickleball. Discussion followed with the council settling on \$75,000 designated for park improvements. The change lowered the proposed levy to 4.73%.

Discussion turned to the proposed \$20,000 designated for the development of a facilities plan. Brunn explained the plan would help create a picture for the next 20-30 years. The goal would be for the plan to give us those big project numbers we need to plan for moving forward. Staff can solicit bids for a consultant. Discussion and questions followed.

Gondeck expressed he would like to hear from department heads on facility needs. Mathiowetz stated she thought having a third-party planner would help take some of the emotion out of decisions. The council agreed that some improvements to city facilities were needed.

There was discussion regarding needs for a Public Works building and the whether or not a facilities plan would be helpful. Shaw stated that having a facilities plan in place could mean that more state funds would be available to help with cost.

Jared Griffith, City Engineer, offered to bring a sample of a facilities plan and all the information that it can bring to the city.

Voit suggested lowering the designated park funds from \$75,000 to \$60,000 and keeping \$20,000 designated for a facilities plan. Council agreed. Proposed levy stands at 3.56%.

Discussion and questions followed for road seal projects, drain tile, and new welcome signs. Voit said that sign concepts will be displayed at the Movie in the Park event this week and then later at the library. Brunn stated that the committee will also be soliciting donations, and the current \$30,000 set aside in the budget for the signs is a comfortable number for the welcome signs.

Fee Schedule Overview

Brunn proposed increasing the building permit fees. This will also help with the fees associated with people paying with credit cards. She recommended not charging a fee on top of credit card transactions because of new laws which require certain notification procedures be implemented. The city has not increased building permit fees in a long time. Council expressed support for increasing building permit fees.

Other Business

Brunn directed the council to their packets with 2025 capital improvement projects. No decisions need to be made tonight. Discussion and questions followed on possible Broadway and 4th Avenue N project.

Swanson asked if there were any plans for development. Brunn stated there were no land sales yet. Until owners choose to sell land there is nothing much the city can do. More discussion followed. Brunn encouraged the council to be flexible on zoning if the time comes. Mixed use zoning helps get people into housing.

Discussion turned to the crack chip sealing proposal. Brunn stated staff was still waiting on a second quote. Questions followed.

Brunn stated the current proposed levy is 3.56%.

Motion by Gondeck, seconded by Mathiowetz, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 7:35 p.m.

Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, Administrative Assistant)

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2023-9

A RESOLUTION ACCEPTING DONATIONS FOR HOLDRIDGE PARK TREES

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, Kent Foods (KPFG) has donated 15 nursery trees and Helmin Landscaping planted them in Holdridge Park; and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that these donations are hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City extends its sincere appreciation to Kent Foods and Helmin Landscaping for their generous donations.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota, this 5th day of September 2023.

Jack Brosh, Mayor

ATTEST:

Sarah A. Brunn, City Administrator

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2023-11

A RESOLUTION ACCEPTING DONATIONS FOR THE FOLEY POOL

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, the patrons to the Foley Pool generously contributed to the pool donation box;
and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that these donations are hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City extends its sincere appreciation to Foley residents and visitors to the pool for their generous donations.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota, this 5th day of September 2023.

Jack Brosh, Mayor

ATTEST:

Sarah A. Brunn, City Administrator

Bills List -September 2023			
Gross Salaries	Payroll - 8/11/23	\$	53,851.37
EFTPS	Federal Withholding	\$	9,991.67
MN Dept of Revenue	State Withholding	\$	1,941.69
State Treas. PERA	PERA	\$	7,604.99
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Gross Salaries	Payroll - 8/25/23	\$	46,360.32
EFTPS	Federal Withholding	\$	8,247.44
MN Dept of Revenue	State Withholding	\$	1,576.00
State Treas. PERA	PERA	\$	7,283.13
Nationwide	Deferred Comp	\$	1,062.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,070.00
Law Enforcement Labor Services	Union Dues	\$	202.50
MN Dept of Human Services	Child Support Garnishments	\$	395.38

Already Paid 9/5/2023

Foley Fire Relief Assoc	2022 Retirement Supplemental Relief Assoc Reimbursement	\$	2,816.00
MN Dept of Public Safety	Overpayment MN Fire Trng return difference	\$	2,178.00
Michelle Moulzolf	Returned Overpayment	\$	19.19
MPCA	Application for wastewater Cert - Mosier	\$	55.00
First National Bank	8/23 CC Invoices	\$	1,537.02
		\$	148,484.42

To Be Paid - 9/5/2023

Benton County Attorney	07/23 Legal Fees	\$	1,056.00
Benton County Highway Department	07/23 PD Fuel	\$	1,606.83
Benton County Land Services	2024 1st 1/2 Assessment Agreement	\$	5,660.00
Benton Trophy & Awards	Name Badge's	\$	146.45
Bound Tree	FD Supplies	\$	373.32
Brittany Frank	Overpayment Utilities Invoice	\$	97.81
Bryan Mosher	Lawn mowing City Ordinance violation	\$	50.00
Central McGowan	PD Medical Supplies	\$	12.50
Cintas	Uniforms	\$	480.27
CivicSystems	Finance Software 1/2 Down Payment	\$	33,160.00
CloudNet	08/23 Server Fee	\$	10.00
Coborns	Supplies	\$	66.02
Core & Main	Street Supplies	\$	150.00
Dalco	City Hall Vac Repair	\$	66.41
Delta Dental	09/23 Dental Premiums	\$	1,187.30
Design Electric Inc.	Downtown Street light repair	\$	1,155.85
Diamond Vogel	Paint - Street Crosswalks	\$	779.75
Dianne Evenson	Return Overpayment	\$	62.14
East Central Energy	Utilities	\$	1,159.51
Emergency Services Marketing	FD 1 yr Radio Subscriptions 11/9/23-11/8/24	\$	735.00
Ess Brothers and Sons, Inc.	PW Sewer Supplies	\$	7,815.50
Farm-Rite Equipment	Parks Maint.	\$	590.00
Ferguson	Hydrant Mod Kit	\$	5,362.59
Ferguson Waterworks	Water Meters	\$	2,296.64
Fire Catt, LLC	FD Fire Hose testing	\$	2,650.00
Foley Hardware	PW Supplies	\$	489.47
Further	Employer H SA contributions and Admin Fee	\$	380.35
Galls	PD Supplies	\$	280.16
Geislinger and Sons	Pay Application 12	\$	486,584.96
Gopher State One Call	07/23 Email Tickets	\$	45.90
Hawkins	Pool Maint	\$	2,274.46
Health Partners	09/2023 Insurance Premiums	\$	17,029.29
Interstate All Battery Center	PD Supplies- Batteries	\$	9.00
JR Masonry & Concrete	Street Maint/Sidewalk/FD Building Maint	\$	13,146.23
K&K Tire and Auto	2019 and 2021 Vehicle Maint	\$	1,364.76
Knife River	PW Street Maintenance	\$	679.14
Leann Simmons	Return Overpayment	\$	75.00
Macqueen Equipment	FD Medical Supplies and Sewer Supplies	\$	1,168.55
Macqueen Equipment	FD Maint and supplies	\$	1,929.08
Marco	08/23 Copier Lease	\$	271.51
McDowall Company	Shop Roof Maint	\$	5,952.00
Midco Business	08/23 Phone and Internet Service	\$	958.98
Mimbach Fleet Supply	Street Maintenance	\$	549.96
MN Department of Health	2023 3rd QRT Connection Fee	\$	2,201.00
MN Department of Revenue	07/23 Sales & Use Tax	\$	1,012.00
MN Fall Expo	Fall Maintenance Registration-Mark,Adam,Jesse,Bryan	\$	120.00
MN State Fire Chief's Assoc	2023 Annual Conference Reg	\$	325.00
MN State Fire Department Assoc	MSFDA Annual Confer - Herbrand	\$	137.50
MN State Fire Department Assoc	MSFDA Annual Conference - Beutz	\$	137.50
MRWA	C&D Wastewater Exam Refresher - Moshier	\$	265.00
MTI Distributing	Parks Equipment	\$	72.43
Northand Securites	2022 Annual TIF Reporting	\$	2,000.00
OPG-3	Laserfiche Cloud Storage Install and Site License	\$	11,300.00
Performance Pool and Spa	Pool supplies	\$	161.95
PollardWater	Water & Sewer Supplies	\$	401.70
Pomp's Tire Service	Loader Tire Repair	\$	773.27
RevTrak, Inc	07/23 CC fee's	\$	2,169.07
Rinke Noonan	PD Legal	\$	1,512.00
RMB Environmental Laboratories	Pond and Water Maint	\$	818.92
S.E.H. - Short Elliott Hendrickson	Hwy 23 RRFB & Pouchtec	\$	1,963.00
Shift Technologies	LT 07/23 & 08/23 Antispan,FD and General IT	\$	1,003.60
Staples	Office Supplies & PD Office supplies	\$	106.98
Star Publications	07/23 Publications	\$	868.73
SunLife Assurance	09/23 Employee LTD	\$	292.84
USABLE Life	08/23 Life Insurance	\$	282.00
Verizon	FD,PD,PW 07/23 Cell phone	\$	317.54
Victory Door	FD Garage Door Repair	\$	700.00
Wex Bank	FD and PW Fuel	\$	3,086.70
Xcel Energy	Utilities	\$	7,765.23

Additional To Be Paid - 7/11/2023

\$ 788,197.07

\$ 788,197.07

3102: Portable Audio/Video Recorders

3102.1 PURPOSE AND SCOPE

This policy provides guidelines for the use of portable audio/video recording devices by members of this office while in the performance of their duties (Minn. Stat. § 626.8473). Portable audio/videorecording devices include all recording systems whether body-worn, hand-held, or integrated into portable equipment.

This policy does not apply to mobile audio/video recordings, interviews, or interrogations conducted at any Foley Police Department facility, undercover operations, wiretaps, or eavesdropping (concealed listening devices).

3102.1.1 DEFINITIONS

Definitions related to this policy include:

Member(s) – An officer of the Foley Police Department.

Office – The Foley Police Department.

Portable recording system - A device worn by a member that is capable of both video and audio recording of the member's activities and interactions with others or collecting digital multimedia evidence as part of an investigation and as provided in Minn. Stat. § 13.825.

3102.2 POLICY

The Foley Police Department may provide members with access to portable recorders for use during the performance of their official duties for the Office. The use of recorders is intended to enhance the mission of the Office by accurately capturing contacts between members of the Office and the public.

3102.2.1 RECORDINGS COORDINATOR

The Chief or authorized designee should assign a supervisor to be the agency's Recordings Coordinator. It shall be the responsibility of the Recordings Coordinator to establish procedures for the recording, storage, security, and transfer of data for this agency's portable audio/video recording devices. The Recordings Coordinator shall be responsible for ensuring compliance with this policy.

3102.3 MEMBER PRIVACY EXPECTATION

All recordings made by members on any office-issued device at any time or while acting in an official capacity of this office, regardless of ownership of the device, shall remain the property of the Office. Members shall have no expectation of privacy or ownership interest in the content of these recordings.

3102.4 MEMBER RESPONSIBILITIES

Prior to going into service, each uniformed member will be responsible for making sure that he/she is equipped with a portable recorder issued by the Office, and that the recorder is in

good working order by testing the portable recording system to ensure adequate functioning (Minn. Stat. § 13.825). The portable recording device shall be worn at or above the mid-line of the waist in a position that maximizes the portable recording system's capacity to record video footage of the member's activities. If the recorder is not in working order or the member becomes aware of a malfunction or failure at any time, the member shall promptly report the failure to his/her supervisor and obtain a functioning device as soon as reasonably practicable. The member shall promptly document the malfunction or failure. Uniformed members should notify persons that they are being recorded, whenever reasonably practicable (Minn. Stat. § 626.8473).

Any member assigned to a non-uniformed and/or non-licensed position may carry an approved portable recorder at any time the member believes that such a device may be useful. Unless conducting a lawful recording in an authorized undercover capacity, non-uniformed and/or nonlicensed members should wear the recorder in a conspicuous manner when in use or otherwise notify persons that they are being recorded, whenever reasonably practicable.

When using a portable recorder, the assigned member shall record his/her name, employee number and the current date and time at the beginning and the end of the shift or other period of use, regardless of whether any activity was recorded. This procedure is not required when the recording device and related software captures the user's unique identification and the date and time of each recording.

Members should document the existence of a recording in any report or other official record of the contact, including any instance where the recorder malfunctioned or the member deactivated the recording (Minn. Stat. § 626.8473). Members should include the reason for deactivation.

3102.5 ACTIVATION OF THE AUDIO/VIDEO RECORDER

This policy is not intended to describe every possible situation in which the recorder should be used, although there are many situations where its use is appropriate. Members should activate the recorder any time the member believes it would be appropriate or valuable to record an incident and not intentionally block the audio or visual recording functionality to defeat the purposes of this policy.

The recorder should be activated in any of the following situations:

- (a) All enforcement and investigative contacts including stops and field interview (FI) situations
- (b) Traffic stops including, but not limited to, traffic violations, stranded motorist assistance and all crime interdiction stops
- (c) Self-initiated activity in which a member would normally notify Dispatch
- (d) Any other contact that becomes adversarial after the initial contact in a situation that would not otherwise require recording

Members should remain sensitive to the dignity of all individuals being recorded and exercise sound discretion to respect privacy by discontinuing recording whenever it reasonably appears to the member that such privacy may outweigh any legitimate law enforcement interest in recording.

Requests by members of the public to stop recording should be considered using this same criterion. Recording should resume when privacy is no longer at issue unless the circumstances no longer fit the criteria for recording.

At no time is a member expected to jeopardize his/her safety in order to activate a portable recorder or change the recording media. However, the recorder should be activated in situations described above as soon as reasonably practicable.

3102.5.1 CESSATION OF RECORDING

Once activated, the portable recorder should remain on continuously until the member reasonably believes that his/her direct participation in the incident is complete or the situation no longer fits the criteria for activation. Recording may be stopped during significant periods of inactivity such as report writing or other breaks from direct participation in the incident.

Officers may when deemed necessary, mute the audio for the purposes of sensitive or tactical conversations with other officers, supervisors, and legal counsel.

3102.5.2 SURREPTITIOUS RECORDINGS

Minnesota law permits an individual to surreptitiously record any conversation in which one party to the conversation has given his/her permission (Minn. Stat. § 626A.02). Members of the Office may surreptitiously record any conversation during the course of a criminal investigation in which the member reasonably believes that such a recording will be lawful and beneficial to the investigation.

Members shall not surreptitiously record another office member without a court order unless lawfully authorized by the Chief or the authorized designee.

3102.5.3 EXPLOSIVE DEVICE

Many portable recorders, including body-worn cameras and audio/video transmitters, emit radio waves that could trigger an explosive device. Therefore, these devices should not be used where an explosive device may be present.

3102.6 IDENTIFICATION AND PRESERVATION OF RECORDINGS

To assist with identifying and preserving data and recordings, members should download, tag or mark the recordings in accordance with procedure and document the existence of the recording in any related case report.

A member should transfer, tag or mark recordings or after every shift:

- (a) The recording contains evidence relevant to potential criminal, civil or administrative matters.
- (b) A complainant, victim or witness has requested non-disclosure.
- (c) A complainant, victim or witness has not requested non-disclosure but the disclosure of the recording may endanger the person.
- (d) Disclosure may be an unreasonable violation of someone's privacy.
- (e) Medical or mental health information is contained.
- (f) Disclosure may compromise an under-cover officer or confidential informant.

(g) The recording or portions of the recording may be protected under the Minnesota Data Practices Act.

Any time a member reasonably believes a recorded contact may be beneficial in a non-criminal matter (e.g., a hostile contact), the member should promptly notify a supervisor of the existence of the recording.

3102.6.1 RETENTION REQUIREMENTS

Portable recordings may be considered criminal investigative data subject to public disclosure (Minn. Stat. § 13.82, Subd. 7). All recordings shall be retained for a period consistent with the requirements of the organization's records retention schedule and Minn. Stat 13.825 but in no event for a period less than 180 days.

Altering, erasing, or destroying any recording made with a member's portable recording system is prohibited prior to the expiration retention period stated in Minn. Stat. § 13.825, subd. 3, or for a period of not less than 180 days, whichever is longer.

In the event of a recording made with a member's portable recording system of a Member using deadly force, the Office shall retain the full, unedited, and unredacted recording indefinitely.

3102.7 REVIEW OF RECORDED MEDIA FILES

When preparing written reports, members should review their recordings as a resource (see the Officer-Involved Shootings and Deaths Policy for guidance in those cases). However, members shall not retain personal copies of recordings. Members should not use the fact that a recording was made as a reason to write a less detailed report.

Supervisors are authorized to review relevant recordings any time they are investigating alleged misconduct or reports of meritorious conduct or whenever such recordings would be beneficial in reviewing the member's performance.

Recorded files may also be reviewed:

(a) By a supervisor as part of internal audits and reviews as required by Minn. Stat. § 626.8473.

(b) Upon approval by a supervisor, by any member of the Office who is participating in an official investigation, such as a personnel complaint, administrative investigation, or criminal investigation.

€ Pursuant to lawful process or by court personnel who are otherwise authorized to review evidence in a related case.

(d) By media personnel with permission of the Chief or the authorized designee (e) In compliance with the Minnesota Data Practices Act request, if permitted or required by the Act, including pursuant to Minn. Stat. § 13.82, Subd. 15, and in accordance with the Records Maintenance and Release Policy.

(f) When an individual dies as a result of a use of force by a member, the deceased individual's next of kin, the legal representative of the deceased individual's next of kin, and the other parent of the deceased individual's child may inspect the recording upon request. The recording shall not be redacted no more than what is required by law and document this incident within five (5) days of the request. This request can be denied if it is determined that there is a compelling reason that inspection would interfere with an

active investigation. If access is denied, the chief law enforcement officer of the Office must provide a prompt, written denial to the individual who requested the data with a short description of the compelling reason why access was denied and must provide notice that relief may be sought from the district court pursuant to MN. Stat. § 13.82, Subd. 7.

(g) When an individual dies as a result of a use of force by a member, the Office shall release all portable recording system data, redacted more than what is required by law, documenting the incident no later than fourteen (14) days after the incident, unless the chief law enforcement officer asserts in writing that the public classification would interfere with an ongoing investigation, in which case the data shall remain classified by MN Stat. § 13.82, Subd. 7.

All recordings should be reviewed by the Custodian of Records prior to public release (see the Records Maintenance and Release Policy). Recordings that are clearly offensive to common sensibilities should not be publicly released unless disclosure is required by law or order of the court (Minn. Stat. § 13.82, Subd. 7; Minn. Stat. § 13.825, Subd. 2).

In all cases, recordings shall only be accessed for legitimate law enforcement or data administration purposes. Prior to accessing recordings, staff shall document the specific law enforcement purpose for the viewing of the recording in the Event Notes section of the Event

Details associated with the recording. Law enforcement officers from other agencies shall submit a written request for any non-public recordings. This written request must include the specific law enforcement purpose for which the recording is sought.

3102.8 ACCOUNTABILITY

Any member who accesses or releases recordings without authorization may be subject to discipline (See the Standards of Conduct and the Protected Information policies) (Minn. Stat. § 626.8473).

The Recordings Coordinator shall establish regular intervals at which supervisors will conduct a review of audio/video recorder data to ensure compliance with Chief's office policy and Minnesota Statutes, Chapter 13.

3102.9 PROHIBITED USE OF AUDIO/VIDEO RECORDERS

Members are prohibited from using office-issued portable recorders and recording media for personal use and are prohibited from making personal copies of recordings created while on-duty or while acting in their official capacity.

Members are also prohibited from retaining recordings of activities or information obtained while on-duty, whether the recording was created with office-issued or personally owned recorders. Members shall not duplicate or distribute such recordings, except for authorized legitimate office business purposes. All such recordings shall be retained at the Office.

Members are prohibited from using personally owned recording devices while on-duty without the express consent of the Shift Sergeant. Any member who uses a personally owned recorder for office-related activities shall comply with the provisions of this policy, including retention and release requirements and should notify the on-duty supervisor of such use as soon as reasonably practicable.

Recordings shall not be used by any member for the purpose of embarrassment, harassment or ridicule.

3102.10 INVENTORY OF PORTABLE RECORDING SYSTEM TECHNOLOGY

The Recordings Coordinator shall ensure the following public data is available upon request:

- (1) the total number of recording devices owned or maintained by the agency;
- (2) a daily record of the total number of recording devices actually deployed and used by deputies and, if applicable, the precincts in which they were used;
- (3) the policies and procedures for use of portable recording systems required by section 626.8473; and
- (4) the total amount of recorded audio and video data collected by the portable recording system and maintained by the agency, the 'agency's retention schedule for the data, and the 'agency's procedures for destruction of the data.

3102.11 WEARING PORTABLE RECORDING DEVICES UNDER THE COMMAND OF ANOTHER OFFICE

Any member assigned a portable recording system shall wear and operate the system in compliance with this Office's policy while performing law enforcement activities under the command and control of another chief law enforcement officer or federal law enforcement official.

3102.12 POST BOARD INSPECTION

Per Minn. Stat. § 626.8473, Subd. 3(c), the POST Board has the authority to inspect this policy to ensure compliance. The POST Board may conduct an inspection based upon a complaint received or through a random selection process. The POST Board may impose licensing sanctions and seek injunctive relief under Minn. Stat. 214.11 for failure to comply.

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2023-10

A RESOLUTION ACCEPTING DONATION OF BODY CAMERAS
FROM THE CITY OF ROYALTON'S POLICE DEPARTMENT

WHEREAS, the City of Foley encourages public donations to help defray the costs of the general public of providing services and improve the quality of life in Foley, and

WHEREAS, the City of Royalton's Police Department has donated their body cameras to the Foley Police Department; and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Benton County, Minnesota, that these donations are hereby accepted for use by the City of Foley.

BE IT FURTHER RESOLVED that the City extends its sincere appreciation to the City of Royalton and their Police Department for their generous donations.

PASSED AND ADOPTED by the City Council of the City of Foley, Minnesota, this 5th day of September 2023.

Jack Brosh, Mayor

ATTEST:

Sarah A. Brunn, City Administrator



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

09/01/2023

Sarah Brunn
City Administrator
City of Foley
251 4th Ave. N
Foley, MN 56329

RE: Wastewater Regionalization Project
City of Foley, Minnesota
Project No.: R21.120226

Dear Sarah,

Please find enclosed Payment Estimate No. 12 for the above referenced project. The estimate includes work completed through August 25th. We have reviewed the estimate and recommend approval. If you agree, please sign and date three copies and return one with payment to Geislinger & Sons, Inc., one copy to me for our records, and retain one for yourself.

Please contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer

Contractor's Application for Payment

Owner: <u>City of Foley</u> Engineer: <u>Bolton & Menk, Inc.</u> Contractor: <u>Geislinger and Sons, Inc.</u> Project: <u>Wastewater Regionalization Project</u> Contract: <u>Wastewater Regionalization Project</u>	Owner's Project No.: _____ Engineer's Project No.: <u>R21.120226</u> Agency's Project No.: _____																																				
Application No.: <u>12</u> Application Date: <u>8/30/2023</u> Application Period: From <u>7/29/2023</u> to <u>8/25/2023</u>																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 5%; text-align: center;">\$</td> <td style="width: 35%; text-align: right;">16,548,705.51</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">546,569.88</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">17,095,275.39</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">13,512,714.51</td> </tr> <tr> <td>5. Retainage</td> <td></td> <td></td> </tr> <tr> <td> a. <u>5%</u> X <u>\$ 13,339,658.11</u> Work Completed</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">666,982.91</td> </tr> <tr> <td> b. <u>5%</u> X <u>\$ 173,056.40</u> Stored Materials</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">8,652.82</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">675,635.73</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">12,837,078.78</td> </tr> <tr> <td>7. Less previous payments</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">12,350,493.82</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">486,584.96</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">3,582,560.88</td> </tr> </table>		1. Original Contract Price	\$	16,548,705.51	2. Net change by Change Orders	\$	546,569.88	3. Current Contract Price (Line 1 + Line 2)	\$	17,095,275.39	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	13,512,714.51	5. Retainage			a. <u>5%</u> X <u>\$ 13,339,658.11</u> Work Completed	\$	666,982.91	b. <u>5%</u> X <u>\$ 173,056.40</u> Stored Materials	\$	8,652.82	c. Total Retainage (Line 5.a + Line 5.b)	\$	675,635.73	6. Amount eligible to date (Line 4 - Line 5.c)	\$	12,837,078.78	7. Less previous payments	\$	12,350,493.82	8. Amount due this application	\$	486,584.96	9. Balance to finish, including retainage (Line 3 - Line 4)	\$	3,582,560.88
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																																					
Contractor: <u>Geislinger and Sons, Inc.</u> Signature: <u><i>Matt Geislinger</i></u> Date: <u>9-1-23</u> Name: <u>Matt Geislinger</u> Title: <u>Project Manager</u>																																					
Recommended by Engineer By: <u><i>Jared Voge</i></u> Name: <u>Jared Voge, P.E.</u> Title: <u>Principal Engineer</u> Date: <u>9/1/2023</u>	Approved by Owner By: _____ Name: _____ Title: _____ Date: _____																																				

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Mank, Inc.	Engineer's Project	R21.120226
Contractor:	Gelsinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:		12		Application Period:		From 07/29/23 to 08/25/23		Application Date: 08/30/23					
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	570,000.00	570,000.00	0.78	444,600.00	0.81	461,700.00		461,700.00	81%	108,300.00
2	CLEARING AND GRUBBING	1.70	ACRE	31,000.00	52,700.00	2.83	87,730.00	2.83	87,730.00		87,730.00	166%	(35,030.00)
3	CLEARING AND GRUBBING	27.00	TREE	1,100.00	29,700.00	28.50	31,350.00	46.50	51,150.00		51,150.00	172%	(21,450.00)
4	DECOMMISSION BIRCH LIFT STATION	1.00	LUMP SUM	7,500.00	7,500.00	-	-	-	-		-	-	-
5	SALVAGE AND REINSTALL SIGN	14.00	EACH	510.00	7,140.00	45.00	22,950.00	45.00	22,950.00		22,950.00	321%	(15,810.00)
6	SALVAGE AND REINSTALL PIPE CULVERT	252.00	LIN FT	20.00	5,040.00	503.00	10,060.00	503.00	10,060.00		10,060.00	200%	(5,020.00)
7	AGGREGATE SURFACING FROM STOCKPILE (CV)	4,164.00	CU YD	21.00	87,444.00	-	-	-	-		-	-	87,444.00
8	DEWATERING	1.00	LUMP SUM	0.01	0.01	1.00	0.01	1.00	0.01		0.01	100%	-
9	GEOTEXTILE FABRIC, TYPE 5	8,053.00	SQ YD	2.00	16,106.00	6,040.00	12,080.00	6,040.00	12,080.00		12,080.00	75%	4,026.00
10	COMMON EXCAVATION (P)	4,082.00	CU YD	15.00	61,230.00	4,057.00	60,855.00	4,057.00	60,855.00		60,855.00	99%	375.00
11	AGGREGATE SURFACING, CLASS 2 (CV)	908.00	CU YD	50.00	45,400.00	-	-	636.00	31,800.00		31,800.00	70%	13,600.00
12	AGGREGATE SURFACING, CLASS 5 (CV)	1,519.00	CU YD	40.00	60,760.00	1,179.50	47,180.00	1,179.50	47,180.00		47,180.00	78%	13,580.00
13	AGGREGATE BASE, CLASS 5 (CV)	2,747.00	CU YD	35.00	96,145.00	2,515.56	88,044.60	2,723.56	95,324.60		95,324.60	99%	820.40
14	BITUMINOUS PATCH - DRIVEWAY	450.00	SQ YD	90.00	40,500.00	185.00	16,650.00	470.50	42,345.00		42,345.00	105%	(1,845.00)
15	BITUMINOUS PATCH - STREET	796.00	SQ YD	85.00	67,660.00	104.00	8,840.00	310.50	26,392.50		26,392.50	39%	41,267.50
16	12" PIPE APRON	4.00	EACH	250.00	1,000.00	4.00	1,000.00	4.00	1,000.00		1,000.00	100%	-
17	15" PIPE APRON	6.00	EACH	310.00	1,860.00	10.00	3,100.00	10.00	3,100.00		3,100.00	167%	(1,240.00)
18	18" PIPE APRON	4.00	EACH	375.00	1,500.00	-	-	-	-		-	-	1,500.00
19	24" PIPE APRON	4.00	EACH	545.00	2,180.00	4.00	2,100.00	4.00	2,100.00		2,100.00	100%	-
20	30" PIPE APRON	1.00	EACH	950.00	950.00	-	-	-	-		-	-	950.00
21	12" PIPE CULVERT	80.00	LIN FT	30.00	2,400.00	76.00	2,280.00	76.00	2,280.00		2,280.00	95%	120.00
22	15" PIPE CULVERT	76.00	LIN FT	32.00	2,432.00	180.00	5,760.00	180.00	5,760.00		5,760.00	237%	(3,328.00)
23	18" PIPE CULVERT	143.00	LIN FT	36.00	5,148.00	-	-	-	-		-	-	5,148.00
24	24" PIPE CULVERT	282.00	LIN FT	45.00	12,690.00	284.00	12,780.00	284.00	12,780.00		12,780.00	101%	(90.00)
25	30" PIPE CULVERT	20.00	LIN FT	65.00	1,300.00	-	-	-	-		-	-	1,300.00
26	CONNECT TO EXISTING SANITARY MAIN	8.00	EACH	7,500.00	60,000.00	-	-	-	-		-	-	60,000.00
27	8" SANITARY SEWER PIPE	221.00	LIN FT	125.00	27,625.00	-	-	-	-		-	-	27,625.00
28	12" SANITARY SEWER PIPE	1,995.00	LIN FT	135.00	269,325.00	1,767.00	238,545.00	1,767.00	238,545.00		238,545.00	89%	30,780.00
29	15" SANITARY SEWER PIPE	285.00	LIN FT	140.00	39,900.00	-	-	-	-		-	-	39,900.00
30	18" SANITARY SEWER PIPE	40.00	LIN FT	165.00	6,600.00	-	-	-	-		-	-	6,600.00
31	27" SANITARY SEWER PIPE	38.00	LIN FT	250.00	9,500.00	-	-	-	-		-	-	9,500.00
32	FORCE MAIN (MIN. I.D. 11.65 INCHES)	70,839.00	LIN FT	100.00	7,083,900.00	70,174.00	7,017,400.00	70,174.00	7,017,400.00	99,397.86	7,116,797.86	100%	(32,897.86)
33	24" CASING (MIN. DIAM.)	374.00	LIN FT	250.00	93,500.00	354.00	88,500.00	354.00	88,500.00		88,500.00	95%	5,000.00
34	TRENCHLESS FORCE MAIN - (MIN. I.D. 11.65 INCHES)	10,692.00	LIN FT	115.00	1,229,580.00	10,129.00	1,164,835.00	10,129.00	1,164,835.00	-	1,164,835.00	95%	64,745.00
35	TRENCHLESS FORCE MAIN & CASING-SIMULTANEOUS PULL-TRENCHLESS 30" CASING (DIRECTIONAL DRILL)	1,386.00	LIN FT	250.00	346,500.00	971.00	242,750.00	971.00	242,750.00	73,658.54	316,408.54	91%	30,091.46
36	GATE VALVE AND BOX	110.00	LIN FT	850.00	93,500.00	-	-	-	-		-	-	93,500.00
37	METERING & OUTFALL MANHOLES - FOLEY	12.00	EACH	5,500.00	66,000.00	9.00	49,500.00	9.00	49,500.00		49,500.00	75%	16,500.00
38	METERING MANHOLE - SAUK RAPIDS	1.00	LUMP SUM	40,000.00	40,000.00	-	-	-	-		-	-	40,000.00
39	METERING MANHOLE - SAUK RAPIDS	1.00	LUMP SUM	45,000.00	45,000.00	-	-	-	-		-	-	45,000.00
40	CONSTRUCT 8" OUTSIDE DROP	4.30	LIN FT	650.00	2,795.00	-	-	-	-		-	-	2,795.00
41	CONSTRUCT SANITARY SEWER MANHOLE - DESIGN 4007 48"	178.00	LIN FT	550.00	97,900.00	85.19	46,854.50	85.19	46,854.50		46,854.50	48%	51,045.50
42	CONSTRUCT SANITARY SEWER MANHOLE - 60" DESIGN	23.90	LIN FT	650.00	15,535.00	-	-	-	-		-	-	15,535.00
43	FIBERGLASS-REINFORCED MANHOLE	1.00	EACH	40,000.00	40,000.00	-	-	-	-		-	-	40,000.00
44	CASTING ASSEMBLY	14.00	EACH	1,000.00	14,000.00	-	-	-	-		-	-	14,000.00
45	AIR & VACUUM RELEASE MANHOLE	42.00	EACH	25,000.00	1,050,000.00	42.00	1,050,000.00	42.00	1,050,000.00		1,050,000.00	100%	-
46	LOCATE EXISTING UTILITY	468.00	EACH	125.00	58,500.00	153.00	19,125.00	153.00	19,125.00		19,125.00	33%	39,375.00
47	CONSTRUCT LIFT STATION - BROADWAY	1.00	LUMP SUM	350,000.00	350,000.00	0.80	280,000.00	0.81	283,500.00		283,500.00	81%	66,500.00
48	BROADWAY LIFT STATION ELECTRICAL, GENERATOR, &	1.00	LUMP SUM	125,000.00	125,000.00	-	-	0.05	6,250.00		6,250.00	5%	118,750.00
49	CONSTRUCT LIFT STATION - GOLF	1.00	LUMP SUM	400,000.00	400,000.00	0.95	380,000.00	0.96	384,000.00		384,000.00	96%	16,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:		City of Foley										Contractor's Application for Payment																
Engineer:		Bolton & Menk, Inc.										Owner's Project No.:																
Contractor:		Gelsinger and Sons, Inc.										Engineer's Project: R21.120226																
Project:		Wastewater Regionalization Project										Agency's Project No.:																
Contract:		Wastewater Regionalization Project																										
Application No.: 12 Application Period: From 07/29/23 to 08/25/23 Application Date: 08/30/23																												
A		B			C		D		E		F		F1		F2		G		H		I		J		K		L	
Bid Item No.	Description	Item	Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / I) (%)	Balance to Finish (F - J) (\$)												
							Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)																		
50	GOLF LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM		140,000.00	140,000.00	-	-	-	-	0.05	7,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
51	CONSTRUCT LIFT STATION - MAIN	1.00	LUMP SUM		500,000.00	500,000.00	0.95	475,000.00	0.96	480,000.00	480,000.00	96%	20,000.00															
52	MAIN LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM		140,000.00	140,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
53	LIFT STATION ALTERATIONS - LANGE	1.00	LUMP SUM		200,000.00	200,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
54	LANGE LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM		55,000.00	55,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
55	CONSTRUCT ODOR CONTROL BUILDING	1.00	LUMP SUM		600,000.00	600,000.00	0.35	210,000.00	0.55	330,000.00	330,000.00	55%	270,000.00															
56	ODOR CONTROL BUILDING ELECTRICAL & CONTROLS	1.00	LUMP SUM		50,000.00	50,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
57	PUBLIC WORKS SCADA/ELECTRICAL & PROGRAMMING	1.00	LUMP SUM		51,000.00	51,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
58	CHAIN LINK FENCE	427.00	LIN FT		50.00	21,350.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
59	TRAFFIC CONTROL	1.00	LUMP SUM		50,000.00	50,000.00	0.78	39,000.00	0.78	39,000.00	39,000.00	78%	11,000.00															
60	EROSION AND SEDIMENT CONTROL	1.00	LUMP SUM		60,000.00	60,000.00	0.78	46,800.00	0.78	46,800.00	46,800.00	78%	13,200.00															
61	R/PRAP, CLASS III	178.00	CU YD		65.00	11,570.00	46.21	3,003.65	46.21	3,003.65	3,003.65	26%	8,566.35															
62	SEED 25-141, FERTILIZER, HYDRAULIC MATRIX	305,376.00	SQ YD		0.50	152,688.00	266,621.60	133,310.80	266,621.60	133,310.80	87%	19,377.20																
63	SEED 25-141, FERTILIZER, EROSION CONTROL BLANKET	54,312.00	SQ YD		2.50	135,780.00	35,353.30	88,383.25	35,353.30	88,383.25	65%	47,396.75																
64	SEED 34-171	39,905.00	SQ YD		0.50	19,952.50	8,467.60	4,233.80	8,467.60	4,233.80	21%	15,718.70																
65	GENERAL CONSTRUCTION ALLOWANCE	1.00	ALLOWANCE		120,000.00	120,000.00	-	-	0.21	25,200.00	25,200.00	21%	94,800.00															
66	COMPUTER ALLOWANCE	1.00	ALLOWANCE		10,000.00	10,000.00	-	-	-	-	-	-	10,000.00															
67	ST. CLOUD FLOW METERING ALLOWANCE	1.00	ALLOWANCE		500,000.00	500,000.00	0.20	100,000.00	0.59	295,000.00	295,000.00	59%	205,000.00															
68	UTILITY SERVICE ALLOWANCE	1.00	ALLOWANCE		400,000.00	400,000.00	0.26	102,890.80	0.26	102,890.80	102,890.80	26%	297,109.20															
A.1	JACK & AUGER 24" CASING (MIN DIAM) & FORCE MAIN	490.00	LIN FT		1,200.00	588,000.00	158.31	189,972.00	158.31	189,972.00	189,972.00	32%	398,028.00															
Original Contract Totals						\$ 16,948,705.51		\$ 12,827,463.41		\$ 13,357,640.91	\$ 173,056.40	82%	\$ 3,018,008.20															

Unit Price

EJCDC C-620 Contractor's Application for Payment
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Owner:	City of Foley	Contractor's Application for Payment	
Engineer:	Bolton & Menk, Inc.	Owner's Project No.:	
Contractor:	Gelslinger and Sons, Inc.	Engineer's Project	R21.120226
Project:	Wastewater Regionalization Project	Agency's Project No.:	
Contract:	Wastewater Regionalization Project		

Owner's Project No.: _____
Engineering Project No.: _____

Agency's Project No.: R21.120226

Application No.: 12 Application Period: From 07/29/23 to 08/25/23 Application Date: 08/25/23

Original Contract and Change Orders									
Project Totals	\$ 17,095,275.39				\$ 13,339,658.11	\$ 173,056.40	\$ 13,512,714.51	79%	\$ 3,582,560.88

Owner:	City of Foley
Engineer:	Bolton & Menk, Inc.
Contractor:	Gehslinger and Sons, Inc.
Project:	Wastewater Regionalization Project
Contract:	Wastewater Regionalization Project

Owner's Project No.: _____
 Engineer's Project No.: R21.120226
 Agency's Project No.: _____

Stored Materials

PATROL

PEACE OFFICER ACCREDITED TRAINING ONLINE

**Special
Update**

Subject: Statutory changes regarding use of force by school resource officers and other officers working in school settings.

Principal Issues: Use of force by SROs and other officers who are agents of a school district; limitations on circumstances allowing the use of force toward students; use of prone and compressive restraint toward students.

Date Issued: August 28, 2023

Prepared By: League of Minnesota Cities Insurance Trust

Executive summary:

As a result of recent changes to Minnesota law, and an interpretation of these changes by the Minnesota Attorney General:

- School Resource Officers (SROs) and officers contracted to work in a school district (contracted officers) may only use reasonable force toward a student when necessary to prevent bodily harm or death to the student or another.
- SROs and contracted officers are legally permitted to use prone and compressive restraint toward a student, but only when necessary to prevent bodily harm or death to the student or another.

Introduction:

Minnesota Statutes chapter 121A governs student rights, responsibilities, and behavior. In 2023, lawmakers included two provisions in the education bill that amended this chapter to limit the use of force toward students by SROs and contracted officers. PATROL published a Special Update discussing the amendments and their effects on August 9, 2023. On August 22, the Minnesota Attorney General issued an opinion covering some of these same topics and arriving at

different conclusions than the Special Update.¹ Under Minnesota law, opinions of the Attorney General “upon any question arising under the laws relating to public schools... shall be decisive until the question involved shall be decided otherwise by a court of competent jurisdiction.”² The Attorney General’s Opinion has the force of law until a court declares otherwise.³ Accordingly, the August 9 PATROL Special Update is withdrawn. It is replaced with this one, which considers the effects of both the Attorney General’s opinion and the statutory amendments that the opinion did not address.

Who is covered by these new limitations?

The new limitations on the use of force apply to, among others, agents of a school district. The recent changes to section 121A.58 clarify that the term “agent” includes SROs, security personnel, and officers who are “contracted with a district.”

A prudent interpretation of these amendments is that sections 121A.58 and 121A.582 now apply to all peace officers who work as SROs, to those who work under the somewhat related title of school liaison officer, and likely to those who provide police or security services within the school environment under a contract with a school district. Arguably, section 121A.58, subdivision 2a could be read as applying only to

¹ *Laws of Minnesota 2023 ch. 55, art. 2, § 36 and art. 12, § 4 do not limit the types of reasonable force that may be used by school staff and school resource officers to prevent bodily harm or death.* Minn. Stat. §§ 121A.58; 121A.582. Op. Att’y Gen. (August 22, 2022) (hereinafter, “AGO Opinion”), https://www.ag.state.mn.us/Office/Communications/2023/docs/Opinion_SchoolDiscipline.pdf.

² Minn. Stat. § 8.07 (2022); see also *City of Brainerd v. Brainerd Inves. P’ship*, 812 N.W.2d 885, 891 (Minn. Ct. App. 2012), *aff’d sub nom. City of Brainerd v. Brainerd Invs. P’ship*, 827 N.W.2d 752 (Minn. 2013) (“For example, Minn. Stat. § 8.07 (2010) grants attorney general’s opinions the force of law regarding the regulation of certain school matters.”).

³ *Id.*

SROs and contracted officers who would, because of contract language or other factors, meet the legal test for being “agents” of a school district.⁴ But subdivision 2a is written in a way that appears to categorize all SROs and contracted officers as “agents” of a school district—the subdivision governs those who are an “employee or agent of a district, *including* a school resource officer, security personnel, or police officer contracted with a district . . .” (emphasis added.) The word “including,” according to the Minnesota Supreme Court, means “to contain as part of the whole.”⁵ “Consequently, the word is used to suggest that what follows is a partial and not exhaustive list of the content to which it refers.”⁶ Read thusly, SROs, security personnel, and contracted officers are among the class of “agents” to whom the statutory amendments apply. This reading also avoids an unreasonable result. The purpose of these amendments could be virtually nullified if municipalities were able to place SROs beyond the statutory limitations on using force by merely avoiding contract language or circumstances indicating an agency relationship between SROs and school districts.

For law enforcement personnel, this means that officers with different assignments will face different standards for the use of force during interactions with students. SROs are likely to know they are SROs and thus governed by the statutory changes. But what does it mean to be “contracted” with a school district and therefore to be considered an agent? If a school district has contracted with a law enforcement agency or with individual officers to provide extra patrol, general security, or to be on hand for specific events, these officers would likely come under the new restrictions on the use of force.

Next, agencies should have their legal advisors review any agreements with school districts promptly. It is important to clarify that your agency is contracting to provide services through the presence of SROs or other officers on campus, not that your agency is agreeing more generally to

have all officers work cooperatively with the school district. Care should be taken to ensure that contracts cannot be construed as making all officers agents of the school district.

Finally, it does not appear that these new limitations apply to SROs and officers working in private (nonpublic) schools. This is because sections 121A.58 and 121A.582 apply to “agent[s] of a district,” which means a “school district.”⁷ That said, there may be situations where it is not immediately clear if a school is private or part of a district. Consult your agency’s legal advisor if there is any doubt about whether these new limitations apply in a particular school setting.

Occasions for using force:

Section 121A.582, subdivision 1(b) regulates the use of force toward students by school employees and agents of a school district. Before the recent amendments, this law permitted the use of reasonable force to “restrain a student or to prevent bodily harm or death to another.”⁸ Notably, the word “or” has been stricken from the operative language. The effect of this change is significant. Following the amendments, subdivision 1(b) permits school employees and agents to use reasonable force only “when it is necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or to another.”⁹

⁴ See *Hogan v. Brass*, 957 N.W.2d 106, 109 (Minn. Ct. App. 2021) (The ordinary legal meaning of “agent” is “one who has the authority to act on another’s behalf.”).

⁵ *In re H.B.*, 986 N.W.2d 158, 168 (Minn. 2022), *reh’g denied* (Dec. 12, 2022) (internal citation omitted).

⁶ *Id.*

⁷ 2023 Minn. Laws Ch. 55, Art. 2, sec. 36 (codified at Minn. Stat. § 121A.58); Minn. Stat. §§ 121A.582, 120A.05, subd. 8. Moreover, statutes applicable to nonpublic schools generally refer to them specifically. See, e.g., Minn. Stat. §§ 123B.86 (equal treatment in transporting students); 171.321, subd. 4(d) (qualifications for bus drivers, referring to “a school district, nonpublic school, or private contractor shall . . .”); 120A.22, subd. 7 (compulsory instruction, stating “a district, a charter school, or a nonpublic school that receives services . . .”). The provisions of sections 121A.58 and 121A.582 that bring peace officers within their ambit contain no reference to nonpublic schools.

⁸ 2023 Minn. Laws Chap. 55, Art. 12, sec. 4 (codified at Minn. Stat. § 121A.582, subd. 1(b) (emphasis added)).

⁹ *Id.*

In other words, the authority to use force for the sole purpose of restraining a student has been removed from the law. Going forward, reasonable force may only be used in situations where it is necessary to prevent bodily harm or death to the student or another.¹⁰ Thus, force cannot be used where the only justification is to control the behavior of a student who is damaging property, causing a disturbance, or is acting out in a way that does not pose a threat of death or bodily harm.

As a result of the amendments, SROs and contracted officers are not permitted to use force for the purpose of arresting students for nonthreatening offenses. Section 121A.582, as amended, prohibits these officers from using any type or degree of force to *restrain* students except when necessary to prevent death or bodily harm, regardless of the offense level. This should not, however, stop SROs from taking students into custody when the arrest itself is a necessary act of restraint to prevent bodily harm or death. Unlike teachers and principals, SROs and contracted officers are not limited to only using force in situations where the threat of bodily harm or death is imminent.¹¹ The analysis for SROs in school settings should instead be similar to the one required under Rule 6.01 of the Minnesota Rules of Criminal Procedure, which permits officers to take someone into custody for a witnessed misdemeanor when necessary to prevent bodily harm to the accused or another.¹² As in cases involving Rule 6.01, facts showing that a threat of bodily harm is ongoing should suffice to support an arrest. Officers may draw reasonable inferences about the risks of bodily harm based on the totality

of the circumstances, including people's behavior in the immediate past, their present emotional state, and any other factors indicating that the situation is volatile.¹³

Restricted methods of restraint:

Section 121A.58 prohibits SROs and contracted officers from using prone or compressive restraint techniques toward a student. The Attorney General has issued binding guidance to the effect that section 121A.582 creates an exception to this prohibition for situations where the use of reasonable force is necessary to prevent bodily harm or death.¹⁴ Taking that guidance together with the plain language of section 121A.582 results in straightforward guidelines for SROs and contracted officers when responding to pupils:

- Reasonable force may only be used toward students when necessary to prevent bodily harm or death.
- When reasonable force is authorized, prone and compressive restraint may also be used so long as they are reasonable under the circumstances.

The reverse is also true: when the situation does not involve a threat of death or bodily harm, officers may not use prone restraint, compressive restraint, or any other form of force toward a student.

Given that the authority to use reasonable force, prone restraint, and compressive restraint all arise from circumstances involving a threat of bodily harm or death, it is unclear why the Legislature provided detailed definitions of prone and compressive restraint. At the very least, the existence of these definitions may signal an

¹⁰ The Attorney General did not provide guidance on how the amendments to section 121A.582 apply to SROs and officers contracted to work in schools where the situation does not involve a threat of bodily harm or death. However, the plain language of this law prohibits the use of force except as necessary to prevent death or bodily harm.

¹¹ Compare Minn. Stat. § 121A.582 subd. 1(a), as amended (teachers and principals may use reasonable force "to prevent imminent bodily harm or death. . .") with *id.* subd. 1(b) (employees and agents may use reasonable force when necessary "to prevent bodily harm or death. . ."). Black's Law Dictionary (11th ed. 2019) defines "imminent" as "threatening to occur immediately; dangerously impending" and "[a]bout to take place."

¹² Minn. R. Crim. P. 6.01(a)(1).

¹³ See *State v. Mikkalson*, No. A07-2339, 2008 WL 5215866, at *5 (Minn. Ct. App. Dec. 16, 2008) (holding that arrest for a witnessed misdemeanor to prevent bodily harm was authorized under Rule 6.01 because the "[a]ppellant had just been in a fight and appeared to be injured. It would have been reasonable for the officers to have believed that another fight could ensue after they left, making the arrest necessary to prevent bodily harm. . .")

¹⁴ AGO Opinion.

increased sensitivity about the use of these techniques toward students. The statutory definition of prone restraint is likely broader than many officers might imagine from their training in defensive tactics. The statutory definition consists of merely “placing a child in a face-down position”—it does not require holding or maintaining the person in that position.¹⁵ Thus, using a takedown technique that culminates with a pupil’s chest against the ground could constitute prone restraint, even if the officer intends for the subject to be “prone” only momentarily.

“Compressive restraint” is shorthand for other methods of restraint covered by section 121A.58, subd. 2a(b), which provides as follows:

An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not inflict any form of physical holding that restricts or impairs a pupil’s ability to breathe; restricts or impairs a pupil’s ability to communicate distress; places pressure or weight on a pupil’s head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil’s torso.¹⁶

Application scenarios:

1. Officer Josh is an SRO. A student is causing a disturbance in the lunchroom by screaming and throwing food trays on the floor. Because this behavior does not involve a risk of bodily harm or death, Officer Josh may not use force to control the student’s behavior, or use force to arrest the student for the commission of an offense, even if it appears likely that the offense will continue.
2. Officer Londa is an SRO. A student, Lynn, became extremely upset after an argument with a peer and began attacking windows and glass inside the school building with a metal bar. It reasonably appears to Officer Londa

that the act of breaking glass, and the presence of broken glass, is placing Lynn and others in the building at risk of bodily harm. Officer Londa may use reasonable force if necessary to restrain Lynn to prevent bodily harm.

3. Deputy Fran is assigned to regular patrol duties and is dispatched to the high school. The principal complains that a student, Charlotte, got in a conflict with a teacher and is presently in a hallway kicking locker doors and bending them. Deputy Fran is not an SRO or under a contract to work in the school and is therefore not subject to the new restrictions on the use of force. Accordingly, Deputy Fran may use reasonably necessary force to make an arrest or carry out other duties imposed by law when intervening in the situation.
4. Officer Christy is an SRO. A large adolescent student, Henry, is punching a smaller student, Bailey. Officer Christy may lawfully use reasonable force if necessary to restrain Henry to stop him from harming Bailey. Because Officer Christy is authorized to use force, she is permitted to utilize prone or compressive restraint with Henry if reasonably necessary under the circumstances.

Next, assume that once Henry is separated from Bailey, he screams at Bailey that the fight isn’t over, tries to pull away from the officer and go toward Bailey, and continues to display a high level of emotional agitation. Officer Christy would be authorized to take Henry into custody. This is because Officer Christy has witnessed what is at least a misdemeanor-level assault and the circumstances demonstrate that custody is necessary to prevent bodily harm.

5. Deputy Jamie is providing extra security at a football game under a contract with the school district. A 911 caller reports that a person with a gun is threatening others in the parking lot of the school where the game is occurring. Deputy Jamie responds and conducts a high-risk stop of the person who was reported to have a gun, ordering the

¹⁵ 2023 Minn. Laws Ch. 55, Art. 2, sec. 36.

¹⁶ *Id.*

person to lie face-down on the ground. It does not matter if this person is a student or not. This is because the use of prone restraint would likely be deemed reasonably necessary in the situation, as a means of safely gaining control over someone reportedly threatening others with a gun.

for off-duty employment arrangements with school districts, since these may very well result in conclusions that the officers are serving as agents of the district.

6. Student Quinn returned to the school building after being expelled for disciplinary reasons. The principal orders Quinn to leave and not return until the expulsion is over. Quinn refuses to depart. The principal calls SRO Madison and, with Madison present, repeats the order to leave. SRO Madison emphasizes to Quinn that he will be arrested for trespassing unless he leaves at once. Quinn still refuses to depart. Technically, SRO Madison may place Quinn under arrest for trespassing. But legally, SRO Madison is only permitted to use force toward students in situations where it is necessary to prevent bodily harm or death. It follows that Madison may not use force to overcome any non-dangerous resistance to the arrest. Because handcuffing is a form of restraint, Madison may not handcuff Quinn to effect the arrest. In other words, unless Quinn voluntarily complies, Madison would need to call another officer, who is not an SRO, to handle the arrest.

Training and deployment issues:

These new limitations are apt to require some substantial rethinking of how SROs and other officers who would be deemed agents of a school district will intervene in situations involving students. Using force in circumstances that do not present a threat of death or bodily harm is no longer an option. Persuasion and de-escalation skills will be at a premium. Agencies and officers may wish to consult with other professionals, such as special education and mental health personnel, who are trained in nonforceful intervention. Officers may also wish to consult with school staff on how they will work together to manage disruptive but non-dangerous behaviors without force.

Agencies and officers should also consider what kinds of safeguards and training to have in place

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2023-12

A RESOLUTION APPROVING A PROPOSED 2023 TAX LEVY,
COLLECTABLE IN 2024

BE IT RESOLVED, by the City Council of the City of Foley, County of Benton, Minnesota, that the following sums of money are to be levied for the current year, collectable in 2024, upon the taxable property in the City of Foley, for the following purposes:

General Fund	\$ 1,802,550.00
Fire Department	43,360.00
Swimming Pool	24,220.00
2020 Refunding (2008 & 2011)	
Improvement Bond	252,000.00
2015 Improvement Bond	34,000.00
2018 Improvement Bond	0.00
<u>EDA Fund</u>	<u>120,406.00</u>
Total Budget	\$ 2,276,536.00
Less Local Gov't Aid	951,346.00
Total Levy	\$ 1,325,190.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Benton County, Minnesota.

Passed and adopted by unanimous vote of the Foley City Council, this 5th day of September, 2023.

Jack M. Brosh, Mayor

ATTEST:

Sarah A. Brunn, Administrator

City PROPOSED Summary Budget Statement

The purpose of this report is to provide PROPOSED summary 2024 budget information concerning the City of Foley to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965 and Minn. Stat. Sec. 6.745. This budget is not complete: the complete budget may be examined at Foley City Hall, 251 4th Avenue N. The City Council approved this PROPOSED budget on September 5, 2023.

Revenues	2023 Original Budget	2024 Budget
1. Property Taxes (does not include Market Value Credits)	1,279,649	1,325,190
2. Tax Increments	-	-
3. All Other Taxes (franchise, hotel/motel taxes, etc.)	-	-
4. Special Assessments	116,077	116,577
5. Licenses and Permits	23,350	47,350
6. Federal Grants	-	-
7. State General Purpose Aid (Market Value Credits, etc)	859,897	951,346
8. State Categorical Aid (state aid for streets, etc.)	57,350	61,350
9. Grants from County and Other Local Governments	12,000	12,000
10. Charges for Services	362,100	388,600
11. Fines and Forfeits	15,000	13,500
12. Interest on Investments	5,950	11,440
13. Miscellaneous Revenues	54,144	38,700
14. Total Revenues	2,785,517	2,966,053
15. Proceeds from Bond Sales	-	-
16. Other Financing Sources	-	-
17. Transfers from Other Funds (incl. Enterprise Funds)	125,000	125,000
18. Total Revenues and Other Financing Sources	2,910,517	3,091,053

Expenditures	2023 Original Budget	2024 Budget
Current Expenditures (Exclude Capital Outlay)		
19. General Government (council, administration, etc.)	735,450	767,150
20. Public Safety	728,200	746,400
21. Streets and Highways (excluding construction)	235,000	242,500
22. Sanitation	12,500	12,500
23. Human Services	-	-
24. Health	-	-
25. Culture and Recreation	144,290	145,020
26. Conservation of Natural Resources	-	-
27. Economic Development	116,000	145,000
28. Miscellaneous Current Expenditures	-	-
29. Total Current Expenditures	1,971,440	2,058,570
30. Debt Service – Principal	489,000	489,000
31. Interest and Fiscal Charges	102,335	95,844
32. Streets and Highways Construction	-	-
33. Capital Outlay	412,000	530,000
34. Other Financing Uses	-	-
35. Transfers to Other Funds (including Enterprise Funds)	-	-
36. Total Expenditures and Other Financing Uses	2,974,775	3,173,414
Fund Balance		
37. General Fund – Beginning Balance (January 1)	-	-
38. General Fund – Ending Balance (December 31)	-	-
39. Increase (Decrease) in Fund Balance – Budgeted Gov't Funds	(64,257)	(82,361)
Other Items		
40. Total Property Tax Levy – All Funds	1,279,649	1,325,190

PROPOSED LEVY INCREASE

3.56%

Cash Balances as of June 30, 2023

100 - General Fund	\$	2,542,529
609 - Expendable Trust Fund	\$	425,218
601 - Water Fund	\$	2,643,246
602 - Sewer Fund	\$	(295,610)
699 - Fire Dept. Fund	\$	813,138
616 - Swimming Pool Fund	\$	392,001
301 - Revolving Loan Fund	\$	85,587
500 - Economic Development Authority	\$	23,074
250 - Grant Loan Fund	\$	147,072
378 - TIF #1-8 (Gorecki)	\$	48,447
379 - TIF #1-9 (Silt Sock)	\$	4,736
425 - Equipment Fund	\$	(132,062)
410 - Street Projects Fund	\$	(119,019)
208 - 2008 Improvement Bond	\$	641,207
211 - 2011 Improvement Bond	\$	-
215 - 2015 Improvement Bond	\$	105,286
218 - 2018 Improvement Project	\$	(137,194)
	\$	<u>7,187,657</u>

Water Exp	Water Rev	Difference*
\$ 591,800.00	\$ 618,150.00	\$ 26,350.00

Sewer Exp	Sewer Rev	Difference*
\$ 1,764,900.00	\$ 1,620,475.00	\$ (144,425.00)

*Differences includes depreciation estimates (non-cash item)

Water = \$ 84,000.00

Sewer = \$ 130,000.00

*2011 Bond Transferred Here

Amount Needed to Balance the Budget:

General Fund	\$1,802,550.00	
Fire Department	43,360.00	
Swimming Pool	24,220.00	CIP funding is not as high as called for.
2020 Refunding (2008 & 2011)	252,000.00	
2015 Improvement Bond	34,000.00	
2018 Improvement Bond	0.00	*Pd by wat/sew - 2025 WILL START LEVYING FUNDS
EDA Fund	<u>120,406.00</u>	
Total Amount Needed	\$2,276,536.00	
Less Gov't Aid	<u>951,346.00</u>	Updated 7/24/23
Proposed Levy	\$1,325,190.00	

The proposed levy is an increase/decrease of: \$45,541.00

The LGA is an increase of: \$91,449.00

3.56% Levy Increase

Tax Capacity Increase estimated at 15% - only 1% valuation is new construction

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
REVENUES					
General					
R 100-41000-32110 Beer & Liquor Licenses	\$ 6,690.00	\$ 6,490.00	\$ 6,500.00	\$ 6,500.00	
R 100-41000-32180 Cigarette Licenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
R 100-41000-32199 Misc. Licenses & Fees	\$ 950.00	\$ 300.00	\$ 750.00	\$ 750.00	
R 100-41000-32200 Rental License & Inspection	\$ 130.00	\$ 1,065.00	\$ 1,000.00	\$ 20,000.00	Rental License Renewal Year
R 100-41000-32240 Dog Licenses	\$ 240.00	\$ 400.00	\$ 100.00	\$ 100.00	
R 100-41000-33620 SCORE Funds	\$ 16,249.08	\$ -	\$ 12,000.00	\$ 12,000.00	
R 100-41000-34101 Council Room Rent	\$ 250.00	\$ -	\$ 100.00	\$ 100.00	
R 100-41000-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 100-41000-34900 Other Receipts	\$ 147,092.21	\$ 1,516.50	\$ 2,500.00	\$ 2,500.00	
R 100-41000-34901 Ins. Refunds/Dividends	\$ 51,946.00	\$ 1,574.00	\$ 10,000.00	\$ 15,000.00	
R 100-41000-34902 Reimbursable Expenses	\$ 224.33	\$ 2,870.00	\$ 5,000.00	\$ 5,000.00	
R 100-41000-35100 Fines & Penalties	\$ 1,690.90	\$ 1,758.33	\$ 1,000.00	\$ 1,500.00	
R 100-41000-36210 Interest	\$ (91,659.32)	\$ 3,302.10	\$ 5,000.00	\$ 7,200.00	
R 100-41000-36220 Rent	\$ 1,050.00	\$ 10.00	\$ -	\$ -	
R 100-41000-36230 Donations	\$ 2,120.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	
R 100-41000-38050 Cable TV Payments	\$ 6,825.41	\$ 2,866.90	\$ 7,000.00	\$ 6,000.00	
R 100-41000-39101 Fixed Asset Sale	\$ -	\$ -	\$ -	\$ -	
R 100-41000-39200 Assessments	\$ 4,225.23	\$ 1,043.71	\$ -	\$ 500.00	Little to no revenue beyond 2022 - just delinquents
	\$ 149,023.84	\$ 26,196.54	\$ 54,950.00	\$ 81,150.00	
Police Department					
R 100-42100-33422 State Aid	\$ 39,231.03	\$ -	\$ 40,000.00	\$ 44,000.00	Police State Aid - check with Katie
R 100-42100-34220 Grant - Public Safety Aid	\$ 559.00	\$ 500.00	\$ -	\$ -	
R 100-42100-34900 Other Receipts	\$ 7,961.15	\$ 289.58	\$ 5,000.00	\$ 5,000.00	
R 100-42100-34902 Reimbursable Expenses	\$ 58,718.51	\$ 14,353.98	\$ 58,500.00	\$ 58,500.00	SRO reimbursement to increase due to higher costs -new union contract & TZD
R 100-42100-35101 Court Fines	\$ 8,356.73	\$ 4,720.79	\$ 12,000.00	\$ 10,000.00	
R 100-42100-35102 Parking Fines	\$ 3,750.00	\$ 350.00	\$ 2,000.00	\$ 2,000.00	
R 100-42100-35103 Forfeiture Fund	\$ -	\$ -	\$ -	\$ -	
R 100-42100-36210 Interest	\$ 276.69	\$ 335.56	\$ 50.00	\$ 720.00	
R 100-42100-36230 Donations	\$ 1,600.00	\$ 3,650.00	\$ 1,000.00	\$ 1,000.00	
	\$ 120,453.11	\$ 24,199.91	\$ 118,550.00	\$ 121,220.00	
Bldg Inspection					
R 100-42400-32210 Building Permits	\$ 18,803.50	\$ 26,677.30	\$ 12,000.00	\$ 16,000.00	increase of permit fees - less bldg permits in 2024 as 23 had storm damage
R 100-42400-32220 Plumbing Permit	\$ 604.00	\$ 903.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-32230 Mechanical Permit	\$ 1,449.00	\$ 752.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-35100 Fines & Penalties	\$ -	\$ -	\$ -	\$ -	
	\$ 20,856.50	\$ 28,332.30	\$ 14,000.00	\$ 19,000.00	
Street Department					
R 100-43100-33630 County Maint. Allotment	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	
R 100-43100-34303 Equipment Sales	\$ 19,370.00	\$ -	\$ 500.00	\$ 5,500.00	sale of old chevy truck for new one in 2024 CIP
R 100-43100-34900 Other Receipts	\$ 7,447.49	\$ -	\$ 500.00	\$ 500.00	
R 100-43100-36210 Interest	\$ 680.78	\$ 825.58	\$ 100.00	\$ 100.00	
	\$ 41,848.27	\$ 15,175.58	\$ 15,450.00	\$ 20,450.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Park Department					
R 100-45200-34150 Park Shelter Rent	\$ 6,000.00	\$ 5,475.00	\$ 4,500.00	\$ 5,000.00	
R 100-45200-34900 Other Receipts	\$ 300.00	\$ -	\$ 100.00	\$ 100.00	
R 100-45200-34950 Park Dedication Fee	\$ -	\$ -	\$ -	\$ -	
R 100-45200-36210 Interest	\$ 549.63	\$ 666.54	\$ 100.00	\$ 1,320.00	
	\$ 6,849.63	\$ 6,141.54	\$ 4,700.00	\$ 6,420.00	
TOTAL GENERAL FUND REVENUES	\$ 339,031.35	\$ 100,045.87	\$ 207,650.00	\$ 248,240.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
EXPENSES					
General					
E 100-41000-107 Salary	\$ 120,213.93	\$ 61,427.17	\$ 108,000.00	\$ 115,000.00	Monica's Whole Salary, 40% of Stacy & Sara's Salary
E 100-41000-114 Scout House	\$ 2,980.87	\$ 3,495.32	\$ 4,000.00	\$ 4,000.00	
E 100-41000-115 Compost Pile	\$ 10,265.55	\$ 689.54	\$ 18,000.00	\$ 18,000.00	
E 100-41000-121 PERA	\$ 8,162.73	\$ 4,305.34	\$ 8,300.00	\$ 8,700.00	Monica's Whole PERA, 40% of Stacy & Sara's PERA, Jack's PERA
E 100-41000-122 FICA	\$ 8,561.22	\$ 4,420.56	\$ 8,300.00	\$ 8,700.00	Monica's Whole FICA, 40% of Stacy & Sara's FICA
E 100-41000-130 Insurance	\$ 174,652.77	\$ 103,168.64	\$ 197,000.00	\$ 175,000.00	General Property Ins, Work Comp, Employee Ins
E 100-41000-201 Office Expense	\$ 28,991.06	\$ 8,016.11	\$ 20,000.00	\$ 32,000.00	Laserfiche annual fee (3100), Civic Annual Fee (10k) + additional office
E 100-41000-208 Supplies	\$ 2,690.47	\$ 1,589.62	\$ 3,000.00	\$ 3,000.00	
E 100-41000-321 Telephone	\$ 7,541.72	\$ 3,058.04	\$ 7,600.00	\$ 7,600.00	
E 100-41000-322 Postage	\$ 1,648.74	\$ 918.57	\$ 1,500.00	\$ 2,000.00	Raised by \$500 due to increase in postage
E 100-41000-331 Travel Expenses	\$ 875.91	\$ 644.92	\$ 1,400.00	\$ 1,400.00	
E 100-41000-351 Printing & Publishing	\$ 4,101.57	\$ 774.82	\$ 5,000.00	\$ 4,000.00	
E 100-41000-380 Utilities	\$ 48,506.25	\$ 21,398.76	\$ 40,000.00	\$ 43,000.00	
E 100-41000-384 Garbage Hauling	\$ -	\$ -	\$ 500.00	\$ 500.00	Built into new hauling contract, only budget occassional extra
E 100-41000-386 Locate Calls	\$ 603.50	\$ 225.50	\$ 600.00	\$ 600.00	
E 100-41000-401 Building Maint.	\$ 3,475.77	\$ 1,060.26	\$ 6,500.00	\$ 6,500.00	
E 100-41000-404 Machinery/Equipment	\$ 1,422.72	\$ -	\$ 1,000.00	\$ 1,000.00	
E 100-41000-405 Other Maint./Repairs	\$ 516.40	\$ 579.00	\$ 3,500.00	\$ 3,500.00	
E 100-41000-433 Dues and Subscriptions	\$ 10,723.32	\$ 7,916.15	\$ 10,000.00	\$ 10,000.00	Benton Econ Partnership 3k, League 3k, MCFDA-\$45-1/3 CGMC -\$2000, Chamber/Resource-\$400, Misc \$500 - Hwy 23 Coal - \$1000
E 100-41000-437 SCORE Grant Exp	\$ 13,140.66	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	match up with revenues
E 100-41000-438 Humane Society Fees	\$ 175.00	\$ 50.00	\$ 250.00	\$ 250.00	
E 100-41000-439 Trail Project	\$ 8,872.50	\$ -	\$ 5,000.00	\$ 5,000.00	combined with annual trail donation
E 100-41000-441 Conference Exp	\$ 2,366.54	\$ 1,384.76	\$ 2,500.00	\$ 2,500.00	council and staff training
E 100-41000-442 Annual Contributions	\$ 3,350.00	\$ 3,350.00	\$ 3,500.00	\$ 4,000.00	Foley Area CARE \$1,000 - Benton Hist, Init Found, Request Cross Center \$500)
E 100-41000-443 Fun Days Support	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
E 100-41000-445 Misc.	\$ 2,894.23	\$ 1,028.25	\$ 5,000.00	\$ 5,000.00	
E 100-41000-500 Public Improvement Projects	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-41000-510 Capital Outlay	\$ 22,201.35	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-41110-107 Council Salary	\$ 12,445.00	\$ 6,445.00	\$ 13,000.00	\$ 18,000.00	
E 100-41110-121 PERA	\$ 60.00	\$ -	\$ -	\$ -	moved mayor PERA to above
E 100-41110-122 FICA	\$ 886.26	\$ 493.04	\$ 1,000.00	\$ 1,000.00	
E 100-41500-101 Administrator Salary	\$ 104,854.08	\$ 53,433.13	\$ 110,500.00	\$ 117,000.00	
E 100-41500-121 PERA	\$ 7,863.96	\$ 4,007.52	\$ 8,300.00	\$ 8,800.00	Sarah's PERA
E 100-41500-122 FICA	\$ 8,021.38	\$ 4,087.56	\$ 8,500.00	\$ 8,800.00	Sarah's FICA
E 100-41900-303 Engineering Fees	\$ 55,154.70	\$ 5,948.20	\$ 30,000.00	\$ 30,000.00	Hwy 23 project causing overage, planning for major street proj 2025
E 100-41900-304 Legal Fees	\$ 18,086.75	\$ 4,559.50	\$ 30,000.00	\$ 30,000.00	
E 100-41900-311 Professional Services	\$ 22,485.00	\$ 19,435.00	\$ 30,000.00	\$ 30,000.00	Includes Audit Fees & GASB Actuarial - remove fire relief portion
E 100-41900-312 Assessor Fees	\$ 10,453.00	\$ 5,377.00	\$ 12,000.00	\$ 11,000.00	Benton County Assessor Contract
E 100-41900-315 Misc Stipend	\$ 420.00	\$ -	\$ 200.00	\$ 200.00	
E 100-41900-316 Elections	\$ 3,655.27	\$ -	\$ 1,000.00	\$ 4,500.00	Election Year - equipment maintenance fee is every year
To Equipment CIP	\$ -	\$ -	\$ 137,000.00	\$ 300,000.00	running deficit - storage shed over budget by 56k, boom truck over by 18k
To Streets CIP	\$ -	\$ -	\$ 175,000.00	\$ 150,000.00	running (deficit after 2022 - Hwy 23 overages)
	\$ 739,320.18	\$ 344,287.28	\$ 1,044,950.00	\$ 1,198,550.00	
			67.05%	12.82%	% Change

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Police Department					
E 100-42100-102 Overtime	\$ 7,047.46	\$ 7,062.79	\$ 7,500.00	\$ 8,000.00	
E 100-42100-103 Part-Time Salary	\$ 52,295.25	\$ 23,267.62	\$ 70,000.00	\$ 70,000.00	
E 100-42100-107 Salary	\$ 257,497.92	\$ 134,598.02	\$ 288,000.00	\$ 295,000.00	
E 100-42100-121 PERA	\$ 56,080.94	\$ 29,192.28	\$ 64,000.00	\$ 66,500.00	
E 100-42100-122 FICA	\$ 4,349.64	\$ 2,265.76	\$ 6,000.00	\$ 6,000.00	
E 100-42100-130 Insurance	\$ 30,831.12	\$ 417.76	\$ -	\$ -	
E 100-42100-201 Office Expense	\$ 504.28	\$ 3,866.46	\$ 5,000.00	\$ 4,000.00	2 new office computers
E 100-42100-208 Supplies	\$ 1,531.87	\$ 193.37	\$ 3,000.00	\$ 3,000.00	
E 100-42100-209 Uniforms	\$ 5,157.72	\$ 1,519.25	\$ 4,500.00	\$ 4,500.00	
E 100-42100-212 Fuel	\$ 16,298.83	\$ 5,109.89	\$ 12,000.00	\$ 13,000.00	
E 100-42100-230 Vehicle Expense	\$ 4,957.47	\$ 3,045.58	\$ 7,500.00	\$ 7,500.00	
E 100-42100-240 Equipment	\$ 5,081.79	\$ 767.18	\$ 3,500.00	\$ 3,500.00	
E 100-42100-304 Legal Fees	\$ 1,832.00	\$ -	\$ 3,000.00	\$ 2,500.00	Reduced since it's not a union negotiation year.
E 100-42100-308 Service/Maint Fee	\$ 5,997.98	\$ 147.37	\$ 7,000.00	\$ 7,000.00	BCA
E 100-42100-311 Professional Services	\$ 1,640.50	\$ 1,752.00	\$ 2,000.00	\$ 2,000.00	
E 100-42100-313 Prosecutor Fees	\$ 3,520.00	\$ 2,398.00	\$ 10,000.00	\$ 8,000.00	
E 100-42100-321 Telephone	\$ 1,250.30	\$ 555.74	\$ 3,000.00	\$ 3,000.00	
E 100-42100-343 Community Action	\$ 3,546.18	\$ 91.22	\$ 2,300.00	\$ 2,300.00	
E 100-42100-405 Other Maint./Repairs	\$ 1,049.07	\$ 137.00	\$ 1,500.00	\$ 1,500.00	
E 100-42100-407 Vehicle Maint/Repair	\$ 1,628.68	\$ 12.95	\$ 3,000.00	\$ 3,000.00	
E 100-42100-433 Dues and Subscriptions	\$ 1,735.88	\$ 242.00	\$ 1,200.00	\$ 1,200.00	
E 100-42100-445 Misc.	\$ 1,088.94	\$ 301.60	\$ 1,500.00	\$ 1,500.00	
E 100-42100-446 Emergency Mgmt	\$ -	\$ 571.60	\$ 1,000.00	\$ 1,000.00	
E 100-42100-447 Training & School	\$ 4,720.32	\$ 2,140.82	\$ 5,000.00	\$ 5,000.00	PATROL (League train), 3 EVOC, EMR, ammo training, mental health, implicit bias, diversity
E 100-42100-505 Forfeiture Exp	\$ -	\$ -	\$ 500.00	\$ 500.00	
	\$ 469,644.14	\$ 219,656.26	\$ 512,000.00	\$ 519,500.00	
			57.10%	1.44%	% Change
Bldg Inspection					
E 100-42400-310 Inspection Fees	\$ 19,560.10	\$ 17,532.73	\$ 10,000.00	\$ 12,000.00	Bldg Permit schedule changes
E 100-42400-320 Rental Inspections	\$ -	\$ -	\$ 1,000.00	\$ 15,000.00	must correlate with rental fees collected - renewal year vs. non-renewal year
E 100-42400-365 Building Permit Surcharge	\$ 881.05	\$ 340.50	\$ 1,200.00	\$ 1,200.00	
	\$ 20,441.15	\$ 17,873.23	\$ 12,200.00	\$ 28,200.00	
Street Department					
E 100-43100-106 Snow Removal Salary	\$ 36,290.98	\$ 36,956.27	\$ 32,000.00	\$ 35,000.00	30% of Street Salary?
E 100-43100-107 Salary	\$ 81,512.56	\$ 38,117.09	\$ 74,000.00	\$ 71,000.00	shifted some FT salary to parks (10k)
E 100-43100-121 PERA	\$ 8,357.46	\$ 5,295.20	\$ 8,000.00	\$ 8,000.00	40% of Public Works PERA
E 100-43100-122 FICA	\$ 8,138.73	\$ 5,103.91	\$ 8,500.00	\$ 8,500.00	40% of Public Works FICA
E 100-43100-130 Insurance	\$ 5,865.86	\$ 50.96	\$ -	\$ -	No budget - Moved to General Fund
E 100-43100-201 Office Expense	\$ 3,108.98	\$ 900.00	\$ 500.00	\$ 1,500.00	Silversmith GIS Mapping
E 100-43100-208 Supplies	\$ 3,254.55	\$ 2,270.98	\$ 7,000.00	\$ 7,000.00	
E 100-43100-209 Uniforms	\$ 1,371.16	\$ 608.76	\$ 2,000.00	\$ 2,000.00	
E 100-43100-212 Fuel	\$ 8,616.58	\$ 2,328.47	\$ 8,000.00	\$ 8,000.00	
E 100-43100-215 Shop Supplies	\$ 5,094.39	\$ 1,514.37	\$ 2,300.00	\$ 2,300.00	
E 100-43100-216 Chemicals and Products	\$ 812.48	\$ -	\$ 500.00	\$ 500.00	
E 100-43100-218 Snow Fuel	\$ 9,710.06	\$ 9,961.39	\$ 11,000.00	\$ 12,500.00	

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
E 100-43100-219 Sand/Salt	\$ 8,445.62	\$ 14,001.06	\$ 12,000.00	\$ 15,000.00	
E 100-43100-220 Snow Equip. Repair	\$ 11,878.19	\$ 14,235.98	\$ 12,000.00	\$ 14,000.00	
E 100-43100-241 Safety Equipment	\$ 2,383.95	\$ 504.62	\$ 1,000.00	\$ 1,000.00	
E 100-43100-321 Telephone	\$ 840.47	\$ 376.01	\$ 1,200.00	\$ 1,200.00	
E 100-43100-325 Two-Way Radio	\$ 6,792.89	\$ 4,160.35	\$ 1,500.00	\$ 1,500.00	
E 100-43100-404 Machinery/Equipment	\$ 2,782.43	\$ 141.75	\$ 3,000.00	\$ 3,000.00	
E 100-43100-405 Other Maint./Repairs	\$ 7,547.42	\$ 11,766.17	\$ 5,000.00	\$ 5,000.00	
E 100-43100-407 Vehicle Maint/Repair	\$ 10,781.39	\$ 1,414.42	\$ 20,000.00	\$ 20,000.00	
E 100-43100-408 Street Maint. & Repair	\$ 11,218.61	\$ 5,056.16	\$ 20,000.00	\$ 20,000.00	Increase in CSAH reimbursement - back to roads
E 100-43100-445 Misc.	\$ 827.84	\$ 66.99	\$ 2,000.00	\$ 2,000.00	
E 100-43100-447 Training & School	\$ 140.00	\$ -	\$ 1,000.00	\$ 1,000.00	
E 100-43124-409 Sidewalks & Crosswalks	\$ 958.32	\$ -	\$ 2,500.00	\$ 2,500.00	
	\$ 236,730.92	\$ 154,830.91	\$ 235,000.00	\$ 242,500.00	
			34.11%	3.09%	% Change

Parks Department					
E 100-45200-107 Salary	\$ 22,428.46	\$ 8,233.45	\$ 29,000.00	\$ 29,000.00	
E 100-45200-121 PERA	\$ 1,384.63	\$ 506.13	\$ 500.00	\$ 1,500.00	not all 107 PERA eligible (seasonal)
E 100-45200-122 FICA	\$ 1,560.54	\$ 575.81	\$ 2,500.00	\$ 2,500.00	
E 100-45200-130 Insurance	\$ 8,202.51	\$ 30.58	\$ -	\$ -	No Budget - Moved to General Fund
E 100-45200-208 Supplies	\$ 967.70	\$ -	\$ 1,400.00	\$ 1,400.00	
E 100-45200-212 Fuel	\$ 3,505.15	\$ 350.75	\$ 2,500.00	\$ 2,500.00	
E 100-45200-321 Telephone	\$ 606.85	\$ 232.56	\$ 500.00	\$ 500.00	
E 100-45200-380 Utilities	\$ 2,471.44	\$ 845.05	\$ 1,800.00	\$ 1,800.00	
E 100-45200-403 Improvements	\$ 15,337.02	\$ -	\$ 5,000.00	\$ 5,000.00	
E 100-45200-404 Machinery/Equipment	\$ 2,951.63	\$ 102.50	\$ 2,000.00	\$ 2,000.00	
E 100-45200-405 Other Maint./Repairs	\$ 3,916.16	\$ 1,847.02	\$ 5,000.00	\$ 5,000.00	
E 100-45200-406 Skating Rink Maint.	\$ 1,026.13	\$ -	\$ 2,500.00	\$ 2,500.00	
E 100-45200-445 Misc.	\$ -	\$ -	\$ 500.00	\$ 500.00	
E 100-45204-121 PERA	\$ 336.40	\$ 22.15	\$ 220.00	\$ 220.00	
E 100-45204-122 FICA	\$ 330.25	\$ 19.47	\$ 220.00	\$ 220.00	
E 100-45204-228 Tree Servicing	\$ 4,961.89	\$ 295.36	\$ 4,500.00	\$ 4,500.00	
	\$ 69,986.76	\$ 13,060.83	\$ 58,140.00	\$ 59,140.00	
			77.54%	1.69%	% Change

Cleaning					
E 100-45500-108 Cleaning Salary	\$ 2,224.25	\$ 1,334.50	\$ 2,600.00	\$ 2,700.00	
E 100-45500-121 PERA	\$ -	\$ -	\$ -		Below qualifying threshold
E 100-45500-122 FICA	\$ 170.28	\$ 102.04	\$ 200.00	\$ 200.00	
	\$ 2,394.53	\$ 1,436.54	\$ 2,800.00	\$ 2,900.00	
TOTAL GENERAL FUND EXPENDITURES	\$ 1,538,517.68	\$ 751,145.05	\$ 1,865,090.00	\$ 2,050,790.00	
TO BALANCE:	\$ 1,199,486.33	\$ 651,099.18	\$ 1,657,440.00	\$ 1,802,550.00	
			8.05%		% Change (Overall General Fund)

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
WATER FUND					
Revenues					
R 601-36100-39200 Assessments	\$ 1,732.50	\$ 6,534.19	\$ 4,200.00	\$ 5,200.00	45% of 4th Ave N assessments
R 601-49400-31300 Sales Tax	\$ 8,516.55	\$ 3,527.13	\$ 12,000.00	\$ 8,000.00	
R 601-49400-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 601-49400-34410 Trunk Charges	\$ -	\$ -	\$ -	\$ -	
R 601-49400-36210 Interest	\$ (21,969.94)	\$ 3,628.12	\$ 3,000.00	\$ 7,800.00	
R 601-49400-37100 Water Sales	\$ 248,047.73	\$ 153,189.21	\$ 290,000.00	\$ 307,000.00	rate increase
R 601-49400-37110 Water Combo	\$ 245,771.31	\$ 114,700.07	\$ 255,000.00	\$ 270,000.00	rate increase
R 601-49400-37150 Connections & Meters	\$ 1,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	this will start to increase with development in 2025
R 601-49400-37160 Water Reconnect Fee	\$ 1,198.58	\$ 1,556.04	\$ 1,000.00	\$ 1,000.00	
R 601-49400-37170 Other	\$ 19,649.29	\$ -	\$ 3,000.00	\$ 3,000.00	
R 601-49400-37180 Unallocated	\$ 31,615.74	\$ 15,185.08	\$ 5,000.00	\$ 5,000.00	
R 601-49400-37185 Tax Exempt 90%	\$ 263.99	\$ 133.61	\$ 150.00	\$ 150.00	
R 601-49400-37190 Test Fee	\$ 9,679.20	\$ 4,217.92	\$ 8,500.00	\$ 8,500.00	
	\$ 546,004.95	\$ 302,671.37	\$ 584,350.00	\$ 618,150.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
WATER FUND					
Expenses					
E 601-49400-107 Salary	\$ 95,313.38	\$ 39,226.53	\$ 112,000.00	\$ 115,000.00	
E 601-49400-121 PERA	\$ 6,509.40	\$ 2,939.43	\$ 8,500.00	\$ 9,000.00	
E 601-49400-122 FICA	\$ 6,545.37	\$ 2,824.17	\$ 9,000.00	\$ 9,000.00	
E 601-49400-130 Insurance	\$ 9,800.68	\$ 94.08	\$ 50,000.00	\$ 67,500.00	Water Property Ins, Work Comp, 30% PW & Admin Employee Ins
E 601-49400-201 Office Expense	\$ 12,505.20	\$ 4,966.57	\$ 9,000.00	\$ 9,000.00	
E 601-49400-208 Supplies	\$ 1,489.39	\$ 2,058.98	\$ 3,500.00	\$ 3,500.00	
E 601-49400-209 Uniforms	\$ 1,371.17	\$ 608.77	\$ 2,000.00	\$ 2,000.00	
E 601-49400-212 Fuel	\$ 1,497.04	\$ 840.25	\$ 2,000.00	\$ 2,000.00	
E 601-49400-216 Chemicals and Products	\$ 28,877.20	\$ 12,086.13	\$ 30,000.00	\$ 30,000.00	
E 601-49400-217 Meters	\$ 1,320.00	\$ -	\$ 10,000.00	\$ 10,000.00	
E 601-49400-229 Materials	\$ 3,076.24	\$ -	\$ 2,000.00	\$ 2,000.00	
E 601-49400-241 Safety Equipment	\$ 243.31	\$ 83.33	\$ 2,000.00	\$ 2,000.00	
E 601-49400-303 Engineering Fees	\$ 284.13	\$ 1,931.92	\$ 10,000.00	\$ 10,000.00	
E 601-49400-304 Legal Fees	\$ 848.75	\$ -	\$ -	\$ 1,000.00	
E 601-49400-322 Postage	\$ 4,755.10	\$ 5.50	\$ 3,000.00	\$ 3,000.00	
E 601-49400-382 Water Analysis	\$ 1,155.39	\$ 400.24	\$ 3,500.00	\$ 3,500.00	
E 601-49400-387 Quarterly Connection Fee	\$ 8,804.00	\$ 4,402.00	\$ 7,000.00	\$ 7,000.00	
E 601-49400-388 Pumping Expense	\$ 24,180.55	\$ 12,024.29	\$ 25,000.00	\$ 25,000.00	
E 601-49400-391 Water Use Tax	\$ -	\$ -	\$ 500.00	\$ 500.00	
E 601-49400-394 Water Permit Fee	\$ 1,600.00	\$ -	\$ 2,400.00	\$ 2,400.00	
E 601-49400-395 Water Sales Tax	\$ 9,029.00	\$ 2,610.00	\$ 12,000.00	\$ 12,000.00	
E 601-49400-404 Machinery/Equipment	\$ 878.50	\$ -	\$ 12,000.00	\$ 12,000.00	
E 601-49400-405 Other Maint./Repairs	\$ 22,703.81	\$ 194.95	\$ 25,000.00	\$ 25,000.00	
E 601-49400-430 Depreciation Exp	\$ 96,137.00	\$ -	\$ 84,000.00	\$ 84,000.00	non cash item
E 601-49400-433 Dues and Subscriptions	\$ 2,411.33	\$ 3,396.00	\$ 3,500.00	\$ 3,800.00	Increase CGMC Dues
E 601-49400-445 Misc.	\$ 1,447.89	\$ -	\$ 100.00	\$ 100.00	
E 601-49400-447 Training & School	\$ 350.00	\$ 400.00	\$ 1,000.00	\$ 1,000.00	
E 601-49400-510 Capital Outlay	\$ (0.40)	\$ 22,388.64	\$ 50,000.00	\$ 50,000.00	Fund CIP
E 601-49400-513 Water Tower	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	
E 601-49400-518 Wellhead Protection	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	
E 601-49400-519 City Wells	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
Transfers Out (Committed Debt Service)	\$ -	\$ -	\$ 68,000.00	\$ 70,000.00	committed debt to bond funds
	\$ 343,133.43	\$ 113,481.78	\$ 567,500.00	\$ 591,800.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
SEWER FUND					
Revenues					
R 602-36100-36100 Special Assessments	\$ 1,682.79	\$ 3,611.79	\$ 2,000.00	\$ 2,000.00	30% of 4th Ave N Assessments-R/C
R 602-49450-34410 Trunk Charges	\$ -	\$ -	\$ -	\$ -	
R 602-49450-36210 Interest	\$ (57,960.49)	\$ 4,314.35	\$ 3,000.00	\$ 9,600.00	
R 602-49450-37170 Other	\$ 2,664.63	\$ 156,232.83	\$ 1,000.00	\$ 1,000.00	
R 602-49450-37200 Sewer Service Charge	\$ 485,981.88	\$ 357,809.00	\$ 622,500.00	\$ 825,000.00	25% rate increase tracking high
R 602-49450-37203 Sewer Combo	\$ 413,498.48	\$ 292,402.84	\$ 517,500.00	\$ 700,000.00	25% rate increase
R 602-49450-37205 Sewer Only	\$ 623.50	\$ 276.25	\$ 1,500.00	\$ 1,875.00	
R 602-49450-37206 Sewer Total	\$ 59,032.93	\$ 43,789.11	\$ 60,000.00	\$ 75,000.00	25% rate increase
R 602-49450-37210 I&I Penalty	\$ 9,623.24	\$ 3,000.02	\$ 5,000.00	\$ 5,000.00	
R 602-49450-37250 Sewer Hookup Fee	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
	\$ 915,146.96	\$ 861,436.19	\$ 1,213,500.00	\$ 1,620,475.00	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
SEWER FUND					
Expenses					
E 602-49450-107 Salary	\$ 92,014.26	\$ 37,244.66	\$ 107,000.00	\$ 115,000.00	
E 602-49450-121 PERA	\$ 6,250.94	\$ 2,791.82	\$ 8,000.00	\$ 9,000.00	
E 602-49450-122 FICA	\$ 6,351.77	\$ 2,683.03	\$ 8,500.00	\$ 9,000.00	
E 602-49450-130 Insurance	\$ 12,914.90	\$ 105.84	\$ 54,000.00	\$ 70,000.00	Sewer Property Ins, Work Comp, 30% PW & Admin Employee Ins
E 602-49450-201 Office Expense	\$ 12,431.41	\$ 6,416.52	\$ 9,000.00	\$ 9,900.00	Increase with Silversmith GIS
E 602-49450-208 Supplies	\$ 1,753.05	\$ 635.17	\$ 3,500.00	\$ 3,500.00	
E 602-49450-209 Uniforms	\$ 1,371.18	\$ 608.78	\$ 2,000.00	\$ 2,000.00	
E 602-49450-212 Fuel	\$ 3,497.52	\$ 367.94	\$ 2,000.00	\$ 2,000.00	
E 602-49450-216 Chemicals and Products	\$ 4,790.00	\$ 3,322.73	\$ 25,000.00	\$ 25,000.00	Increase - additional treatment costs
E 602-49450-241 Safety Equipment	\$ 243.33	\$ 83.34	\$ 3,500.00	\$ 3,500.00	
E 602-49450-303 Engineering Fees	\$ 7,865.69	\$ 4,036.88	\$ 10,000.00	\$ 10,000.00	
E 602-49450-304 Legal Fees	\$ 150.00	\$ -	\$ -	\$ 1,000.00	
E 602-49450-322 Postage	\$ 4,750.00	\$ -	\$ 3,000.00	\$ 5,000.00	
E 602-49450-380 Utilities	\$ 11,790.64	\$ 5,836.88	\$ 60,000.00	\$ 60,000.00	
E 602-49450-385 Wastewater Analysis	\$ 6,479.65	\$ 3,075.55	\$ 6,000.00	\$ 6,000.00	
E 602-49450-404 Machinery/Equipment	\$ 8,005.80	\$ 427.74	\$ 5,000.00	\$ 5,000.00	
E 602-49450-405 Other Maint./Repairs	\$ 22,672.57	\$ 1,502.99	\$ 12,000.00	\$ 12,000.00	
E 602-49450-433 Dues and Subscriptions	\$ 1,888.34	\$ 2,774.00	\$ 2,000.00	\$ 2,000.00	
E 602-49450-445 Misc.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
E 602-49450-447 Training & School	\$ 423.00	\$ 425.00	\$ 1,000.00	\$ 1,000.00	
E 602-49450-455 Depreciation Expense	\$ -	\$ -	\$ 125,000.00	\$ 130,000.00	Sarah to figure - non-cash item
E 602-49450-510 Capital Outlay	\$ 3,233.75	\$ -	\$ 60,000.00	\$ 60,000.00	Fund CIP - needs to increase
E 602-49450-515 Wasterwater Expansion	\$ 5,280.28	\$ 1,866,940.97	\$ 25,000.00	\$ 25,000.00	only extras - Debt to cover main project
E 602-49450-516 I/I	\$ 264.00	\$ -	\$ 5,000.00	\$ 5,000.00	
Transfers Out (Committed Debt Service)	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	100k moving forward - committed debt
Estimated Annual Payments to St. Cloud			\$ 400,000.00	\$ 400,000.00	will increase as gallons sent increases
Estimated New Debt Payment (30 year loan)			\$ 700,000.00	\$ 689,000.00	w/ PSIG funding
	\$214,422.08	\$1,939,279.84	\$ 1,741,500.00	\$ 1,764,900.00	

EDA-DOWNTOWN & HERBST	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Revenues					
R 500-50000-36210 Interest	\$ 103.38	\$ 125.38	\$ -	\$ 150.00	
R 500-50000-36242 Loan Principal	\$ 19,875.57	\$ 20,471.83	\$ 20,471.83	\$ 21,085.99	Silt Sock Payment -Principal
R 500-50000-36243 Loan Interest	\$ 4,568.87	\$ 3,972.61	\$ 3,972.61	\$ 3,358.45	Silt Sock Payment - Interest
Transfer from Expendable Trust (Liq Acct)				\$ -	
	\$ 24,547.82	\$ 24,569.82	\$ 24,444.44	\$ 24,594.44	
Expenses					
E 500-50000-303 Engineering Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-304 Legal Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-445 Misc.	\$ -	\$ -	\$ -	\$ -	
Herbst Payment	\$ 116,087.29	\$ -	\$ 116,000.00	\$ 145,000.00	
Downtown Revitalization					
	\$ 116,087.29	\$ -	\$ 116,000.00	\$ 145,000.00	
TO BALANCE:					
	\$ 91,539.47	\$ (24,569.82)		\$ 120,405.56	

SWIMMING POOL FUND		2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
Revenues						
R 616-45124-34720 Swimming Fees	\$	74,308.00	\$ 47,474.00	\$ 70,000.00	\$ 70,000.00	
R 616-45124-36210 Interest	\$	(9,138.73)	\$ 750.14	\$ 200.00	\$ 1,560.00	
R 616-45124-37170 Other	\$	(100.00)	\$ (350.00)	\$ 100.00	\$ 100.00	
	\$	65,069.27	\$ 47,874.14	\$ 70,300.00	\$ 71,660.00	
Expenses						
E 616-45124-107 Salary	\$	67,226.76	\$ 20,177.56	\$ 42,000.00	\$ 42,000.00	
E 616-45124-121 PERA	\$	882.11	\$ 524.90	\$ 1,600.00	\$ 1,600.00	
E 616-45124-122 FICA	\$	4,922.53	\$ 1,505.86	\$ 3,200.00	\$ 3,200.00	
E 616-45124-130 Insurance	\$	7,007.37	\$ 60.26	\$ 7,000.00	\$ 7,200.00	prop recomm 10%, WC - 20%
E 616-45124-208 Supplies	\$	12,479.81	\$ 4,171.99	\$ 12,000.00	\$ 12,000.00	
E 616-45124-229 Materials	\$	2,668.05	\$ -	\$ 1,000.00	\$ 1,000.00	
E 616-45124-240 Equipment	\$	2,679.88	\$ -	\$ 2,500.00	\$ 2,500.00	
E 616-45124-321 Telephone	\$	476.25	\$ 210.22	\$ 450.00	\$ 480.00	
E 616-45124-380 Utilities	\$	9,962.66	\$ 373.85	\$ 7,500.00	\$ 8,000.00	
E 616-45124-405 Other Maint./Repairs	\$	4,500.34	\$ 219.82	\$ 7,000.00	\$ 6,000.00	
E 616-45124-445 Misc.	\$	2,092.64	\$ 1,277.88	\$ 1,000.00	\$ 1,000.00	
E 616-45124-447 Training & School	\$	-	\$ 375.00	\$ 900.00	\$ 900.00	
E 616-45124-510 Capital Outlay	\$	-	\$ 21,755.00	\$ -	\$ 10,000.00	We didn't levy for CIP in 2022 - need to add something back in 2023
	\$	114,898.40	\$ 50,652.34	\$ 86,150.00	\$ 95,880.00	
TO BALANCE:						
	\$	49,829.13	\$ 2,778.20	\$ (29,150.00)	\$ 24,220.00	
					220.36%	% Change

FIRE FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
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Revenues					
R 699-42200-33422 State Aid - Public Safety	\$ 63,580.11	\$ -	\$ -	\$ -	In/Out with Relief Pmt
R 699-42200-34206 Municipal Contracts	\$ 217,680.00	\$ 174,882.00	\$ 198,000.00	\$ 224,000.00	Estimated increase?
R 699-42200-34207 Individual Contracts	\$ -	\$ -	\$ -	\$ -	
R 699-42200-34208 Individual Fire Calls	\$ 44,600.00	\$ (4,350.00)	\$ 26,000.00	\$ 26,000.00	
R 699-42200-34220 Grant	\$ -	\$ 5,500.00	\$ 3,000.00	\$ 3,000.00	
R 699-42200-36210 Interest	\$ (19,672.35)	\$ 275.81	\$ 500.00	\$ 540.00	
R 699-42200-37170 Other	\$ 4,401.00	\$ 7,937.46	\$ -		
R 699-42200-39101 Fixed Asset Sale	\$ -	\$ -	\$ -		
	\$ 310,588.76	\$ 184,245.27	\$ 227,500.00	\$ 253,540.00	

Expenditures					
E 699-42200-107 Salary	\$ 52,916.08	\$ 24,980.27	\$ 62,000.00	\$ 62,000.00	
E 699-42200-121 PERA	\$ 71.10	\$ 53.44	\$ 400.00	\$ 400.00	7.5% of only FT staff wages
E 699-42200-122 FICA	\$ 3,971.98	\$ 1,929.64	\$ 4,800.00	\$ 4,800.00	7.65% of all wages (both SS & Medc)
E 699-42200-130 Insurance	\$ 26,615.52	\$ 331.29	\$ 27,000.00	\$ 32,000.00	Increase to work comp insurance
E 699-42200-201 Office Expense	\$ 4,262.12	\$ 150.98	\$ 4,000.00	\$ 4,000.00	
E 699-42200-208 Supplies	\$ 3,795.54	\$ 1,003.35	\$ 6,000.00	\$ 6,000.00	
E 699-42200-212 Fuel	\$ 6,657.53	\$ 1,420.64	\$ 7,000.00	\$ 7,000.00	
E 699-42200-240 Equipment	\$ 4,604.03	\$ 5,933.66	\$ 25,000.00	\$ 25,000.00	
E 699-42200-321 Telephone	\$ 2,394.48	\$ 1,051.13	\$ 3,100.00	\$ 3,100.00	
E 699-42200-325 Two-Way Radio	\$ 3,446.84	\$ 40.00	\$ 5,000.00	\$ 5,000.00	
E 699-42200-380 Utilities	\$ 7,265.84	\$ 3,599.20	\$ 6,400.00	\$ 7,400.00	
E 699-42200-401 Building Maint.	\$ 117.90	\$ 242.00	\$ 7,000.00	\$ 7,000.00	
E 699-42200-405 Other Maint./Repairs	\$ 6,652.04	\$ 215.11	\$ 14,500.00	\$ 14,500.00	
E 699-42200-407 Vehicle Maint/Repair	\$ 10,975.94	\$ 937.39	\$ 18,000.00	\$ 18,000.00	
E 699-42200-433 Dues and Subscriptions	\$ 754.00	\$ 1,130.00	\$ 1,500.00	\$ 1,500.00	
E 699-42200-445 Misc.	\$ 2,828.48	\$ 1,047.59	\$ 3,000.00	\$ 3,700.00	Fire Prevention
E 699-42200-447 Training & School	\$ 8,247.34	\$ 7,850.84	\$ 8,000.00	\$ 10,000.00	
E 699-42200-453 Relief Ass n Payment	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 9,500.00	
E 699-42200-454 State Relief Ass n Payment	\$ 63,580.11	\$ -	\$ -	\$ -	
E 699-42200-457 Medical Expense	\$ 1,495.00	\$ -	\$ 4,000.00	\$ 4,000.00	
E 699-42200-458 Clothing	\$ 377.00	\$ -	\$ 2,000.00	\$ 2,000.00	
E 699-42200-459 Fire Truck Payment	\$ -	\$ -	\$ 60,000.00	\$ 70,000.00	60k payback - 10k replenish fire cash
E 699-42200-510 Capital Outlay	\$ -	\$ -	\$ 40,000.00	\$ -	Use one-time public safety money - must put back in 24'
	\$ 219,528.87	\$ 51,916.53	\$ 317,200.00	\$ 296,900.00	

TO BALANCE:	\$ (91,059.89)	\$ (132,328.74)	\$ 89,700.00	\$ 43,360.00	
			\$ 2.48	-107%	% Change

**CAPITAL IMPROVEMENT PLAN
General Fund Equipment**

Uses of Funding	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
	Life	Replacement										
Administration												
City Hall Front Counter/Push Bin Door/Windows	20	2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 1,750
City Hall Flooring	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 1,500
Library Flooring	20	2042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 1,750
City Hall Server	7	2025	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,429
City Hall Work Counter	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 375
City Hall/Library Heating/Cooling System	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 2,500
City Hall Roof	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 3,500
Land Use Plan	10	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 76,500	\$ 7,650
Electronic Filing System Financial Processes	15	2024	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 2,333
Compensation Study	10	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 25,000	\$ 2,500
Housing Study	15	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 667
Finance Software	10	2022	\$ 55,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 7,000
Council Tablets	5	2024	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 1,400
City Hall Bathroom Renovations	15	2023	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 667
City Hall Renovations	20	2023	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 5,000
Website Redesign	10	2025	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
Welcome to Foley Signs	20	2024	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 1,500
Facilities Plan	20	2024	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 1,000
Police												
Squad Car #8801 w/ Equipment & Computer	5	2025	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 16,000
Squad Car #8800 w/ Equipment & Computer	5	2026	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 16,000
Radio's - PD & PW	7	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 2,857
Siren	20	2025	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 2,000
Body Cameras/Squad Car Cameras (w/ county upgrade)	5	2024	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 9,000
Parks												
Lion's Park Shelter Improvements (Bathrooms)	10	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
Holdridge Park Shelter Improvements	10	2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Norway Drive Park Improvements	10	2023	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 500
Scout House Improvements	10	2028	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 500
Trail Improvements	3	2025	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 3,333
TAP Grant South Trail Improvements	20	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,500
1 Ton Chevy Pickup #1601	12	2025	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 3,750
1 Ton Chevy Pickup - Dump #1602	10	2031	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 90,000	\$ 9,000
1/2 Ton Chevy Pickup #9802	10	2026	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 4,500
Park Improvements (Equip, courts, etc.)-Pickleball	3	2024	\$ -	\$ 60,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 30,000
Park Play Structures	20	2025	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 70,000	\$ 3,500
Toro Mower	8	2027	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000	\$ 3,500
Dog Park	10	2025	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
Public Works												
Boom Truck	20	2023	\$ 138,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,000	\$ 6,900
Street Sweeper Upgrade (2)	20	2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ 145,000	\$ 7,250
GIS System Mapping	10	2026	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
1/2 Ton Chevy Pickup #0602	12	2024	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 4,167
906 CAT	20	2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 3,750
Mack Plow Truck #2101	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000	\$ 12,000
New Holland Tractor	20	2024	\$ -	\$ -	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000	\$ 3,150
Asphalt Roller	20	2023	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 750
Asphalt Hot Box	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 1,000
721 Case Loader	20	2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ 170,000	\$ 8,500
Ford Dump Truck (Snow Haul)	15	2024	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 4,000
Air Compressor	15	2024	\$ -	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000	\$ 2,467
Sterling Snow Plow #0101	20	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 12,500
98' Freightliner Dumptruck (used) #9801	15	2025	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 3,333
95' Freightliner Dumptruck (used) #9501	15	2026	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 3,333
Bobcat	20	2025	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 3,000
Shed Addition - Secure Vehicle Storage (3)	20	2050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 7,500
Salt Shed	20	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 5,000
Tandem Dump Truck (Volvo) #9903	20	2026	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,500
Reversible Plow for 906 CAT	20	2033	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,250
Total			\$323,000	\$235,000	\$412,000	\$395,000	\$28,000	\$50,000	\$250,000	\$1,187,500	\$3,112,000	\$245,811

Sources of Funding

	2023	2024	2025	2026	2027	2028	2029	2030+	Total
Equipment Fund Levy	\$ 137,000	\$ 300,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,467,000
Expendable Trust Funds (Old Liquor)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety Funds - POLICE (one-time allotment - only for PS)	\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,000
Total	\$ 196,000	\$ 300,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,526,000

Change in Equipment Fund

	2023	2024	2025	2026	2027+	2028	2029	2030+	
Annual Surplus (Deficiency)	\$ (127,000)	\$ 65,000	\$ (162,000)	\$ (195,000)	\$ 172,000	\$ 160,000	\$ (50,000)	\$ (987,500)	\$ (586,000)
Estimated Beginning Balance	\$ 63,000	\$ (64,000)	\$ 1,000	\$ (161,000)	\$ (356,000)	\$ (184,000)	\$ (34,000)	\$ (84,000)	\$ (1,071,500)
Adjustments									
Estimated Ending Balance	\$ (64,000)	\$ 1,000	\$ (161,000)	\$ (356,000)	\$ (184,000)	\$ (34,000)	\$ (84,000)	\$ (1,071,500)	\$ (1,657,500)

Need to increase operating budget for smaller equipment.

CITY OF FOLEY
CAPITAL IMPROVEMENT PLAN

Streets Plan

Uses of Funding	Life	Replacement	Scheduled											Total	Annual
			2023	2024	2025	2026	2027	2028	2029	2030+					
4th Avenue South	30	2045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 33,333	
Kampa Meadows	30	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 50,000	
Balsam Drive	30	2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 50,000	
Birch Drive	30	2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 33,333	
Oak Drive	30	2026	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ 43,333	
Elm/Maple Drive	30	2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 33,333	
East End (Dewey, 6th, 7th, 8th, etc.)	30	2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 166,667	
Stanley/Fraser Drive	30	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 43,333	
Kathryn Lane	30	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 33,333	
Norway Drive	30	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 50,000	
3rd Avenue/Murphy	30	2025	\$ -	\$ -	\$ 1,560,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,560,000	\$ 52,000	
4th Avenue N (only sewer/water) CSAH	30	2025	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 23,333	
Broadway Avenue N/Parent St.	30	2025	\$ -	\$ -	\$ 1,640,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,640,000	\$ 54,667	
Glen Street Overlay	30	2049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	
Parent Addition	30	2025	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 50,000	
Dewey/2nd/3rd Avenue (w/ CSAH)	30	2048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	\$ 116,667	
Gopher	30	2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000	\$ 26,667	
Hill & Badger	30	2025	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 23,333	
13th Avenue Drain Tile	15	2024	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 3,333	
Mariah Drive Drain Tile	15	2024	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,000	
Highway 23 Additional City Work	30	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 8,333	
Broadband Interduct (Additional)	30	2040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 3,333	
City Hall Alley	30	2049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 3,000	
Overlay/Sealcoating		Annual	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 190,000	\$ 20,000	
Industrial Park Expansion	30	2025	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 20,000	
Total			\$50,000	\$85,000	\$5,720,000	\$3,520,000	\$3,520,000	\$20,000	\$20,000	\$16,260,000	\$29,195,000	\$ -	\$948,998		

Sources of Funding	2023	2024	2025	2026	2027	2028	2029	2030+	Total
Streets CIP Levy	\$ 175,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,815,000
Bonds	\$ -	\$ -	\$ 3,900,000						
School Reimbursement		\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	
DEED Grant - 50% if received for Ind Park		\$ -	\$ 900,000						
General Fund Transfers									
Transfer from Equipment CIP	\$ -	\$ -	\$ -	\$ -	\$ -				
City Assist (for streets only)	\$ -	\$ -	\$ -	\$ -	\$ -				
ARPA									\$ 68,364
Total	\$ 175,000	\$ 158,500	\$ 5,008,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 1,883,364

Change in Street Projects Fund (410)	2023	2024	2025+	2026	2027	2028	2029	2030+	Total
Annual Surplus (Deficiency)	\$ 125,000	\$ 73,500	\$ (711,500)	\$ (3,311,500)	\$ (3,311,500)	\$ 188,500	\$ 188,500	\$ (16,051,500)	
Estimated Beginning Balance	(\$210,000)	(\$85,000)	(\$11,500)	(\$723,000)	(\$4,034,500)	(\$7,346,000)	(\$7,157,500)	(\$6,969,000)	
Adjustments to Ending Balance									
Estimated Ending Balance	(\$85,000)	(\$11,500)	(\$723,000)	(\$4,034,500)	(\$7,346,000)	(\$7,157,500)	(\$6,969,000)	(\$23,020,500)	

CITY OF FOLEY
CAPITAL IMPROVEMENT PLAN
Water Fund

Uses of Funding	Life	Scheduled Replacement	2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
Water												
Meters	20	2027	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	\$ 6,250
1/2 Ton Chevy PU #1501	12	2025	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 2,500
Balder Generator Well #5	20	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 3,000
SCADA Upgrade (split w/ sewer)	10	2028	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,500
Water System Improvements	6	2024	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 8,333
Water Tower Reconditioning	20	2024	\$ -	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,000	\$ 17,000
Well #6 Treatment/Storage (IUP)	30	2024	\$ -	\$ 5,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700,000	\$ 190,000
Hwy #23 Project	30	2052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 8,333
4th Avenue N Water	30	2023	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 13,333
Total			\$0	\$6,090,000	\$430,000	\$0	\$125,000	\$15,000	\$0	\$310,000	\$6,970,000	\$250,249

CITY OF FOLEY
CAPITAL IMPROVEMENT PLAN
Sewer Fund

Uses of Funding	Life	Scheduled Replacement	2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
Jetter/Vac Truck-Upgrade #1701	20	2020		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000	\$ 16,000
1 Ton Chevy PU #0601	12	2021		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 3,333
1990 Onon Generator	30	2025	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 2,667
SCADA Upgrade - (split w/ water)	10	2028		\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,500
Line Sewer Mains	20	2039		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 2,500
Sewer System Improvements	10	2025	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 5,000
I/I Flow Monitoring	10	2025	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 2,000
Meters	20	2025	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 6,250
3rd Ave & Murphy Sewer (North Side)	30	2025	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 3,333
Hill & Badger Sewer Improvements	30	2025	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 4,000
Oak Drive Sewer Imp	30	2027	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000	\$ 8,667
Balsam Drive Sewer Imp	30	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 10,000
4th Avenue N Sewer Imp	30	2025	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 13,333
Lord/Foquette New Sewer	30	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 8,333
Hwy #23 Project/Broadway Sewer Imp	30	2022	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 20,000
Total			\$0	\$0	\$1,375,000	\$120,000	\$260,000	\$15,000	\$300,000	\$300,000	\$2,730,000	\$106,916

**CITY OF FOLEY
CAPITAL IMPROVEMENT PLAN**

Swimming Pool Fund

Uses of Funding	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
	Life	Replacement										
Pool Basin	20	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 10,000
Pool Chemical Roof	20	2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 750
Pool House	30	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 13,333
Pool Improvements	7	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,429
Low Diving Board	15	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 1,333
Pool Slide	20	2025	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 750
Pool Couping	15	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 4,667
Pool Chemical Tuckpoint	20	2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 1,250
Total			\$0	\$0	\$15,000	\$0	\$0	\$220,000	\$0	\$440,000	\$755,000	\$33,512

Uses of Funding	Scheduled											
	Life	Replacement	2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
Pumper Truck #5	25	2040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 28,000
First Responder Truck #1	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000	\$ 40,000
Tahoe #8- Relief	20	2022	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 2,000
Grass Rlg #7	30	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Hall Roof	20	2025	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 1,500
Fire Hall Heating/Cooling	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,500
Fire Hall Parking Lot	20	2023	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 500
Bldg Maintenance	20	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,500
Pumper Truck #2	25	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 1,000
Tanker #3	25	2025	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ 24,000
Tanker #4	25	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 16,000
Grass Rlg #6	25	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 250,000	\$ 10,000
J-6 Bombardier	20	2025	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 1,400
											\$ 100,000	\$ 5,000
Total			\$0	\$90,000	\$550,000	\$0	\$0	\$35,000	\$0	\$2,425,000	\$3,100,000	\$134,400

[illegible]

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 09-05-23 –COUNCIL MEETING
DATE: SEPTEMBER 1, 2023

Consent Agenda

The Foley American Legion is again requesting closure of the city parking lot and 4th Avenue N for their annual car show on September 24th from 10am – 2pm. They have also received approval from the county for this event.

351 Dewey Street (Rexall Building) has changed ownership and requested a tobacco license. We have conducted the background check with no issues.

The City has received donations for trees and some cash at the pool donation box and are requesting approval by resolution.

Body Camera Policy – Public Hearing

The council will need to open a public hearing on the body camera policy which is included in your packet. This policy has been reviewed by legal. Upon completion of the public hearing the council will need to act upon the policy and accept the donation of body cameras.

Wastewater Project

Mr. Vogt will be at the meeting to present a project update and pay application. I've also added a discussion on pond decommissioning since it was brought up at the budget workshop.

Discussion on School Resource Officer

I have provided the latest update from the League of MN Cities on the School Resource Officer statute changes. We will also have the attorney in attendance at the meeting who can brief the council on the situation and answer questions.

2024 Budget – Preliminary Levy

We have included the preliminary budget in your packet with a 3.56% increase. Remember, this number cannot be raised, only lowered after the preliminary levy is adopted. We will open it up for public comment and then the council can discuss or move with approval of the resolution provided. This budget does include the implementation of winter sewer rates as discussed during the budget workshop. The council will act officially on the fee schedule separately at a meeting later this year.

Council Workshop – September 19th

I'd like to schedule a council workshop for September 19th @ 5:30pm. We need to have some discussions on a number of items related to development, infrastructure projects, ARPA dollars, etc. Staff would like to present a number of ideas and get direction from the council.

Pool Revenues

	2022	2023
Swim Lessons	\$35,750.00	\$34,286.00
Pool Passes	\$4,665.00	\$6,690.00
Admissions/Reservations	\$34,133.00	\$39,622.38
Donations	\$0.00	\$55.01
TOTALS	\$74,548.00	\$80,653.39

We've calculated the revenues received from the pool this year. We still don't have a final number of operating expenditures since some salary has not been paid yet and closing maintenance is still on-going. I anticipate our salary expenses to be higher than prior years because we were open quite a bit (with drier weather) and also increased our wages in order to fully staff for the year.

Upcoming Reminders:

September 5th – Council Meeting – Preliminary Levy

September 19th – Potential Council Workshop