



**City Council – Meeting Agenda**  
**December 5, 2023 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
  - Approve minutes of November 7, 2023.
  - Approve fire mutual aid agreement with St. Cloud Airport.
  - Approve payment of bills.
5. Wastewater Regionalization Project - Bolton & Menk – Jared Voge
  - Update on Project.
  - Approve Change Order #2.
  - Approve Pay Application Request #14.
6. MN Housing Program – Amanda Othoudt – Benton Economic Partnership
7. Winter Sewer Rate Ordinance
  - Adopt Ordinance #475 – Sewer Rates (Winter Use)
8. Mayor's Comments & Open Forum
9. Department Reports:
  - City Attorney – Ashley Bukowski/Adam Ripple
  - Police Department –Katie McMillin
  - City Engineer – Jarod Griffith
  - Public Works & Fire – Mark Pappenfus
    - Consider purchase of paint sprayer.
  - Administration – Sarah Brunn
    - Schedule City Administrator Performance Review
    - Sewer Rate Communications
10. Old Business
11. New Business
12. **Public Hearing – Truth in Taxation Hearing** – Cannot Start until 6pm
  - Adopt Resolution #2023-18 Approving 2024 Tax Levy
13. Adjourn

CITY OF FOLEY, MINNESOTA  
CITY COUNCIL MEETING -- November 7, 2023

The Foley City Council held their regular meeting on Nov. 7, 2023, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

The pledge of allegiance was recited.

Motion by Swanson, seconded by Gondeck, to approve the agenda.

Motion carried, unanimous.

Motion by Gondeck, seconded by Voit, to approve the consent agenda:

- Approve minutes of October 3, 2023.
- Adopt Resolution #2023-14 Accepting Donations.
- Accept resignation of full-time police officer Eric Vickstrom.
- Approve part-time police hiring process.
- Approve payment of bills.

Motion carried, unanimous.

**Mayor's Comments & Open Forum**

Debra Olson, 600 Dewey Street, addressed the council stating she would like to see more details on the bills list included in the consent agenda. Instead of just a list of bills paid she would like to see what the city collects to compensate for the bills. She also said she disagreed with the proposal of increasing the city's contribution to the employees HSA funds from \$50 a month to \$100 a month. She also asked why the city does employee recognition programs since most companies are eliminating these. She also questioned if the city was getting the best rates on their health insurance in light of new state regulations. She recommended the personnel committee look into making changes. Olson also asked what the procedure was when notifying residents and business owners of upcoming road construction projects and expressed concern for a small business in town.

Mathiowetz stated for the council that she'd heard from Linda Freedom who shared with her there were very positive changes on Dale Avenue and wanted to say thank you to the city staff for their efforts to address her complaints.

**Wastewater Regionalization Project Update**

Jarod Voge from Bolton & Menk gave an overview to the council. The contractor is currently seeding some areas and testing the piping. Work is also continuing at the Odor Control building and various work areas are being prepared for winter. Voge reminded the council of the ongoing challenges with material delivery which has resulted in delays to the project. He referred the council to the memo in their packet with the list of items they are waiting on and their estimated delivery dates. Discussion and questions followed. Mark Pappenfus, Public Works Director, added that the delays on materials is currently an industry wide problem. Sarah Brunn, City Administrator, shared with the council that staff will be requesting a change order due to the delay in materials.

### **Public Hearing – Fee Schedule and Special Assessments I/I & Snow/Weeds**

Mayor Brosh recessed the regular council meeting at 5:41 p.m. to hold a Public Hearing on the proposed Ordinance #476 – 2023 Fee Schedule (includes new water/sewer rates) for 2024 and Resolution #2023-15 Assess I/I Penalties and Resolution #2023-16 Assess Weeds/Snow Charges.

Mathiowetz read a letter from Sarah Moulzof, 238 Elm Drive, who expressed her disagreement with the increased water/sewer rates, the changes to the minimum water usage, and the increases to the pool fees.

No one else spoke. Brosh closed the Public Hearing and reconvened the regular council meeting at 5:45 p.m.

Discussion and questions followed. Voit asked that as the council and staff didn't know what might happen with the water usage during the summer months and how habits might change under the proposed Winter Sewer rates would the council be able to reassess at a later time? Brunn stated that they could reassess the minimum gallon usage. The city would need to make sure they could pay their obligations. Voit clarified that the increase in fees was not to make money for the city, but to make sure the city can pay its bills. Brunn added that also to have funds available for future infrastructure projects.

Motion by Mathiowetz, seconded by Voit, to adopt Ordinance #476 Fee Schedule.

Motion carried, unanimous.

Discussion followed on Resolution #2023-15 Assess I/I Penalties and Resolution #2023-16 Assess Weeds/Snow Charges. Gondeck asked staff if these were the last three properties still receiving I&I penalties. Brunn stated that staff was making progress, but it would continue to be a project for many years to come as a number properties are still exempt and need to replace their service laterals when road construction projects occur.

Motion by Swanson, seconded by Gondeck, to adopt Resolutions #15 and #16 Assessing I/I Penalties and Weeds/Snow Charges.

Motion carried, unanimous.

### **TIF Decertification Resolution**

Brunn gave an overview of Resolution #2023-13 Decertifying TIF District. A number of years ago the city established a TIF district for a potential housing project. The project was never built. According to state law, the city needs to decertify that district. This resolution is the first step and then staff will send to the county. Questions and discussion followed.

Motion by Voit, seconded by Swanson, to approve Resolution #2023-13 Decertifying TIF District.

Motion carried, unanimous.

### **Department Reports**

#### **Police Department**

Chief Katie McMillin gave an overview of the monthly stat report for October to the council. There

were 363 calls in October. Hit and runs were up. If you get in an accident, per state law you must stop. Thefts are down. Child calls are up. Medical and welfare calls are down. City ordinance violations are up. The department is doing a push to get things taken care of before the snow comes. Tobacco compliance checks are done. All businesses in town passed their compliance checks and will get a letter in the mail. Halloween safety presentations at the schools went well with 200 kids participating. McMillin also reminded the council that Winter Parking Enforcement is now in effect beginning Nov. 1 and will last March 31. The department issued several warning tickets over the last week, but will begin writing citations that night.

McMillin also gave an update on the cannabis ordinance from Benton County in the council packet. Staff was waiting to hear back from the city attorney on the best way to construct the city's ordinance. Discussion and questions followed.

McMillin gave an update on the squad car maintenance. She also updated the council on the personnel meeting today to discuss the open position with Officer Vickstrom's resignation. Officer Cody Pausch had expressed interest in moving to full time and taking on the SRO position. He is currently permanent part time. In December, the department will bring the recommendation forward to the council to promote Pausch to the full-time SRO position. The part-time permanent position will then need to be filled. Discussion and questions followed.

Brosh asked for a motion to promote Pausch to the full-time SRO position instead of waiting for the December meeting.

Motion by Gondeck, seconded by Mathiowetz, to the full-time SRO position effective Dec. 25 and posting for the part-time position immediately.

Motion carried, unanimous.

### **City Engineer**

Jarod Griffith, City Engineer, gave an update on the Hwy 23 project. The trail was overlaid and fixed. The contractor is still working through a few other items including ditch grading. MN Dot ran a test on the top soil which showed it was depleted of nutrients so the state has recommended the contractor supplement with compost. This will happen in a couple weeks. The state is considering extending the completion date of the project to June 2024.

Discussion and questions followed regarding the approval of the 2025 Street & Utility Feasibility project. The project scope would include 3<sup>rd</sup> Avenue from John Street to Murphy Street; 4<sup>th</sup> Avenue North from TH 23 to Norman Avenue North; Broadway Avenue North from TH 23 to Penn Street; Murphy Street from 3<sup>rd</sup> Avenue to Broadway Avenue North; Parent Street from 4<sup>th</sup> Avenue North to Broadway Avenue N; and 4<sup>th</sup> Avenue N alley from Penn Street to Murphy Street. The project will include full reconstruction of the streets, sidewalks, sanitary sewer, water, sewer & water services, storm water, and fiber improvements. The city intends to special assess a portion of the project costs to benefiting property owners following Minnesota Statutes Chapter 429. The statute requires preparation of a feasibility study. The SEH feasibility report will cost \$19,000.00. Discussion and questions followed.

Motion by Swanson, seconded by Gondeck, to approve Resolution #2023-17 Ordering Preparation of Report.

Motion carried, unanimous.

Griffith gave an overview to the council regarding the comments received back from the state on several future water projects. The lead service and treatment plant scored 15 which was very good. The well #6 project scored 10. The new water tower scored 6. Tower rehabilitation scored 5. Staff will meet with the water groups to discuss next steps.

### **Public Works and Fire Department**

Mark Pappenfus, Director of Public Works, gave an overview to the council. Public Works has completed some aggressive flushing this fall. Sweeping of streets is ongoing since the leaves fell late this year. The new compost gate was installed. The power to the gate will be installed next year. The old snow plow suspension is getting new springs. The department has fixed two water leaks earlier in the day. Asked the council for permission to delay purchase of the CIP air compressor this year and buy a Snow Wolf plow for the cat instead to be used for downtown sidewalks and trails. Discussion and questions followed.

Motion by Swanson, seconded by Gondeck, to purchase to the Snow Wolf plow for \$19,185.41.

Motion carried, unanimous.

Pappenfus updated the council on the surplus that was sold. Everything sold except for the sewer hose and the squad cage.

Pappenfus also updated the council on the purchase of the 2017 Tahoe for the Fire Department. The department is making arrangements for delivery. He asked permission from the council to sell the old Tahoe on MN Bid once the new Tahoe is in service.

Motion by Gondeck, seconded by Voit, to sell the old Tahoe on MN Bid once the new Tahoe is in service.

Motion carried, unanimous.

Pappenfus requested the city fire funds pay for Tahoe's transport costs of \$1,980.00.

Motion by Gondeck, seconded by Swanson, to pay the transport costs of the new Tahoe for the Fire Department.

Motion carried, unanimous.

Pappenfus added that the Fire Department had a very successful Fire Prevention Week open house.

### **Administration**

Sarah Brunn, City Administration, asked the council for final directions on the proposed winter sewer ordinance so it could be brought to the council for vote at the December meeting. The council agreed to move forward with the changes.

Brunn also gave an update on the 2024 budget. Staff received information on the insurance increases. Staff also received some quotes and was able to get a better policy and cheaper rates for dental

insurance through Health Partners. Staff is also implementing earned sick and save time as required by new state law.

Motion by Gondeck, seconded by Swanson, to adopt the updates to the personnel policy which include Earned Sick & Safe time.

Motion carried, unanimous.

Brunn also proposed increases to the monthly contribution to the employee HSA account match from \$50 to \$100 as well as a once a year safety allowance of \$500 for boots and glasses.

Motion by Gondeck, seconded by Voit, to accept the increase to the HSA contribution and approve the \$500 safety allowance.

Motion carried, unanimous.

Brunn also gave an update on the welcome sign project. The city will need to apply for a variance and permit with the county. She asked the council for permission to apply on the city's behalf. The council agreed. Brunn explained staff will submit the official application for the next phase of the grant fund. She also met with the building committee (Gondeck and Voit) and decided as a group not to proceed with the county building acquisition. The size of the building and maintenance required would be too much to handle. It was also felt it was important for City Hall to remain downtown. Discussion and questions followed.

#### **Old Business**

No old business.

#### **New Business**

Gondeck shared with the council that he is participating with local law enforcement in No Shave November to help raise donations for the American Cancer Society.

#### **Mayor's Comments & Open Forum**

No one spoke.

Motion by Gondeck, seconded by Voit, to adjourn.

Motion carried, unanimous.

Meeting adjourned at 6:42 p.m.

Sarah A. Brunn, Administrator  
(Minutes By: Sara Judson Brown, Administrative Assistant)

AUTOMATIC MUTUAL AID AGREEMENT FOR THE PROVISIONS  
OF AIRCRAFT FIRE SUPPRESSION SERVICES

This agreement is made and entered into this 1st day of January 2024, by and between the City of St. Cloud, Minnesota, a Minnesota municipal corporation and the cities of Sauk Rapids, Minnesota; Foley, Minnesota; and Clear Lake, Minnesota, all governmental and political subdivisions of the State of Minnesota.

WHEREAS, primary fire protection for the St. Cloud Regional Airport has been delegated to the St. Cloud Fire Department under a separate agreement; and the St. Cloud Fire Department is the fire department having jurisdiction; and

WHEREAS, expanded fire protection for the St. Cloud Regional Airport and surrounding area is provided by four (4) separate fire departments; and

WHEREAS, due to air carrier operations the Federal Aviation Administration (FAA) requires the fire protection for the St. Cloud Regional Airport and through agreement with the St. Cloud Regional Airport, the St. Cloud Fire Department provides staffing to the St. Cloud Regional Airport; and

WHEREAS, an air carrier incident could conceivably occur in the immediate area surrounding the St. Cloud Regional Airport and trained and equipped personnel could not legally respond without first being requested by the fire department having jurisdiction; and

WHEREAS, an automatic mutual aid agreement for air carrier incidents between the City of St. Cloud and the Cities of Sauk Rapids, Foley, and Clear Lake calling for initial dispatch of all listed departments for air carrier incidents would be beneficial to the citizens of Central Minnesota.

NOW, THEREFORE, the Cities of St. Cloud, Sauk Rapids, Foley, and Clear Lake, pursuant to the authority contained in Minnesota Statutes, Chapter 438, relating to fire prevention and Section 471.59, commonly known as the joint powers act, to accomplish the foregoing purposes agree as follows:

1. AUTOMATIC JOINT RESPONSE. Incidents occurring outside of the airport property but within a five (5) mile radius of the St. Cloud Regional Airport involving air carrier operations shall cause an automatic joint response. A five (5) mile area is identified on Exhibit A attached to and made a part of this agreement.
2. SIMULTANEOUS DISPATCH. Units from all listed departments shall be simultaneously dispatched to the incident without the need for mutual aid to be formally requested.
3. JURISDICTION. Jurisdiction of the incident shall remain with the department whose jurisdiction the incident occurs in. It is expressly understood and agreed that the firefighters who respond to an incident shall follow the orders and commands of the senior fire department officer then on duty of the department whose jurisdiction the

incident occurs in. The senior fire department officers on scene from each department form a unified command to mitigate the incident.

4. NO PAYMENT TO ASSISTING JURISDICTIONS OR FIREFIGHTERS. No city shall be responsible or liable for the payment of wages or other remuneration to any other party or to the other party's firefighter(s), notwithstanding the fact that such firefighter(s) may from time to time, pursuant to this agreement, provide fire protection services to the party here under who is not the regular employer of such firefighter(s).
5. POWER OF FIREFIGHTERS. The Joint Exercise of Powers Act and Minnesota Statutes Chapter 438 entitles firefighter(s) to the same authority they have in their own jurisdiction when assisting other agencies under the authority of this Agreement.
6. NO LIABILITY TO ASSISTING JURISDICTION OF DAMAGES. It is expressly understood and agreed that no party shall be responsible or liable in any way for any claim for injury or death of any firefighter or party, or for any damage to the equipment owned by the other party notwithstanding the fact that such firefighters and equipment may from time to time pursuant to this agreement provide assistance to the party who is not the employer of the firefighter or the owner of the equipment.
7. IMPLEMENTATION. Each party shall take whatever actions are required to have their dispatch centers made aware of this Agreement and what procedures should be followed in the event of a report of an air carrier incident.
8. DURATION. This agreement shall be effective the date first written above and shall remain in full force and effect until it shall be terminated in the manner provided herein.
9. TERMINATION. This agreement may be terminated by any party upon ninety (90) days written notice to each of the other parties such notice shall be delivered to the mayor or clerk of each city. It is agreed that prior agreements between the parties covering the same subject matter are hereby terminated.
10. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to extend provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or other actions, including attorney's fees which the other, its officers and employees may or may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party its agents' servants or employees and the execution performance or failure to adequately perform its obligations pursuant to this Agreement. This agreement to indemnify and hold harmless does not

## St. Cloud Regional Airport Certification Manual

## Auto Mutual Aid Agreement

constitute a waiver by either party of limitations on liability provided by Minnesota Statutes, Chapter 466, or other applicable law.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, have caused this agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

## CITY OF ST. CLOUD

DocuSigned by:  
BY: *Matthew R. Lee*  
Fire Chief

DocuSigned by:  
BY: *Sam H.*  
City Clerk

Date of signature: 11/13/2023

## CITY OF SAUK RAPIDS

BY: \_\_\_\_\_  
Fire Chief

BY: \_\_\_\_\_  
City Clerk

Date of Signature: \_\_\_\_\_

## CITY OF FOLEY

BY: \_\_\_\_\_  
Fire Chief

BY: \_\_\_\_\_  
City Clerk

Date of signature: \_\_\_\_\_

## CITY OF CLEAR LAKE

BY: \_\_\_\_\_  
Fire Chief

BY: \_\_\_\_\_  
City Clerk

Date of Signature: \_\_\_\_\_

# **Bills List -December 2023**

Gross Salaries	Payroll - 11/17/23	\$	-
EFTPS	Federal Withholding	\$	6,203.37
MN Dept of Revenue	State Withholding	\$	1,260.21
State Treas. PERA	PERA	\$	7,009.34
Nationwide	Deferred Comp	\$	1,087.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,120.00
MN Dept of Human Services	Child Support Garnishments	\$	395.38
Gross Salaries	Payroll - 12/1/23	\$	37,696.20
EFTPS	Federal Withholding	\$	6,437.27
MN Dept of Revenue	State Withholding	\$	1,372.81
State Treas. PERA	PERA	\$	7,564.51
Nationwide	Deferred Comp	\$	1,087.36
Pacific Life Ins	Deferred Comp/Roth IRA	\$	80.00
Further	HSA Contribution	\$	1,120.00
MN Dept of Human Services	Child Support Garnishments	\$	395.38
MN State Retirement System	Vickstrom Severance	\$	3,880.88

## **Already Paid 12/5/2023**

First National Bank	11/23 CC invoices	\$	1,743.09
Marco	11/23 Copier Lease	\$	281.51
		\$	78,814.67

## **To Be Paid -12/5/2023**

Allspec Services	11/23 Building Permit Fee's	\$	3,594.95
Arrow Building Supplies	Shop Supplies	\$	85.71
Benton County	2023 Election Poll Pads and Software	\$	776.26
Bolton & Menk	WW Expansion	\$	71,260.65
Bound Tree	FD Medical Supplies	\$	118.12
C N A Surety	2024 Bond Insurance	\$	100.00
Central McGowan	PW & PD Medical Supplies	\$	249.61
Chamberlain Oil	Shop Supplies	\$	1,146.94
Cintas	Uniforms	\$	370.05
City of St. Cloud	St. Cloud WW Expansion	\$	30,053.38
Coalition of Greater MN Cities	2023 CGMC Fall Conference -Brunn & 2024 Dues	\$	5,589.00
Delta Dental	12/23 Dental Premiums	\$	1,187.30
East Central Energy	Utlities	\$	1,081.49
Electric Motor Service	PD Garage Maint	\$	174.45
Ferguson Enterprises, LLC	Water testing and Street Maint	\$	120.00
Foley Fire Relief Assoc.	2023 FD Annual Contri & 2023 FD State Aid	\$	79,524.75
Further	11/23 & 12/23 Employer H SA contributions and Admin Fee	\$	730.35
Geislinger and Sons	Pay Application # 14	\$	842,696.44
G & J Awning and Canvas, Inc	Pool Sun Screens	\$	190.00
Hanson Paving	Sewer Main Repair	\$	1,800.00
Hawkins	Water Chemicals	\$	2629.12
JM Truck & Tractor Repair	FD & PW Vehicle Maintenance	\$	17,370.00
K & K Tire and Auto	PD Vehicle Maint	\$	492.93
K M Fire Pump Specialists	FD Pump testing, Unit #2 #4 #5	\$	985.00
League of MN Cities	Training - Brandon	\$	350.00
Med Compass	FD SCBA Fit Testing	\$	1,755.00
Midco Communications	11/23 Phone and Internet Service	\$	954.18
MN Chiefs of Police Assoc	PD Membership Renewal	\$	376.00
MN Depart of Agriculture	2024 Tree Care Reg Renewal	\$	25.00
MN Depart of Health	2023 4th QTR Connection Fee	\$	2,201.00
MN Department of Revenue	10/23 Sales and Use Tax	\$	493.00
Molitor Excavating	Water Service Repair 634 Brooke Ave & 580 Grand St & 4th Ave	\$	10,145.00
MPM MN Paving & Materials	Cold Mix	\$	3,679.50
North Shore Analytical, Inc	Effluent & Filter Capsule	\$	305.00
Quality Flow Systems	New Pump Eastview Lift Station	\$	9,620.00
Rachel Holewa	overpayment of Utilities Bill	\$	131.62
Resource Training and Solutions	2024 Membership Renewal	\$	75.00
Rinke Noonan	TIF 1-8 Legal and General Legal	\$	425.00
RMB Environmental Laboratories	Water Maint	\$	545.59
Shift Technologies	09/23 Anti Spam	\$	38.25
Short Elliott Hendrickson	Hwy 23 Improvements Push Buttons/Pouchtec/Gen Eng	\$	2,024.75
Staples	Office Supplies	\$	103.17
Staples	Office Maint	\$	25.29
Sun Life Assurance	12/23 Employee LTD	\$	292.84
Team Lab	Sewer Chemicals	\$	1,315.00
USABLE Life	11/23 Life Insurance	\$	282.00
Verizon	FD,PD,PW 11/23 Cell phone	\$	317.99
Voss Lighting	Light Ballasts	\$	152.00
Wex Bank	FD, PW Fuel	\$	1,841.71
Witmer	FD equipment	\$	167.12
Xcel Energy	Utilities	\$	6,210.74

## **Additional To Be Paid - 12/5/2023**

\$ 1,184,992.92

\$ 1,184,992.92

# CHANGE ORDER NO.: 2

Owner: City of Foley  
 Engineer: Bolton & Menk, Inc.  
 Contractor: Geislinger & Sons, Inc.  
 Project: Wastewater Regionalization Project  
 Contract Name:  
 Date Issued: 11/29/2023  
 Owner's Project No.:  
 Engineer's Project No.: R21.120226  
 Contractor's Project No.:  
 Effective Date of Change Order: 11/29/2023

The Contract is modified as follows upon execution of this Change Order:

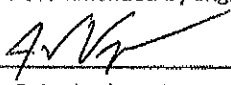
Description: As a result of supply chain obstacles, delivery of materials, and electric service provider transformer delays, the project completion dates are being changed.

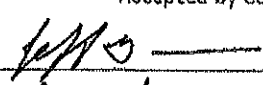
Attachments: Contractor extension request, Contractor schedule and Supplier schedules.

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 16,548,705.51		Substantial Completion: 9/1/2023	
		Ready for final payment: 11/01/2023	
Increase from previously approved Change Orders No. 1:		Decrease from previously approved Change Orders No. 1:	
\$ 546,569.88		Substantial Completion: N/A	
		Ready for final payment: N/A	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 17,095,275.39		Substantial Completion: 9/1/2023	
		Ready for final payment: 11/1/2023	
Decrease this Change Order:		Increase this Change Order:	
\$ 0.00		Substantial Completion: 9/6/2024	
		Ready for final payment: 10/11/2024	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 17,095,275.39		Substantial Completion: 9/6/2024	
		Ready for final payment: 10/11/2024	

Recommended by Engineer (If required)

Accepted by Contractor

By:   
 Title: Principal Engineer  
 Date: 11/29/2023

  
 President  
 11-29-23

Authorized by Owner

Approved by Funding Agency (If applicable)

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

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Watkins, MN 55389  
Phone -- 320.764.2006  
Fax -- 320.764.2007

## GEISLINGER AND SONS, INC. General Contractors

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August 25, 2023

Jared Voge, PE  
Principal Engineer  
Bolton & Menk, Inc.

RE: Foley Wastewater Regionalization Project

Jared,

Geislinger and Sons is requesting a project extension to the above-named project. We are asking that the project substantial completion date be changed from 9-1-23 to 9-1-24.

The project delay is due to a material delay with transformers for the main lift station, and the generators being delayed. Attached is a breakdown on the outstanding items with milestones on when we anticipate them to be completed.

Attached is documentation from the suppliers stating when we will have the equipment.

Geislinger and Sons will continue to work with the suppliers and Xcel to complete the project in a timely matter.

Please let me know your thoughts on this request.

Respectfully,

*Matt Geislinger*

Matt Geislinger  
Project Manager

**Main LS – (Item 51, 52)**

Control panel pad, generator pad still needs to be poured  
 Take delivery of control panel  
 Take delivery of generator and install (Pending)  
 Electricians need to finish underground conduits  
 Main power feed to be installed, I believe overhead is the process that was chosen (Excel Energy is the supplier)  
 Install control panel and make final electrical/service connections, Light pole, SCADA pole, ETC  
 Natural gas line and meter to be installed  
 Plumbing of the vault (dry well)  
 Install Pumps and complete wet well and dry well plumbing  
 Air testing, mandrelling, televising gravity sewer  
 Televising gravity sewer - Wet well to MH Z  
 Sanitary Sewer mh Z needs to be raised, casting, and chimney seal to be installed

Complete site grading and restoration

Lift Station Start Up

**Golf LS – (Item 49, 50)**

Electricians need to finish underground Conduits and all associated electrical work

Electricians to finish all associated electrical work, Light pole, SCADA, etc.

Main Power feed to be installed (ECE is the supplier on this one.)

Natural gas line and meter to be installed

Take delivery of control panel

Take delivery of generator and install (Pending)

Install new cover for pond outlet structure, grout fill existing outlet piping, and remove existing valve from outlet structure

Install control panel and make final electrical/service connections, Light pole, SCADA pole, ETC

Install Pumps and complete wet well and dry well plumbing

Complete site grading and restoration

Lift Station Start Up

**Lange LS – (Item 53, 54)**

No work completed as of yet

Take delivery of control panel (Pending)

When will power be brought to site?

Lift Station Start Up

**Broadway LS – (Items 47, 48)**

Electricians to finish underground conduits and all associated electrical work

Install control panel and make final electrical/service connections, SCADA pole, Light pole, etc.

Natural gas line and meter to be installed

Take delivery of control panel

Take delivery of generator and install (Pending)

Take delivery of grinder and install

Install new mag meter

Complete demo of old structures and equipment

Site grading and restoration

Lift Station Start Up

Install air release valve replacement (plan sheets 5.18)

**Birch LS – (Item 4)**

Make connections to existing sewers

Complete Demo (plan sheets 5.09 – 5.10)

Site restoration

**Birch Outfall Structure – (Item 4)**

grout fill pipes (plan sheets 5.11 – 5.12)

**{Broadway} Gravity Sewer – (Items: 26-30, 40-41, 44)**

Jet, complete mandrelling, televising

Fix Sewer run from MH B and MH C - mandrel didn't pass.

Add 1' or 2' section then grade (MH B)

**Item Completion Date**

Completed 8/29/2023

Scheduled delivery per ASC is 12/29/23

Jun-July 2024

Complete underground rough ins 9/15-10/15/23

4-1-24 is earliest Xcel can get a transformer

4/15/2024

Xcel gas met onsite today locations are getting staked 10-15-23

9/15/2023 - We will be installing the pumps

4/15/2024

9-15-23 to 11-15-23

5/15/2024

9-15-23 to 11-15-23

9-15-23 to 11-15-23

5/1/2024

**Item Completion Date**

Complete underground rough ins 9/15-10/15/23

4/15/2024

currently discussing installation transformer is on hand, expect install by 10/15/23

Xcel gas met onsite today locations are getting staked 10-15-23

Scheduled delivery per ASC is 12/29/23

Jun-July 2024

4-15-24 to 5-1-24

4/15/2024

4/15/2024

9-15-23 to 11-15-23

5-1-24 - due to the Main lift station.

**Item Completion Date**

Scheduled to start 4-15-24 once the control panels show up and weather is nice

3/29/24 Per ACS Letter

4-15-24 Once we start work and get everything ready

6/1/2024

**Item Completion Date**

Complete underground rough ins 9/15-10/15/23

5/1/2024

Xcel gas met onsite today locations are getting staked

Scheduled delivery per ASC is 12/29/23

Jun-July 2024

11/15/2023

9-15-23 to 11-15-23

4-15-24 to 5-15-24

5-15-24 to 5-31-24 Most of site grading in 2023, final restoration in 2024

As soon as the final electrical connections are made and system is programmed

12/10/2024

**Item Completion Date**

1-5-24 to 5-1-24 (weather dependent)

1-5-24 to 5-15-24 After Broadway is operational

6/1/2024

**Item Completion Date**

4-15-24 to 5-15-24

**Item Completion Date**

5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.

5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.

5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.

Fix MH B leaky boot	5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.
Raise, install castings, chimney seals then grade and seed around all sanitary mhs	9-15-23 to 11-15-23
Raise, install castings, chimney seals then grade and seed MH B and remaining manholes	5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.
Complete remaining gravity sewer connections upstream of MH F	1-5-24 to 5-15-24 After Broadway is operational
Make all final sewer connections to existing system, downstream of MH B	5/1/2024 - as soon as possible as lift station is completed and final gravity connections made.
Mow, spray weeds, harley rake, re-seed (pipe route at Lions park)	9-15-23 to 11-15-23
<b>{Sauk Rapids} Gravity Sewer</b>	<b>Item Completion Date</b>
Complete bore under Mayhew Lake RD	10/15/2023
Complete all associated connections to ex Sauk Rapids and St. Cloud systems	11/10/2023
<b>Forcemain and remaining gravity from outfall to existing interceptor</b>	<b>Item Completion Date</b>
Complete connection to mh near Sauk Rapids	10/9/2023
Complete pressure testing	5/1/2024
Complete continuity testing	11/15/2023
Complete associated punch list items	5/1/2024
Construct remaining casing, gravity, existing connections, manholes.	11/15/2023
Complete outfall and meter manhole	6/1/2024
Take delivery of panel and install.	Approx march of 2024
Install hut, and auto sampler	5/1/2024
Take delivery of flow meters and install	5/1/2024
Make final electrical/service connections	5/1/2024
Calibrate meter and SCADA	5/1/2024
Site grading and restoration	11/15/2023
<b>Sauk Rapids Flume MH #1 – (Item 67, CO1)</b>	<b>Item Completion Date</b>
Complete necessary demo	Completed
Complete invert construction	Completed
Complete all associated electrical work	5/1/2024
Take delivery of panel and install.	approx march 2024
Take delivery of flow meters and install	5/1/2024
Calibrate meter and SCADA	approx march 2024
site grading and restoration	5/15/2024
<b>Sauk Rapids Flume MH #2 – (Item 67, CO1)</b>	<b>Item Completion Date</b>
Complete all associated electrical work	5/1/2024
Take delivery of panel and install.	approx march 2024
Take delivery of flow meters and install	5/1/2024
Calibrate meter and SCADA	approx march 2024
site grading and restoration	11/15/2023
<b>Sauk Rapids Meter Manhole – (Item 39, 67)</b>	<b>Item Completion Date</b>
Complete all associated electrical work	5/1/2024
Take delivery of panel and install.	approx march 2024
Take delivery of flow meters and install	5/1/2024
Calibrate meter and SCADA	5/1/2024
site grading and restoration	5/15/2024
<b>Odor Control Building – (Item 55-56)</b>	<b>Item Completion Date</b>
Complete all associated work with the structure	10/15-11/15/23 electrical, 11/3/2023 Rice Lake
complete all electrical work	10-15-23 - 11-15-23
Is a final building inspection needed?	1/31/2024
Finish Electrical Service to Building (ECE)	1/31/2024
Coordinate delivery of chemical	5/1/2024
Punchlist list for OCB	1/31/2024
Complete driveway and sidewalk construction	5/31/2024
Complete site grading	5/31/2024
Complete site restoration (Seeding, Paving)	Seeding as soon as site is graded, Paving is weather dependent
<b>Public Works SCADA Programming – (Item 57)</b>	<b>Item Completion Date</b>
Take delivery of panel and install.	12/29/2023
Install New Public Works Computer? (Item 66)	1/10/2024
Program SCADA at Public Works Building	1/10/2024
<b>Gravel Install with county</b>	Working on that right now 8-30-23 to 9-15-23
<b>Reseed properties</b>	9-5-23 to 10-13-23



8050 State Highway 101  
Shakopee, MN 55379

To: Design Electric  
Attn: Nick Bischoff  
Re: City of Foley Generators  
Date: September 11 2023

Nick, This letter is in regards to the three 80kW generator for the Foley project. Caterpillar is in the process of releasing a new product for this size range. The date of release lined up with the project schedule at bid time. We have experienced several delays in the release. This is due to engineering constraints at the factory level.

The expected date, at this time, when this will be ready for delivery is next summer (June or July). We apologize for the delays and we will continue to reach out to Caterpillar for updates.

Please feel free to reach out to me concerning this issue.

Thank You,

Dan Slagle  
Sales Engineer  
Ziegler Power Systems  
[Daniel.slagle@zieglercat.com](mailto:Daniel.slagle@zieglercat.com)  
612-240-8816

## **Matt Geislinger**

---

**From:** Nick Bischoff <nbischoff@designelect.com>  
**Sent:** Friday, August 25, 2023 11:37 AM  
**To:** Matt Geislinger  
**Subject:** FW: Foley

Below from the president.

Good Morning Mike,

Following up on the dates for Foley. I did leave a message with Nick Bischoff yesterday afternoon and will follow up with him as well about current production delays. Any Foley specific delivery dates I will leave to you to communicate preventing getting too many hands involved.

Sara has been working diligently with our suppliers on expected delivery dates and the majority of equipment needed for production is expected in our Ames facility by October 16th. Here are the dates based on suppliers holding their dates.

The following panels will be completed by 12/29/23 with a priority build order as follows.

1. Broadway LS
2. Main LS
3. Golf LS
4. Odor Control PLC Panel
5. Public Works PLC Panel

Based on the recent release of the following panels under the change orders we don't have delivery dates for the following. I would expect no later than 3/29/24 and dates will be firmed up once we get confirmations back from our suppliers.

1. Lange LS -- Change Order #1
2. St. Cloud Connector - Change Order #2

Sincerely,

Travis Moran | PRESIDENT

Phone 515-232-4770 Mobile 651-900-2594  
Web [www.automaticsystemsco.com](http://www.automaticsystemsco.com)  
Email [tmoran@automaticsystemsco.com](mailto:tmoran@automaticsystemsco.com)  
2740 Ford St, Ames, IA 50010

**Nick Bischoff**  
President



## Matt Geislinger

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**From:** Williams, Cory <Cory.Williams@xcelenergy.com>  
**Sent:** Thursday, August 24, 2023 9:34 AM  
**To:** Matt Geislinger; Bruce  
**Cc:** jason.clemens@bolton-menk.com; Mark Pappenfus; jared.voge@bolton-menk.com  
**Subject:** RE: Main Lift station Electric transformer delays

What we have been seeing in past jobs is its been later, we will have everything ready to go for when transformer shows up, but I would plan on April to be safe

**From:** Matt Geislinger <matt@geislingerandsons.com>  
**Sent:** Thursday, August 24, 2023 9:16 AM  
**To:** Williams, Cory <Cory.Williams@xcelenergy.com>; Bruce <bruce@geislingerandsons.com>  
**Cc:** jason.clemens@bolton-menk.com; Mark Pappenfus <mpappenfus@ci.foley.mn.us>; jared.voge@bolton-menk.com  
**Subject:** RE: Main Lift station Electric transformer delays

**EXTERNAL - STOP & THINK** before opening links and attachments

In your opinion what should we plan for?

Matt Geislinger  
Project Manager / Estimator  
Geislinger and Sons, Inc.  
511 Central Ave. S.  
PO Box 437  
Watkins, MN 55389  
Phone – 320-764-3202  
Fax – 320-764-2007

**From:** Williams, Cory <Cory.Williams@xcelenergy.com>  
**Sent:** Thursday, August 24, 2023 8:46 AM  
**To:** Matt Geislinger <matt@geislingerandsons.com>; Bruce <bruce@geislingerandsons.com>  
**Cc:** jason.clemens@bolton-menk.com; Mark Pappenfus <mpappenfus@ci.foley.mn.us>; jared.voge@bolton-menk.com  
**Subject:** RE: Main Lift station Electric transformer delays

Poles will be installed this fall, Transformer delivery date is 3 to 6 months, they give that big of window because do to issues, not really giving or guaranteeing exact dates

**From:** Matt Geislinger <matt@geislingerandsons.com>  
**Sent:** Thursday, August 24, 2023 8:43 AM  
**To:** Williams, Cory <Cory.Williams@xcelenergy.com>; Bruce <bruce@geislingerandsons.com>  
**Cc:** jason.clemens@bolton-menk.com; Mark Pappenfus <mpappenfus@ci.foley.mn.us>; jared.voge@bolton-menk.com  
**Subject:** RE: Main Lift station Electric transformer delays

**EXTERNAL - STOP & THINK** before opening links and attachments

Cory,  
Do you have an estimated delivery date? Will the poles be installed this fall?  
Thanks

Matt Geislinger  
Project Manager / Estimator  
Geislinger and Sons, Inc.  
511 Central Ave. S.  
PO Box 437  
Watkins, MN 55389  
Phone – 320-764-3202  
Fax – 320-764-2007

**From:** Williams, Cory <[Cory.Williams@xcelenergy.com](mailto:Cory.Williams@xcelenergy.com)>

**Sent:** Thursday, August 24, 2023 8:27 AM

**To:** Matt Geislinger <[matt@geislingerandsons.com](mailto:matt@geislingerandsons.com)>; Bruce <[bruce@geislingerandsons.com](mailto:bruce@geislingerandsons.com)>

**Cc:** [jason.clemens@bolton-menk.com](mailto:jason.clemens@bolton-menk.com); Mark Pappenfus <[mpappenfus@ci.foley.mn.us](mailto:mpappenfus@ci.foley.mn.us)>; [jared.voge@bolton-menk.com](mailto:jared.voge@bolton-menk.com)

**Subject:** Main Lift station Electric transformer delays

We (Xcel Energy) understand your frustration with project timelines moving out due to material constraints on our end. Please know that we are working very hard to minimize these impacts across our entire distribution operations and supply chain organizations. The whole industry has been impacted by the global supply chain markets and we are no different. We are working very hard with our suppliers to secure all the materials that we need to complete your project(s), specifically distribution transformers with minimal schedule delays, However some delays have been delayed longer. We will keep you informed on a regular basis as your project progresses through construction.

As we sit, The anticipated delivery dates have varied, with the location of this project, It also requires to upgrade & convert 14 other transformers, we will start construction this fall & cross our fingers for transformers being delivered, but unfortunately it could be into next year before they are here. I apologize for the delays.

Thank You,

Cory Williams  
Xcel Energy  
Electric Distribution Principle Designer  
3515 3<sup>rd</sup> Street North, St Cloud, MN 56303  
O: 320-656-2428 C: 320-360-6122  
E: [cory.williams@xcelenergy.com](mailto:cory.williams@xcelenergy.com)

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[www.xcelenergy.com/installandconnect](http://www.xcelenergy.com/installandconnect)

Visit our website for more information about installing and connecting service with Xcel Energy!

[https://xcelenergy.force.com/FastApp/BP\\_Login](https://xcelenergy.force.com/FastApp/BP_Login)

Visit our FastApp website to start the application process!



**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

11/29/2023

Sarah Brunn  
City Administrator  
City of Foley  
251 4th Ave. N  
Foley, MN 56329

RE: Wastewater Regionalization Project  
City of Foley, Minnesota  
Project No.: R21.120226

Dear Sarah,

Please find enclosed Payment Estimate No. 14 for the above referenced project. The estimate includes work completed through November 24<sup>th</sup>. We have reviewed the estimate and recommend approval. If you agree, please sign and date three copies and return one with payment to Geislinger & Sons, Inc., one copy to me for our records, and retain one for yourself.








Please contact me if you have any questions.

Sincerely,

**Bolton & Menk, Inc.**

**Jared Voge, P.E.**  
Principal Engineer

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Foley</u> <b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u> <b>Contractor:</b> <u>Geislinger and Sons, Inc.</u> <b>Project:</b> <u>Wastewater Regionalization Project</u> <b>Contract:</b> <u>Wastewater Regionalization Project</u>	<b>Owner's Project No.:</b> _____ <b>Engineer's Project No.:</b> <u>R21.120226</u> <b>Agency's Project No.:</b> _____																								
<b>Application No.:</b> <u>14</u> <b>Application Date:</b> <u>11/28/2023</u> <b>Application Period:</b> From <u>9/24/2023</u> to <u>11/24/2023</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 40%; text-align: right;">\$ 16,548,705.51</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ 546,569.88</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 17,095,275.39</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$ 14,650,340.19</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td>    a. 5% X \$ 14,650,340.19 Work Completed</td> <td style="text-align: right;">\$ 732,517.01</td> </tr> <tr> <td>    b. 5% X \$ _____ Stored Materials</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>    c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 732,517.01</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 13,917,823.18</td> </tr> <tr> <td>7. Less previous payments</td> <td style="text-align: right;">\$ 13,075,126.74</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 842,696.44</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4)</td> <td style="text-align: right;">\$ 2,444,935.20</td> </tr> </table>		1. Original Contract Price	\$ 16,548,705.51	2. Net change by Change Orders	\$ 546,569.88	3. Current Contract Price (Line 1 + Line 2)	\$ 17,095,275.39	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 14,650,340.19	5. Retainage		a. 5% X \$ 14,650,340.19 Work Completed	\$ 732,517.01	b. 5% X \$ _____ Stored Materials	\$ _____	c. Total Retainage (Line 5.a + Line 5.b)	\$ 732,517.01	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 13,917,823.18	7. Less previous payments	\$ 13,075,126.74	8. Amount due this application	\$ 842,696.44	9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 2,444,935.20
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<b>Contractor's Certification</b> The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
<b>Contractor:</b> <u>Geislinger and Sons, Inc.</u>																									
<b>Signature:</b> <u></u> <b>Name:</b> <u>Jeff Geislinger</u>	<b>Date:</b> <u>11-28-23</u> <b>Title:</b> <u>President</u>																								
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project	R21.120226
Contractor:	Geislinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.: 14		Application Period: From 09/24/23 to 11/24/23		Application Date: 11/28/23									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / I) (%)	Balance to Finish (F - J) (\$)
								Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	570,000.00	570,000.00	0.83	473,100.00	0.88	501,600.00		501,600.00	88%	68,400.00
2	CLEARING AND GRUBBING	1.70	ACRE	31,000.00	52,700.00	2.83	87,730.00	2.83	87,730.00		87,730.00	166%	(35,030.00)
3	CLEARING AND GRUBBING	27.00	TREE	1,100.00	29,700.00	46.50	51,150.00	48.00	52,800.00		52,800.00	178%	(23,100.00)
4	DECOMMISSION BIRCH LIFT STATION	1.00	LUMP SUM	7,500.00	7,500.00	-	-	-	-		-	-	7,500.00
5	SALVAGE AND REINSTALL SIGN	14.00	EACH	510.00	7,140.00	45.00	22,950.00	45.00	22,950.00		22,950.00	321%	(15,810.00)
6	SALVAGE AND REINSTALL PIPE CULVERT	252.00	LIN FT	20.00	5,040.00	523.00	10,460.00	523.00	10,460.00		10,460.00	208%	(5,420.00)
7	AGGREGATE SURFACING FROM STOCKPILE (CV)	4,164.00	CU YD	21.00	87,444.00	-	-	225.00	4,725.00		4,725.00	5%	82,719.00
8	DEWATERING	1.00	LUMP SUM	0.01	0.01	1.00	0.01	1.00	0.01		0.01	100%	-
9	GEOTEXTILE FABRIC, TYPE 5	8,053.00	SQ YD	2.00	16,106.00	6,040.00	12,080.00	14,149.00	28,298.00		28,298.00	176%	(12,192.00)
10	COMMON EXCAVATION (P)	4,082.00	CU YD	15.00	61,230.00	4,057.00	60,855.00	4,082.00	61,230.00		61,230.00	100%	-
11	AGGREGATE SURFACING, CLASS 2 (CV)	908.00	CU YD	50.00	45,400.00	636.00	31,800.00	827.00	41,350.00		41,350.00	91%	4,050.00
12	AGGREGATE SURFACING, CLASS 5 (CV)	1,519.00	CU YD	40.00	60,760.00	1,257.30	50,292.00	1,257.30	50,292.00		50,292.00	83%	10,468.00
13	AGGREGATE BASE, CLASS 5 (CV)	2,747.00	CU YD	35.00	96,145.00	2,723.56	95,324.60	3,068.56	107,399.60		107,399.60	112%	(11,254.60)
14	BITUMINOUS PATCH - DRIVEWAY	450.00	SQ YD	90.00	40,500.00	470.50	42,345.00	470.50	42,345.00		42,345.00	105%	(1,845.00)
15	BITUMINOUS PATCH - STREET	796.00	SQ YD	85.00	67,660.00	310.50	26,392.50	310.50	26,392.50		26,392.50	39%	41,267.50
16	12" PIPE APRON	4.00	EACH	250.00	1,000.00	4.00	1,000.00	4.00	1,000.00		1,000.00	100%	-
17	15" PIPE APRON	6.00	EACH	310.00	1,860.00	10.00	3,100.00	10.00	3,100.00		3,100.00	167%	(1,240.00)
18	18" PIPE APRON	4.00	EACH	375.00	1,500.00	-	-	-	-		-	-	1,500.00
19	24" PIPE APRON	4.00	EACH	525.00	2,100.00	-	-	-	-		-	-	2,100.00
20	30" PIPE APRON	1.00	EACH	950.00	950.00	4.00	2,100.00	4.00	2,100.00		2,100.00	100%	-
21	12" PIPE CULVERT	80.00	LIN FT	30.00	2,400.00	76.00	2,280.00	76.00	2,280.00		2,280.00	95%	120.00
22	15" PIPE CULVERT	76.00	LIN FT	32.00	2,432.00	180.00	5,760.00	180.00	5,760.00		5,760.00	237%	(3,328.00)
23	18" PIPE CULVERT	143.00	LIN FT	36.00	5,148.00	-	-	-	-		-	-	5,148.00
24	24" PIPE CULVERT	282.00	LIN FT	45.00	12,690.00	284.00	12,780.00	284.00	12,780.00		12,780.00	101%	(90.00)
25	30" PIPE CULVERT	20.00	LIN FT	65.00	1,300.00	-	-	-	-		-	-	1,300.00
26	CONNECT TO EXISTING SANITARY MAIN	8.00	EACH	7,500.00	60,000.00	-	-	3.00	22,500.00		22,500.00	38%	37,500.00
27	8" SANITARY SEWER PIPE	221.00	LIN FT	125.00	27,625.00	-	-	-	-		-	-	27,625.00
28	12" SANITARY SEWER PIPE	1,995.00	LIN FT	135.00	269,325.00	1,767.00	238,545.00	1,767.00	238,545.00		238,545.00	89%	30,780.00
29	15" SANITARY SEWER PIPE	285.00	LIN FT	140.00	39,900.00	23.00	3,220.00	289.00	40,460.00		40,460.00	101%	(560.00)
30	18" SANITARY SEWER PIPE	40.00	LIN FT	165.00	6,600.00	-	-	-	-		-	-	6,600.00
31	27" SANITARY SEWER PIPE	38.00	LIN FT	250.00	9,500.00	-	-	15.00	2,475.00		2,475.00	38%	4,125.00
32	FORCE MAIN (MIN. I.D. 11.65 INCHES)	70,839.00	LIN FT	100.00	7,083,900.00	71,024.00	7,102,400.00	71,024.00	7,102,400.00		7,102,400.00	100%	(18,500.00)
33	24" CASING (MIN. DIAM)	374.00	LIN FT	250.00	93,500.00	354.00	88,500.00	354.00	88,500.00		88,500.00	95%	5,000.00
34	TRENCHLESS FORCE MAIN - (MIN. I.D. 11.65 INCHES)	10,692.00	LIN FT	115.00	1,229,580.00	10,129.00	1,164,835.00	10,129.00	1,164,835.00		1,164,835.00	95%	64,745.00
35	TRENCHLESS FORCE MAIN & CASING-SIMULTANEOUS PULL-	1,386.00	LIN FT	250.00	346,500.00	971.00	242,750.00	971.00	242,750.00		242,750.00	70%	103,750.00
36	TRENCHLESS 30" CASING (DIRECTIONAL DRILL)	110.00	LIN FT	850.00	93,500.00	-	-	95.10	80,833.30		80,833.30	86%	12,666.70
37	GATE VALVE AND BOX	12.00	EACH	5,500.00	66,000.00	9.00	49,500.00	9.00	49,500.00		49,500.00	75%	16,500.00
38	METERING & OUTFALL MANHOLES - FOLEY	1.00	LUMP SUM	40,000.00	40,000.00	0.75	30,000.00	1.00	40,000.00		40,000.00	100%	-
39	METERING MANHOLE - SAUK RAPIDS	1.00	LUMP SUM	45,000.00	45,000.00	1.00	45,000.00	1.00	45,000.00		45,000.00	100%	-
40	CONSTRUCT 8" OUTSIDE DROP	4.30	LIN FT	650.00	2,795.00	-	-	-	-		-	-	2,795.00
41	CONSTRUCT SANITARY SEWER MANHOLE - DESIGN 4007 48"	178.00	LIN FT	550.00	97,900.00	88.70	48,785.00	110.35	60,692.50		60,692.50	62%	37,207.50
42	CONSTRUCT SANITARY SEWER MANHOLE - 60" DESIGN	23.90	LIN FT	650.00	15,535.00	-	-	25.90	16,835.00		16,835.00	108%	(1,300.00)
43	FIBERGLASS-REINFORCED MANHOLE	1.00	EACH	40,000.00	40,000.00	-	-	1.00	40,000.00		40,000.00	100%	-
44	CASTING ASSEMBLY	14.00	EACH	1,000.00	14,000.00	5.00	5,000.00	7.00	7,000.00		7,000.00	50%	7,000.00
45	AIR & VACUUM RELEASE MANHOLE	42.00	EACH	25,000.00	1,050,000.00	42.00	1,050,000.00	42.00	1,050,000.00		1,050,000.00	100%	-
46	LOCATE EXISTING UTILITY	468.00	EACH	125.00	58,500.00	167.00	20,875.00	180.00	22,500.00		22,500.00	38%	36,000.00
47	CONSTRUCT LIFT STATION - BROADWAY	1.00	LUMP SUM	350,000.00	350,000.00	0.81	283,500.00	0.90	315,000.00		315,000.00	90%	35,000.00
48	BROADWAY LIFT STATION ELECTRICAL, GENERATOR, &	1.00	LUMP SUM	125,000.00	125,000.00	0.25	31,250.00	0.25	31,250.00		31,250.00	25%	93,750.00
49	CONSTRUCT LIFT STATION - GOLF	1.00	LUMP SUM	400,000.00	400,000.00	0.99	396,000.00	0.99	396,000.00		396,000.00	99%	4,000.00

Unit Price

EICDC C-620 Contractor's Application for Payment  
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project:	R21.120228
Contractor:	Geislinger and Son, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:		14		Application Period:		From		09/24/23		to		11/24/23		Application Date:		11/28/23							
A	B	C	D	E	F	G	H	I	J	K	L												
Contract Information												Previous Estimate		Work Completed		Materials Currently Stored		Work Completed and Materials Stored to Date		% of Value of Item (J/F)		Balance to Finish (F-J)	
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in This Work	Value of Work Completed to Date (C X G)	Materials Currently Stored (not in G)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J/F)	Balance to Finish (F-J)										
50	GOLF LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	0.25	35,000.00	0.25	35,000.00		35,000.00	25%	105,000.00										
51	CONSTRUCT LIFT STATION - MAIN	1.00	LUMP SUM	500,000.00	500,000.00	0.97	485,000.00	0.99	495,000.00		495,000.00	99%	5,000.00										
52	MAIN LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	0.25	35,000.00	0.25	35,000.00		35,000.00	25%	105,000.00										
53	LIFT STATION ALTERATIONS - LARGE	1.00	LUMP SUM	200,000.00	200,000.00								200,000.00										
54	LARGE LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	55,000.00	55,000.00								55,000.00										
55	CONSTRUCT OCCR CONTROL BUILDING	1.00	LUMP SUM	600,000.00	600,000.00	0.55	330,000.00	0.92	552,000.00		552,000.00	92%	48,000.00										
56	OCCR CONTROL BUILDING ELECTRICAL & CONTROLS	1.00	LUMP SUM	50,000.00	50,000.00	0.25	12,500.00	0.25	12,500.00		12,500.00	25%	37,500.00										
57	PUBLIC WORKS SCADA/ELECTRICAL & PROGRAMMING	1.00	LUMP SUM	51,000.00	51,000.00								51,000.00										
58	CHAIN LINK FENCE	421.00	LIN FT	50.00	21,350.00								21,350.00										
59	TRAFFIC CONTROL	1.00	LUMP SUM	50,000.00	50,000.00	0.97	48,250.00	0.90	45,000.00		45,000.00	90%	5,000.00										
60	EROSION AND SEDIMENT CONTROL	1.00	LUMP SUM	60,000.00	60,000.00	0.78	46,800.00	0.78	46,800.00		46,800.00	78%	13,200.00										
61	RIPIRAP, CLASS III	178.00	CU YD	65.00	11,570.00	46.21	3,003.65	46.21	3,003.65		3,003.65	26%	8,566.35										
62	SEED 25-141, FERTILIZER, HYDRAULIC MATRIX	305,376.00	SQ YD	0.50	152,688.00	266,611.60	133,310.80	319,704.19	156,852.10		156,852.10	103%	(4,164.10)										
63	SEED 25-141, FERTILIZER, EROSION CONTROL BLANKET	34,312.00	SQ YD	2.50	85,780.00	85,858.30	88,289.75	24,343.04	60,857.60		60,857.60	45%	74,922.40										
64	SEED 34-171	39,905.00	SQ YD	0.50	19,952.50	8,467.60	4,233.80	9,472.50	4,736.25		4,736.25	24%	15,216.25										
65	GENERAL CONSTRUCTION ALLOWANCE	1.00	ALLOWANCE	120,000.00	120,000.00	0.39	46,434.60	0.50	59,592.12		59,592.12	50%	60,407.88										
66	COMPUTER ALLOWANCE	1.00	ALLOWANCE	10,000.00	10,000.00								10,000.00										
67	ST. CLOUD FLOW METERING ALLOWANCE	1.00	ALLOWANCE	500,000.00	500,000.00	0.78	390,000.00	1.00	500,000.00		500,000.00	100%											
68	UTILITY SERVICE ALLOWANCE	1.00	ALLOWANCE	400,000.00	400,000.00	0.32	126,494.40	0.46	182,408.00		182,408.00	46%	217,592.00										
A.1	HACK & AUGER 24" CASING (MIN DIAM) & FORCE MAIN	490.00	LIN FT	1,200.00	588,000.00	158.31	189,972.00	243.41	292,095.60		292,095.60	50%	295,904.40										
Original Contract Totals \$					16,548,705.51		\$ 13,766,041.61		\$ 14,614,263.23	\$	\$ 14,614,263.23	\$	\$ 14,614,263.23	88%	\$ 1,934,442.28								

### Contractor's Application for Payment

Owner's Project No.:	
Engineer's Project	R21.120226
Agency's Project No.:	

Application Date: 11/28/23


Application Date: 11/28/23			
I	J	K	L
Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
	-	-	-
	(13,582.00)	100%	-
	(17,982.80)	100%	-
	67,641.76	12%	510,492.92
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
\$ -	\$ 36,076.96	7%	\$ 510,492.92
\$ -	\$ 14,650,340.19	86%	\$ 2,444,935.20

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	R21.120226
Contractor:	Geislinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:		14	Application Period:		From	09/24/23	to	11/24/23	Application Date:				11/28/23
A	B	C	D	E	F	G	H	I	J	K	L	M	
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored		Incorporated in Work		Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)		
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)			Amount Incorporated in the Work this Period (\$)	
32	Q955350	1 - 02535	Forcemain Pipe HDPE (9000 LF@ \$36.5/FT)	Contractor secured site	1	328,500.00			328,500.00		328,500.00	-	
32	Q955352	1 - 02535	Forcemain Pipe HDPE (7200 LF@ \$36.5/FT)	Contractor site	1	262,800.00			262,800.00		262,800.00	-	
35	Q899708	1 - 02535	Forcemain Trenchless (900 LF)	Contractor site	1	60,075.00			60,075.00		60,075.00	-	
32	Q700254	1 - 02535	Forcemain PVC	Contractor site	2	99,397.86			99,397.86		99,397.86	-	
35	Q700069	1 - 02535	Forcemain Trenchless - 16" FPVC	Contractor site	2	176,001.04			176,001.04		176,001.04	-	
32	Q700202	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	352,726.88			352,726.88		352,726.88	-	
32	R108559	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	352,726.88			352,726.88		352,726.88	-	
32	R100644	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13			211,636.13		211,636.13	-	
32	R100672	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13			211,636.13		211,636.13	-	
32	R096653	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	141,090.75			141,090.75		141,090.75	-	
32	R115020	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	141,090.75			141,090.75		141,090.75	-	
34	R108573	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13			211,636.13		211,636.13	-	
32	R320146	1 - 02535	Forcemain Components	Contractor Site	3	6,652.38			6,652.38		6,652.38	-	
32	R328247	1 - 02535	Forcemain Components	Contractor Site	3	2,746.37			2,746.37		2,746.37	-	
32	R382355	1 - 02535	Forcemain Components	Contractor Site	3	1,778.13			1,778.13		1,778.13	-	
32	R390082	1 - 02535	Forcemain Components	Contractor Site	3	1,717.17			1,717.17		1,717.17	-	
32	R392202	1 - 02535	Forcemain Components	Contractor Site	3	521.70			521.70		521.70	-	
32	R393786	1 - 02535	Forcemain Components	Contractor Site	3	1,496.55			1,496.55		1,496.55	-	
		33-02530	FRP Manhole	Manufacturers warehouse	6	25,419.00			25,419.00	25,419.00	25,419.00	-	
									-		-	-	
									-		-	-	
									-		-	-	
									-		-	-	
Totals						\$ 2,589,648.85	\$ -	\$ 2,589,648.85	\$ 2,564,229.85	\$ 25,419.00	\$ 2,589,648.85	\$ -	



## Minnesota City Participation Program (MCP) Information Session

Thursday, October 25, 2023 | 9:00 – 10:00 a.m.

**m** MINNESOTA HOUSING

1

### Agenda

1. Minnesota City Participation Program (MCP) Overview
2. Participation Benefits
3. Home Mortgage Overview
4. MCP Application Process
5. What to Expect in 2024 Program Tips

2

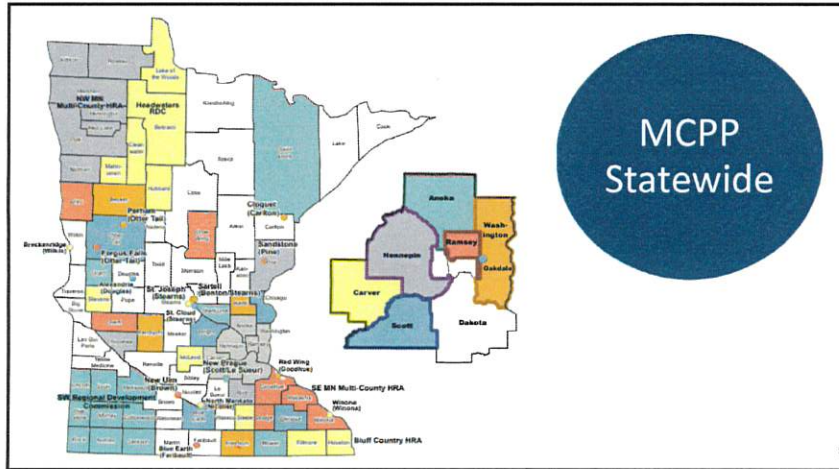


Housing is the foundation for success, so we collaborate with individuals, communities and partners to create, preserve and finance affordable housing.

### Participation Overview

- Provide first-time homebuyer loans in your community
- State Statute 474A.061
- Apply as a:
  - City
  - County
  - Multi-County
    - Provide supporting document

4



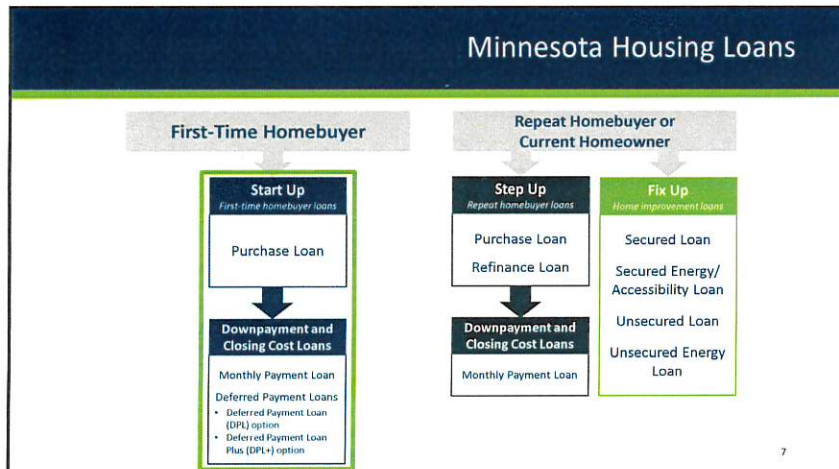
5

### Participation Benefits



- Promote first-time homeownership in your community
- Access to downpayment and closing cost loans
- Minimal administrative burden
- Dedicated funding for your community
- Marketing and outreach support
- No deposit or fee in 2024
- Information on loan activity in your area

6



7



8

## How it works



usbank

Borrower

Lender

U.S. Bank

Minnesota  
Housing

## Find a Lender

10

## Start Up Loan Eligibility

## Minnesota Housing sets Eligibility Requirements:

- Borrower Income Limits – *on website*
- House Price Limits
  - \$515,200 in 11-County Metro
  - \$472,030 in Balance of State
- Credit Requirements per loan product guidelines
  - Minimum credit score (640)
  - Maximum Debt-to-income
  - Downpayment and closing cost loan eligibility
- Homebuyer education



## Start Up Income Limits

Household Size	11-County Metro Area	Dodge & Olmsted Counties	All Other Counties
1-2	\$124,200	\$118,000	\$111,700
3+	\$142,800	\$135,700	\$128,400

**Note:** MCPP Loans need to be at or below 80% AMI

\*Effective for loans locked on or after July 3, 2023. See previous income limits listed below for loans locked prior to July 3.

12

## MCPD Eligibility Requirements

- Start Up Program
- Property located in applicant's jurisdiction
- Borrower's income is at or below 80% of the area median income (AMI)



## MCPD Application Process

### Minnesota Housing

- Emails participants application and agreement - DocuSign

### Participant

- Emails completed application and agreement back (or DocuSign) to Minnesota Housing between Jan 2-12

### Minnesota Housing

- Allocates the resources to participants and takes item to board
- Emails allocations and outreach templates to participants

### Participant

- Use outreach templates to spread word in community

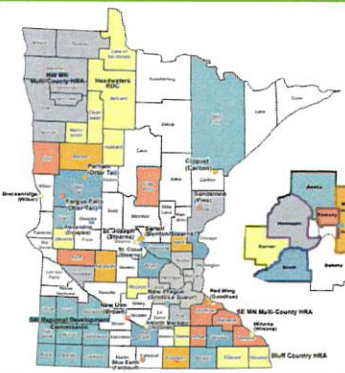
14

## MCPD Application Process

- Application and Agreement Due between:  
**January 2 - January 12, 2024**
- Provide authorized signature
  - DocuSign available for Agreement
- Email electronic copy to: [mn.housing@state.mn.us](mailto:mn.housing@state.mn.us)
- Get Board approval **prior** to sending application



## MCPD Allocation Amount



- Total Allocation – provided by Minnesota Management and Budget (MMB)
- Minnesota Housing allocates
  - Based on population
  - Announced in February

16

# Time for review

MCPD Application



MCPD Agreement

## Program Usage Requirement




- Need to use at least 50% of allocation
  - Between January 16 and November 30
- Worried about usage?
  - Consider changing your participation level
  - Contact Greg to discuss

19







The logo for Minnesota Housing, featuring a stylized 'm' in blue and green, followed by the words 'MINNESOTA HOUSING' in a sans-serif font.

## For More Information

**Contact:**

Greg Krenz  
Greg.Krenz@state.mn.us  
651.297.3623  
[www.mnhousing.gov](http://www.mnhousing.gov)

26

2023 MCPP Usage Report 1.16.2023 - 11.30.2023 (Applies to Start Up Program Loans Only)

For Informational Purposes Only

Applicant Name	Allocation Amount	Committed Loans	Committed Amount	*Usage Test	% of Usage	**Additional Start Up Loans		Step Up Loans		Total Loan Activity		Downpayment and Closing Cost Loans	
						Committed Loans	Committed Amount	Committed Loans	Committed Amount	Committed Loans	Committed Amount	% of First Mortgage Loans	Total Amount of Downpayment Loans
Alexandria	\$ 262,123	6	\$1,184,962	MET	452%	0	\$ -	0	\$ -	6	\$1,184,962	100%	\$ 74,650
Anoka	\$ 6,546,608	201	\$51,808,683	MET	791%	65	\$ 19,848,853	51	\$ 25,478,483	357	\$101,131,019	96%	\$ 5,450,053
Becker	\$ 630,004	11	\$1,766,096	MET	284%	1	\$ 222,237	3	\$ 606,063	15	\$2,617,386	100%	\$ 171,297
Blue Earth - City of	\$ 100,000	1	\$72,250	MET	72%	0	\$ -	1	\$ 243,016	2	\$315,266	200%	\$ 62,600
Blue Earth - County of	\$ 1,235,777	15	\$2,937,981	MET	238%	6	\$ 1,189,316	3	\$ 725,897	24	\$4,853,234	63%	\$ 231,500
Bluff Country HRA	\$ 717,973	18	\$2,616,004	MET	350%	4	\$ 674,695	4	\$ 582,377	26	\$3,779,076	8%	\$ 28,615
Breckenridge	\$ 100,000	3	\$455,190	MET	455%	1	\$ 145,230	0	\$ -	4	\$600,350	600%	\$ 880,968
Carver	\$ 1,943,009	19	\$4,529,752	MET	233%	7	\$ 2,288,084	19	\$ 5,684,301	45	\$12,502,137	58%	\$ 356,150
Chippewa	\$ 223,009	4	\$682,133	MET	306%	1	\$ 134,850	0	\$ -	5	\$816,983	80%	\$ 38,785
Chicago	\$ 1,022,278	32	\$8,281,370	MET	805%	11	\$ 3,143,827	11	\$ 3,419,587	54	\$14,794,284	74%	\$ 628,497
Clay	\$ 1,168,971	26	\$4,808,766	MET	394%	11	\$ 2,251,580	4	\$ 993,227	41	\$7,838,578	124%	\$ 611,047
Cloquet	\$ 226,882	10	\$1,843,372	MET	812%	2	\$ 258,950	3	\$ 792,770	15	\$2,895,082	267%	\$ 581,190
Crow Wing	\$ 1,211,349	29	\$4,922,501	MET	406%	8	\$ 1,777,065	9	\$ 2,144,045	46	\$8,848,611	96%	\$ 675,680
Fergus Falls & Perham HRAs	\$ 314,369	3	\$406,473	MET	129%	1	\$ 157,838	1	\$ 168,062	5	\$733,373	100%	\$ 64,325
Freeborn County (Albert Lea administrates)	\$ 546,833	21	\$2,650,422	MET	485%	9	\$ 698,538	4	\$ 775,055	30	\$4,124,615	100%	\$ 404,450
Grant	\$ 109,774	5	\$677,801	MET	617%	0	\$ -	2	\$ 443,550	7	\$1,121,351	86%	\$ 90,900
Headwaters Regional Dev. Commission	\$ 1,536,603	22	\$3,597,254	MET	234%	2	\$ 406,592	2	\$ 500,582	28	\$4,504,408	96%	\$ 344,260
Hennepin	\$ 15,281,625	920	\$78,677,994	MET	516%	101	\$ 29,372,189	145	\$ 48,009,161	565	\$154,053,354	94%	\$ 8,459,705
Isanti	\$ 747,255	37	\$8,746,859	MET	1171%	11	\$ 9,433,436	23	\$ 6,947,668	71	\$18,827,989	97%	\$ 1,078,480
Kandiyohi	\$ 781,711	28	\$4,506,642	MET	577%	7	\$ 1,542,254	12	\$ 2,812,603	47	\$8,861,499	87%	\$ 620,410
McLeod	\$ 639,484	20	\$3,780,891	MET	573%	9	\$ 2,025,431	6	\$ 1,297,333	33	\$7,106,685	100%	\$ 515,286
Mower	\$ 720,097	60	\$8,760,898	MET	1217%	13	\$ 2,126,273	8	\$ 1,575,912	81	\$12,463,083	99%	\$ 1,119,600
New Prague	\$ 146,892	2	\$470,140	MET	320%	1	\$ 294,566	0	\$ -	3	\$764,706	100%	\$ 51,000
New Ulm	\$ 251,060	1	\$275,145	MET	110%	1	\$ 188,005	1	\$ 215,015	4	\$679,165	100%	\$ 53,000
North Mankato	\$ 258,696	1	\$162,400	MET	63%	1	\$ 245,370	0	\$ -	2	\$407,770	100%	\$ 26,500
NW MN Multi-Co. HRA	\$ 1,487,428	13	\$2,089,840	MET	141%	7	\$ 1,261,462	6	\$ 1,466,925	26	\$4,828,227	88%	\$ 289,639
Oakdale	\$ 502,030	16	\$4,155,045	MET	826%	4	\$ 1,226,681	6	\$ 2,074,849	26	\$7,456,555	100%	\$ 400,900
Olmsted	\$ 2,929,850	79	\$16,599,201	MET	567%	26	\$ 6,560,515	24	\$ 6,636,896	129	\$29,896,612	98%	\$ 1,912,830
Osakis	\$ 100,000	0	\$0	NOT MET	0%	0	\$ -	0	\$ -	0	\$0	0%	\$ -
Otter Tail	\$ 759,710	6	\$875,814	MET	115%	4	\$ 718,617	1	\$ 399,530	11	\$1,933,161	100%	\$ 165,890
Owatonna/Steele County	\$ 670,188	28	\$4,819,006	MET	719%	11	\$ 2,608,441	11	\$ 2,896,636	48	\$9,824,083	292%	\$ 2,070,406
Pine County HRA	\$ 479,636	21	\$3,942,303	MET	822%	3	\$ 776,189	4	\$ 1,206,593	28	\$5,925,085	168%	\$ 703,200
Ramsey	\$ 4,303,683	104	\$24,613,042	MET	572%	81	\$ 8,733,693	35	\$ 10,867,327	170	\$44,214,002	15%	\$ 378,500
Red Wing	\$ 295,990	4	\$987,041	MET	333%	0	\$ -	3	\$ 626,177	7	\$1,613,218	228%	\$ 2,580,594
Rice	\$ 1,194,880	22	\$4,545,050	MET	380%	12	\$ 3,357,151	13	\$ 3,459,393	47	\$11,361,594	13%	\$ 109,728
Sandstone	\$ 100,000	1	\$80,625	MET	81%	3	\$ 548,869	0	\$ -	4	\$629,494	1125%	\$ 688,536
Sartell	\$ 348,343	5	\$1,150,478	MET	330%	3	\$ 830,237	3	\$ 916,543	11	\$2,897,258	27%	\$ 35,500
Scott	\$ 2,649,794	42	\$11,079,455	MET	418%	13	\$ 3,900,745	28	\$ 9,396,890	89	\$24,376,590	13%	\$ 168,900
SE MN Multi-Co. HRA	\$ 1,364,822	35	\$7,087,546	MET	519%	14	\$ 3,204,370	7	\$ 1,708,880	56	\$12,000,796	141%	\$ 1,227,530
Sharburne	\$ 1,652,675	35	\$8,556,390	MET	542%	19	\$ 5,190,785	21	\$ 6,904,110	75	\$21,051,285	75%	\$ 818,766
St Cloud	\$ 1,226,677	87	\$15,305,186	MET	1248%	21	\$ 4,689,388	16	\$ 3,845,663	124	\$23,840,237	60%	\$ 1,175,121
St James	\$ 100,000	2	\$302,576	MET	309%	0	\$ -	1	\$ 136,900	3	\$439,476	413%	\$ 1,906,842
St Joseph	\$ 127,600	0	\$0	NOT MET	0%	3	\$ 737,900	0	\$ -	3	\$737,900	100%	\$ 42,586
St Louis	\$ 3,543,010	106	\$15,119,347	MET	427%	12	\$ 2,482,004	25	\$ 5,137,615	143	\$22,738,966	1%	\$ 31,800
Stevens County HRA	\$ 166,927	0	\$0	NOT MET	0%	0	\$ -	2	\$ 471,239	2	\$471,239	100%	\$ 30,620
SW Regional Dev. Commission	\$ 2,086,400	34	\$4,482,284	MET	215%	5	\$ 681,007	12	\$ 2,108,022	51	\$7,271,323	96%	\$ 658,558
Swift	\$ 177,937	3	\$301,800	MET	170%	1	\$ 204,250	1	\$ 184,300	5	\$690,350	80%	\$ 52,300
Washington	\$ 4,390,110	55	\$14,066,403	MET	325%	23	\$ 7,699,515	37	\$ 11,655,410	117	\$33,421,328	95%	\$ 1,732,437
Winona - City of	\$ 453,317	23	\$3,637,968	MET	803%	1	\$ 150,964	1	\$ 164,900	25	\$3,953,827	100%	\$ 368,239
Wright	\$ 2,586,396	74	\$19,339,758	MET	748%	37	\$ 11,322,084	41	\$ 14,086,275	152	\$44,748,157	95%	\$ 2,224,597
Totals	\$ 70,358,924	1,689	\$361,838,152		514%	524	\$ 139,407,666	650	\$ 190,905,320	2,863	\$692,149,138	96%	\$ 42,038,117

\*Participants must use at least 50% of their allocation by the end of the program year in order to participate next year.

\*\*Not MCPP Eligible. Borrower income is above 80% of Area Median Income.

# Bloomberg

## The US Needs More Housing. Americans Don't Want to Build It.

More new supply would help stem the rise in home prices and rents, but builders can't find enough workers for the record amount of residential construction that has been announced.

October 27, 2023 at 5:00 AM CDT

By Karl W. Smith

Karl W. Smith is a Bloomberg Opinion columnist. Previously, he was vice president for federal policy at the Tax Foundation and assistant professor of economics at the University of North Carolina.



Will this house ever be completed?

Photographer: Allison Joyce/Bloomberg via Getty Images

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You won't find this term in any serious economics textbook, but the only clinical way to describe the US housing market is bananas.

Affordability is at record lows and mortgage rates are the highest since 2000. And yet, home prices continue to rise and the number of days a house sits on the market before it is sold is down by a third compared with this time before the pandemic, both suggesting strong underlying demand.

Everyone knows what the real problem is with housing: a lack of supply. But what's less well understood is why there's a persistent lack of supply in both housing for sale and for rent. In a market economy, high prices are supposed to lead to an increase in supply. And at least on the multifamily side, government data show developers have started construction on around one million units, surpassing the previous record set in the early 1970s.

But starts aren't the issue; it's completions that we need to worry about. A combination of bureaucratic red tape and a shortage of workers is preventing all that supply in the pipeline from reaching the market and, theoretically, helping to contain prices and rents. So, although the number of homes under construction has been near record highs for more than a year, the number completed each month lags far behind.

### **Record Backlog**

The number of homes under construction far exceeds the number completed.  
Source: Bloomberg, Census Bureau

That's in part because the ratio of apartment units to single-family homes under construction has reached highs not seen since the 1970s. Historically, there were usually more single-family homes under construction at any given time than apartments. But since May 2022,

the relationship has flipped, with more apartment units construction than single-family homes.

It takes more than twice as long to build an apartment building as a single-family home, or 20 months versus nine months. But that's just some of the explanation. A decade ago, it took only 12 months for the average multi-family project to come to market. That time to completion has extended since then due to onerous regulation and increasing supply constraints.

### **Taking More Time**

The time required to build a new apartment has risen steadily for a decade

Source: National Association of Home Builders

The Biden administration has made an effort to reduce the red tape. Its Housing Supply Action plan offers local governments grants of as much as \$10 million in exchange for removing regulatory barriers to home construction. However, even the White House doesn't expect much demand. It set aside only \$85 million to fund those grants. The majority of building restrictions are due to local rules, reflecting the wishes of citizens most adamant about preventing new construction and which are hard to reverse.

In years past, supply constraints were also usually tied to issues in obtaining the necessary materials, but for the last three years the bigger problem has been a shortage of labor. In hot construction markets such as Texas and Minnesota, wages for construction workers rose more than 10% between 2022 and 2023, and yet shortages persist.

A key factor seems to be the difficulty the construction industry is having attracting American workers. According to the National Association of Home Builders, or NAHB, the US had 9.4 million such construction workers in 2006 and an average of 1.2 million homes under construction. In 2021, the last year for which there is data, the NAHB estimates that there were 8.6 million such workers and an average of 1.4 million units under construction.

Industry executives cite factors such as competition for workers from companies such as Amazon.com Inc. and a perception among young Americans that construction work is too physically demanding. A 2017 survey showed that 21% of adults aged 18 to 25 said that it would take a salary exceeding \$100,000 a year to get them to consider a construction job, and 48% said no amount of money would be enough.

More generally, the construction industry seems to be suffering from the same problems that have afflicted most of American industry since 2021. The huge excess of job openings over job seekers, combined with healthy savings, has given workers the opportunity to pass on work that they consider dangerous, difficult or too menial.

The obvious solution is to increase the number of foreign-born workers. The industry estimates that a record 2.8 million such workers were employed in residential construction in 2021. But with the Biden administration's migration policy under fire, there is little prospect of any substantive immigration reform that would lead to getting these people employed. Yes, the White House has a few levers that it can pull, but they are unlikely to make a big enough impact.

Housing costs, whether it be price, rents or mortgage payments, are out of control. The natural free market response to the crisis — increasing supply — has been bogged down by regulation and a lack of workers. The current political reality in America makes any near-term solution, or major relief in housing costs, a pipe dream.

CITY OF FOLEY  
COUNTY OF BENTON  
STATE OF MINNESOTA

ORDINANCE NUMBER 475

AN ORDINANCE AMENDING THE FOLEY CITY ORDINANCES  
CHAPTER VI, SECTION 610  
SEWER RATES AND CHARGES

The Foley City Council hereby ordains:

**SECTION 1:**

That Section 610:00, Subdivision 2 is hereby repealed in its entirety and replaced with the following:

Subd. 2. Rates, Fees and Charges. The City Council shall adopt by resolution schedules of sewer rates, fees and charges which schedules shall be known as the sewer rate schedule. All water usage is subject to sewer rate charges except for the months of May, June, July and August where the residential sewer rate charge will be based on the prior January sewer charge known as the winter sewer charge. Under no circumstances will any sewer charge be lower than the established minimum monthly charge.

**SECTION 2:**

Upon approval by at least 4/5th of all of the members of the City Council, the Council determines that the following summary clearly informs the public of the intent and effect of this ordinance and authorizes the publication of the summary in place of the entire text thereof:

**AN ORDINANCE AMENDING SEWER CHARGES AND RATES.**

The Sewer Charges and Rates were amended to allow for the establishment of winter sewer charges. A copy of the ordinance is available at City regular business hours.

Passed and adopted by the City Council of the City of Foley this 5<sup>th</sup> of December, 2023.

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Jack M. Brosh, Mayor

ATTEST:

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Sarah A. Brunn, Administrator



# Foley Police Department

## Calls for Service - 2023

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	24	22	13	23	27	29	32	28	30	25	26		
Equipment Vio.	48	31	45	71	58	38	52	71	52	46	63		
Speed	20	34	23	48	76	47	86	45	34	31	21		
DWI/DUI	0	0	1	0	2	0	1	1	0	1	0		
DAR/S/C	2	2	1	2	3	5	3	5	1	4	1		
# Citations Issued	*6	*3	*3	*7	*11	*6	*16	*11	*12	*13	*8		
Accidents	1	1	3	3	5	2	0	1	1	4	5		
Hit and Run	0	0	0	2	1	3	1	0	1	4	0		
Gas Drive Offs	1	2	5	3	1	1	4	1	5	4	1		
Thefts	8	4	3	4	4	3	4	3	5	1	5		
Child	19	12	13	14	26	5	4	1	5	12	23		
Controlled Substance	1	5	3	0	4	0	1	0	3	1	1		
Suspicious Activity	33	35	29	22	29	39	42	32	26	34	32		
Burglaries/Robbery	1	1	1	0	1	2	0	0	0	0	1		
Medicals/Welfare	29	18	25	13	20	27	23	23	32	21	24		
Assaults/Domestics	8	10	8	7	7	3	3	3	9	5	4		
Harassment	0	4	3	0	1	6	5	3	1	1	4		
CDP/Vandalism	1	0	1	3	8	6	1	0	1	2	0		
Animal Complaints	7	5	11	10	12	13	11	19	21	13	9		
City Ordinance	3	1	3	12	5	26	17	17	5	14	2		
Parking Tickets	38	45	40	7	6	7	4	5	1	5	25		
Disturbing the Peace	8	2	4	5	8	6	14	10	9	8	6		
Gun Permits	2	4	2	6	1	0	3	2	0	2	2		
Warrant Arrests	1	0	1	5	1	0	2	0	4	2	3		
Civil	4	6	9	7	4	6	5	8	5	7	6		
Lockout	0	0	0	2	2	1	3	1	4	3	2		
Assist other Agencies	19	21	27	26	16	19	32	32	22	21	18		
Special Events	3	6	6	4	7	8	4	3	3	9	6		
Misc.	73	74	73	71	90	85	63	77	99	83	86		
TZD Hours	0 Hours	0 Hours	4 Hours	18 HRS	17 HRS	3 Hours	24.5 Hrs	6 Hours	6.75 HRS	4.75 HRS	0 Hours		
Total:	354	345	353	370	425	387	420	391	379	363	376	0	4163

Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, Records Checks, etc.

**From:** [Mark Pappenfus](#)  
**To:** [Sarah Brunn](#)  
**Subject:** Street Paint Line Striper  
**Date:** Wednesday, November 29, 2023 1:13:36 PM  
**Attachments:** [Diamond Vogel Paint Sprayer Price Quote-City of Foley 11-23.xls](#)

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Sarah,

This Fall when we were completing our Street Parking Stall Lines and Crosswalk painting when had issues with the pump on our current paint sprayer. We pulled everything apart and got a quote from Diamond Vogel for repair parts. To repair/rebuild the pump part of this sprayer was approximately \$2,100 for parts plus labor to repair. This current sprayer was purchased in May 2000 (just under \$4,500), so it's going to be 24 years old. We had some minor issues with the motor on it probably 10 years ago (Tim was here) and they told us at that time to just keep running it until it stops working as a sprayer that age is not worth putting much money into repairs. My recommendation is that we do not stick any money into a machine of this age and we purchase a new sprayer.

I was going to wait until next year to bring it up to Council to see how they wanted to proceed with replacement of this machine as most of our money had been allotted for '23. In looking at our current Equipment CIP, this Fall we moved \$28,000 allotted for the purchase of an Air Compressor to purchase a Reversible Plow for the 906 CAT for plowing trails and sidewalks. The final purchase price of the SnowWolf plow from Ziegler was \$19,185.39. This would leave us \$8,814.61 remaining in that line. The price of the new LineLazer paint sprayer from Diamond Vogel is \$8,320.

We would like to get approval to purchase the attached LineLazer #17H-450 Paint Sprayer on the attached quote. Can this be sent on to Council if I need to run it past them on Tuesday.

Let me know of any questions.

Thanks, Mark

**Mark Pappenfus**  
**City of Foley Public Works Director**



## PRICE QUOTATION

DATE: 11/20/23

Customer: City of Foley

REQUESTED BY: Mark Pappenfus

SALESPERSON: Brad Zimmerman

<u>Product</u>	<u>Description</u>	<u>Quote</u>
17H-450	3900 LineLazer standard 2-gun manual	\$8,320
17H-452	3900 LineLazer V HP automatic, 1 gun auto layout, 1 gun manual	\$9,985
17U-805	3900 LineLazer, 2-gun automatic layout	\$11,545

### Why are the city sewer rates going up again?

The city's Wastewater Regionalization project that began in 2022 is nearing completion, but sewer rates need to increase to ensure the city can pay the **monthly fees to the City of St. Cloud and the State of Minnesota for the debt service.**

- Historically (over the past 20+ years), water/sewer rates in Foley were not being raised enough on an annual basis to provide needed revenue for capital improvement projects (pipe infrastructure, equipment...etc...).
- The state of Minnesota determined that the city's water/sewer rates were too low and required the city to increase its rates to fund a wastewater expansion project. It was decided in the planning stage that rather than increasing the rates all at once, the sewer rates would increase over time so residents could adjust to the higher rates.
  - Total Cost of Regional Wastewater Project - \$28.3 million
  - Received \$15 million in grant funding (\$8 million direct appropriation, \$7 million PSIG (eligible because of regionalization))
  - Issuing \$13.3 million in sewer debt – payable over 30 years

### Wastewater History – Where We've Been and Where We're Going

Water quality standards are set by the state and are often based on guidance of the Federal EPA (Environmental Protection Authority). Every 5 years the City of Foley has to obtain a wastewater permit from the MPCA (Minnesota Pollution Control Agency) if operating on-site treatment. Foley's current wastewater treatment system (pond system) was determined to be at capacity/life expectancy in 2016, and we were required to proceed with a facility plan in order to continue to service our existing community and take on any potential growth.

- A Facility Plan was conducted by S.E.H. and approved in 2019 and also peer-reviewed by AE2S. The facility plan examined all options including on-site treatment options and regionalization. **Both reviews concluded that regionalization was the preferred alternative.**
- **Foley had significant exposure to a sulfate limit that would add \$10 - \$20 million on top of regular, on-site treatment costs.** This would have cost Foley residents more than the regionalization project.
  - Every potential waterway Foley could discharge to locally is impaired, making permit limits even stricter and increasing the cost of on-site treatment.
  - The sulfate limit, in addition to other water quality standards, are moving forward due to requirements of the EPA and MPCA (State of Minnesota). Foley would have been required to spend significantly more to treat sulfates on-site.

### What's going on with winter sewer rates that have been discussed?

Sewer rates have increased due to the construction of the wastewater regionalization project. In the past, the city has always calculated sewer charges based on water usage. This can increase costs considerably for residents who participate summer activities such as watering lawns and gardens, filling pools, etc. Some of these activities do not result in water reaching the sanitary sewer or sewer treatment facility.

The City Council was requested to consider implementing a **winter sewer rate**. This would lock all residents into a **sewer rate** (based on actual January usage) for the months of May, June, July, and August.

- This means that if your water usage goes up during these months you will not pay sewer charges on the excess gallons, but rather pay for the same sewer services as you did in January. All residents are required to pay for their excess water and at least the minimum for both water and sewer.
- A public hearing was conducted on the matter in October 2023, and the council requested an official ordinance change be made effective in 2024.

The Winter Sewer Rate ordinance does come with **cost considerations** as the city still has an obligation to meet the capital and operating costs of the sewer system including monthly fees to the City of St. Cloud and annual debt service payments to the State of Minnesota.

Per the request of the city council, staff estimated the potential loss of revenue with a winter sewer rate program. These estimated “losses” would need to be absorbed into the overall sewer rate increases if the winter sewer rate were to be implemented.

Staff averaged the revenue impacts of 2021, 2022, and 2023 summer usage, and determined a funding gap of approximately \$65,000 (based on 2023 rates) and approximately \$80,000 (based on new 2024 rates) if the city moved to a winter sewer rate.

#### **The Cost Associated with the New Winter Sewer Rates:**

- The sewer rates will need to increase by approximately **\$5 - \$8 per account per month** in order for the system to absorb this change and implement a winter sewer rate.
- Although the entire system has to absorb this increase, **many will benefit by not seeing such spikes in summer sewer charges** compared to their winter bills.
- Lowering the minimum water use of 2,500 to 2,000 will also help to offset the cost of the new winter sewer rates. **Minimum water users (one-person households) who average 1,500 gallons a month will also see a drop in their monthly bill** from \$65.81 to \$64.41 with the changes in the 2024 rates. The gap these minimum water users have between the water they use and what they actually pay for will shrink. The council requested consideration for the low-income, low water/sewer usage households when adjusting to a winter sewer rate.

#### **Growth in Foley and Why It's a Good Thing**

The city has been unable to add businesses or housing since its current pond system reached capacity in 2016. This seven year gap in growth has constrained city budgets and made it increasingly difficult to maintain infrastructure or add amenities that residents have said they would like to see. Once completed, the regionalization project will allow Foley to grow. The expected increased tax base will help to spread out the costs needed to maintain city services as well as provide additional revenue for capital improvement projects.

## On-Site Wastewater Treatment vs. Regionalization

On-Site Wastewater Treatment	Regionalization Pipe to St. Cloud
Local Control	Regional Group - 7 Cities Work Together
Lower Capital Cost <i>*uncertainty of sulfate limit</i>	Higher Initial Capital Cost <i>*no sulfate concern</i>
Shorter Life Expectancy <i>*20-year facility – subject to 5-year MPCA permitting *facilities can be forced to upgrade prior to reaching 20 years based on water quality standards</i>	Longer Life Expectancy <i>50-60 years Forcemain (Pipe) Life (67% of project) 25-30 years on pumps, valves, etc (33% of project) *Foley is not required to go through permit process with MPCA (handled by St. Cloud)</i>
Requires additional 1.00 FTE of Staff to Operate <i>*Needs Class A license – hard to find, expensive and permanent increase to payroll</i>	No additional staffing needed
Lower Utility Costs	Higher Utility Costs (Pumping)
Local Control Over Future Capital Expenses Less adaptive to future growth - industry	Less Control Over Future Capital Expenses Easily adapts to future growth/industry <i>*St. Cloud treatment capabilities better</i>
No PSIG \$7 million grant (less overall state grant funding)	PSIG \$7 million from the State of Minnesota
<b>Either option would allow the city to grow – adding more residents and businesses – thereby increasing the tax base to help spread out the costs needed to maintain city services and for capital improvements.</b>	

**TO:** FOLEY CITY COUNCIL  
**FROM:** SARAH BRUNN, CITY ADMINISTRATOR  
**SUBJECT:** 12-05-23 -COUNCIL MEETING  
**DATE:** DECEMBER 2, 2022

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**Fire Mutual Aid Agreement**

In your packet is an updated agreement for mutual aid for fire with the St. Cloud Airport. Mutual aid is a very important component of our fire, police and even public works. We constantly partner with surrounding agencies. We work together and pool both resources and equipment in our times of need.

**Wastewater Regionalization Project**

Jared Voge – Bolton & Menk, will be at the meeting to present a change order, pay application and general project update.

**MN Housing Program - Amanda Othoudt – Benton Economic Partnership**

Amanda Othoudt from BEP will be at the meeting to present on a new program we may be eligible to apply for related to housing. Information is included in your packet. A summary is also provided here:

*Minnesota Housing manages the Minnesota City Participation Program (MCP), which uses the Tax Exempt Bond Housing Pool Allocation authorized by the Office of Minnesota Management and Budget (MMB) to enable communities throughout the state to efficiently provide first-time homebuyer loans in their community without the administrative burden of running their own bond program. The first-time homebuyers access the program through their local lenders and have access to downpayment and closing cost assistance if needed.*

*Self-issuance of bonds may not be economically feasible for some communities, given economies of scale necessary for successful self-issuance. Under the MCP Program, Minnesota Housing can sell bonds on behalf of local governments to assist them in meeting local housing goals pursuant to Minnesota Statutes Section 474A.061, subdivision 2a.*

*Minnesota's statute 474A.061, Manufacturing, Housing and Public Facilities Pools (aka the "Housing Pool"), allows Minnesota Housing to access additional bonding authority through an application process administered by Minnesota Housing from January 2 through January 15 annually. Historically, Minnesota Housing competed for the 31% of the available "Housing Pool" with other self-issuers such as the Dakota County CDA, the Southeast Multi-County HRA, Washington County, and the City of St. Cloud.*

*In accordance with that statute, cities (or counties or multi-county organizations) apply to Minnesota Housing annually for such authority. Funding allocations are allocated to participating cities on a per capita basis, with each applicant allocated a minimum of \$100,000.*

*Participants will not be responsible for paying the application deposit or processing fee this year. This is subject to change; however, Minnesota Housing will provide notification in advance of future program years if there is a deposit or processing fee. There will be a minimum usage requirement of 50% of the allocation in order to participate the following year.*

**Winter Sewer Rate Ordinance**

The final ordinance will need to be adopted as per the direction of the council in prior meetings.

**Public Works – Paint Sprayer**

Public Works Director Mark Pappenfus will be requesting to purchase a paint sprayer. The item was not in the CIP for this year but he would like to utilize money that wasn't spent on a prior piece of equipment – see his email for more details.

**TNT Hearing – Cannot Start Until 6pm**

The TNT Hearing can be conducted @ 6pm or later but no earlier. The final resolution you have in your packet is the same as the preliminary as I received no requests for additional changes from the council. Budget spreadsheets are also included in your packet.

**City Administrator Performance Review**

I anticipate to schedule this in January – please check your calendars on holding this on January 2<sup>nd</sup> @ 5pm.

**Sewer Communications**

Staff has prepared some information related to the sewer charges and history of our regional wastewater project. We've also addressed winter sewer rates. I'd like the council to review and discuss prior to staff officially releasing it on our media channels.

**Upcoming Reminders:**

December 20<sup>th</sup> – Fire Department Santa Parade @ 6pm

December 22<sup>nd</sup> – City Hall closes @ 11:30am – Christmas Eve Holiday

December 25<sup>th</sup> – City Hall Closed - Holiday

January 1<sup>st</sup> – City Hall Closed- Holiday

January 2<sup>nd</sup> – Council Meeting – Annual Appointments

CITY OF FOLEY  
COUNTY OF BENTON  
STATE OF MINNESOTA

RESOLUTION 2023-18

A RESOLUTION APPROVING THE 2023 TAX LEVY,  
COLLECTABLE IN 2024

BE IT RESOLVED, by the City Council of the City of Foley, County of Benton, Minnesota, that the following sums of money are to be levied for the current year, collectable in 2024, upon the taxable property in the City of Foley, for the following purposes:

General Fund	\$ 1,877,550.00
Fire Department	43,360.00
Swimming Pool	24,220.00
2020 Refunding (2008 & 2011)	
Improvement Bond	252,000.00
2015 Improvement Bond	34,000.00
2018 Improvement Bond	0.00
<u>EDA Fund</u>	<u>120,406.00</u>
Total Budget	\$ 2,351,536.00
Less Local Gov't Aid	951,346.00
Total Levy	\$ 1,400,190.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Benton County, Minnesota.

Passed and adopted by unanimous vote of the Foley City Council, this 5<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Jack M. Brosh, Mayor

ATTEST:

\_\_\_\_\_  
Sarah A. Brunn, Administrator

### City Summary Budget Statement

The purpose of this report is to provide summary 2024 budget information concerning the City of Foley to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete: the complete budget may be examined at Foley City Hall, 251 4th Avenue N. The City Council approved this budget on December 5, 2023.

<b>Revenues</b>	<b>2023 Original Budget</b>	<b>2024 Budget</b>
1. Property Taxes (does not include Market Value Credits)	1,279,649	1,400,190
2. Tax Increments	-	-
3. All Other Taxes (franchise, hotel/motel taxes, etc.)	-	-
4. Special Assessments	116,077	116,577
5. Licenses and Permits	23,350	47,350
6. Federal Grants	-	-
7. State General Purpose Aid (Market Value Credits, etc)	859,897	951,346
8. State Categorical Aid (state aid for streets, etc.)	57,350	61,350
9. Grants from County and Other Local Governments	12,000	12,000
10. Charges for Services	362,100	388,600
11. Fines and Forfeits	15,000	13,500
12. Interest on Investments	5,950	11,440
13. Miscellaneous Revenues	54,144	38,700
14. Total Revenues	2,785,517	3,041,053
15. Proceeds from Bond Sales	-	-
16. Other Financing Sources	-	-
17. Transfers from Other Funds (incl. Enterprise Funds)	125,000	125,000
18. Total Revenues and Other Financing Sources	2,910,517	3,166,053

<b>Expenditures</b>	<b>2023 Original Budget</b>	<b>2024 Budget</b>
<b>Current Expenditures (Exclude Capital Outlay)</b>		
19. General Government (council, administration, etc.)	735,450	767,150
20. Public Safety	728,200	746,400
21. Streets and Highways (excluding construction)	235,000	242,500
22. Sanitation	12,500	12,500
23. Human Services	-	-
24. Health	-	-
25. Culture and Recreation	144,290	145,020
26. Conservation of Natural Resources	-	-
27. Economic Development	116,000	145,000
28. Miscellaneous Current Expenditures	-	-
29. Total Current Expenditures	1,971,440	2,058,570
30. Debt Service – Principal	489,000	489,000
31. Interest and Fiscal Charges	102,335	95,844
32. Streets and Highways Construction	-	-
33. Capital Outlay	412,000	605,000
34. Other Financing Uses	-	-
35. Transfers to Other Funds (including Enterprise Funds)	-	-
36. Total Expenditures and Other Financing Uses	2,974,775	3,248,414
<b>Fund Balance</b>		
37. General Fund – Beginning Balance (January 1)	-	-
38. General Fund – Ending Balance (December 31)	-	-
39. Increase (Decrease) in Fund Balance – Budgeted Gov't Funds	(64,257)	(82,361)
<b>Other Items</b>		
40. Total Property Tax Levy – All Funds	1,279,649	1,400,190
	-	-

# **Cash Balances as of November 30, 2023**

100 - General Fund	\$	2,678,100			
609 - Expendable Trust Fund	\$	692,484			
601 - Water Fund	\$	2,797,905			
602 - Sewer Fund	\$	2,141,437			
699 - Fire Dept. Fund	\$	895,126			
616 - Swimming Pool Fund	\$	352,213			
301 - Revolving Loan Fund	\$	(28,840)			
500 - Economic Development Authority	\$	(2,734)			
250 - Grant Loan Fund	\$	148,098			
378 - TIF #1-8 (Gorecki)	\$	51,780			
379 - TIF #1-9 (Silt Sock)	\$	47,198			
425 - Equipment Fund	\$	(184,306)			
410 - Street Projects Fund	\$	(119,019)			
208 - 2008 Improvement Bond	\$	923,312			
211 - 2011 Improvement Bond	\$	-			
215 - 2015 Improvement Bond	\$	137,349			
218 - 2018 Improvement Project	\$	(119,546)			
	\$	10,410,556			

Water Exp      Water Rev      Difference\*  
\$ 591,800.00    \$ 618,150.00    \$ 26,350.00

Sewer Exp      Sewer Rev      Difference\*  
updated 11/30/23    \$ 1,763,900.00    \$ 1,620,475.00    \$ (143,425.00)

\*Differences includes depreciation estimates (non-cash item)

Water =      \$ 84,000.00

Sewer =      \$ 130,000.00

\*2011 Bond Transferred Here

## **Amount Needed to Balance the Budget:**

General Fund	\$1,877,550.00	
Fire Department	43,360.00	
Swimming Pool	24,220.00	CIP funding is not as high as called for.
2020 Refunding (2008 & 2011)	252,000.00	
2015 Improvement Bond	34,000.00	
2018 Improvement Bond	0.00	*Pd by wat/sew - 2025 WILL START LEVYING FUNDS
EDA Fund	120,406.00	
Total Amount Needed	\$2,351,536.00	
Less Gov't Aid	951,346.00	Updated 7/24/23
Proposed Levy	\$1,400,190.00	

The proposed levy is an increase/decrease of: \$120,541.00

The LGA is an increase of: \$91,449.00

**9.42% Levy Increase**

**Tax Capacity Increase estimated at 15% - only 1% valuation is new construction**

GENERAL FUND	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
<b>REVENUES</b>					
<b>General</b>					
R 100-41000-32110 Beer & Liquor Licenses	\$ 6,690.00	\$ 6,490.00	\$ 6,500.00	\$ 6,500.00	
R 100-41000-32180 Cigarette Licenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
R 100-41000-32199 Misc. Licenses & Fees	\$ 950.00	\$ 300.00	\$ 750.00	\$ 750.00	
R 100-41000-32200 Rental License & Inspection	\$ 130.00	\$ 1,065.00	\$ 1,000.00	\$ 20,000.00	Rental License Renewal Year
R 100-41000-32240 Dog Licenses	\$ 240.00	\$ 400.00	\$ 100.00	\$ 100.00	
R 100-41000-33620 SCORE Funds	\$ 16,249.08	\$ -	\$ 12,000.00	\$ 12,000.00	
R 100-41000-34101 Council Room Rent	\$ 250.00	\$ -	\$ 100.00	\$ 100.00	
R 100-41000-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 100-41000-34900 Other Receipts	\$ 147,092.21	\$ 1,516.50	\$ 2,500.00	\$ 2,500.00	
R 100-41000-34901 Ins. Refunds/Dividends	\$ 51,946.00	\$ 1,574.00	\$ 10,000.00	\$ 15,000.00	
R 100-41000-34902 Reimbursable Expenses	\$ 224.33	\$ 2,870.00	\$ 5,000.00	\$ 5,000.00	
R 100-41000-35100 Fines & Penalties	\$ 1,690.90	\$ 1,758.33	\$ 1,000.00	\$ 1,500.00	
R 100-41000-36210 Interest	\$ (91,659.32)	\$ 3,302.10	\$ 5,000.00	\$ 7,200.00	
R 100-41000-36220 Rent	\$ 1,050.00	\$ 10.00	\$ -	\$ -	
R 100-41000-36230 Donations	\$ 2,120.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	
R 100-41000-38050 Cable TV Payments	\$ 6,825.41	\$ 2,866.90	\$ 7,000.00	\$ 6,000.00	
R 100-41000-39101 Fixed Asset Sale	\$ -	\$ -	\$ -	\$ -	
R 100-41000-39200 Assessments	\$ 4,225.23	\$ 1,043.71	\$ -	\$ 500.00	Little to no revenue beyond 2022 - just delinquents
	<b>\$ 149,023.84</b>	<b>\$ 26,196.54</b>	<b>\$ 54,950.00</b>	<b>\$ 81,150.00</b>	
<b>Police Department</b>					
R 100-42100-33422 State Aid	\$ 39,231.03	\$ -	\$ 40,000.00	\$ 44,000.00	Police State Aid - check with Katie
R 100-42100-34220 Grant - Public Safety Aid	\$ 559.00	\$ 500.00	\$ -	\$ -	
R 100-42100-34900 Other Receipts	\$ 7,961.15	\$ 289.58	\$ 5,000.00	\$ 5,000.00	
R 100-42100-34902 Reimbursable Expenses	\$ 58,718.51	\$ 14,353.98	\$ 58,500.00	\$ 58,500.00	SRO reimbursement to increase due to higher costs -new union contract & TZD
R 100-42100-35101 Court Fines	\$ 8,356.73	\$ 4,720.79	\$ 12,000.00	\$ 10,000.00	
R 100-42100-35102 Parking Fines	\$ 3,750.00	\$ 350.00	\$ 2,000.00	\$ 2,000.00	
R 100-42100-35103 Forfeiture Fund	\$ -	\$ -	\$ -	\$ -	
R 100-42100-36210 Interest	\$ 276.69	\$ 335.56	\$ 50.00	\$ 720.00	
R 100-42100-36230 Donations	\$ 1,600.00	\$ 3,650.00	\$ 1,000.00	\$ 1,000.00	
	<b>\$ 120,453.11</b>	<b>\$ 24,199.91</b>	<b>\$ 118,550.00</b>	<b>\$ 121,220.00</b>	
<b>Bldg Inspection</b>					
R 100-42400-32210 Building Permits	\$ 18,803.50	\$ 26,677.30	\$ 12,000.00	\$ 16,000.00	increase of permit fees - less bldg permits in 2024 as 23 had storm damage
R 100-42400-32220 Plumbing Permit	\$ 604.00	\$ 903.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-32230 Mechanical Permit	\$ 1,449.00	\$ 752.00	\$ 1,000.00	\$ 1,500.00	
R 100-42400-35100 Fines & Penalties	\$ -	\$ -	\$ -	\$ -	
	<b>\$ 20,856.50</b>	<b>\$ 28,332.30</b>	<b>\$ 14,000.00</b>	<b>\$ 19,000.00</b>	
<b>Street Department</b>					
R 100-43100-33630 County Maint. Allotment	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	\$ 14,350.00	
R 100-43100-34303 Equipment Sales	\$ 19,370.00	\$ -	\$ 500.00	\$ 5,500.00	sale of old chevy truck for new one in 2024 CIP
R 100-43100-34900 Other Receipts	\$ 7,447.49	\$ -	\$ 500.00	\$ 500.00	
R 100-43100-36210 Interest	\$ 680.78	\$ 825.58	\$ 100.00	\$ 100.00	
	<b>\$ 41,848.27</b>	<b>\$ 15,175.58</b>	<b>\$ 15,450.00</b>	<b>\$ 20,450.00</b>	

	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
<b>WATER FUND</b>					
<b>Revenues</b>					
R 601-36100-39200 Assessments	\$ 1,732.50	\$ 6,534.19	\$ 4,200.00	\$ 5,200.00	45% of 4th Ave N assessments
R 601-49400-31300 Sales Tax	\$ 8,516.55	\$ 3,527.13	\$ 12,000.00	\$ 8,000.00	
R 601-49400-34220 Grant	\$ -	\$ -	\$ -	\$ -	
R 601-49400-34410 Trunk Charges	\$ -	\$ -	\$ -	\$ -	
R 601-49400-36210 Interest	\$ (21,969.94)	\$ 3,628.12	\$ 3,000.00	\$ 7,800.00	
R 601-49400-37100 Water Sales	\$ 248,047.73	\$ 153,189.21	\$ 290,000.00	\$ 307,000.00	rate increase
R 601-49400-37110 Water Combo	\$ 245,771.31	\$ 114,700.07	\$ 255,000.00	\$ 270,000.00	rate increase
R 601-49400-37150 Connections & Meters	\$ 1,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	this will start to increase with development in 2025
R 601-49400-37160 Water Reconnect Fee	\$ 1,198.58	\$ 1,556.04	\$ 1,000.00	\$ 1,000.00	
R 601-49400-37170 Other	\$ 19,649.29	\$ -	\$ 3,000.00	\$ 3,000.00	
R 601-49400-37180 Unallocated	\$ 31,615.74	\$ 15,185.08	\$ 5,000.00	\$ 5,000.00	
R 601-49400-37185 Tax Exempt 90%	\$ 263.99	\$ 133.61	\$ 150.00	\$ 150.00	
R 601-49400-37190 Test Fee	\$ 9,679.20	\$ 4,217.92	\$ 8,500.00	\$ 8,500.00	
	<b>\$ 546,004.95</b>	<b>\$ 302,671.37</b>	<b>\$ 584,350.00</b>	<b>\$ 618,150.00</b>	

EDA-DOWNTOWN & HERBST	2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
<b>Revenues</b>					
R 500-50000-36210 Interest	\$ 103.38	\$ 125.38	\$ -	\$ 150.00	
R 500-50000-36242 Loan Principal	\$ 19,875.57	\$ 20,471.83	\$ 20,471.83	\$ 21,085.99	Silt Sock Payment -Principal
R 500-50000-36243 Loan Interest	\$ 4,568.87	\$ 3,972.61	\$ 3,972.61	\$ 3,358.45	Silt Sock Payment - Interest
Transfer from Expendable Trust (Liq Acct)				\$ -	
	<b>\$ 24,547.82</b>	<b>\$ 24,569.82</b>	<b>\$ 24,444.44</b>	<b>\$ 24,594.44</b>	
<b>Expenses</b>					
E 500-50000-303 Engineering Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-304 Legal Fees	\$ -	\$ -	\$ -	\$ -	
E 500-50000-445 Misc.	\$ -	\$ -	\$ -	\$ -	
Herbst Payment	\$ 116,087.29	\$ -	\$ 116,000.00	\$ 145,000.00	
Downtown Revitalization					
	<b>\$ 116,087.29</b>	<b>\$ -</b>	<b>\$ 116,000.00</b>	<b>\$ 145,000.00</b>	
<b>TO BALANCE:</b>	<b>\$ 91,539.47</b>	<b>\$ (24,569.82)</b>		<b>\$ 120,405.56</b>	

SWIMMING POOL FUND		2022 Total	2023 YTD	2023 Budget	2024 Budget	Notes
<b>Revenues</b>						
R 616-45124-34720 Swimming Fees	\$	74,308.00	\$ 47,474.00	\$ 70,000.00	\$ 70,000.00	
R 616-45124-36210 Interest	\$	(9,138.73)	\$ 750.14	\$ 200.00	\$ 1,560.00	
R 616-45124-37170 Other	\$	(100.00)	\$ (350.00)	\$ 100.00	\$ 100.00	
	\$	<b>65,069.27</b>	<b>\$ 47,874.14</b>	<b>\$ 70,300.00</b>	<b>\$ 71,660.00</b>	
<b>Expenses</b>						
E 616-45124-107 Salary	\$	67,226.76	\$ 20,177.56	\$ 42,000.00	\$ 42,000.00	
E 616-45124-121 PERA	\$	882.11	\$ 524.90	\$ 1,600.00	\$ 1,600.00	
E 616-45124-122 FICA	\$	4,922.53	\$ 1,505.86	\$ 3,200.00	\$ 3,200.00	
E 616-45124-130 Insurance	\$	7,007.37	\$ 60.26	\$ 7,000.00	\$ 7,200.00	prop recomm 10%, WC - 20%
E 616-45124-208 Supplies	\$	12,479.81	\$ 4,171.99	\$ 12,000.00	\$ 12,000.00	
E 616-45124-229 Materials	\$	2,668.05	\$ -	\$ 1,000.00	\$ 1,000.00	
E 616-45124-240 Equipment	\$	2,679.88	\$ -	\$ 2,500.00	\$ 2,500.00	
E 616-45124-321 Telephone	\$	476.25	\$ 210.22	\$ 450.00	\$ 480.00	
E 616-45124-380 Utilities	\$	9,962.66	\$ 373.85	\$ 7,500.00	\$ 8,000.00	
E 616-45124-405 Other Maint./Repairs	\$	4,500.34	\$ 219.82	\$ 7,000.00	\$ 6,000.00	
E 616-45124-445 Misc.	\$	2,092.64	\$ 1,277.88	\$ 1,000.00	\$ 1,000.00	
E 616-45124-447 Training & School	\$	-	\$ 375.00	\$ 900.00	\$ 900.00	
E 616-45124-510 Capital Outlay	\$	-	\$ 21,755.00	\$ -	\$ 10,000.00	We didn't levy for CIP in 2022 - need to add something back in 2023
	\$	<b>114,898.40</b>	<b>\$ 50,652.34</b>	<b>\$ 86,150.00</b>	<b>\$ 95,880.00</b>	
<b>TO BALANCE:</b>	\$	49,829.13	\$ 2,778.20	\$ (29,150.00)	\$ 24,220.00	
					220.36%	% Change

<b>FIRE FUND</b>	<b>2022 Total</b>	<b>2023 YTD</b>	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>Notes</b>
<b>Revenues</b>					
R 699-42200-33422 State Aid - Public Safety	\$ 63,580.11	\$ -	\$ -	\$ -	In/Out with Relief Pmt
R 699-42200-34206 Municipal Contracts	\$ 217,680.00	\$ 174,882.00	\$ 198,000.00	\$ 224,000.00	Estimated increase?
R 699-42200-34207 Individual Contracts	\$ -	\$ -	\$ -	\$ -	
R 699-42200-34208 Individual Fire Calls	\$ 44,600.00	\$ (4,350.00)	\$ 26,000.00	\$ 26,000.00	
R 699-42200-34220 Grant	\$ -	\$ 5,500.00	\$ 3,000.00	\$ 3,000.00	
R 699-42200-36210 Interest	\$ (19,672.35)	\$ 275.81	\$ 500.00	\$ 540.00	
R 699-42200-37170 Other	\$ 4,401.00	\$ 7,937.46	\$ -		
R 699-42200-39101 Fixed Asset Sale	\$ -	\$ -	\$ -		
	<b>\$ 310,588.76</b>	<b>\$ 184,245.27</b>	<b>\$ 227,500.00</b>	<b>\$ 253,540.00</b>	
<b>Expenditures</b>					
E 699-42200-107 Salary	\$ 52,916.08	\$ 24,980.27	\$ 62,000.00	\$ 62,000.00	
E 699-42200-121 PERA	\$ 71.10	\$ 53.44	\$ 400.00	\$ 400.00	7.5% of only FT staff wages
E 699-42200-122 FICA	\$ 3,971.98	\$ 1,929.64	\$ 4,800.00	\$ 4,800.00	7.65% of all wages (both SS & Medc)
E 699-42200-130 Insurance	\$ 26,615.52	\$ 331.29	\$ 27,000.00	\$ 32,000.00	Increase to work comp insurance
E 699-42200-201 Office Expense	\$ 4,262.12	\$ 150.98	\$ 4,000.00	\$ 4,000.00	
E 699-42200-208 Supplies	\$ 3,795.54	\$ 1,003.35	\$ 6,000.00	\$ 6,000.00	
E 699-42200-212 Fuel	\$ 6,657.53	\$ 1,420.64	\$ 7,000.00	\$ 7,000.00	
E 699-42200-240 Equipment	\$ 4,604.03	\$ 5,933.66	\$ 25,000.00	\$ 25,000.00	
E 699-42200-321 Telephone	\$ 2,394.48	\$ 1,051.13	\$ 3,100.00	\$ 3,100.00	
E 699-42200-325 Two-Way Radio	\$ 3,446.84	\$ 40.00	\$ 5,000.00	\$ 5,000.00	
E 699-42200-380 Utilities	\$ 7,265.84	\$ 3,599.20	\$ 6,400.00	\$ 7,400.00	
E 699-42200-401 Building Maint.	\$ 117.90	\$ 242.00	\$ 7,000.00	\$ 7,000.00	
E 699-42200-405 Other Maint./Repairs	\$ 6,652.04	\$ 215.11	\$ 14,500.00	\$ 14,500.00	
E 699-42200-407 Vehicle Maint/Repair	\$ 10,975.94	\$ 937.39	\$ 18,000.00	\$ 18,000.00	
E 699-42200-433 Dues and Subscriptions	\$ 754.00	\$ 1,130.00	\$ 1,500.00	\$ 1,500.00	
E 699-42200-445 Misc.	\$ 2,828.48	\$ 1,047.59	\$ 3,000.00	\$ 3,700.00	Fire Prevention
E 699-42200-447 Training & School	\$ 8,247.34	\$ 7,850.84	\$ 8,000.00	\$ 10,000.00	
E 699-42200-453 Relief Ass n Payment	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 9,500.00	
E 699-42200-454 State Relief Ass n Payment	\$ 63,580.11	\$ -	\$ -	\$ -	
E 699-42200-457 Medical Expense	\$ 1,495.00	\$ -	\$ 4,000.00	\$ 4,000.00	
E 699-42200-458 Clothing	\$ 377.00	\$ -	\$ 2,000.00	\$ 2,000.00	
E 699-42200-459 Fire Truck Payment	\$ -	\$ -	\$ 60,000.00	\$ 70,000.00	60k payback - 10k replenish fire cash
E 699-42200-510 Capital Outlay	\$ -	\$ -	\$ 40,000.00	\$ -	Use one-time public safety money - must put back in 24'
	<b>\$ 219,528.87</b>	<b>\$ 51,916.53</b>	<b>\$ 317,200.00</b>	<b>\$ 296,900.00</b>	
<b>TO BALANCE:</b>	<b>\$ (91,059.89)</b>	<b>\$ (132,328.74)</b>	<b>\$ 89,700.00</b>	<b>\$ 43,360.00</b>	
			\$ 2.48	-107%	% Change

**CAPITAL IMPROVEMENT PLAN**  
**General Fund Equipment**

Uses of Funding	Life	Scheduled Replacement	2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
<b>Administration</b>												
City Hall Front Counter/Push Bin Door/Windows	20	2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 1,750
City Hall Flooring	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 1,500
Library Flooring	20	2042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 1,750
City Hall Server	7	2026	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,429
City Hall Work Counter	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 375
City Hall Library Heating/Cooling System	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 2,500
City Hall Roof	20	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 3,500
Land Use Plan	10	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 2,000
Electronics Filing System Financial Processes	15	2024	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 667
Compensation Study	10	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 750
Housing Study	15	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 667
Finance Software	10	2022	\$ 55,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 7,000
Council Tablets	5	2024	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 1,400
City Hall Bathroom Renovations	15	2023	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 667
City Hall Renovations	20	2023	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 5,000
Website Redesign	10	2025	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
Welcome to Foley Signs	20	2024	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 1,500
Facilities Plan	20	2024	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 1,000
<b>Police</b>												
Squad Car #8801 w/ Equipment & Computer	6	2025	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 16,000
Squad Car #8800 w/ Equipment & Computer	6	2026	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 16,000
Radios - PD & PW	7	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 2,857
Siren	20	2025	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 2,000
Body Cameras/Squad Car Cameras (w/ county upgrade)	5	2024	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 9,000
<b>Parks</b>												
Lions Park Shelter Improvements (Bathrooms)	10	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
Holdridge Park Shelter Improvements	10	2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Norway Drive Park Improvements	10	2023	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 500
Scout House Improvements	10	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 600
Trail Improvements	3	2026	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 3,333
TAP Grant South Trail Improvements	20	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1 Ton Chevy Pickup #1601	12	2025	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 3,750
1 Ton Chevy Pickup - Dump #1602	10	2031	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 4,000
1/2 Ton Chevy Pickup #9802	10	2028	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 60,000	\$ 105,000	\$ 10,500
Park Improvements (Equip, courts, etc.)-Pickleball	3	2024	\$ -	\$ 60,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 30,000
Park Play Structures	20	2025	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 70,000	\$ 3,500
Toro Mower	8	2027	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000	\$ 3,500
Dog Park	10	2025	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
<b>Public Works</b>												
Boom Truck	20	2023	\$ 138,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,000	\$ 6,900
Street Sweeper Upgrade (2)	20	2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ 145,000	\$ 7,250
GIS System Mapping	10	2025	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000
1/2 Ton Chevy Pickup #0602	12	2024	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 4,167
906 CAT	20	2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 3,750
Mack Plow Truck #2101	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000	\$ 12,000
New Holland Tractor	20	2024	\$ -	\$ -	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000	\$ 3,150
Asphalt Roller	20	2033	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 750
Asphalt Hot Box	20	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 1,000
721 Case Loader	20	2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ 170,000	\$ 8,500
Ford Dump Truck (Snow Haul)	15	2024	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 4,000
Air Compressor	15	2024	\$ -	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000	\$ 2,467
Sterling Snow Plow #0101	20	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 12,500
98' Freightliner Dumptruck (used) #9801	15	2025	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 3,333
95' Freightliner Dumptruck (used) #9501	15	2026	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 3,333
Bobcat	20	2025	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 3,000
Shed Addition - Secure Vehicle Storage (3)	20	2050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 7,500
Self Shed	20	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tandem Dump Truck (Volvo) #9903	20	2028	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,500
Reversible Plow for 906 CAT	20	2033	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,250
<b>Total</b>			\$ 323,000	\$ 235,000	\$ 412,000	\$ 395,000	\$ 28,000	\$ 50,000	\$ 250,000	\$ 1,187,500	\$ 3,112,000	\$ 245,811

**Sources of Funding**

	2023	2024	2025	2026	2027	2028	2029	2030+	Total
Equipment Fund Levy	\$ 137,000	\$ 300,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,467,000
Expendable Trust Funds (Old Liquor)		\$ -							\$ -
Public Safety Funds - POLICE (one-time allotment - only for PS)	\$ 59,000	\$ -							\$ 59,000
<b>Total</b>	\$ 196,000	\$ 300,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,526,000

**Change in Equipment Fund**

	2023	2024	2025	2026	2027+	2028	2029	2030+	Total
Annual Surplus (Deficiency)	\$ (127,000)	\$ 65,000	\$ (182,000)	\$ (195,000)	\$ 172,000	\$ 160,000	\$ (50,000)	\$ (987,500)	\$ (588,000)
Estimated Beginning Balance	\$ 63,000	\$ (64,000)	\$ 1,000	\$ (161,000)	\$ (366,000)	\$ (184,000)	\$ (34,000)	\$ (84,000)	\$ (1,071,500)
Adjustments									
Estimated Ending Balance	\$ (64,000)	\$ 1,000	\$ (181,000)	\$ (356,000)	\$ (184,000)	\$ (34,000)	\$ (84,000)	\$ (1,071,500)	\$ (1,659,500)

Need to increase operating budget for smaller equipment.

**CITY OF FOLEY**  
**CAPITAL IMPROVEMENT PLAN**

**Streets Plan**

Uses of Funding	Life	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
		Replacement											
4th Avenue South	30	2045	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$ 1,000,000
Kampa Meadows	30	2035	\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$ 1,500,000
Balsam Drive	30	2027	\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$ 1,500,000
Birch Drive	30	2027	\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$ 1,500,000
Oak Drive	30	2026	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$ 1,000,000
Elm/Maple Drive	30	2027	\$	-	\$	-	\$	-	\$	-	\$	1,300,000	\$ 1,300,000
East End (Dowey, 6th, 7th, 8th, etc.)	30	2038	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$ 1,000,000
Stanley/Fraser Drive	30	2030	\$	-	\$	-	\$	-	\$	-	\$	5,000,000	\$ 5,000,000
Kathryn Lane	30	2030	\$	-	\$	-	\$	-	\$	-	\$	1,300,000	\$ 1,300,000
Norway Drive	30	2035	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$ 1,000,000
3rd Avenue/Murphy	30	2025	\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$ 1,500,000
4th Avenue N (only sewer/water) CSAH	30	2025	\$	-	\$	-	\$	-	\$	-	\$	1,560,000	\$ 1,560,000
Broadway Avenue N/Parant St.	30	2025	\$	-	\$	-	\$	-	\$	-	\$	700,000	\$ 700,000
Glen Street Overlay	30	2049	\$	-	\$	-	\$	-	\$	-	\$	1,640,000	\$ 1,640,000
Parent Addition	30	2025	\$	-	\$	-	\$	-	\$	-	\$	200,000	\$ 200,000
Dowey/2nd/3rd Avenue (w/ CSAH)	30	2048	\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$ 1,500,000
Gopher	30	2038	\$	-	\$	-	\$	-	\$	-	\$	3,500,000	\$ 3,500,000
Hill & Badger	30	2025	\$	-	\$	-	\$	-	\$	-	\$	800,000	\$ 800,000
13th Avenue Drain Tile	15	2024	\$	-	\$	-	\$	-	\$	-	\$	700,000	\$ 700,000
Marleh Drive Drain Tile	15	2024	\$	-	\$	-	\$	-	\$	-	\$	50,000	\$ 50,000
Highway 23 Additional City Work	30	2030	\$	-	\$	-	\$	-	\$	-	\$	15,000	\$ 15,000
Broadband Interduct (Additional)	30	2040	\$	-	\$	-	\$	-	\$	-	\$	250,000	\$ 250,000
City Hall Alley	30	2049	\$	-	\$	-	\$	-	\$	-	\$	100,000	\$ 100,000
Overlay/Sealcoating		Annual	\$	50,000	\$	20,000	\$	20,000	\$	20,000	\$	90,000	\$ 90,000
Industrial Park Expansion	30	2025	\$	-	\$	-	\$	-	\$	-	\$	20,000	\$ 20,000
Total				\$50,000	\$85,000	\$5,720,000	\$3,520,000	\$3,520,000	\$20,000	\$20,000	\$16,260,000	\$29,195,000	\$948,998

Sources of Funding	2023	2024	2025	2026	2027	2028	2029	2030+	Total
Streets CIP Levy	\$ 175,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,815,000
Bonds	\$ -	\$ -	\$ 3,900,000						
School Reimbursement		\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	
DEED Grant - 50% if received for Ind Park		\$ -	\$ 900,000						
General Fund Transfers									
Transfer from Equipment CIP	\$ -	\$ -	\$ -	\$ -	\$ -				
City Assist (for streets only)	\$ -	\$ -	\$ -	\$ -	\$ -				
ARPA									\$ 68,364
Total	\$ 175,000	\$ 158,500	\$ 5,008,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 208,500	\$ 1,883,364

Change In Street Projects Fund (410)	2023	2024	2025+	2026	2027	2028	2029	2030+	Total
Annual Surplus (Deficiency)	\$ 125,000	\$ 73,500	\$ (711,500)	\$ (3,311,500)	\$ (3,311,500)	\$ 188,500	\$ 188,500	\$ (16,051,500)	
Estimated Beginning Balance	(\$210,000)	(\$85,000)	(\$11,500)	(\$723,000)	(\$4,034,500)	(\$7,346,000)	(\$7,157,500)	(\$6,969,000)	
Adjustments to Ending Balance									
Estimated Ending Balance	(\$85,000)	(\$11,500)	(\$723,000)	(\$4,034,500)	(\$7,346,000)	(\$7,157,500)	(\$6,969,000)	(\$23,020,500)	

**CITY OF FOLEY**  
**CAPITAL IMPROVEMENT PLAN**  
**Water Fund**

Uses of Funding	Life	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
		Replacement											
Water													
Meters	20	2027	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 6,250
1/2 Ton Chevy PU #1501	12	2025	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 2,500
Balder Generator Well #5	20	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 60,000	\$ 3,000
SCADA Upgrade (split w/ sewer)	10	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,500
Water System Improvements	6	2024	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 8,333
Water Tower Reconditioning	20	2024	\$ -	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,000	\$ 17,000
Well #6 Treatment/Storage (IUP)	30	2024	\$ -	\$ 5,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700,000	\$ 190,000
Hwy #23 Project	30	2052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 8,333
4th Avenue N Water	30	2023	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 13,333
<b>Total</b>				\$0	\$6,090,000	\$430,000	\$0	\$125,000	\$15,000	\$0	\$310,000	\$6,970,000	\$250,249

**CITY OF FOLEY**  
**CAPITAL IMPROVEMENT PLAN**  
**Sewer Fund**

Uses of Funding	Life	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
		Replacement											
Jetter/Vac Truck-Upgrade #1701	20	2020		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000	\$ 16,000
1 Ton Chevy PU #0601	12	2021		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 3,333
1990 Onon Generator	30	2025	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 2,667
SCADA Upgrade - (split w/ water)	10	2028		\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 1,500
Line Sewer Mains	20	2039		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 2,500
Sewer System Improvements	10	2025	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 5,000
I/I Flow Monitoring	10	2025	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 2,000
Meters	20	2025	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 6,250
3rd Ave & Murphy Sewer (North Side)	30	2025	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 3,333
Hill & Badger Sewer Improvements	30	2025	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 4,000
Oak Drive Sewer Imp	30	2027	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 8,667
Balsam Drive Sewer Imp	30	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 10,000
4th Avenue N Sewer Imp	30	2025	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 13,333
Lord/Foquette New Sewer	30	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 8,333
Hwy #23 Project/Broadway Sewer Imp	30	2022	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 20,000
<b>Total</b>				\$0	\$0	\$1,375,000	\$120,000	\$260,000	\$15,000	\$300,000	\$300,000	\$2,730,000	\$106,916

**Fire Fund**[illegible]

**CITY OF FOLEY  
CAPITAL IMPROVEMENT PLAN**

**Swimming Pool Fund**

Uses of Funding	Scheduled		2023	2024	2025	2026	2027	2028	2029	2030+	Total	Annual
	Life	Replacement										
Pool Basin	20	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 10,000
Pool Chemical Roof	20	2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 750
Pool House	30	2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 13,333
Pool Improvements	7	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,429
Low Diving Board	15	2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 1,333
Pool Slide	20	2025	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 750
Pool Couping	15	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 4,667
Pool Chemical Tuckpoint	20	2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 1,250
Total			\$0	\$0	\$15,000	\$0	\$0	\$220,000	\$0	\$440,000	\$755,000	\$33,512