



**City Council – Meeting Agenda
January 7, 2025 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
 - Service Award – Outgoing Mayor Jack Brosh
2. Pledge of Allegiance.
3. Swearing in of new mayor & councilmembers.
4. Approve the agenda.
5. Consent Agenda:
 - Approve minutes of December 3, 2024.
 - Approve minutes of December 20, 2024.
 - Approve City of Foley Audit Proposal – Schlenner & Wenner.
 - Approve sale of #0602 – Chevrolet ½ Ton 4 Wheel Drive Pickup with snow plow.
 - Approve payment of bills.
6. Mayor’s Comments & Open Forum
7. City Council Request to Review Charges – 11/26/24 Natural Gas Leak
8. 2025 Annual Appointments – Discuss and Approve.
9. Mayor’s Comments & Open Forum
10. Department Reports:
 - Police Department –Katie McMillin
 - City Engineer – Jarod Griffith
 - Public Works/Fire – Mark Pappenfus
 - Wastewater project updated and Approve Pay Application #24.
 - Administration – Sarah Brunn
11. Old Business
12. New Business
 - Discussion on city council meeting times and workshop sessions.
 - Discussion community engagement sessions.
13. 2nd Open Forum
14. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – December 3, 2024

The Foley City Council held its regular meeting on Dec. 3, 2024, at 5:30 p.m. at Foley City Hall.

Members Present: Mayor Jack Brosh, Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

Members Absent: None

Mayor Brosh called the meeting to order at 5:30 p.m.

The pledge of allegiance was recited.

Motion by Mathiowetz, seconded by Swanson, to approve the agenda.

Motion carried, unanimous.

Motion by Gondeck, seconded by Mathiowetz, to approve the consent agenda.

- Approve minutes of November 12th, 2024.
- Approve minutes of November 13th, 2024 Workshop Session.
- Approve CSAH 43 Construction Agreement (2025 Improvements).
- Approve LELS Police Contract (2025-2027).
- Approve personnel policy updates.
- Approve fire department officers.
- Adopt Resolution #2024-28 Accepting Donation.
- Approve payment of bills.

Motion carried, unanimous.

Wastewater Regionalization Project Update

Mark Pappenfus, Director of Public Works gave an overview to the council. The system is still in manual mode with no automatic programming yet. There are still some punch list items to be resolved. The city pumped 4 million gallons last month. Questions and discussion followed.

Swanson asked if the new system will help to eliminate the wastewater pond odor that the city usually experiences in the spring. Pappenfus said it should help to reduce it. The Birch pond is going away. Public Works will know more as they use the system.

Winter Sewer Rate Ordinance

Sarah Brunn, City Administrator, gave an overview of Ordinance #491 – Winter Sewer Rates – Average of January – April Adjustment. She explained the language in the ordinance changes it from using January as the winter lock rate to an average of January, February, March, and April as the lock rate during the summer months. She explained that since staff does not yet have a full year of numbers in the new software that they are unable to estimate how revenue might change

with the new lock rate averages. She did mention that a 4-month average would offer residents better protection against drastic usage changes.

Swanson expressed frustration with the winter sewer rate and stated he wished the council had never passed it. He said he'd like to cancel the winter sewer rate.

Discussion and questions followed. Mathiowetz expressed support to reverse the winter sewer rate. Voit disagreed stating the point of the winter rate was to make sure the city wasn't charging people for sewer services they weren't using. Water from sprinklers and pools isn't using the sewer. Residents should only have to pay for the water under those circumstances.

Swanson stated the only way to fix it is for residents to pay for a separate water meter to track outdoor water use. Brosh asked Ashley Bukowski, City Attorney, to restate the concern previously discussed regarding residents paying for a second outdoor meter. Bukowski explained the concern was a matter of equity – not all residents would be able to afford the second meter install. Discussion and questions followed. Bukowski stated that based on the staff research the proposed ordinance is the best option rather than separate meter installations.

Voit asked Brunn if the revenue shortages and the proposed water/sewer rate increases were solely the result of the winter sewer rate. Brunn stated not entirely. The revenue shortages are a multi-part problem – wet summer, losing high-water commercial users and the winter sewer rate program. The yearly rate increases are also standard to try and keep up with revenues to pay for other upcoming projects the city needs/wants to address such as the proposed 2025 road project. Voit asked if the city would still be considering rate increases even without the winter sewer rate. Brunn confirmed yes. Questions and discussion continued.

Motion by Mathiowetz, seconded by Gondeck to approve Ordinance #491 Winter Sewer Rates – Average of Jan – April Adjustment.

Motion carried with Gondeck, Mathiowetz, and Voit voting yes. Swanson and Brosh voting no.

Bukowski asked the council to vote on the summary publication for the newspaper. The vote will require a 4-5 vote.

Motion by Gondeck, seconded by Voit, to approve the summary publication.

Motion carried, unanimous.

Public Hearing – 2025 Fee Schedule

Brosh closed the regular meeting at 6:02 p.m. for the public hearing on the 2025 Fee Schedule.

Debra Olson, 600 Dewey Street, read a letter from Sarah M (letter writer was not formally identified by Olson at the podium). The letter writer was against the fee increases and asked why a rate study wasn't done first. People were penalized when the minimum number of gallons were reduced from 2,500 gallons to 2,000 gallons. Other cities separate meters for summer time watering use. The letter writer expressed support for separate meters.

No one else spoke. Brosh closed the public hearing at 6:05 p.m. and reconvened the regular meeting.

Questions and discussion followed. Voit expressed that the city needs to be good stewards of increasing rates accordingly. The rate study could come back and say the city still isn't charging enough. If we don't make these fee adjustments today, there could be a higher jump next year. We should be practicing an annual increase regardless. The study should give us better insight.

Motion by Gondeck, seconded by Mathiowetz, to approve the 2025 fee schedule.

Motion carried with Gondeck, Mathiowetz, and Voit voting yes. Swanson and Brosh voted no.

Discussion on Cannabis Joint Powers/Ordinance

Bukowski gave an overview to the council regarding the joint powers agreement with Benton County and the consideration of Ordinance #490 – Temp Cannabis Special Events. The joint powers agreement with the county would allow the county to stand in the place of the city to handle the local retail regulation of cannabis businesses. Under the state statute, if the county receives appropriate licenses applicant would still need to get retail registration. An updated version of the joint powers agreement is in the council packet. The city is not required to pay fees to the county. The city can adopt zoning ordinances. The county also has zoning buffers in place (e.g. can't be within 500 feet of a daycare...etc...). The county adopted a cap of four cannabis businesses in the county, but didn't limit where. The applications are first come first serve. Questions and discussion followed.

Motion by Swanson, seconded by Mathiowetz, to adopt the joint powers agreement with Benton County.

Motion carried, with Mathiowetz, Brosh, Swanson, and Voit voting yes. Gondeck voting no.

Discussion shifted to Ordinance #490 – Temp Cannabis Special Events. Bukowski gave an overview. Temp events are defined as no more than four days. The event would still need to get a license with the state, but the city would approve the event. Benton County would not administer for the city. Many of these events would take place on nights and weekends. People would only be allowed to purchase cannabis products at the event, but would not be able to use at the event. Other requirements include an enclosed area, potable water, medical services, security...etc... Discussion and questions followed.

Motion by Voit, seconded by Gondeck, to adopt Ordinance #490 – Temp Cannabis Special Events.

Motion carried with Gondeck, Mathiowetz, Swanson, and Voit voting yes. Brosh voting no.

Discussion of ARPA Funding and Water/Sewer Pipe Procurement

Brunn gave an overview to the council. Based on discussions in the council workshop, in order to meet ARPA requirements, staff has come up with a couple options. The city can procure the actual pipe needed to develop and extend housing. A materials list would be used to solicit for

bids. The pipe would be sent to the city next year in August/September to the southside project or wherever needed. Brunn asked the council to approve soliciting for bids with the contingency that staff could make some minor adjustments. We will need to schedule a special meeting before the end of the year. Discussion and questions followed.

Motion by Voit, seconded by Swanson, to approve bid solicitation for pipe procurement.

Motion carried, unanimous.

Brunn asked the council for a date to schedule when the bids would be approved. The council agreed to Friday, Dec. 20, at 10 a.m.

Brunn added that staff wanted to look at some additional water/sewer infrastructure to make sure the city is okay on the allocation side. Staff is also working on getting two quotes for the water meters and reading system. The city needs to switch to a different meter type for the north side and the new housing – estimating \$170,000. Staff will bring quotes to the special meeting. City and county ARPA funds must be allocated correctly.

Mayor's Comments and Open Forum

Debra Olson, 600 Dewey Street, expressed concerns regarding the proposed southside housing project. Residents are not able or willing to cover the cost for water/sewer. Our cost of living increase is not going up. She stated she would like to see ARPA or a developer pay for it.

Department Reports

Police Department

Chief Katie McMillin gave an overview of the November stat report to the council. There were 347 calls in November. Accidents were up, deaths were down, child calls were up at the school, animal complains are down, and parking tickets are up. McMillin reminded the council the winter parking ordinance is in effect and it is not based on the weather. There were a lot of mental health calls which take a great deal of time. The department also completed the tobacco compliance checks and all the businesses passed. The 2019 squad went in for service yesterday for an alternator and two batteries - \$1,300. It's now back on the road. Cocoa with a Cop is scheduled for Dec. 12. Preschoolers through 3rd grade are invited.

City Engineer

Jarod Griffith, City Engineer, gave an overview to the council on the 2025 lead service project. Staff is halfway through site inspections and will be making cold calls to round up the other half next. The 2025 street project is moving forward on plans.

Public Works and Fire Department

Pappenfus shared with the council the Fire Department Santa Parade is scheduled for Dec. 18 at 6 p.m.

Administration

Brunn asked for the council to schedule her performance review and combine with the council training. Council agreed to do closed performance review on Jan. 21 at 5:30 p.m. with the open session council workshop at 6 p.m.

Old Business

Brunn asked the council to approve the proposal for the rate study for \$10,500 with Northland. Proposals were presented in the packet at the last meeting.

Motion by Voit, seconded by Mathiowetz, to approve the rate study proposal with Northland.

Motion carried, unanimous.

New Business

No new business.

Public Hearing – Truth in Taxation Hearing

At 6:55, Brosh closed the regular meeting and opened the public hearing on Truth in Taxation.

No one spoke.

At 6:56, Brosh closed the Public Hearing and reconvened the regular meeting.

Motion by Swanson, seconded by Gondeck, to adopt Resolution #2024 – 27 Approving 2025 Tax Levy.

Voit stated that compared to other cities in the county and throughout the state we significantly reduced the levy to just over 4%. I think we did a good job of making Foley a place to grow and thrive. Brunn added the state average for cities was 8.8%.

Motion carried, unanimous.

Second Mayor's Open Forum

Paul Strang, 351 Dewey Street, commented on the cannabis issue. The city may be looking the other way joining with the county. The city should have its own ordinance. I think the city is taking a risk with the county giving business to the Hwy 10 corridor. There isn't a whole lot of business in the city and it would be a good revenue raiser.

Gondeck expressed appreciation to the city staff for completing the wastewater project. This is the largest project the city has undertaken.

Motion by Gondeck, seconded by Swanson, to adjourn.

Motion carried, unanimous.

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING – December 20, 2024

The Foley City Council held a special meeting on Dec. 20, 2024, at 10:00 a.m. at Foley City Hall.

Members Present: Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Brandon Voit.

Members Absent: Mayor Jack Brosh

Councilmember Gondeck called the meeting to order at 10:00 a.m.

The pledge of allegiance was recited.

Motion by Swanson, seconded by Mathiowetz, to approve the agenda.

Motion carried, unanimous.

Approve Purchase of Body Cameras/Equipment for Foley Police Department

Sarah Brunn, City Administrator, gave an overview to the council. The police department is working on upgrades with the Benton County Sheriff's office for the squad computers and body cameras. Chief McMillin is asking for approval from the council. Public safety funds will be used to make the purchase. There is a significant benefit to working with the county for the purchase of the equipment. All the agencies are buying the same equipment and the county assists with the management of the videos.

Motion by Mathiowetz, seconded by Voit, to approve the purchase of the body cameras and equipment for the police department.

Motion carried, unanimous.

ARPA Funds – Discuss and Approve Materials Bids

Jarod Griffith, City Engineer, gave an overview to the council. Two bids (Ferguson, Core & Main) are in the council packet for approval for the purchase of the 2024 Southside Materials. Griffith recommended the approval of the Ferguson Waterworks bid for \$199,127.56. Questions and discussion followed. The materials were a little less than engineer's estimate for the southside project due to possible modifications to the project. Staff didn't want to over purchase.

Motion by Voit, seconded by Mathiowetz, to approve the bid from Ferguson Waterworks.

Brunn gave an overview to the council on the water meters/materials quotes. The two quotes (Ferguson, Neptune) are for the meters and the reading system. The city's current system is unsupported. The proposed tower system would be more efficient for Public Works. The meters would be for the new housing as well as for current residents. The old meters would be swapped out. The new meters offer a better data profile. Brunn also explained that the infrastructure is

included in the quote. The software would be a separate item. Mark Pappenfus, Director of Public Works, explained that the new meters would be compatible with the new utility billing software. Questions and discussion followed.

Motion by Voit, seconded by Mathiowetz, to approve the low quote of \$173,790.00 from Ferguson.

Motion carried, unanimous.

Other Business

Ashley Bukowski, City Attorney, gave an update on the franchise agreement process. There is a potential agreement with East Central. A few questions have come up with regards to how East Central treats commercial users vs. Xcel Energy . East Central and Xcel have different ways of looking at small business and their energy usage and that could affect franchise fees. Staff is in negotiation and will bring more information to the council when it's ready. Discussion and questions followed.

Mayor Jack Brosh was not present to receive his service award. Gondeck thanked Brosh for his service as a councilmember and as his two years as mayor.

Swanson thanked the Fire Department for the Santa Parade. It went very well.

Pappenfus added that the sewer project they made great strides this week on some issues they were having. The punch list is getting smaller. Brunn added staff is still waiting on the first bill on the flow from St. Cloud. Discussion and questions followed.

Motion by Voit, seconded by Mathiowetz, to adjourn.

Motion carried, unanimous.

Meeting adjourned 10:28 a.m.

Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, Administrative Assistant)

December 20, 2024

Sarah Brunn
City Administrator
City of Foley, MN

Dear Sarah,

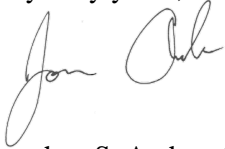
We would like to submit the following fee proposal for audit services for the City of Foley for the year ended December 31, 2024. Our proposed fees are based on the expected time commitment for each of the services outlined below.

FY 2024 financial audit	\$29,000
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Please note that if a federal single audit is required, there will be an additional charge of \$5,000 - \$6,000 per major program tested.

Please feel free to contact me with any questions you have on our proposed fees. We are pleased to have the opportunity to continue to work with you.

Very truly yours,



Jonathan S. Archer, CPA, Partner

SCHLENNER WENNER & CO.
St. Cloud, Minnesota



December 16, 2024

Direct Dial: 320-257-3868
Aripple@RinkeNoonan.com

Direct Dial: 320-257-3862
Abukowski@RinkeNoonan.com

City of Foley
Attn: Sarah Brunn
251 Fourth Avenue North
P.O. Box 709
Foley, MN 56329

SENT VIA U.S. MAIL AND EMAIL TO: sbrunn@ci.foley.mn.us

**Re: 2025 Legal Representation and Rates
Our File No. 00004-0621**

Dear Sarah:

Once again, we want to thank you for allowing us the opportunity to serve you. As we look to a new year, we continue to enjoy representing our municipal clients, like the City of Foley, and assisting you in providing quality service to your constituents.

As you know, our firm remains a leader in providing municipal services to Central Minnesota communities, and the services that we provide to city clients continue to grow. Our structure allows us to focus our practice and provide to you an entire department of attorneys with special expertise representing local governments, and even more specialized expertise in specific areas of municipal law, including labor and employment, wetlands and drainage, land use, economic development, eminent domain, annexations, litigation and appeals. This diversity gives each of our governmental clients the strength of an army of legal professionals.

As we look forward to serving you, I have attached our rates for Foley in 2025. While market demands have caused us to discontinue our reduced municipal rates for general government clients, we highly value our long-standing relationship with the City of Foley and will continue to offer a rate that is discounted from our ordinary rate. These rates will be applied to work beginning January 1st. The City should be rest assured that Rinke Noonan provides significant oversight and mentoring of all new attorneys, and we heavily scrutinize and edit billings to ensure that the City is not 'paying to teach a new lawyer.'

We understand the financial realities of government and we remain vigilant to keep the total costs of services in line with your expectations. We have worked with Foley over the past few years to increase the ability of City staff to perform work that may have previously been done by our office and will continue to look for those opportunities. Of course, as you are well aware, rates represent only part of the story. Our firm does not charge for the garden variety

Suite 300 US Bank Plaza
1015 W. St. Germain St.
P.O. Box 1497
St. Cloud, MN 56302
320.251.6700

www.rinkenoonan.com

December 16, 2024

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reimbursements such as postage, copies, secretary typing time, etc.

Our success and growth have been built on strong client relationships and our focus on the total cost to our clients has been at the very foundation of those relationships. Thank you, again, for your business and confidence, and we look forward to serving you another year.

Sincerely,

/s/ Adam A. Ripple

Adam A. Ripple

AAR/mjr

Attachment

Sincerely,

/s/ Ashley M. Bukowski

Ashley M. Bukowski

ASH/mjr

Municipal Rate Fee Schedule 2025

Attorney 1		\$475.00 per hour
Attorney 2		\$395.00 per hour
Attorney 3		\$335.00 per hour
Paralegal 1		\$295.00 per hour
Paralegal 2		\$285.00 per hour
Paralegal 3		\$245.00 per hour
Legal Technician		\$150.00 per hour
Support Staff		No Charge

There is NO CHARGE for typist work, internal copies, faxes, long distance phone calls, or mileage. Actual out of pocket costs shall be passed through to the client.

From: [Mark Pappenfus](#)
To: [Sarah Brunn](#)
Subject: Approval of Sale of #0602 for Council Packet
Date: Thursday, January 2, 2025 10:45:04 AM

Sarah,

City of Foley Public Works Department would like permission from Foley City Council to sell Unit #0602, 2006 Chevrolet ½ ton 4-wheel drive pickup with approximately 59,000 miles along with a 7.5' Hiniker reversible straight snow plow that goes with this Unit. This unit is being replaced by the 2025 Chevrolet ¾-ton pickup that was recently ordered from Murphy Chevrolet. We will be selling these items through MNBid State Online Auction.

Thanks, Mark

Mark Pappenfus
City of Foley Public Works Director

BILLS LIST 1-7-2025

Gross Salaries - Bi-Weekly	Payroll - 12/13/24	40263.28
EFTPS	Federal Withholding	6994.18
MN Dept of Revenue	State Withholding	1486.46
State Treas. PERA	PERA	8069.85
Nationwide	Deferred Comp	1210.12
Pacific Life Ins	Roth IRA	90.00
Further	HSA Contribution	1331.14
MN Dept of Human Services	Child Support Garnishments	329.48
Gross Salaries	Payroll - 12/27/24	39950.03
EFTPS	Federal Withholding	7478.19
MN Dept of Revenue	State Withholding	1528.12
State Treas. PERA	PERA	7136.99
Nationwide	Deferred Comp	1206.37
Pacific Life Ins	Roth IRA	90.00
Further	HSA Contribution	1331.14
MN Dept of Human Services	Child Support Garnishments	329.48
LELS	PD Union Dues	211.50
Already Paid 1/7/25		
ALEX AIR APPARATUS 2 LLC	FD CRIBBING KIT - ONEOK GRANT	7146.06
AUDIO VIDEO EXTREMES	COUNCIL ROOM MICROPHONES/EQUIPMENT	8729.92
AUTO VALUE	2101 SNOW PLOW WIPER BLADES AND MAINT, SHOP SUPPLIES,	485.02
BENTON COUNTY ATTORNEY	11/24 LEGAL FEES AND COSTS	2244.00
BENTON COUNTY HIGHWAY DEPART	11/24 FUEL	1230.63
BENTON TROPHY	FD RETIREMENT PLAQUE, NAME PLATE NEW COUNCIL	196.50
BOUND TREE MEDICAL	FD MEDICAL SUPPLIES	313.62
BRAUN INTERTEC CORP	2025 STREET IMP	8547.50
CENTRAL MCGOWAN INC	FD MEDICAL SUPPLIES PD O2	66.34
CGMC	2024 FALL CONFERENCE	175.00
CINTAS CORPORATION	UNIFORMS	294.64
CITY OF ST CLOUD	ST CLOUD WW CAPITAL CHARGES	16654.13
CLOUDNET	12/24 SERVER FEE	10.00
COBORNS	PW SHOP SUPPLIES/MISC OFFICE SUPPLIES	37.06
CRYSTEEL TRUCK EQUIP	PW PICKUP PLOW CUTTING EDGES BUCKET TRUCK MAINT	1881.42
DEB MATHIOWETZ	2024 EDA MEETING STIPEND	60.00
DESIGN ELECTRIC, INC	BRODWAY LIFT POWER SWAP	3626.38
DSC COMMUNICATIONS	FD PAGER REPLACEMENT BWC EQUIP	1240.50
DZ PROPERTIES	DOWNTOWN FAÇADE PROGRAM	5000.00
EAST CENTRAL ENERGY	12/24 UTILITIES	1736.91
FIRST NATIONAL BANK OF OMAHA	12/24 CC INVOICE	805.32
FOLEY HARDWARE	FD TRUCK POLISHER TOOL/PW DRILL PUMP/ DWNTOWN ST LIGHT	68.97
FURTHER	12/24 H SA ADMIN FEE	37.85
GALLS	PD UNIFORM BRIAN/K LIND	90.93
GRAND CHAMPIONS MEATS	SUPPLIES	839.00
GROUP HEALTH NON-PATIENT	12/24 PD MEMBER & NON-MEMBER EAP	21.00
GOODIN COMPANY	TOILETS FOR RESTROOMS & FD	3655.41
HARPER BROOMS	FD AND STREET WASH BROOMS	331.60
HAWKINS	WATER CHEMICALS	2921.19
HELMIN CONST	STREET CLASS 5 & SAND SALT,	1417.09
JEFF GONDECK	2024 EDA MEETING STIPEND	60.00
JEREMY JOHNSON	2024 EDA MEETING STIPEND	60.00
JIM MARTINSON	2024 EDA MEETING STIPEND	60.00
JON BRENNY	2024 EDA MEETING STIPEND	60.00
JIM BRUNO	2024 CHRISTMAS LIGHT WINNER	100.00
K&K TIRE & AUTO CENTER INC	PD SQUAD MAINT 2019 ALT, 2021 OIL CHANGE/FD 30 CHEV TIE TUBE	616.11
LITTLE FALLS MACHINE INC	0101 PLOW REPAIR	871.39
MACQUEEN EMERGENCY	3 SETS OF TURNOUT GEAR (SHOULD NOT BE CAPITALIZED)	14333.20
MED COMPASS	FD MASKFIT TEST, FD MED EXAM AND FIR TEST	1650.00
MHSRC/RANGE	FD TRAINING	610.00
MARCO INC	12/24 COPIER LEASE	464.92
MIDCONTINENT COMMUNICATIONS	CITY HALL PHONE	1023.85
MIMBACH FLEET SUPPLY	TN-60 NEW HOLLAND REPAIR	38.99
MN DEPT OF AGRICULTURE	2025 TREE CARE REGISTRY	30.00
MN DEPT OF REVENUE	11/24 WATER SALES AND USE TAX	481.00
MTI DISTRIBUTING INC	3280 TORO MOWER BLADES	144.50
MN STATE FIRE CHIEFS ASSOC	FD TRAINING FOREMAN/STUDANSKI/JANSON	705.00
MOMENTUM TRUCK GRP	9801 MAINT REAR BRAKES CORE RETURN	174.94
MURPHY CHEVROLET	9801 VEHICLE MAINTENANCE	74.60
NANCY SCOTT	11 & 12 /24 INSP FEE	15519.95
NEIL MEIERHOFER	FD 2024 FEMA GRANT WRITING	500.00
NEW FRONTIER SERVICES	WEBSITE SERVICES	25.00
NORTH CENTRAL TRUCK EQUIP	SQUAD EQUIP	125.00
POSTMASTER	2024 PRESORT FEE SEWER/WATER UTILITY BILLING POSTAGE	6350.00
QUALITY MEATS	SUPPLIES	546.93
REVTRAK	11/24 CC FEE'S	1799.33
RINKE-NOONAN	TYLER.LEAGAL CANNABIS, PD UNION SOUTHSIDE HOUSING, MISC	6824.00
RITEWAY BUSINESS FORMS	3-RECEIPT BOOKS	179.62
RMB ENVIRONMENTAL LABORATORIES	SC WWTP EFFLUENT SAMPLING, WATER ANALYSIS	831.83
SECURITY LOCK TECH	FIRE CARD ACCESS SYSTEM MAINT	1267.00
SHIFT TECHNOLOGIES, INC	12/24 SENTINEL ONE/ANTIVIRUS, IT SERVER RESTART	507.70
SHORT ELLIOT HENDRICKSON, INC	2024 LEAD SERVICE AND 2025 STREET IMP	58948.76
STAPLES	OFFICE SUPPLIES CHAIR PW INK	625.41
STAR PUBLICATIONS	2024 PUBLICATIONS, CHRISTMAS LIGHTING, CITY FEE SCHED	195.59
TEAM LAB	SEWER CHEMICALS	1409.50
TERRY/DORAIN JOHNSON/WALTER	UTILITY REFUND- OVERPAYMENT	90.40
THEIN WELL	WELL #5 MOTOR PUMP	12187.28
TITAN MACHINERY	LOADER MAINT	100.63
VAN METER	XMAS LIGHTS/STREET LIGHT GFCI OUTLETS	288.26
WEX BANK	12/24 FIRE DEPARTMENT FUEL / PW FUEL	2067.26
XCEL ENERGY	12/24 UTILITIES	7017.07
		327865.34
TO BE PAID 1/7/2025		
BATTERIES PLUS	PW BATTERIES	25.89
BENTON ECONOMIC PARTNERSHIP	2025 ANNUAL MEMBERSHIP FEE	5000.00
C.N.A SURETY	2025 INSURANCE ADMIN	100.00
CENTRAL MCGOWAN INC	PD MEDICAL SUPPLIES	65.08
CGMC	2025 MEMBERSHIP DUES	5430.00
EHLERS	BOND OBLIGATION SERIES 2015a	78125.00
FALCON NATIONAL BANK BOND SERVICES	2020 A BOND PRINCIPALS AND INTEREST	412974.50
FOLEY AREA CHAMBER OF COMMERCE	2025 DUES	225.00
GALLS	PD UNIFORMS	523.99
GEISLINGER & SONS	PAY APP # 24	205596.21
LEAGUE AND MN CITIES	2025 ELECTED LEADERS INST.	350.00
LEAGUE OF MN CITIES	2025 MEMBERSHIP DUES	3564.00
MACQUEEN	PW MAINT	1392.06
MN CHIEFS OF POLICE	2025 PD MEMBERSHIP	376.00
MN STATE FIRE DEPARTMENT	2025 MSFDA MEMBERSHIP DUES	290.00
NATIONAL ASSOC OF STATE AGENCIES FOR SURPLUS	2025 NASASP ASSOC MEMBERSHIP DUE	39.00
NORTHLAND TRUST SERVICES	IMPROVEMENT BONDS SERIES 2018A	59300.00
RITEWAY BUSINESS FORMS	TAX FORMS	206.00
SHORT ELLIOT HENDRICKSON, INC	GENERAL ENG & 2024 SOUTHSIDE CONCEPT	3039.00
SHIFT TECHNOLOGIES, INC	PW BILLING IT	675.80
STAR PUBLICATIONS	PUBLISHING ORD # 489/491/490/AD FOR BIDS 2025 SSIDE/XMAS LIGHT	426.62
SUNLIFE FINANCIAL	12/24 LTD INSURANCE	334.53
USABLE LIFE	1/25 LIFE INSURANCE	296.00
VOLUNTEER FIREFIGHTERS BENEFIT ASSOC	2025 FD DUES	200.00
TOTAL		1106420.02

Section 602 – Emergency Protection ServicesSection 602:01. Purposes and Intent.

Pursuant to Minn. Stat. §§ 366.011, 366.012, and 415.01, and other applicable authority, this ordinance is adopted for the purpose of authorizing the City of Foley to charge and collect for the provision of emergency services.

Section 602:02. Definitions.

- (A) “Emergency service” means any deployment of fire fighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. It also includes the deployment of fire department, or other emergency, personnel and/or equipment to provide fire suppression, rescue, medical care, first aid, extrication, and any other services related to fire, medical aid and rescue as may occasionally occur.
- (B) “Emergency service charge” means the charge imposed by the City for receiving emergency service.
- (C) “Motor vehicle” means any self-propelled vehicle, and any trailer or accessory item that is attached to the self-propelled vehicle.
- (D) “Fire protection contract” means a contract between the City and a town or other city for the City to provide emergency service.
- (E) “Mutual aid agreement” means an agreement between the City and a town or other city for the City’s fire department to provide assistance to the fire department of a town or other city.
- (F) “Owners of property” means any person or entity who has an ownership, leasehold, license or other possessory interest in real property.
- (G) “Recipient(s) of emergency services” means any person or entity who:
 - 1. Is the subject of the deployment of emergency service,
 - 2. Is an owner of property that is the subject of the deployment of emergency service, including a motor vehicle involved in an accident or fire, or
 - 3. Is an owner of property which provides medical, supervisory or monitoring services in a residential setting on a permanent or long-term basis, and who requests emergency service on behalf of its client. Section 602.02 (G) 3 does not apply if the emergency service is requested on behalf of an individual or entity who is not a client of the owner of the property.

Section 602:03. Parties Affected.

- (A) Owners of property within the City to which emergency service is deployed.
- (B) Recipients of emergency service deployed within the City.
- (C) Anyone who receives emergency service as a result of a motor vehicle accident or fire within the city.
- (D) Any of the above parties identified, except that they are located in towns or cities to which the City provides emergency service pursuant to a fire protection contract.

Section 602:04. Rates.

- (A) The City Council shall establish a rate schedule for emergency service charges. Said rate schedule shall be based on the costs incurred by the City in the providing of emergency services, including the administrative, personnel, material, fuel and equipment costs to respond to the emergency and a reasonable amount to recover infrastructure and support costs; including those for administrative, personnel, equipment, training, response capacity, material, fuel and building purposes.
- (B) The rate schedule may be adopted by resolution or ordinance.
- (C) The rate schedule may provide for varying rates for different types of calls, and may provide for a reduced rate to encourage public or private safety goals of the City.
- (D) The Fire Chief, or its designee, shall determine the application of the rate schedule to a specific emergency service call.
- (E) A Recipient charged for an emergency service under this Ordinance may request the City Council review the determination of charges by the Fire Chief. The City Council may reduce the charges if it finds (1) No emergency service was provided, or (2) the application of the rate schedule was inappropriate.

Section 602:05. Billing and Collection.

- (A) Recipients of emergency services may be billed directly by the City. If the recipient of emergency services is provided emergency service pursuant to a fire protection contract, the recipient may be billed by the contracting town or city. Additionally, if the recipient of emergency services did not request services but a fire or other situation exists which, at the discretion of the fire department personnel in charge requires emergency service, the party will be charged and billed. All parties will be billed whether or not the emergency service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the emergency service.
- (B) Parties billed for emergency service will have 30 days to pay. If the emergency service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency.
- (C) If the emergency service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the emergency service charge. The party receiving emergency service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.
- (D) If the emergency service charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid emergency service charge to the County Auditor in which the recipient of the services owns real property for collection with property taxes. The County Auditor is responsible for remitting to the City all charges collected on behalf of the City. The City must give the property owner notice of its intent to certify the unpaid emergency service charge by September 15.
- (E) Except as provided above, false alarms will be billed as a fire call.

Section 602:06. Mutual Aid Agreement.

When the City fire department provides emergency service to another fire department pursuant to a Mutual Aid Agreement, the billing will be determined by the Mutual Aid Agreement.

Section 602:07. Application of Collections to Budget.

All collected fire charges will be City funds and used to offset the expenses of the City fire department in providing emergency services.

Section 602:08. Effective Date.

This ordinance shall become effective immediately upon passage and publication.

Chapter VI of the 1974 Code of Ordinances was amended by adding Section 602 by Ordinance Number 373, adopted December 19, 2006 and published December 26, 2006.

Chapter VI of the 1974 Code of Ordinances was amended by removing reference to Resolution 2006-19 from Section 602 by Ordinance Number 438 increase in the Fire Call rates, adopted December 4, 2018 and published December 11, 2018.

Boards and Committees – Current Annual Appointments

Official Newspaper: *Benton County News*

Official Process Server: *Benton County Sheriff*

Health Officer: *Integracare Clinic, Foley – Shana Nelson, NP*

Health Board Members: *Charlotte Monroe, Jeannie Rajkowski*

City Engineering Firm: *Short Elliott Hendrickson, Inc.*

City Attorney: *Rinke-Noonan*

City Building Inspector: *AllSpec Services*

City Auditor: *Schlenner & Wenner*

Benton Economic Partnership – City Administrator & **Council Representative (if needed)**

Board of Equalization: Authority directed to Benton County.

Acting Mayor: *Jeff Gondeck (2024)*

Official Depository: *City Administrator* - approve the depositories for City Funds (Frandsen & Falcon Bank)

Approve Collateral & City Investments: *City Administrator* - approve the collateral and authorize investment of City funds per state statute.

Approve bonding of the City Administrator – annual renewal

Emergency Manager: *Foley Police Chief*

Gilmanon Joint Planning Board: Jeff Gondeck, Gary Swanson

Library Board (5 Members, 3 Year Term)

2025-2027: Rosalie Musachio, Deb Mathiowetz (council rep).

Dawn Magnuson's term was up beginning of 2024 but she is allowed to continue to serve until a replacement is found – cannot be officially re-appointed due to state statute limitations. No one else has expressed interest at this time.

Planning Commission (7 – 10 Members, 3-year terms, staggered, no majority of council)

2025- 2027: Bill Bronder

2025 - 2027: Rosalie Musachio

Economic Development Authority (5 Members, 4 year term) – 2 council, 3 at large

~No members currently up

Personnel Committee (2)

2025: Jeff Gondeck, **NEED ANOTHER COUNCIL REP**

Staff authorized to initiate EFT receipts/payments – Sarah Brunn, Monica Shaw, Sara Judson-Brown, Stacy Graham

Adopted, this 7th day of January, 2025.

Attest:

Brandon Voit, Mayor

Sarah A. Brunn, City Administrator



Foley Police Department

Calls for Service - 2024

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	10	31	22	33	18	38	35	29	28	28	23	30	325
Equipment Vio.	56	43	37	46	36	67	58	55	34	43	45	64	584
Speed	19	22	14	40	31	36	46	51	24	28	21	33	365
DWI/DUI	2	0	1	1	3	3	1	0	1	2	1	0	15
DAR/S/C	3	6	8	2	1	4	6	1	1	6	5	4	47
# Citations Issued	*7	*8	*12	*5	*2	*10	*14	*13	*4	*10	*14	*9	*108
Accidents	0	2	3	2	4	5	1	3	2	3	9	4	38
Hit and Run	1	3	0	1	0	1	0	0	2	1	1	1	11
Gas Drive Offs	4	1	4	1	4	3	1	0	0	0	0	1	19
Thefts	7	5	6	5	5	6	2	3	5	7	2	6	59
Child	12	14	6	11	14	11	3	5	19	8	18	10	131
Controlled Substance	0	1	0	0	0	0	0	1	0	1	0	0	3
Suspicious Activity	36	41	39	47	51	40	38	43	45	42	39	45	506
Burglaries/Robbery	1	0	1	0	0	0	0	0	0	1	0	0	3
Medicals/Welfare	26	32	24	26	18	29	23	20	28	26	28	34	314
Assaults/Domestics	7	8	10	4	6	7	6	1	7	1	1	3	61
Harassment	7	6	11	3	15	6	4	10	9	8	9	1	89
CDP/Vandalism	1	0	1	0	6	0	0	1	0	0	1	0	10
Animal Complaints	10	12	20	18	16	17	12	10	14	28	7	9	173
City Ordinance	3	1	3	16	3	49	20	4	14	9	2	3	127
Parking Tickets	14	22	32	4	1	2	2	0	0	2	34	24	137
Disturbing the Peace	11	19	5	7	3	7	13	7	10	4	2	6	94
Gun Permits	5	6	2	2	0	0	5	4	3	5	3	0	35
Warrant Arrests	0	1	5	4	2	0	1	0	0	0	0	0	13
Civil	6	1	3	6	8	5	2	2	8	6	0	1	48
Lockout	4	0	2	1	2	1	4	1	3	5	2	0	25
Assist other Agencies	26	21	23	18	29	12	22	33	15	20	25	22	266
Special Events	1	3	6	11	9	5	1	3	1	6	2	1	49
Misc.	92	77	108	73	127	72	89	103	91	77	67	55	1031
TZD Hours	0 Hours	5 HRS	0 Hours	17.5 HRS	7.75 HRS	4 Hrs	5 Hours	7 Hours	5 Hours	6 Hours	4.5 Hours	0 Hours	55.75 HRS
Total:	364	378	396	382	412	426	395	390	364	367	347	357	4578

Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, Records Checks, etc.



Foley Police Department

Calls for Service - 2023

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Driving Conduct	24	22	13	23	27	29	32	28	30	25	26	22	301
Equipment Vio.	48	31	45	71	58	38	52	71	52	46	63	58	633
Speed	20	34	23	48	76	47	86	45	34	31	21	18	483
DWI/DUI	0	0	1	0	2	0	1	1	0	1	0	1	7
DAR/S/C	2	2	1	2	3	5	3	5	1	4	1	3	32
# Citations Issued	*6	*3	*3	*7	*11	*6	*16	*11	*12	*13	*8	*4	*100
Accidents	1	1	3	3	5	2	0	1	1	4	5	2	28
Hit and Run	0	0	0	2	1	3	1	0	1	4	0	0	12
Gas Drive Offs	1	2	5	3	1	1	4	1	5	4	1	2	28
Thefts	8	4	3	4	4	3	4	3	5	1	5	0	44
Child	19	12	13	14	26	5	4	1	5	12	23	16	150
Controlled Substance	1	5	3	0	4	0	1	0	3	1	1	1	20
Suspicious Activity	33	35	29	22	29	39	42	32	26	34	32	33	386
Burglaries/Robbery	1	1	1	0	1	2	0	0	0	0	1	1	8
Medicals/Welfare	29	18	25	13	20	27	23	23	32	21	24	37	292
Assaults/Domestics	8	10	8	7	7	3	3	3	9	5	4	5	72
Harassment	0	4	3	0	1	6	5	3	1	1	4	6	34
CDP/Vandalism	1	0	1	3	8	6	1	0	1	2	0	0	23
Animal Complaints	7	5	11	10	12	13	11	19	21	13	9	9	140
City Ordinance	3	1	3	12	5	26	17	17	5	14	2	3	108
Parking Tickets	38	45	40	7	6	7	4	5	1	5	25	23	206
Disturbing the Peace	8	2	4	5	8	6	14	10	9	8	6	6	86
Gun Permits	2	4	2	6	1	0	3	2	0	2	2	4	28
Warrant Arrests	1	0	1	5	1	0	2	0	4	2	3	1	20
Civil	4	6	9	7	4	6	5	8	5	7	6	5	72
Lockout	0	0	0	2	2	1	3	1	4	3	2	2	20
Assist other Agencies	19	21	27	26	16	19	32	32	22	21	18	19	272
Special Events	3	6	6	4	7	8	4	3	3	9	6	2	61
Misc.	73	74	73	71	90	85	63	77	99	83	86	73	947
TZD Hours	0 Hours	0 Hours	4 Hours	18 HRS	17 HRS	3 Hours	24.5 Hrs	6 Hours	6.75 HRS	4.75 HRS	0 Hours	0 Hours	84 Hours
Total:	354	345	353	370	425	387	420	391	379	363	376	352	4515

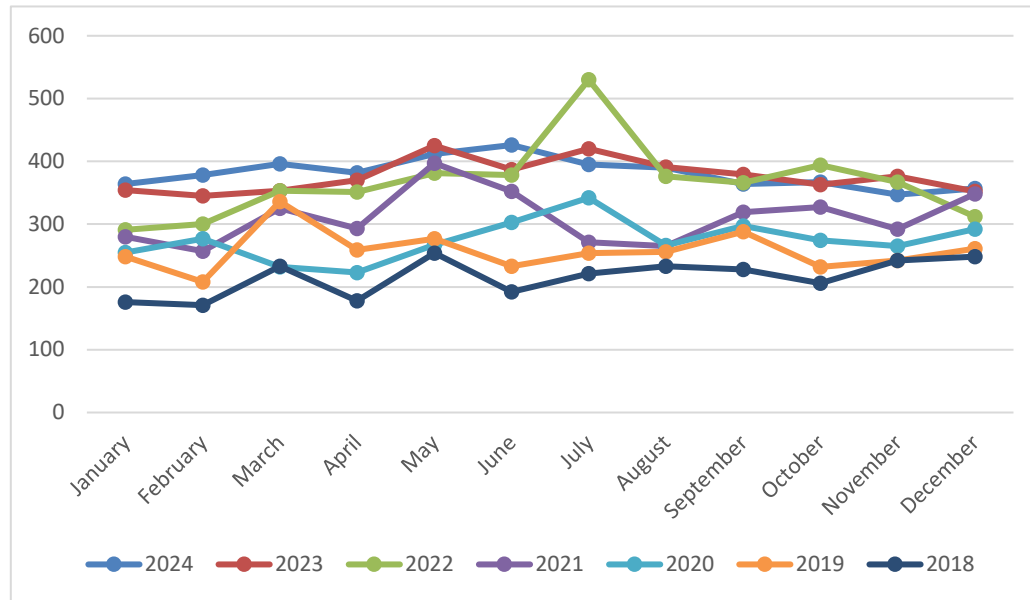
Misc Includes: Alarms, Extra Patrols, House watches, Matter of Info, Records Checks, etc.

Call Summary Graph View

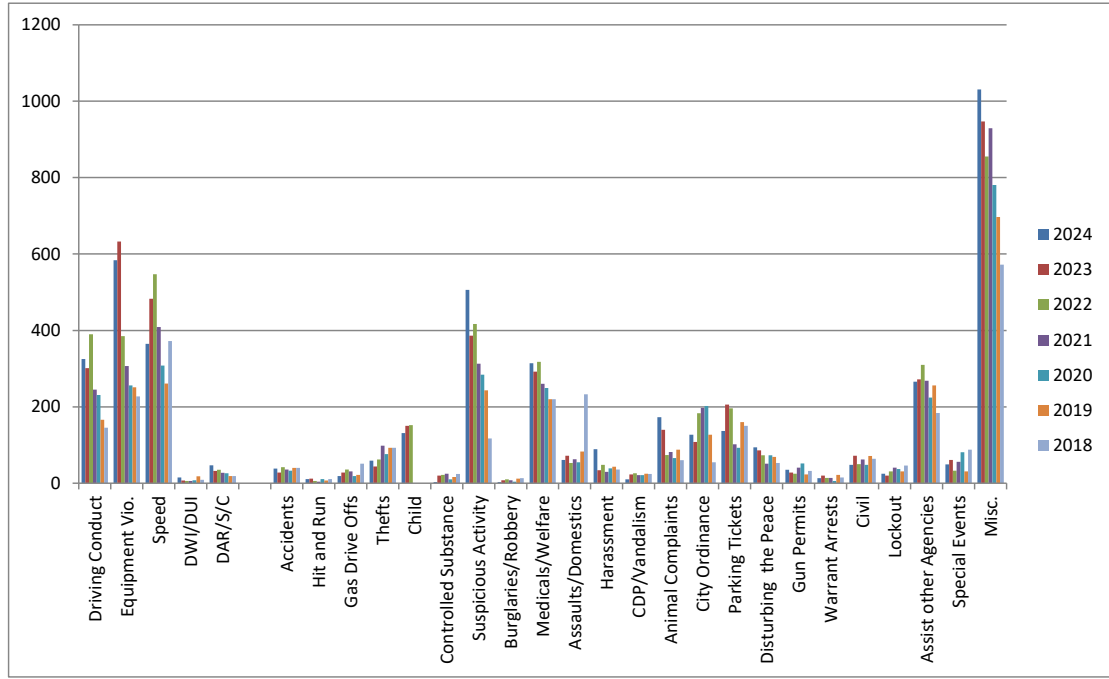
	2024	2023	2022	2021	2020	2019	2018
January	364	354	291	280	255	248	176
February	378	345	300	257	277	208	171
March	396	353	353	325	232	336	233
April	382	370	351	293	223	259	178
May	412	425	381	397	267	277	254
June	426	387	378	352	303	233	192
July	395	420	530	271	342	254	221
August	390	391	376	265	266	256	233
September	364	379	366	319	297	288	228
October	367	363	394	327	274	232	206
November	347	376	367	292	265	242	242
December	357	352	312	348	292	261	248
Total:	4578	4515	4399	3726	3293	3094	2582

Yearly Monthly Call Average

2024	381.5
2023	376
2022	366
2021	310
2020	274
2019	257
2018	214



	2024	2023	2022	2021	2020	2019	2018
Driving Conduct	325	301	390	245	231	166	145
Equipment Vio.	584	633	385	307	256	251	227
Speed	365	483	547	409	308	261	372
DWI/DUI	15	7	6	6	8	18	9
DAR/S/C	47	32	35	27	26	19	19
Accidents	38	28	42	36	33	40	40
Hit and Run	11	12	6	4	11	7	11
Gas Drive Offs	19	28	36	31	19	22	51
Thefts	59	44	62	98	76	93	93
Child	131	150	152				
Controlled Substance	3	20	22	25	10	16	24
Suspicious Activity	506	386	417	313	284	243	117
Burglaries/Robbery	3	8	10	8	4	12	13
Medicals/Welfare	314	292	318	260	249	220	220
Assaults/Domestics	61	72	53	63	55	83	233
Harassment	89	34	48	30	39	43	36
CDP/Vandalism	10	23	26	21	21	25	24
Animal Complaints	173	140	74	82	66	88	60
City Ordinance	127	108	183	197	202	127	55
Parking Tickets	137	206	196	102	93	160	150
Disturbing the Peace	94	86	73	51	73	69	53
Gun Permits	35	28	25	41	52	23	32
Warrant Arrests	13	20	14	14	6	22	15
Civil	48	72	50	62	48	71	64
Lockout	25	20	31	41	37	31	46
Assist other Agencies	266	272	310	268	224	256	184
Special Events	49	61	33	56	81	31	88
Misc.	1031	947	855	929	781	697	572





Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

1/2/2025

Sarah Brunn
City Administrator
City of Foley
251 4th Ave. N
Foley, MN 56329

RE: Wastewater Regionalization Project
City of Foley, Minnesota
Project No.: R21.120226


Dear Sarah,

Please find enclosed Payment Estimate No. 24 for the above referenced project. The estimate includes work completed through December 27th. We have reviewed the estimate and recommend approval. If you agree, please sign and date three copies and return one with payment to Geislinger & Sons, Inc., one copy to me for our records, and retain one for yourself.

Please contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.



Jared Voge, P.E.
Principal Engineer

Contractor's Application for Payment

Owner: <u>City of Foley</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>R21.120226</u>
Contractor: <u>Geislinger and Sons, Inc.</u>	Agency's Project No.: _____
Project: <u>Wastewater Regionalization Project</u>	
Contract: <u>Wastewater Regionalization Project</u>	
Application No.: <u>24</u>	Application Date: <u>1/2/2025</u>
Application Period: From <u>10/26/2024</u> to <u>12/27/2024</u>	

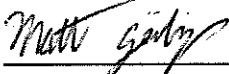
1. Original Contract Price	\$	16,548,705.51
2. Net change by Change Orders	\$	546,569.88
3. Current Contract Price (Line 1 + Line 2)	\$	17,095,275.39
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	16,369,481.58
5. Retainage		
a. <u>4%</u> X \$ <u>16,369,481.58</u> Work Completed	\$	654,779.26
b. <u>5%</u> X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	654,779.26
6. Amount eligible to date (Line 4 - Line 5.c)	\$	15,714,702.32
7. Less previous payments	\$	15,509,106.11
8. Amount due this application	\$	205,596.21
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	725,793.81

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Geislinger and Sons, Inc.

Signature:  **Date:** 1-2-25

Name: Matt Geislinger **Title:** Project Manager

<p>Recommended by Engineer</p> <p>By: <u></u></p> <p>Name: <u>Jared Voge, PE</u></p> <p>Title: <u>Principal Engineer</u></p> <p>Date: <u>1/2/2025</u></p>	<p>Approved by Owner</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	No.:	R21.120226
Contractor:	Geislinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.:	24	Application Period:	From 10/26/24 to 12/27/24	Application Date:	01/02/25
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A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
			Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	570,000.00	570,000.00	1.00	570,000.00	1.00	570,000.00		570,000.00	100%	-
2	CLEARING AND GRUBBING	1.70	ACRE	31,000.00	52,700.00	3.60	111,600.00	3.60	111,600.00		111,600.00	212%	(58,900.00)
3	CLEARING AND GRUBBING	27.00	TREE	1,100.00	29,700.00	49.00	53,900.00	49.00	53,900.00		53,900.00	181%	(24,200.00)
4	DECOMMISSION BIRCH LIFT STATION	1.00	LUMP SUM	7,500.00	7,500.00	1.00	7,500.00	1.00	7,500.00		7,500.00	100%	-
5	SALVAGE AND REINSTALL SIGN	14.00	EACH	510.00	7,140.00	45.00	22,950.00	45.00	22,950.00		22,950.00	321%	(15,810.00)
6	SALVAGE AND REINSTALL PIPE CULVERT	252.00	LIN FT	20.00	5,040.00	523.00	10,460.00	523.00	10,460.00		10,460.00	208%	(5,420.00)
7	AGGREGATE SURFACING FROM STOCKPILE (CV)	4,164.00	CU YD	21.00	87,444.00	225.00	4,725.00	225.00	4,725.00		4,725.00	5%	82,719.00
8	DEWATERING	1.00	LUMP SUM	0.01	0.01	1.00	0.01	1.00	0.01		0.01	100%	-
9	GEOTEXTILE FABRIC, TYPE 5	8,053.00	SQ YD	2.00	16,106.00	14,149.00	28,298.00	14,149.00	28,298.00		28,298.00	176%	(12,192.00)
10	COMMON EXCAVATION (P)	4,082.00	CU YD	15.00	61,230.00	4,082.00	61,230.00	4,082.00	61,230.00		61,230.00	100%	-
11	AGGREGATE SURFACING, CLASS 2 (CV)	908.00	CU YD	50.00	45,400.00	827.00	41,350.00	827.00	41,350.00		41,350.00	91%	4,050.00
12	AGGREGATE SURFACING, CLASS 5 (CV)	1,519.00	CU YD	40.00	60,760.00	1,257.30	50,292.00	1,257.30	50,292.00		50,292.00	83%	10,468.00
13	AGGREGATE BASE, CLASS 5 (CV)	2,747.00	CU YD	35.00	96,145.00	3,068.56	107,399.60	3,068.56	107,399.60		107,399.60	112%	(11,254.60)
14	BITUMINOUS PATCH - DRIVEWAY	450.00	SQ YD	90.00	40,500.00	470.50	42,345.00	470.50	42,345.00		42,345.00	105%	(1,845.00)
15	BITUMINOUS PATCH - STREET	796.00	SQ YD	85.00	67,660.00	1,274.50	108,332.50	1,274.50	108,332.50		108,332.50	160%	(40,672.50)
16	12" PIPE APRON	4.00	EACH	250.00	1,000.00	4.00	1,000.00	4.00	1,000.00		1,000.00	100%	-
17	15" PIPE APRON	6.00	EACH	310.00	1,860.00	10.00	3,100.00	10.00	3,100.00		3,100.00	167%	(1,240.00)
18	18" PIPE APRON	4.00	EACH	375.00	1,500.00	-	-	-	-		-	-	1,500.00
19	24" PIPE APRON	4.00	EACH	525.00	2,100.00	8.00	4,200.00	8.00	4,200.00		4,200.00	200%	(2,100.00)
20	30" PIPE APRON	1.00	EACH	950.00	950.00	-	-	-	-		-	-	950.00
21	12" PIPE CULVERT	80.00	LIN FT	30.00	2,400.00	76.00	2,280.00	76.00	2,280.00		2,280.00	95%	120.00
22	15" PIPE CULVERT	76.00	LIN FT	32.00	2,432.00	180.00	5,760.00	180.00	5,760.00		5,760.00	237%	(3,328.00)
23	18" PIPE CULVERT	143.00	LIN FT	36.00	5,148.00	-	-	-	-		-	-	5,148.00
24	24" PIPE CULVERT	282.00	LIN FT	45.00	12,690.00	494.00	22,230.00	494.00	22,230.00		22,230.00	175%	(9,540.00)
25	30" PIPE CULVERT	20.00	LIN FT	65.00	1,300.00	-	-	-	-		-	-	1,300.00
26	CONNECT TO EXISTING SANITARY MAIN	8.00	EACH	7,500.00	60,000.00	7.00	52,500.00	7.00	52,500.00		52,500.00	88%	7,500.00
27	8" SANITARY SEWER PIPE	221.00	LIN FT	125.00	27,625.00	133.00	16,625.00	133.00	16,625.00		16,625.00	60%	11,000.00
28	12" SANITARY SEWER PIPE	1,995.00	LIN FT	135.00	269,325.00	1,892.00	255,420.00	1,892.00	255,420.00		255,420.00	95%	13,905.00
29	15" SANITARY SEWER PIPE	285.00	LIN FT	140.00	39,900.00	298.00	41,720.00	298.00	41,720.00		41,720.00	105%	(1,820.00)
30	18" SANITARY SEWER PIPE	40.00	LIN FT	165.00	6,600.00	75.00	12,375.00	75.00	12,375.00		12,375.00	188%	(5,775.00)
31	27" SANITARY SEWER PIPE	38.00	LIN FT	250.00	9,500.00	47.00	11,750.00	47.00	11,750.00		11,750.00	124%	(2,250.00)
32	FORCE MAIN (MIN. I.D. 11.65 INCHES)	70,839.00	LIN FT	100.00	7,083,900.00	71,024.00	7,102,400.00	71,024.00	7,102,400.00		7,102,400.00	100%	(18,500.00)
33	24" CASING (MIN. DIAM)	374.00	LIN FT	250.00	93,500.00	354.00	88,500.00	354.00	88,500.00		88,500.00	95%	5,000.00
34	TRENCHLESS FORCE MAIN - (MIN. I.D. 11.65 INCHES)	10,692.00	LIN FT	115.00	1,229,580.00	10,129.00	1,164,835.00	10,129.00	1,164,835.00		1,164,835.00	95%	64,745.00
35	TRENCHLESS FORCE MAIN & CASING-SIMULTANEOUS PULL-TRENCHLESS 30" CASING (DIRECTIONAL DRILL)	1,386.00	LIN FT	250.00	346,500.00	971.00	242,750.00	971.00	242,750.00		242,750.00	70%	103,750.00
36	TRENCHLESS 30" CASING (DIRECTIONAL DRILL)	110.00	LIN FT	850.00	93,500.00	95.10	80,833.30	95.10	80,833.30		80,833.30	86%	12,666.70
37	GATE VALVE AND BOX	12.00	EACH	5,500.00	66,000.00	9.00	49,500.00	9.00	49,500.00		49,500.00	75%	16,500.00
38	METERING & OUTFALL MANHOLES - FOLEY	1.00	LUMP SUM	40,000.00	40,000.00	1.00	40,000.00	1.00	40,000.00		40,000.00	100%	-
39	METERING MANHOLE - SAUK RAPIDS	1.00	LUMP SUM	45,000.00	45,000.00	1.00	45,000.00	1.00	45,000.00		45,000.00	100%	-
40	CONSTRUCT 8" OUTSIDE DROP	4.30	LIN FT	650.00	2,795.00	4.30	2,795.00	4.30	2,795.00		2,795.00	100%	-
41	CONSTRUCT SANITARY SEWER MANHOLE - DESIGN 4007 48"	178.00	LIN FT	550.00	97,900.00	171.93	94,561.50	171.93	94,561.50		94,561.50	97%	3,338.50
42	CONSTRUCT SANITARY SEWER MANHOLE - 60" DESIGN	23.90	LIN FT	650.00	15,535.00	25.90	16,835.00	25.90	16,835.00		16,835.00	108%	(1,300.00)
43	FIBERGLASS-REINFORCED MANHOLE	1.00	EACH	40,000.00	40,000.00	1.00	40,000.00	1.00	40,000.00		40,000.00	100%	-
44	CASTING ASSEMBLY	14.00	EACH	1,000.00	14,000.00	13.00	13,000.00	13.00	13,000.00		13,000.00	93%	1,000.00
45	AIR & VACUUM RELEASE MANHOLE	42.00	EACH	25,000.00	1,050,000.00	42.00	1,050,000.00	42.00	1,050,000.00		1,050,000.00	100%	-
46	LOCATE EXISTING UTILITY	468.00	EACH	125.00	58,500.00	185.00	23,125.00	185.00	23,125.00		23,125.00	40%	35,375.00
47	CONSTRUCT LIFT STATION - BROADWAY	1.00	LUMP SUM	350,000.00	350,000.00	1.00	350,000.00	1.00	350,000.00		350,000.00	100%	-
48	BROADWAY LIFT STATION ELECTRICAL, GENERATOR, &	1.00	LUMP SUM	125,000.00	125,000.00	1.00	125,000.00	1.00	125,000.00		125,000.00	100%	-
49	CONSTRUCT LIFT STATION - GOLF	1.00	LUMP SUM	400,000.00	400,000.00	1.00	400,000.00	1.00	400,000.00		400,000.00	100%	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	No.:	R21.120226
Contractor:	Geislinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.: 24 Application Period: From 10/26/24 to 12/27/24 Application Date: 01/02/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
50	GOLF LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	0.95	133,000.00	1.00	140,000.00		140,000.00	100%	-
51	CONSTRUCT LIFT STATION - MAIN	1.00	LUMP SUM	500,000.00	500,000.00	1.00	500,000.00	1.00	500,000.00		500,000.00	100%	-
52	MAIN LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	140,000.00	140,000.00	0.95	133,000.00	1.00	140,000.00		140,000.00	100%	-
53	LIFT STATION ALTERATIONS - LANGE	1.00	LUMP SUM	200,000.00	200,000.00	0.92	184,000.00	1.00	200,000.00		200,000.00	100%	-
54	LANGE LIFT STATION ELECTRICAL, GENERATOR, & CONTROLS	1.00	LUMP SUM	55,000.00	55,000.00	1.00	55,000.00	1.00	55,000.00		55,000.00	100%	-
55	CONSTRUCT ODOR CONTROL BUILDING	1.00	LUMP SUM	600,000.00	600,000.00	1.00	600,000.00	1.00	600,000.00		600,000.00	100%	-
56	ODOR CONTROL BUILDING ELECTRICAL & CONTROLS	1.00	LUMP SUM	50,000.00	50,000.00	0.85	42,500.00	1.00	50,000.00		50,000.00	100%	-
57	PUBLIC WORKS SCADA/ELECTRICAL & PROGRAMMING	1.00	LUMP SUM	51,000.00	51,000.00	1.00	51,000.00	1.00	51,000.00		51,000.00	100%	-
58	CHAIN LINK FENCE	427.00	LIN FT	50.00	21,350.00	427.00	21,350.00	427.00	21,350.00		21,350.00	100%	-
59	TRAFFIC CONTROL	1.00	LUMP SUM	50,000.00	50,000.00	1.00	50,000.00	1.00	50,000.00		50,000.00	100%	-
60	EROSION AND SEDIMENT CONTROL	1.00	LUMP SUM	60,000.00	60,000.00	0.98	58,800.00	1.00	60,000.00		60,000.00	100%	-
61	RIPRAP, CLASS III	178.00	CU YD	65.00	11,570.00	46.21	3,003.65	46.21	3,003.65		3,003.65	26%	8,566.35
62	SEED 25-141, FERTILIZER, HYDRAULIC MATRIX	305,376.00	SQ YD	0.50	152,688.00	323,459.49	161,729.75	323,459.49	161,729.75		161,729.75	106%	(9,041.75)
63	SEED 25-141, FERTILIZER, EROSION CONTROL BLANKET	54,312.00	SQ YD	2.50	135,780.00	24,343.04	60,857.60	24,343.04	60,857.60		60,857.60	45%	74,922.40
64	SEED 34-171	39,905.00	SQ YD	0.50	19,952.50	9,472.50	4,736.25	9,472.50	4,736.25		4,736.25	24%	15,216.25
65	GENERAL CONSTRUCTION ALLOWANCE	1.00	ALLOWANCE	120,000.00	120,000.00	1.03	123,537.60	1.03	123,537.60		123,537.60	103%	(3,537.60)
66	COMPUTER ALLOWANCE	1.00	ALLOWANCE	10,000.00	10,000.00	0.78	7,823.20	0.78	7,823.20		7,823.20	78%	2,176.80
67	ST. CLOUD FLOW METERING ALLOWANCE	1.00	ALLOWANCE	500,000.00	500,000.00	1.00	500,000.00	1.00	500,000.00		500,000.00	100%	-
68	UTILITY SERVICE ALLOWANCE	1.00	ALLOWANCE	400,000.00	400,000.00	0.46	182,408.00	0.46	182,408.00		182,408.00	46%	217,592.00
A.1	JACK & AUGER 24" CASING (MIN DIAM) & FORCE MAIN	490.00	LIN FT	1,200.00	588,000.00	247.04	296,445.60	277.49	332,988.74		332,988.74	57%	255,011.26
Original Contract Totals					\$ 16,548,705.51		\$ 15,747,668.55		\$ 15,822,911.70	\$ -	\$ 15,822,911.70	96%	\$ 725,793.81

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Foley	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	R21.120226
Contractor:	Geislinger and Sons, Inc.	Agency's Project No.:	
Project:	Wastewater Regionalization Project		
Contract:	Wastewater Regionalization Project		

Application No.: 24 Application Period: From 10/26/24 to 12/27/24 Application Date: 01/02/25

A	B	C	D	E	F	G		H		I		J		K		L	M		
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)							
32	Q955350	1 - 02535	Forcemain Pipe HDPE (9000 LF@\$36.5/FT)	Contractor secured site	1	328,500.00		328,500.00		328,500.00		328,500.00			328,500.00	-			
32	Q955352	1 - 02535	Forcemain Pipe HDPE (7200 LF@\$36.5/FT)	Contractor site	1	262,800.00		262,800.00		262,800.00		262,800.00			262,800.00	-			
35	Q899708	1 - 02535	Forcemain Trenchless (900 LF)	Contractor site	1	60,075.00		60,075.00		60,075.00		60,075.00			60,075.00	-			
32	Q700254	1 - 02535	Forcemain PVC	Contractor site	2	99,397.86		99,397.86		99,397.86		99,397.86			99,397.86	-			
35	Q700069	1 - 02535	Forcemain Trenchless - 16" FPVC	Contractor site	2	176,001.04		176,001.04		176,001.04		176,001.04			176,001.04	-			
32	Q700202	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	352,726.88		352,726.88		352,726.88		352,726.88			352,726.88	-			
32	R108559	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	352,726.88		352,726.88		352,726.88		352,726.88			352,726.88	-			
32	R100644	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13		211,636.13		211,636.13		211,636.13			211,636.13	-			
32	R100672	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13		211,636.13		211,636.13		211,636.13			211,636.13	-			
32	R096653	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	141,090.75		141,090.75		141,090.75		141,090.75			141,090.75	-			
32	R115020	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	141,090.75		141,090.75		141,090.75		141,090.75			141,090.75	-			
34	R108573	1 - 02535	Forcemain Pipe HDPE	Contractor site	2	211,636.13		211,636.13		211,636.13		211,636.13			211,636.13	-			
32	R320146	1 - 02535	Forcemain Components	Contractor Site	3	6,652.38		6,652.38		6,652.38		6,652.38			6,652.38	-			
32	R328247	1 - 02535	Forcemain Components	Contractor Site	3	2,746.37		2,746.37		2,746.37		2,746.37			2,746.37	-			
32	R382355	1 - 02535	Forcemain Components	Contractor Site	3	1,778.13		1,778.13		1,778.13		1,778.13			1,778.13	-			
32	R390082	1 - 02535	Forcemain Components	Contractor Site	3	1,717.17		1,717.17		1,717.17		1,717.17			1,717.17	-			
32	R392202	1 - 02535	Forcemain Components	Contractor Site	3	521.70		521.70		521.70		521.70			521.70	-			
32	R393786	1 - 02535	Forcemain Components	Contractor Site	3	1,496.55		1,496.55		1,496.55		1,496.55			1,496.55	-			
		33-02530	FRP Manhole	Manufacturers warehouse	6	25,419.00		25,419.00		25,419.00		25,419.00			25,419.00	-			
								-		-		-			-	-			
								-		-		-			-	-			
								-		-		-			-	-			
								-		-		-			-	-			
Totals						\$	2,589,648.85	\$	-	\$	2,589,648.85	\$	2,589,648.85	\$	-	\$	2,589,648.85	\$	-

TO: FOLEY CITY COUNCIL
FROM: SARAH BRUNN, CITY ADMINISTRATOR
SUBJECT: 01-07-25 –COUNCIL MEETING
DATE: JANUARY 3, 2025

Audit Contract

I have included a proposal for audit services in your packet. We do anticipate needing a single line audit this year based on the federal expenditures.

Request to Review Charges for 11/26/24 Natural Gas Leak

The recipient of this natural gas leak call is requesting the council re-consider the charges for the natural gas leak call that was made on 11/26/24. The billed charge was \$300. Section 602:04 (E) indicates a recipient may request the City Council to review the determination of charges by the Fire Chief. The City Council may reduce the charges if it finds (1) No emergency service was provided, or (2) the application of the rate schedule was inappropriate. Staff can confirm that the fire department did respond to a gas leak and check over the property.

2025 Annual Appointments

The council has been presented with a list of annual appointments. There are still open positions and the council can discuss any council reps that have also been identified. Once there is a consensus a motion approving all positions should be made.

Any updated fee schedule for legal services have also been included in your packet.

Wastewater Regionalization Project

A pay application is included in your packet. Work still continues to fine tuning controls – Mark can provide an update at the meeting related to that item.

Council Discussion Topics

Mayor Voit has asked for a discussion on a few items including:

- Setting up dates/times for public engagement sessions.
- Considering adding a council workshop prior to each meeting which would be followed by the regular council meeting.

Upcoming Reminders:

January 20, 2025 – City Offices Closed – Holiday

January 21, 2025 – City Administrator Performance Review @ 5:30pm - Council Training/Workshop Following.