City Council – Meeting Agenda
November 10, 2026 – 5:30 P.M. – Foley City Hall

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
   - Approve minutes of October 6, 2026.
   - Adopt Resolution #2026-31 Approving Paperless Water/Sewer Incentive
   - Approve payment of bills.

5. Mayor's Comments & Open Forum

6. Public Hearing – I/I & Weed Assessments
   - Adopt Resolution #2026-29 Assessing Unpaid Charges (Weeds)
   - Adopt Resolution #2026-28 Assessing Unpaid I/I Surcharges

7. Public Hearing – Section 7 – Parking and Loading Zoning Ordinance Amendments
   - Adopt Ordinance #499 – Parking and Loading

8. Canvass 2026 Election Results
   - Adopt Resolution #2026-30 Canvassing Election Results.

9. Dan Hanes
   - Adopt Resolution #2026-26 Approving Minor Subdivision

10. Debra Olson-Maurer – 600 Dewey Street
    - Discussion on I&I Inspection and Repair Options

11. Department Reports:
    - Police Department –Katie McMillin
    - City Engineer – Jarod Griffith
      - Consider & Approve Pay Application #4 – South Fairway Estates
      - Consider & Approve Pay Application #3 – 2026 LSL – Triple E
    - Public Works/Fire – Mark Pappenfus
    - Administration – Sarah Brunn
      - Update on city employee insurance.
      - Final budget hearing (TNT) and Fee Schedule Adoption – December 1, 2026 @ 6pm.
      - Consider approval of Blue Door Salon Façade Applications.

12. Old Business
13. New Business
    - Update on RFP for Engineering Services.
    - Discussion on EDA By-laws
14. Adjourn

CITY OF FOLEY, MINNESOTA
CITY COUNCIL MEETING– October 6, 2026

The Foley City Council held its regular meeting at 5:30 p.m. on October 6, 2026, at Foley City Hall.

Members Present: Councilmembers Jeff Gondeck, Deb Mathiowetz, Gary Swanson, and Stephanie Lloyd

Members Absent: Mayor Brandon Voit

Acting Mayor Gondeck called the meeting to order.

Pledge of allegiance.

Motion by Swanson, seconded by Lloyd, to approve the agenda.

Motion carried, unanimous.

Motion by Lloyd, seconded by Mathiowetz, to approve the consent agenda.

Motion carried, unanimous.

Public Forum Concerns
Debra Olson, 600 Dewey Street, requested the Sept. 28 I&I inspection report, noting that previous reports were provided when the city could not complete inspections through to the street.

The resident raised concerns regarding perceived inconsistency in city enforcement, questioning why legal action is being pursued against a fence obstructing views while ongoing parking-related view obstructions and near-misses have not been addressed.

Police Department Report
September statistics:
The department handled 390 calls for service in September, compared to 386 in 2025. Overall increases were observed in accidents, thefts, and welfare/care checks. Officer Pouch reported 10 calls at the high school, 7 at the intermediate school, and 1 at the elementary school.

Grants & events:
The council approved an agreement for the TZD grant, which was awarded at over $6,000 for speed, DWI, and seatbelt enforcement hours. Halloween safety presentations are

scheduled for Oct. 28 at both St. John School and the public school due to no school on Oct. 29 and 30.

Recent accident statistics:
The city recorded 11 injury accidents and 1 fatal accident in the past month, involving ATVs and motorcycles. This total represents approximately one-third of the city's average annual accidents.

City Engineering & Project Approvals

South Fairway Estates:
The council approved Pay Application No. 3 for $353,909.45, representing approximately 59% of the project and covering remaining storm, sanitary, and water work. Motion by Lloyd, seconded by Swanson, to approve Pay Application.

Motion carried, unanimous.

Road construction began this week following weather delays; plans include completing gravel this week, pouring concrete curb next week, and paving the first lift toward the end of the month.

Despite being pushed back three weeks due to rain, the project remains on schedule for substantial completion.

2026 Lead Service Line Replacement:
The council approved Pay Application No. 2 for $170,670.59, bringing the total project cost to roughly 72%. Motion by Lloyd, seconded by Gondeck, to approve Pay Application #2.

Motion carried, unanimous.

All services are completed, leaving six services to be billed on the next pay application due to the cutoff timing. Punch list items remain for backyard and meter cleanups; the contractor is scheduled to return on Friday.

2025 Lead Service Line Replacement:
The council approved Pay Application No. 7 for $7,792.66, bringing the project to roughly 79% completion. Motion by Lloyd, seconded by Swanson, for Pay Application #7.

Motion carried, unanimous.

Construction pay items are effectively complete, but a 5% retainage is being withheld until remaining indoor punch list items are finished.

Benton County Government Center / 5th Avenue / Main Street Overlay

Project quantities were not submitted to the county in time for their meeting, and cost splits remain unconfirmed. Paving is unlikely to occur this fall due to plant capacity and contractor schedules, with work expected to be pushed to the spring.

Water Meter Purchases and Installation

Water meter procurement approval:
A pallet of 240 meters and 240 transmitters was approved for purchase through Ferguson for $88,800. The purchase is a planned replacement funded by $125,000 allocated in each of the water and sewer Capital Improvement Plans (CIP) because the existing system is no longer supported. Motion by Lloyd, seconded by Gondeck, to approve purchase of meters.

Motion carried, unanimous.

Approximately 5 to 7 old meters are failing per month, with residential meters totaling near 800 and reaching up to 900 when commercial units are included. An additional four-inch meter was ordered separately to replace a unit that was not metering properly.

Installation contract:
The council approved a contract for $23,600 to secure a spot for vendor installation of 200 meters scheduled for early to mid-next spring. City staff may complete some installations internally during the winter to reduce the external contract scope if workload permits. Motion by Lloyd, seconded by Mathiowetz, to approve contract for installation.

Motion carried, unanimous.

Code Enforcement on Sight Triangle Violation

Non-compliant fence:
A residential fence on a corner lot was constructed without a permit and exceeds allowed height within the sight triangle. The owner received a retroactive permit several months ago with the condition to lower the height, but has failed to comply or respond to repeated notices. The council established consensus to have legal counsel send a formal letter to demand compliance or initiate prosecution before winter.

Municipal Swimming Pool Operations and Policy

Operating expenses face pressure from rising minimum wages, energy costs to heat the pool, and licensing requirements. Proposed fee increases for swimming lessons and admissions are included in the upcoming budget fee schedule to help offset costs and support capital reserves. Current admission rules require standard entry fees for all patrons unless they utilize pre-purchased discounted ticket books.

A council member proposed implementing an additional surcharge for out-of-town group busloads (e.g., 40 or more kids) to cover added staffing and chemical expenses.

Other members raised concerns that higher group fees could deter visitors, lead to lost revenue, and place excessive administrative burden on teenage desk attendants.

Staff noted that high-volume days occasionally strain staff capacity and require calling in extra lifeguards, though overtime remains minimal due to the 48-hour seasonal recreational threshold under Minnesota state law.

Facility maintenance:
Pool filter replacements are scheduled for this fall.
Pool drain maintenance will occur next spring, which is now simplified following earlier changes to state regulations.
The coping installed on the pool bowl continues to hold effectively, extending the expected lifespan of the structure.

Email Billing Adoption and Incentive Proposal

Adoption status and goals:
Only 25 people have signed up for email billing through the portal, despite prior indications of widespread community interest.

Moving residents away from paper billing is intended to cut high postage costs and mitigate postal service delays.

Incentive concept:
A budget of $100- $200 was proposed to offer a raffle-style incentive for water bill credits, similar to a previous auto-pay promotion.

Council members noted that incentives are generally positive, though some residents still prefer paper billing, and one member raised concerns about potential technical bugs.

Disconnected Water Services and Minimum Sewer Charges

Occupancy with disconnected water:
Residents continue to occupy properties for months after water service disconnection, likely hauling in water for basic needs.

Disconnected status currently results in a zero charge across all utilities, which also waives any inflow and infiltration (I&I) penalties.

Billing adjustments under consideration:

A proposal to charge a basic sewer rate equivalent to a 2,000-gallon minimum cost, noting that the sewer system remains operational and accessible even if water is shut off.

Many cities charge a base tier rate for utility availability, though there is no mechanism to physically shut off sewer service.

A potential policy could complicate billing for seasonal residents (snowbirds) who legitimately turn off utilities while away.

Broader impacts and health concerns:

Long-term water disconnection constitutes a public health concern rather than just a billing issue, while also noting potential economic hardship among residents.

Child Protection (Katie) is notified if children are present in the home, but options are limited when only adults reside in the property.

Motion by Mathiowetz, seconded by Swanson, to adjourn.

Motion carried, unanimous.

Meeting adjourned 6:15 p.m.

_____ Sarah A. Brunn, Administrator
(Minutes By: Sara Judson Brown, using AI recording device)

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2026-31

A RESOLUTION EXPRESSING CITY COUNCIL SUPPORT FOR A PAPERLESS BILLING INCENTIVE DRAWING

WHEREAS, the City of Foley provides water and sewer utility billing services to its customers; and

WHEREAS, the City encourages customers to enroll in paperless billing to reduce administrative and mailing costs; and

WHEREAS, paperless billing allows the City to realize significant savings in postage and postcard printing expenses; and

WHEREAS, customers enrolled in paperless billing receive their utility bills by email, allowing them to receive their bills more quickly than through mailed delivery; an

WHEREAS, the City Council wishes to encourage paperless billing enrollment by offering a drawing for water/sewer utility bill credits to eligible customers, including customers who are already enrolled in paperless billing; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Foley, Minnesota, that the Council supports offering three (3) water/sewer utility bill credits in the amount of fifty dollars ($50.00) each, to be awarded by random drawing on November 25, 2026, from all City of Foley water/sewer customers enrolled in paperless billing as of the drawing date.

BE IT FURTHER RESOLVED, that the public purpose of the credit expenses is served by the significant savings realized by the City through reduced postage and postcard printing costs associated with paperless billing; and that each selected recipient shall receive a $50.00 credit applied to their City of Foley water/sewer utility account, subject to confirmation of eligibility and the City's standard billing procedures.

BE IT FURTHER RESOLVED, that the City encourages all utility customers to consider enrolling in paperless billing as a convenient option that helps reduce City costs and provides faster delivery of utility bills by email.

PASSED AND ADOPTED by the City Council of the City of Foley this 10th day of November, 2026.

_____
Brandon Voit, Mayor

ATTEST:

_____
Sarah A. Brunn, City Administrator

BILLS LIST 11/10/2026

Gross Salaries - Bi-Weekly, Council & Fire	Payroll - 10/16/26	$41,391.16
EFTPS	Federal Withholding	$7,468.93
MN Dept of Revenue	State Withholding	$1,497.36
State Treas. PERA	PERA	$8,004.93
Nationwide	Deferred Comp	$1,245.34
Pacific Life Ins	Roth IRA	$100.00
Health Equity	HSA Contribution	$2,024.69
Law Enforcement Labor Services, Inc	Union Dues	$219.00
Gross Salaries	Payroll - 10/30/26	$42,007.33
EFTPS	Federal Withholding	$7,726.12
MN Dept of Revenue	State Withholding	$1,579.98
State Treas. PERA	PERA	$8,217.70
Nationwide	Deferred Comp	$1,240.34
Pacific Life Ins	Roth IRA	$100.00
Health Equity	HSA Contribution	$1,574.69

Already Paid 11/20/2026

COLONIAL LIFE	ACCIDENT INS	$160.58
HEALTHPARTNERS	PD EAP	$22.50
MIDCO	PHONE	$405.01
REVTRAK	CREDIT CARD FEES - JULY, AUG & SEPT	$2,715.87
TRI-COUNTY HUMANE SOCIETY	2026 QTR 3 ANIMAL SURRENDER	$400.00
ZIFT	CREDIT CARD FEES - JULY & AUG	$1,175.85

To Be Paid 11/10/2026

ALEX AIR APPARATUS 2 LLC	FD WILDLAND GEAR	$2,368.00
AUTO VALUE	PW & FD PARTS	$3,036.80
AVAYA CLOUD OFFICE	TELEPHONE - PW, FD & CH	$1,575.47
AVAYA LLC	PHONE - PW, PD & CH	$47.71
BENTON COMMUNICATIONS	FIBER	$129.90
BENTON COUNTY ATTORNEY	09/26 & 10/26 LEGAL FEES	$1,387.50
BENTON COUNTY HIGHWAY DEPT	9/26 & 10/26 PD FUEL	$2,790.37
BOLTON & MENK	WW BIRCH DECOM	$1,866.50
BOUND TREE MEDICAL, LLC.	FD MEDICAL SUPPLIES	$359.24
BRUCE LATTERELL	ELECTION JUDGE	$120.00
CHAMBERLAIN OIL CO INC	VEHICLE OIL FOR PW AND FD & PW BRAKE CLEANER	$1,830.66
CHRIS HARREN	MSFDA CONFERENCE LODGING	$470.30
CINTAS CORPORATION	PW UNIFORMS	$500.65
CITY OF ST. CLOUD	DEBT SERVICE CHARGE	$33,229.43
CLOUDNET	10/26 SERVER FEE	$10.00
CM2 SUPPLY	PD O2 & FD MEDICAL SUPPLIES CYLINDER	$188.84
COLONIAL LIFE	10/26 ACCIDENT INS	$240.87
CRISIS SYSTEMS MANAGEMENT, LLC	PD TRAINING	$50.00
EAST CENTRAL ENERGY	UTILITIES	$1,383.23
FERGUSON ENTERPRISES LLC #3325	WELL MAINTENANCE SUPPLIES & WATER TEST CHEMICALS	$120.76
FERGUSON WATERWORKS #2518	CIP WATER/SEWER EQUIPMENT & WATER METER PARTS	$96,864.26
FIRST NATIONAL BANK OF OMAHA	PW, PD & CH CREDIT CARDS	$4,242.28
FLOW MEASUREMENT GROUP LLC	WELL 5 FLOW & LIFT STATION METER CALIBRATION	$1,031.00
FOLEY HARDWARE	FD SUPPLIES, PARK & PD GARAGE MAINT, WATER MISC	$117.32
HANSON PAVING	ST PATCHING - MISC/SHED & OVERLAY BUDGETED TRAIL FUNDS	$13,250.00
HAWKINS, INC.	WELL #5 CHEMICALS	$2,489.99
HEALTHEQUITY	10/26 ADMIN FEES	$41.60
HEALTHPARTNERS	12/26 HEALTH & DENTAL INS	$22,474.04
HENRY ESP OF FOLEY, LLC	FD APPAREL	$240.00
INDEPENDENT TESTING TECHNOLOGY	SOUTH FAIRWAY TESTING	$1,625.00
INTEGRACARE CLINICS	FD NEW HIRE PHYSICAL	$408.00
JIMS MILLE LACS DISPOSAL INC	LIONS PARK PORTABLE RESTROOM	$95.12
K M FIRE PUMP SPECIALISTS	FD ENGINE #5 MAINTENANCE	$1,002.00
K&K TIRE & AUTO CENTER INC	PD BRAKES AND OIL CHANGE & PW MAINT	$3,311.22
KAREN SCHAEFER EHERENMAN	ELECTION JUDGE	$116.00
KIMBALL MIDWEST	PW SHOP SUPPLIES	$388.58
LOCATORS & SUPPLIES, INC.	PW SAFETY SUPPLIES	$326.10
LOU DEMARAIS	ELECTION JUDGE	$180.00
MACQUEEN EQUIPMENT	FD EQUIPMENT HELMET	$426.49
MARCO TECHNOLOGIES, LLC	10/26 COPIER LEASE	$357.13

MIDLAND ARMORY	PD UNIFORM	$220.00
MIDSTATE AUTO SALES	FD TAHOE MAINTENANCE & 2015 CHEVY MAINT	$1,291.12
MIDWEST MACHINERY CO	1570 PARK MOWER MAINT	$104.46
MN DEPT OF LABOR & INDUSTRY	2026 QTR 3 PERMIT SURCHARGE	$176.50
MN DEPT OF REVENUE	09/26 WATER SALES AND USE TAX	$513.00
NANCY SCOTT	10/26 INSPECTION FEES	$1,537.30
NAPA CENTRAL MN	PD VEHICLE PARTS	$15.14
NORTHERN LINES CONTRACTING, INC	SOUTH FAIRWAY ESTATES - PAY APP 4	$253,947.80
REBECCA MCDOWELL	ELECTION JUDGE	$168.00
RINKE-NOONAN	LEGAL,BRONDER, LEGAL, HERBST C4D 2ND HALF, GENERAL LEGAL	$2,123.00
RJ KOOL MIDWEST	FD GEAR WASHER/EXTRACTOR	$11,377.00
RMB ENVIRONMENTAL LABORATORIES	MONTHLY WATER ANALYSIS, WWTP EFFLUENT EXTRA/SAMPLING	$860.05
ROSEANN LATTERELL	ELECTION JUDGE	$116.00
SANDY LATTERELL	ELECTION JUDGE	$116.00
SHIFT TECHNOLOGIES, INC	10/26 MONTHLY IT FEES, GENERAL IT, NEW SERVER INSTALLS,PD COMPUTER BATTERY	$9,785.50
SHORT ELLIOT HENDRICKSON, INC	SOUTH FAIRWAY ESTATES, 2025 LSL, 2026 LEAD SERVICE, GENERAL ENGINEERING	$92,868.92
STAPLES	OFFICE SUPPLIES - CITY HALL	$91.52
STEVE BARTELL	ELECTION JUDGE	$306.00
SUN LIFE FINANCIAL	11/26 LTD INS	$359.98
SYLVA CORPORATION, INC	GRINDING COMPOST	$6,500.00
SYMBOL ARTS LLC	PD UNIFORMS	$358.10
TIREHUB, LLC	PD TIRES	$529.68
TRIMARK MARLINN, LLC	CLEANING SUPPLIES	$376.65
TRIPLE E WATER & SEWER LLC	2026 LEAD SERVICE	$53,155.58
USA BLUE BOOK	FD & WATER MISC WELL MAINT	$239.28
USABLE LIFE	11/26 LIFE INS	$363.00
VALIDITY SCREENING SOLUTIONS	FD BACKGROUND CHECK	$68.00
VERIZON	PW, FD & PD CELL PHONES	$373.25
WEX BANK	PD & PW FUEL	$2,771.12
WILLIAM BRONDER	ELECTION JUDGE	$120.00
XCEL ENERGY	UTILITIES	$6,041.89
	TOTAL	**$776,843.58**

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2026 - 29

A RESOLUTION ASSESSING UNPAID CHARGES

WHEREAS, the properties identified have been in violation of the City of Foley Code of Ordinances Chapter XI, Section 1145:02 concerning weeds and tall grasses;

WHEREAS, the properties identified have been in violation of the City of Foley Code of Ordinances Section 805 concerning sidewalk shoveling;

WHEREAS, notice of violation was provided to the owners of record for each of the properties;

WHEREAS, in the best interest of safety and health, and in accordance with City Ordinance, each property was mowed or shoveled and cleaned after failure of the owners to do so;

WHEREAS, the City did clean up the properties identified in Exhibit A and charged such properties for services;

WHEREAS, the City has invoiced the owners of record for each property for the cleanup costs and provided notice of the City's intent to certify the unpaid charges for services; and

WHEREAS, the invoiced charges remain unpaid for each property.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Foley:

1. Unpaid charges shall be assessed against the properties identified in Exhibit A for costs of the cleanup including a certification charge of $35.

2. The entire assessment shall be included with 2026 property taxes, payable in 2027.

3. The City Administrator shall transmit a certified duplicate of this assessment resolution to the Benton County Auditor. Such assessments shall be collected and paid over in the same manner as other property taxes.

PASSED AND ADOPTED by the City Council of the City of Foley this 10th day of November 2026.

_____
Brandon Voit, Mayor

ATTEST:

_____
Sarah A. Brunn, City Administration

Exhibit A

PID NUMBER	PROPERTY ADDRESS	MOWING	DATE	CHARGE	ADMIN FEE	TOTAL
130098800	483 Norway Drive	Mowing	6/5/26 7/14/26	$120.00	$35.00	$155
Unavailable	621 4th Avenue N	Mowing	7/17/26 9/6/26	$100.00	$35.00	$135.00

TOTAL w/ $35 Admin Fee: $290.00

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2026 - 28

A RESOLUTION ASSESSING UNPAID I/I SURCHARGES

WHEREAS, the properties identified in Exhibit A have unpaid surcharges for compliance failure of the requirements set for in City of Foley Code of Ordinances Section 610 – Sewer Rates and Charges and Section 615 Water Charges and Rates and Section 310 – Prohibiting Storm Water Disposal into The Sanitary Sewer System;

WHEREAS, notice of unpaid surcharges and invoice was provided to the owners of record for each of the properties;

WHEREAS, the City has invoiced the owners of record for each property and provided notice of the City's intent to certify the unpaid charges for services; and

WHEREAS, the invoiced charges remain unpaid for each property in Exhibit A.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Foley:

1. Unpaid charges shall be assessed against the properties identified in Exhibit A for the balance of unpaid, delinquent charges including a certification fee of $35.

2. The entire assessment shall be included with 2026 property taxes, payable in 2027.

3. The City Administrator shall transmit a certified duplicate of this assessment resolution to the Benton County Auditor. Such assessments shall be collected and paid over in the same manner as other property taxes.

PASSED AND ADOPTED by the City Council of the City of Foley this 10th day of November 2026.

_____
Brandon Voit, Mayor

ATTEST:

_____
Sarah A. Brunn, City Administrator

I&I Penalty and Water/Sewer Assessments
Exhibit A

PID	Service Address	I&I Penalty	Admin Fee	Charge*
130076700	264 Balsam Dr.	$900.00	$35.00	$935.00
			TOTAL:	$935.00

*** Charge includes a $35 administrative fee**

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

ORDINANCE NUMBER 499

AN ORDINANCE AMENDING SECTION 7 OF THE CITY OF FOLEY PARKING AND LOADIG ORDINANCE

THE CITY COUNCIL OF THE CITY OF FOLEY HEREBY ORDAINS AS FOLLOWS:

SECTION 1. REPEAL OF EXISTING CITY CODE PROVISIONS
The existing Section 7 Parking and Loading of the Foley City Code is repealed and replaced in its entirety with the following:

Subdivision 1: PARKING SPACES

The amount of required off-street parking for new uses or buildings and additions to existing buildings shall be determined using the following schedule. Required spaces shall be reserved for parking purposes for the specified use.

1. Single-family, two-family and townhouse units. Two (2) spaces per dwelling unit.
2. Boarding house. Three-fourths (0.75) space per person for whom sleeping accommodations are provided.
3. Multiple-family dwellings. Two (2) spaces per dwelling unit. No change to Foley's general standard.
4. Motels, motor hotels and hotels. One (1) space per guest room or lodging unit.
5. Church, theater and auditorium. One (1) space per four (4) seats in the largest area of assembly, plus one (1) space per three hundred (300) square feet of gross office floor area.
6. Hospitals. One (1) space per four (4) beds, plus one (1) space per three (3) employees on the largest shift.
7. Medical, dental or hospital outpatient clinics. Six (6) spaces per doctor or dentist.
8. Rest homes, nursing homes or day nurseries. Nursing/rest home: one (1) space per four (4) beds, plus one (1) space per three (3) employees on the major shift. Day nursery: one (1) space per ten (10) persons based on licensed/design capacity.
9. Elderly (senior citizen) housing. One (1) space per dwelling unit.

10. Drive-in establishment and fast food. One (1) space per two (2) employees on the largest shift, plus customer parking sufficient for the approved design and operation of the facility.
11. Office buildings and professional offices. One (1) space per three hundred (300) square feet of gross floor area.
12. Bowling alley. Five (5) spaces per lane or alley, plus spaces required for related uses within the principal structure.
13. Motor fuel station. Three (3) spaces per service stall, plus one (1) space per attendant on the major shift. Additional parking shall be provided for other retail/service uses on the premises.
14. Retail store, including convenience stores, and service establishment. For light commercial retail/service uses with gross floor area of 20,000 square feet or less: one (1) space per three hundred (300) square feet.
15. Retail sales/service business with at least 50% of floor area devoted to storage, warehouse or industry. Public sales/service area: one (1) space per three hundred (300) square feet. For a principally warehouse use, apply Item 19; for other mixed uses, the Zoning Administrator shall determine the closest comparable listed use.
16. Restaurants, cafes and private clubs serving food or drinks. One (1) space per four (4) seats, plus one (1) space per two (2) employees on the largest shift.
17. Bars, taverns and nightclubs. One (1) space per one hundred (100) square feet of gross floor area, plus one (1) space per employee on the largest shift.
18. Funeral homes. One (1) space per four (4) seats in the largest area of assembly, plus one (1) space per three hundred (300) square feet of gross office floor area.
19. Auto repair; bus terminal; boat/marine sales and repair; bottling company; trade shop employing six (6) or fewer people; garden supply; building-material sales in a structure. One (1) space per six hundred (600) square feet of gross floor area, except where another specific standard applies.
20. Manufacturing, fabricating or processing; warehouse, storage or handling of bulk goods; post offices. Manufacturing/assembly: three (3) spaces per one thousand (1,000) square feet of gross floor area, plus one (1) space per three hundred (300) square feet of office area. Warehousing/wholesale/distribution: up to 10,000 square feet, one (1) space per 1,000 square feet; 10,001–50,000 square feet, one (1) space per 2,500 square feet; over 50,000 square feet, one (1) space per 4,000 square feet; plus one (1) space per 300 square feet of office area. Post offices not separately listed shall be assigned a comparable standard by the Zoning Administrator.
21. Car wash.
    A. Automatic drive-through, serviced: minimum ten (10) spaces or one (1) space per employee on the maximum shift, whichever is greater.
    B. Self-service: minimum two (2) spaces. C. Motor fuel station car wash: no additional spaces beyond those required for the station.

Subdivision 2: RULES FOR DETERMINING PARKING SPACES REQUIRED

1. Rounding up. A fraction of less than one-half (1/2) may be disregarded; a fraction of one-half (1/2) or more shall be counted as one (1) space.
2. Floor area. For offices, merchandising or service uses, "floor area" means gross floor area used or intended to be used for services to customers, patrons, clients or patients, including areas occupied by fixtures and equipment used for display or sale of merchandise.
3. Use not listed. Where a use is not specifically mentioned, the Zoning Administrator shall determine the parking requirement based on the most similar use listed in this Section.
4. On-Street Parking Not included. On-street parking shall not be counted when calculating off-street parking requirements.
5. B-1 Central Business District. Off-street parking is not required within the B-1 Central Business District.

Subdivision 3: OFF-STREET PARKING REQUIEMENTS

1. Adequate ingress and egress. All off-street parking areas shall provide adequate ingress and egress to at least one public street.
2. Hard surface required. All off-street parking areas, including parking lots and driveways, shall be constructed of concrete, blacktop/asphalt or a similar hard, durable and dust-free surface designed to drain surface water properly and prevent drainage onto adjacent properties or walkways. Gravel and crushed-granite-type surfaces are prohibited except as expressly allowed below. Crushed granite is allowed as an alternative to a hard surface within side and rear yards of residentially zoned property and in noncustomer areas (excluding ingress and egress) of the Industrial Park District.
3. Setback from adjoining residential uses. Where a parking area boundary adjoins residentially zoned property, an eight (8) foot setback from the lot line is required. This setback also applies to driveways to and from parking areas. The setback area shall be a greenbelt.
4. Curbing. Curbs or other protections against damage to adjoining properties, streets and sidewalks shall be provided and maintained.
5. City Council Approval. Before construction begins on an off-street parking lot, plans shall be approved by the City Council after review and recommendation of the Planning Commission.

6. Parking space size. Unless otherwise specified in this Ordinance, each parking space shall contain an area of at least two hundred (200) square feet and shall be at least ten (10) feet by twenty (20) feet.
7. Industrial District front yard parking. Parking lots for automobiles and other motor vehicles are permitted in front and side yards in Industrial Districts if screened by a greenbelt at least eight (8) feet wide. Industrial Districts adjacent to residentially zoned property shall comply with the greater setback established for the specific district.
8. Dwelling off-street parking. Off-street parking for residential dwellings shall be on the same lot or parcel as the building served.
9. Shared parking areas. Shared parking may be approved where the Zoning Administrator determines that peak demand for the uses occurs at different times and adequate spaces will be available. Property owners/users shall execute a shared-parking agreement in a form approved by the City Attorney and record it with Benton County before shared spaces count toward required parking. The agreement shall identify properties, spaces, maintenance, access rights and duration. If the agreement ends or the use changes, compliant parking or other required approval must be provided.
10. Building expansions. If a use requiring parking increases in floor area in a building existing on or before this Ordinance's effective date, additional parking shall be provided for the additional floor area as required by this Section.
11. Building expansions into parking areas. An addition may extend into an existing parking area only if the spaces removed are replaced by enlarging the parking area or providing additional spaces within three hundred (300) feet of the building.
12. Screening. Any parking area containing five (5) or more spaces shall be screened from an adjacent residential area by landscaping approved by the City Council after review and recommendation of the Planning Commission.
13. Maintenance. Parking areas shall be maintained in good condition, without holes, and free of dust, trash and debris.
14. Lighting. Parking area lighting shall be directed away from adjacent property and comply with this Ordinance's lighting requirements.
15. Entrance/exit width. No entrance to or exit from a parking area may be more than thirty (30) feet wide. Except in an R-1 District, parking areas shall be designed so vehicles are not required to back into a street or right-of-way.
16. Accessible parking. Accessible parking shall be provided in the number, dimensions, location and manner required by the Americans with Disabilities Act, the Minnesota State Building Code, as amended, and other applicable laws. Accessible spaces count toward the total required parking spaces.

17. Permits. When not included in a building or other permit, a person shall obtain a City driveway permit before constructing or altering a driveway or other off-street parking area.
18. Parking lot striping. Non-residential and multiple-family parking areas where four (4) or more spaces are required shall be marked with durable striping designating each space.
19. Land-banked future parking. The Zoning Administrator may approve land banking of up to twenty-five percent (25%) of required spaces when the applicant provides evidence that initial parking is adequate. The area must be suitable for future parking, shown on the approved site plan as "Land-Banked Future Parking," landscaped and maintained, and not used for another purpose or counted toward required landscaping. If documented demand shows the spaces are needed, the Zoning Administrator may order conversion of all or part of the area within ninety (90) days after written notice. Approval shall state the evidence and conditions supporting land banking.
20. Cross-access between commercial sites. Cross-access drives, shared driveways and cross-access easements between adjacent commercial or office sites are encouraged where feasible to improve circulation and reduce access points. Approved arrangements shall be shown on the site plan and provide safe, coordinated circulation.

Subdivision 4: LOADING AREAS

1. Loading spaces.
    A. Loading spaces shall not be counted as off-street parking spaces.
    B. For new construction after adoption of this Ordinance, truck loading and receiving areas shall not be located on the front side of a building facing a street, except for truck entrances.
2. Loading berths required. A structure with gross floor area of 10,000 square feet or more that is erected or substantially altered and requires receipt or distribution of materials or merchandise by trucks or similar vehicles shall provide: 10,000–16,000 square feet: 1 berth; 16,001–40,000 square feet: 2 berths; 40,001–70,000 square feet: 3 berths; 70,001–100,000 square feet: 4 berths; each additional 40,000 square feet: 1 additional berth.
3. Crushed granite. Crushed granite is allowed as an alternative to hard surface in noncustomer areas (excluding ingress and egress) of the Industrial Park District only, within the geographic area described in Subdivision 3, 2.

ADOPTED this 10th day of November, 2026.

_____
Brandon Voit, Mayor

ATTEST:

_____
Sarah A. Brunn, City Administrator

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA

RESOLUTION 2026-30

A RESOLUTION CANVASSING THE RETURNS OF THE 2026 ELECTIONS AND DECLARING THE RESULTS

WHEREAS, The City of Foley holds its local election every two years to select a Mayor with a two-year term and two Council Members with four-year terms; and

WHEREAS, Elections were held the 3rd day of November 2026 and the following counts were recorded:

Mayoral Election

Candidates	**Votes**
Brandon Voit	785
Write-In	21

Council Members Election

Candidates	**Votes**
Gary Swanson	568
Heather Brademan	427
Shelby Wurtz	357
Write-In	16

NOW THEREFORE BE IT RESOLVED by the Foley City Council that the Mayoral' s seat shall be filled by **Brandon Voit** said term to expire January 2, 2029, and the two Council Members' seats shall be filled by **Gary Swanson** and **Heather Brademan**, said terms to expire in January 7, 2031.

PASSED AND ADOPTED by the City Council of the City of Foley this 10th day of November, 2026.

_____
Brandon Voit, Mayor

ATTEST:

_____
Sarah A. Brunn, City Administrator

Abstract of Votes Cast
In the Precincts of the City of Foley
State of Minnesota
at the State General Election
Held Tuesday, November 3, 2026

as compiled from the official returns.

Summary of Totals
City of Foley
Tuesday, November 3, 2026 State General Election

Number of persons registered as of 7 a.m.	1674
Number of persons registered on Election Day	45
Number of accepted regular, military, and overseas absentee ballots and mail ballots	183
Number of federal office only absentee ballots	1
Number of presidential absentee ballots	0
Total number of persons voting	1017

Summary of Totals
City of Foley
Tuesday, November 3, 2026 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Foley)

NP	WI
Brandon Voit	WRITE-IN
785	21

Council Member (Foley) (Elect 2)

NP	NP	NP	WI
Shelby Wurtz	Heather Brademan	Gary Swanson	WRITE-IN
357	427	568	16

Detail of Election Results
City of Foley
Tuesday, November 3, 2026 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
05 0010 : FOLEY	1674	45	1017
City of Foley Total:	1674	45	1017

Detail of Election Results
City of Foley
Tuesday, November 3, 2026 State General Election

Office Title: Mayor (Foley)

Precinct	NP Brandon Voit	WI WRITE-IN
05 0010 : FOLEY	785	21
Total:	**785**	**21**

Office Title: Council Member (Foley) (Elect 2)

Precinct	NP Shelby Wurtz	NP Heather Brademan	NP Gary Swanson	WI WRITE-IN
05 0010 : FOLEY	357	427	568	16
Total:	**357**	**427**	**568**	**16**

We, the legally constituted canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 3, 2026

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Foley Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2026.

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

State of Minnesota
City of Foley

I, _____, Clerk of the City of Foley do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Foley State General Election held on Tuesday, November 3, 2026.

Witness my hand and official seal of office this _____ day of _____, 2026.

_____

CITY OF FOLEY
COUNTY OF BENTON
STATE OF MINNESOTA
RESOLUTION 2026-27

RESOLUTION APPROVING THE HANES/FAULK MINOR SUBDIVISION REQUEST

WHEREAS, the City of Foley has received a request from Hanes/Faulk for approval of a Minor Subdivision involving the transfer of approximately one (1) acre from Parcel 1304010 to the existing property located at 45 Highway 23 West within the City of Foley; and

WHEREAS, the proposed subdivision is intended to provide additional property for materials storage and improved vehicle maneuverability in connection with the applicant's existing operations; and

WHEREAS, the applicant has indicated plans to improve access through additional gravel surfacing, relocate existing storage containers and lumber racks, and keep stored materials screened from the roadway; and

WHEREAS, the applicant has also discussed potential longer-term community-oriented features, including walking paths and a small village display; and

WHEREAS, the proposed subdivision does not require a rezoning of the property; and

WHEREAS, the City of Foley Planning Commission reviewed the Minor Subdivision request and voted unanimously to recommend approval to the City Council, subject to a condition requiring the transferred acreage to remain attached to the primary Hanes parcel through a recorded declaration of restriction; and

WHEREAS, the City Council has reviewed the application and Planning Commission recommendation and finds the requested Minor Subdivision appropriate for approval, subject to the conditions contained herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOLEY, MINNESOTA, AS FOLLOWS:

Section 1. Approval

The City Council of the City of Foley hereby approves the Minor Subdivision request to transfer approximately one (1) acre from Parcel 1304010 to the existing property located at 45 Highway 23 West, subject to the conditions contained herein and applicable subdivision requirements.

Section 2. Conditions of Approval

Approval of the Minor Subdivision is subject to the following conditions:

1. The approximately one (1) acre transferred from Parcel 1304010 shall remain attached to the primary Hanes parcel associated with the property located at 45 Highway 23 West and shall not be separately conveyed or divided from that primary parcel.

2. The applicant shall provide and record a declaration of restriction, in a form acceptable to the City, ensuring that the transferred acreage remains attached to the primary Hanes parcel. Proof of recording shall be provided to the City.

3. The final survey and legal description shall be provided as necessary to complete the subdivision and shall be consistent with the subdivision approved by the City.

4. The applicant shall comply with all applicable requirements associated with the parcel transfer and subdivision.

Section 3. No Rezoning Required

The City Council acknowledges that the proposed Minor Subdivision does not require a rezoning of the property. All existing zoning classifications and applicable City regulations shall remain in effect.

Section 4. Effective Date

This Resolution shall become effective immediately upon its adoption.

Adopted by the City Council of the City of Foley this 10th day of November, 2026.

_____

Brandon Voit, Mayor

ATTEST:

_____

Sarah A. Brunn, Administrator

Last Update: 5-18-18

City of Foley
Subdivision Development Plat Review Application

Street Location of Property: 130004010

Legal Description of Property: See Survey

Current Zoning of Property: B2 **Proposed Zoning:** B2

Type of Request: Minor Subdivision

*** *(Attach narrative describing details of project scope)* ***

Property Owner: Gail Falk
Name
402 4th St. South
Address
Sauk Rapids MN 56379

704 582 1588
Phone
Fax
gail.falk@live.com
Email

Applicant: Dan Haney
Name
45 Hwy 23 West
Address
Foley, MN 56329

Phone
Fax
Email

Type of Request & Fee Amount:

☑	Rezoning/Amendment	$250.00
☐	Conditional Use Permit	$250.00
☐	Variance	$250.00
☐	Planned Unit Development	$250.00

☐	**Preliminary Plat**	**$500.00**
☐	**Final Plat**	**$**
☐	Annexation	$400.00 +
☐	Site Plan Review/Other	
	Total Fees Paid	**$**

Minor Subdivision

Has a request been made previously on this property? ☐ Yes ☐ No Explain: _____

This application must be completed in full, be typewritten or clearly printed, and must be accompanied by all information, supporting documents and plans as required by applicable City Ordinance provisions. *A determination of completeness of the application shall be made within ten business days of the application submittal. A written notice of application deficiencies shall be mailed to the applicant.*

This is to certify that I am making application for the described action by the City and that I am responsible for all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or purchase agreement), or I am the authorized person to make this application and the fee owner has also signed this application.

☐ Supporting Documents Attached
☐ Appropriate Fees Paid
☐ Review by City Staff
☐ Completed Application Accepted

Application Filed: _____
Date Fees Paid: _____
Staff Initials: _____
Date Application Accepted: _____

Signature of Applicant — 10-11-26 Date

Gail Falk
Signature of Fee Owner — 10-11-26 Date


020035400
130004100
130041900
4th Avenue North
43
130004016
020037500
130004010
Norman Avenue North
130097000
Murphy Street
Gail Falk
3rd Avenue
130043600
130004015
130003400
020037500
130004010
130004015
Attach from Falk to Hanes
3rd Avenue
State Highway 23
130021500
130004030
130004020
130004025
130004005
Dan Hanes
130020000
State Highway 23 West
2nd Avenue
130020100
130004005

Existing PIDs 02.00375.00 & 13.00040.10 (Existing Falk Parcel)

Tract A
That part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1630.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence North 89 degrees 08 minutes 46 seconds West 33.00 feet to the point of beginning, said point being marked by a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 60.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 267.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 300.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 701.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 00 degrees 51 minutes 14 seconds West 486.34 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 62 degrees 46 minutes 46 seconds West 8.12 feet to a one-half inch diameter iron pipe with cap stamped “RLS 44073”;
thence South 21 degrees 47 minutes 23 seconds East 303.56 feet to a one inch diameter iron pipe;
thence North 64 degrees 01 minutes 11 seconds East 417.38 feet to a one inch diameter iron pipe;
thence South 00 degrees 22 minutes 57 seconds West 66.42 feet to a one-half inch diameter iron pipe with illegible cap;
thence South 29 degrees 56 minutes 43 seconds East 193.52 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 61 degrees 18 minutes 52 seconds East 254.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 54 minutes 41 seconds East 328.98 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 89 degrees 08 minutes 46 seconds East 165.00 feet to the point of beginning.

Together with an easement for road purposes over and across that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1990.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence westerly at right angles for 300.00 feet to the point of beginning;
thence northerly deflecting to the right 90 degrees 00 minutes 00 seconds 55.00 feet;
thence westerly deflecting to the left 90 degrees 00 minutes 00 seconds 20.00 feet;
thence southerly deflecting to the left 90 degrees 00 minutes 00 seconds 55.00 feet;
thence easterly deflecting to the left 90 degrees 00 minutes 00 seconds 20.00 feet to the point of beginning.

Together with and easement for roadway and utility purposes over and across that part of the East 320 feet Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, lying south of the North 647.90 feet of said Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4), as measured at right angles to the north line thereof, AND lying north of the following described tract in said Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota.
Beginning at a point on the North and South Quarter Line of said Section 26 distant 1690.6 feet north of the south quarter comer thereof; thence run westerly at right angles with said north and south quarter line for 320 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 300 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 320 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 300 feet to the point of beginning.

Together with an easement for ingress and egress purposes over and across that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
All that part of said NE1/4 SW1/4 and said SE1/4 SW1/4 lying southerly of the easterly projection of the right of way boundary line being terminated by right of way boundary corners B7 and B8 on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 05-38, as is on file in in the office of the County Recorder in and for said Benton County, Minnesota;
and lying easterly of the right of way boundary line being terminated by right of way boundary corners B8 and B9 on said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 05-38;
and lying northerly of the northerly right of way boundary of Minnesota Trunk Highway No. 23 as depicted on the Minnesota Department of Transportation Highway Right of Way Index Map File No. 30-94;
and lying westerly and northerly of a certain tract of land described in Book 151 Deeds, page 626 and in Book 159 of deeds, page 217, as are on file in the office of the County Recorder in and for said Benton County;
and lying westerly and southerly of Tract A as is described herein.

Existing PID 13.00040.25 (Existing Hanes Parcel)

A parcel of land located in the Southeast Quarter of the Southwest Quarter (SE1/4 of SW1/4) of Section Twenty-six (26), Township Thirty-seven (37) North, Range Twenty-nine (29) West, Fourth Principal Meridian, Benton County, Minnesota, described as follows, to-wit:
Beginning at a point 1143.5 feet North of the South Quarter corner of said Section Twenty-six (26); thence to the left at an angle of 51°18' a distance of 79.6 feet; thence in a Southwesterly direction a distance of 113.6 feet to the North right-of-way line of Trunk Highway No. 23; thence Southwesterly along the North line of Trunk Highway No. 23 a distance of 89.7 feet which is the point of beginning of the tract herein described; thence continuing westerly along the North right-of-way line of Trunk Highway No. 23 a distance of 130 feet; thence at right angles to said North right of way line, and in a northwesterly direction, a distance of 216.5 feet; thence at right angles and in a northeasterly direction a distance of 254.7 feet; thence Southerly a distance of 250 feet to the point of beginning.

Tract B
(to be subdivided from PID 13.00040.10 and attached to PID 13.00040.25)

That part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1630.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence North 89 degrees 08 minutes 46 seconds West 33.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 60.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 267.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 300.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 701.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 00 degrees 51 minutes 14 seconds West 486.34 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 62 degrees 46 minutes 46 seconds West 8.12 feet to a one-half inch diameter iron pipe with cap stamped “RLS 44073”;
thence South 21 degrees 47 minutes 23 seconds East 303.56 feet to a one inch diameter iron pipe;
thence North 64 degrees 01 minutes 11 seconds East 417.38 feet to a one inch diameter iron pipe;
thence South 00 degrees 22 minutes 57 seconds West 66.42 feet to a one-half inch diameter iron pipe with illegible cap;
thence South 29 degrees 56 minutes 43 seconds East 47.23 feet to the point of beginning, said point being marked by a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence continue South 29 degrees 56 minutes 43 seconds East 146.29 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northwest corner of a certain tract of land described in a certain warranty recorded as Document Number 260937 on September 8, 2011.
thence North 61 degrees 18 minutes 52 seconds East 254.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northeast corner of a certain tract of in said Document Number 260937;
thence North 00 degrees 54 minutes 41 seconds East 168.20 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 61 degrees 18 minutes 52 seconds West 340.99 feet to the point of beginning.

Falk Parcel (Post-subdivision)

Tract A
That part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1630.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence North 89 degrees 08 minutes 46 seconds West 33.00 feet to the point of beginning, said point being marked by a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 60.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 267.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 300.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 701.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 00 degrees 51 minutes 14 seconds West 486.34 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 62 degrees 46 minutes 46 seconds West 8.12 feet to a one-half inch diameter iron pipe with cap stamped “RLS 44073”;
thence South 21 degrees 47 minutes 23 seconds East 303.56 feet to a one inch diameter iron pipe;
thence North 64 degrees 01 minutes 11 seconds East 417.38 feet to a one inch diameter iron pipe;
thence South 00 degrees 22 minutes 57 seconds West 66.42 feet to a one-half inch diameter iron pipe with illegible cap;
thence South 29 degrees 56 minutes 43 seconds East 193.52 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 61 degrees 18 minutes 52 seconds East 254.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 54 minutes 41 seconds East 328.98 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 89 degrees 08 minutes 46 seconds East 165.00 feet to the point of beginning.

EXCEPTING THEREFROM that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1630.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence North 89 degrees 08 minutes 46 seconds West 33.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 60.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 267.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 300.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 701.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 00 degrees 51 minutes 14 seconds West 486.34 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 62 degrees 46 minutes 46 seconds West 8.12 feet to a one-half inch diameter iron pipe with cap stamped “RLS 44073”;
thence South 21 degrees 47 minutes 23 seconds East 303.56 feet to a one inch diameter iron pipe;
thence North 64 degrees 01 minutes 11 seconds East 417.38 feet to a one inch diameter iron pipe;
thence South 00 degrees 22 minutes 57 seconds West 66.42 feet to a one-half inch diameter iron pipe with illegible cap;
thence South 29 degrees 56 minutes 43 seconds East 47.23 feet to the point of beginning, said point being marked by a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence continue South 29 degrees 56 minutes 43 seconds East 146.29 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northwest corner of a certain tract of land described in a certain warranty recorded as Document Number 260937 on September 8, 2011.
thence North 61 degrees 18 minutes 52 seconds East 254.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northeast corner of a certain tract of in said Document Number 260937;
thence North 00 degrees 54 minutes 41 seconds East 168.20 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 61 degrees 18 minutes 52 seconds West 340.99 feet to the point of beginning.

Falk Parcel (Post-subdivision) Cont.

Together with an easement for road purposes over and across that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1990.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence westerly at right angles for 300.00 feet to the point of beginning;
thence northerly deflecting to the right 90 degrees 00 minutes 00 seconds 55.00 feet;
thence westerly deflecting to the left 90 degrees 00 minutes 00 seconds 20.00 feet;
thence southerly deflecting to the left 90 degrees 00 minutes 00 seconds 55.00 feet;
thence easterly deflecting to the left 90 degrees 00 minutes 00 seconds 20.00 feet to the point of beginning.

Together with and easement for roadway and utility purposes over and across that part of the East 320 feet Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, lying south of the North 647.90 feet of said Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4), as measured at right angles to the north line thereof, AND lying north of the following described tract in said Northeast Quarter of the Southwest Quarter (NE1/4 of SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota.
Beginning at a point on the North and South Quarter Line of said Section 26 distant 1690.6 feet north of the south quarter comer thereof; thence run westerly at right angles with said north and south quarter line for 320 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 300 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 320 feet; thence deflect to the right at an angle of 90 degrees 00 minutes for 300 feet to the point of beginning.

Together with an easement for ingress and egress purposes over and across that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
All that part of said NE1/4 SW1/4 and said SE1/4 SW1/4 lying southerly of the easterly projection of the right of way boundary line being terminated by right of way boundary corners B7 and B8 on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 05-38, as is on file in in the office of the County Recorder in and for said Benton County, Minnesota;
and lying easterly of the right of way boundary line being terminated by right of way boundary corners B8 and B9 on said MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 05-38;
and lying northerly of the northerly right of way boundary of Minnesota Trunk Highway No. 23 as depicted on the Minnesota Department of Transportation Highway Right of Way Index Map File No. 30-94;
and lying westerly and northerly of a certain tract of land described in Book 151 Deeds, page 626 and in Book 159 of deeds, page 217, as are on file in the office of the County Recorder in and for said Benton County;
and lying westerly and southerly of Tract A as is described herein.

Hanes Parcel (Post-subdivision)

A parcel of land located in the Southeast Quarter of the Southwest Quarter (SE1/4 of SW1/4) of Section Twenty-six (26), Township Thirty-seven (37) North, Range Twenty-nine (29) West, Fourth Principal Meridian, Benton County, Minnesota, described as follows, to-wit:
Beginning at a point 1143.5 feet North of the South Quarter corner of said Section Twenty-six (26); thence to the left at an angle of 51°18' a distance of 79.6 feet; thence in a Southwesterly direction a distance of 113.6 feet to the North right-of-way line of Trunk Highway No. 23; thence Southwesterly along the North line of Trunk Highway No. 23 a distance of 89.7 feet which is the point of beginning of the tract herein described; thence continuing westerly along the North right-of-way line of Trunk Highway No. 23 a distance of 130 feet; thence at right angles to said North right of way line, and in a northwesterly direction, a distance of 216.5 feet; thence at right angles and in a northeasterly direction a distance of 254.7 feet; thence Southerly a distance of 250 feet to the point of beginning.

TOGETHER WITH that part of the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) and of the Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4) of Section 26, Township 37, Range 29, Benton County, Minnesota, described as follows:
Commencing at the south quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 374148 in the office of the County Recorder in and for said Benton County;
thence North 00 degrees 51 minutes 14 seconds East, assumed bearing along the north-south quarter section line of said Section 26, for 1630.60 feet, said quarter section line being terminated by the north quarter corner of said Section 26 as is documented by a certain Certificate of Location of Government Corner recorded as Document Number 385217 in the office of the County Recorder in and for said Benton County;
thence North 89 degrees 08 minutes 46 seconds West 33.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 60.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 267.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 00 degrees 51 minutes 14 seconds East 300.00 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence North 89 degrees 08 minutes 46 seconds West 701.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 00 degrees 51 minutes 14 seconds West 486.34 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 62 degrees 46 minutes 46 seconds West 8.12 feet to a one-half inch diameter iron pipe with cap stamped “RLS 44073”;
thence South 21 degrees 47 minutes 23 seconds East 303.56 feet to a one inch diameter iron pipe;
thence North 64 degrees 01 minutes 11 seconds East 417.38 feet to a one inch diameter iron pipe;
thence South 00 degrees 22 minutes 57 seconds West 66.42 feet to a one-half inch diameter iron pipe with illegible cap;
thence South 29 degrees 56 minutes 43 seconds East 47.23 feet to the point of beginning, said point being marked by a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence continue South 29 degrees 56 minutes 43 seconds East 146.29 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northwest corner of a certain tract of land described in a certain warranty recorded as Document Number 260937 on September 8, 2011.
thence North 61 degrees 18 minutes 52 seconds East 254.70 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”, the same being the northeast corner of a certain tract of in said Document Number 260937;
thence North 00 degrees 54 minutes 41 seconds East 168.20 feet to a one-half inch diameter iron pipe with cap stamped “DELEO 40341”;
thence South 61 degrees 18 minutes 52 seconds West 340.99 feet to the point of beginning.

NO.	REVISIONS SINCE INITIAL DATE OF 10/08/2026	DATE

KLD
KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD
1120 Industrial Park Road
Brainerd, MN 56401
218-829-5333
3330 West St. Germain St.
Suite 210
St. Cloud, MN 56301
320-259-1298

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: Samuel J. DeLeo 10/8/2026
Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. HANED2601

CERTIFICATE OF SURVEY
Administrative Subdivision
Daniel and Tracy Hanes & Gail Falk
For property at 45 Highway 23
City of Foley, County of Benton, State of Minnesota
Located in Section 26, Township 37 North, Range 29 West

North Quarter corner of Sec. 26, Twp. 37, Rng. 29 (per Doc. No. 385217)

Road Easement per Book 158 of Deeds, page 100

66

Roadway and Utility Easement per Doc. No. 457742

SD150

N 89°08' 46" W 701.70

1/2" dia. Iron Pipe (DELEO 40341)

1/2" dia. Iron Pipe (DELEO 40341)

N 00°51' 14" E 300.00

--- 3657.11 ---

North-south quarter section line

County Ditch No. 5

Existing Falk Parcel (Tract A)

+/- 12.42 Acres

S 00°51' 14" W 486.34

NE1/4 SW1/4

NW1/4 SW1/4

SEC. 26, TWP. 37, RNG. 29

Existing PID: 02.00375.00

1/2" dia. Iron Pipe (DELEO 40341)

N 89°08' 46" W 267.00

N 00°51' 14" E 60.00

NW1/4 SE1/4

1/2" dia. Iron Pipe (DELEO 40341)

Approximate City of Foley corporate limits

1/2" dia. Iron Pipe (DELEO 40341)

S 89°08' 46" E 165.00

Point of beginning (Existing Falk Parcel)

N 89°08' 46" W 33.00

Existing PID: 13.00040.10

160.78

328.98

N 00°54' 41" E

County Ditch No. 5

S 62°46' 46" W 8.12

1/2" dia. Iron Pipe (DELEO 40341)

1/2" dia. Iron Pipe (RLS 44073)

S 21°47'23" E 303.56

1" dia. Iron Pipe

S 00°22' 57" W 66.42

S 61°18' 52" W 340.99

240.99

168.20

NORMAN AVENUE

66

--- N 00°51' 14" E 5287.71 ---

N 64°01' 11" E 417.38

Road and Access Easements per Book 108 Deeds, page 477 and Book 153 Deeds, page 100

1/2" dia. Iron Pipe (RLS illegible)

47.23

S 29°56' 43" E 193.52

146.29

1/2" dia. Iron Pipe (DELEO 40341)

90°

Tract B

+/- 1.00 Acres

1/2" dia. Iron Pipe (DELEO 40341)

N 61°18' 52" E 254.70

S 00°42' 09" W 248.01 250 (D)

51°18'

1630.60

MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 05-38

Existing Hanes Parcel

Existing PID: 13.00040.25

+/- 0.96 Acres

N 28°41' 08" W 216.50

S 32°05' 17" W 111.25 113.0 (D)

S 61°05' 22" W 89.70

N 50°26' 46" W 79.60

SW1/4 SE1/4

SE1/4 SW1/4

130.00

Right angle

North right of way line of Trunk Highway No. 23

1143.50

Existing access control to MN Trunk Highway No. 23

Spiral curve

S 61°09' 52" W 86.37 (Chord of Spiral Curve) Hwy. CL is on a Spiral Curve

S 61°05' 22" W 46.63

COMMON INTEREST COMMUNITY NUMBER 35 A CONDOMINIUM FOLEY THREE CONDOMINIUM

Centerline of MN Trunk Highway No. 23

MN TRUNK HIGHWAY NO. 23

South Quarter corner of Sec. 26, Twp. 37, Rng. 29 (per Doc. No. 374148)

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE BENTON COUNTY COORDINATE SYSTEM NAD 83 (1996 ADJ.)

0 80 160

SCALE IN FEET

PROPERTY BOUNDARY MONUMENT LEGEND

- ○ SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- ● FOUND IRON MONUMENT
- ◉ GOVERNMENT SECTION CORNER MONUMENT
- (D) DIMENSION PER DEED OF RECORD

NO.	REVISIONS SINCE INITIAL DATE OF 10/08/2026	DATE

KLD

KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD

1120 Industrial Park Road Brainerd, MN 56401 218-829-5333

3330 West St. Germain St. Suite 210 St. Cloud, MN 56301 320-259-1266

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: Samuel J. DeLeo 10/8/2026

Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. HANED2601

CERTIFICATE OF SURVEY

Administrative Subdivision

Daniel and Tracy Hanes & Gail Falk
For property at 45 Highway 23
City of Foley, County of Benton, State of Minnesota
Located in Section 26, Township 37 North, Range 29 West

Short Elliott Hendrickson Inc.
2351 Connecticut Avenue, Suite 300
Sartell, MN 56377

Contract Number: FOLEY 187473
Pay Request Number: 4

Project Number	Project Description
FOLEY 187473	2026 South Fairway Estates – Phase 1

Contractor:	Northern Lines Contracting, Inc. 11039 Lamont Avenue Northeast Hanover, MN 55341	**Vendor Number:** **Up To Date:**	N/A 10/23/2026

Contract Amount

Original Contract	$1,096,603.07
Contract Changes	$133,315.70
Revised Contract	$1,229,918.77

Work Certified To Date

Base Bid Items	$958,580.00
Contract Changes	$25,390.00
Material On Hand	$13,867.20
Total	$997,837.20

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$267,313.47	$997,837.20	$49,891.86	$693,997.54	$253,947.80	$947,945.34
		Percent: Retained: 5%			Percent Complete: 81.13%

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By: **Short Elliott Hendrickson Inc.**

Ken Franklin

Date 11/03/2026

Approved By: **Northern Lines Contracting, Inc.**

Brady Enright

Date 11-3-26

Approved By: **City of Foley**

Date

Short Elliott Hendrickson Inc.
2351 Connecticut Avenue, Suite 300
Sartell, MN 56377

Payment Summary

No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2026-06-23	$95,827.50	$4,791.38	$91,036.12
2	2026-08-18	$262,159.96	$13,107.99	$249,051.97
3	2026-09-18	$372,536.27	$18,626.82	$353,909.45
4	2026-10-23	$267,313.47	$13,365.67	$253,947.80

Funding Category Name	Funding Category No.	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
DEVELOPMENT		$548,871.70	$27,443.59	$267,480.31	$253,947.80	$521,428.11
TRUNK		$448,965.50	$22,448.27	$426,517.23	$0.00	$426,517.23

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
FOLEY 187473	Local	$253,947.80	$751,271.03	$724,303.40	$521,428.11
FOLEY 187473	Local	$0.00	$478,647.74	$372,299.67	$426,517.23

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	1	MOBILIZATION	LUMP SUM	$64,000.00	1	0	$0.00	0.95	$60,800.00
Base Bid	2	2	CLEARING	ACRE	$10,500.00	0.25	0	$0.00	0.65	$6,825.00
Base Bid	3	3	GRUBBING	ACRE	$10,500.00	0.25	0	$0.00	0.65	$6,825.00
Base Bid	4	4	CLEAR TREE	EACH	$525.00	2	0	$0.00	3	$1,575.00
Base Bid	5	5	GRUB TREE	EACH	$525.00	2	0	$0.00	3	$1,575.00
Base Bid	6	6	SAWCUT BITMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$4.00	115	0	$0.00	0	$0.00
Base Bid	7	7	REMOVE BITUMINOUS PAVING	SQ YD	$8.00	54	0	$0.00	0	$0.00
Base Bid	8	8	SALVAGE AND REINSTALL SIGN AND POST	EACH	$185.00	1	0	$0.00	0	$0.00
Base Bid	9	9	REMOVE HYDRANT, GATE VALVE AND BOX, AND TEE	LUMP SUM	$650.00	1	0	$0.00	1	$650.00
Base Bid	10	10	REMOVE DI PIPE	LIN FT	$15.00	68	0	$0.00	68	$1,020.00
Base Bid	11	11	REMOVE STORM SEWER CULVERT	LIN FT	$15.00	24	0	$0.00	24	$360.00
Base Bid	12	12	TRAFFIC CONTROL	LUMP SUM	$3,000.00	1	0	$0.00	0.95	$2,850.00
Base Bid	13	13	EXCAVATION - COMMON (CV)	CU YD	$5.20	12719	6736	$35,027.20	16286	$84,687.20
Base Bid	14	14	EXCAVATION - SUBGRADE (CV)	CU YD	$0.01	815	1712	$17.12	1712	$17.12
Base Bid	15	15	COMMON EMBANKMENT (CV)(ONSITE MATERIAL INCLUDES TOPSOIL)	CU YD	$1.65	8179	8625	$14,231.25	13625	$22,481.25
Base Bid	16	16	TOPSOIL BORROW SPECIAL (CV)	CU YD	$0.01	1059	0	$0.00	0	$0.00
Base Bid	17	17	AGGREGATE BASE CL 5 (CV) 100% CRUSHED QUARRY ROCK	CU YD	$58.00	2300	2424	$140,592.00	2425.26	$140,665.08

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Sartell, MN 56377

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	18	18	AGGREGATE SURFACING (CV), CLASS 2	CU YD	$82.00	30	0	$0.00	0	$0.00
Base Bid	19	19	AGGREGATE BASE CL 5 (P) (CV) 100% CRUSHED QUARRY ROCK (TRAIL)	CU YD	$63.00	105	0	$0.00	0	$0.00
Base Bid	20	20	AGGREGATE EMBANKMENT, CL 5 (CV)(VARIABLE DEPTH EXCAVATION)	CU YD	$0.01	815	1750.09	$17.50	1750.09	$17.50
Base Bid	21	21	GEOTEXTILE FABRIC TYPE 7	SQ YD	$2.90	6755	5136	$14,894.40	5136	$14,894.40
Base Bid	22	22	GEOTEXTILE FABRIC TYPE 7 (TRAIL)	SQ YD	$2.90	600	0	$0.00	0	$0.00
Base Bid	23	23	1.5" TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)(SPWEA340C)	TON	$83.00	495	0	$0.00	0	$0.00
Base Bid	24	24	2" TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)(SPWEB340C)	TON	$76.00	636	0	$0.00	0	$0.00
Base Bid	25	25	BITUMINOUS MATERIAL FOR TACK COAT	GAL	$2.10	255	0	$0.00	0	$0.00
Base Bid	26	26	BITUMINOUS TAPER	LIN FT	$16.00	104	0	$0.00	0	$0.00
Base Bid	27	27	D418 MODIFIED CONCRETE CURB & GUTTER	LIN FT	$20.00	1860	1882	$37,640.00	1882	$37,640.00
Base Bid	28	28	6" CPE PIPE DRAIN W/ SOCK	LIN FT	$9.00	1860	1926	$17,334.00	1926	$17,334.00
Base Bid	29	29	5" CONCRETE WALK	SQ FT	$7.15	5240	0	$0.00	0	$0.00
Base Bid	30	30	TRUNCATED DOMES	SQ FT	$69.00	40	0	$0.00	0	$0.00
Base Bid	31	31	2" NMC CONDUIT	LIN FT	$18.50	1070	0	$0.00	0	$0.00
Base Bid	32	32	HANDHOLE	EACH	$2,200.00	3	0	$0.00	0	$0.00
Base Bid	33	33	PRIVATE UTILITY TRENCHING	LIN FT	$8.00	144	0	$0.00	0	$0.00
Base Bid	34	34	SEEDING	ACRE	$575.00	4.5	0	$0.00	0	$0.00
Base Bid	35	35	FERTILIZER TYPE 2	POUND	$1.00	1800	0	$0.00	0	$0.00
Base Bid	36	36	SEED NORTHERN BOULEVARD	POUND	$6.00	1125	0	$0.00	0	$0.00
Base Bid	37	37	HYDRAULIC BONDED FIBER MATRIX	POUND	$2.00	11250	0	$0.00	0	$0.00
Base Bid	38	38	TEMPORARY STABILIZATION	ACRE	$0.01	5.4	0	$0.00	0	$0.00
Base Bid	39	39	SEDIMENT CONTROL LOG	EACH	$80.00	4	0	$0.00	0	$0.00
Base Bid	40	40	ROLLED EROSION PREVENTION CATEGORY 25 (EROSION CONTROL BLANKET)	SQ YD	$2.10	1965	0	$0.00	0	$0.00
Base Bid	41	41	RIPRAP, CLASS III	CU YD	$100.00	132	0	$0.00	100	$10,000.00
Base Bid	42	42	STREET SWEEPING	HOUR	$185.00	8	0	$0.00	0	$0.00
Base Bid	43	43	ROCK CONSTRUCTION ENTRANCE	EACH	$1,000.00	1	0	$0.00	1	$1,000.00
Base Bid	44	44	BIOROLL	LIN FT	$3.50	55	0	$0.00	300	$1,050.00

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Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	45	45	CULVERT END CONTROL	EACH	$200.00	5	0	$0.00	0	$0.00
Base Bid	46	46	SILT FENCE, TYPE MS	LIN FT	$2.25	3000	0	$0.00	3010	$6,772.50
Base Bid	47	47	SIGN PANELS TYPE C	SQ FT	$58.00	15	0	$0.00	0	$0.00
Base Bid	48	48	12" RC PIPE CLV	LIN FT	$49.00	44	0	$0.00	42	$2,058.00
Base Bid	49	49	15" RC PIPE CLV	LIN FT	$53.00	169	0	$0.00	169	$8,957.00
Base Bid	50	50	18" RC PIPE CLIII	LIN FT	$56.00	638	0	$0.00	638	$35,728.00
Base Bid	51	51	12" RC APRON	EACH	$1,000.00	2	0	$0.00	2	$2,000.00
Base Bid	52	52	15" RC APRON	EACH	$1,050.00	2	0	$0.00	2	$2,100.00
Base Bid	53	53	18" RC APRON	EACH	$1,110.00	4	0	$0.00	4	$4,440.00
Base Bid	54	54	JET CLEAN STORM SEWER	LIN FT	$2.00	851	0	$0.00	0	$0.00
Base Bid	55	55	SUMP PUMP LOT SERVICE	EACH	$420.00	18	18	$7,560.00	18	$7,560.00
Base Bid	56	56	DRAINAGE STRUCTURE, DESIGN H	EACH	$2,175.00	2	0	$0.00	2	$4,350.00
Base Bid	57	57	DRAINAGE STRUCTURE 48-4020	EACH	$3,300.00	2	0	$0.00	2	$6,600.00
Base Bid	58	58	48" POND SKIMMER STRUCTURE	EACH	$6,600.00	1	0	$0.00	1	$6,600.00
Base Bid	59	59	CONNECT TO EXISTING WATER MAIN	EACH	$12,000.00	1	0	$0.00	1	$12,000.00
Base Bid	60	60	HYDRANT **	EACH	$1,000.00	4	0	$0.00	4	$4,000.00
Base Bid	61	61	12" GATE VALVE AND BOX	EACH	$5,800.00	2	0	$0.00	2	$11,600.00
Base Bid	62	62	8" GATE VALVE AND BOX **	EACH	$420.00	1	0	$0.00	2	$840.00
Base Bid	63	63	6" GATE VALVE AND BOX **	EACH	$385.00	4	0	$0.00	4	$1,540.00
Base Bid	64	64	12" WATER MAIN - DUCTILE IRON CL 50	LIN FT	$107.00	490	0	$0.00	428	$45,796.00
Base Bid	65	65	8" WATER MAIN - DUCTILE IRON CL 52 **	LIN FT	$21.00	935	0	$0.00	960	$20,160.00
Base Bid	66	66	6" WATER MAIN - DUCTILE IRON CL 52 **	LIN FT	$25.00	78	0	$0.00	55	$1,375.00
Base Bid	67	67	3" INSULATION	SQ YD	$32.00	12	0	$0.00	12	$384.00
Base Bid	68	68	DUCTILE IRON FITTINGS	POUND	$17.00	650	0	$0.00	685	$11,645.00
Base Bid	69	69	8"X6" TEE (MJ) **	EACH	$255.00	3	0	$0.00	3	$765.00
Base Bid	70	70	8" - 22-1/2 DEGREE BEND (MJ-MJ) **	EACH	$170.00	3	0	$0.00	3	$510.00
Base Bid	71	71	8" - 11-1/4 DEGREE BEND (MJ-MJ) **	EACH	$170.00	2	0	$0.00	2	$340.00
Base Bid	72	72	TRACER WIRE SYSTEM (WATER)	EACH	$3,900.00	1	0	$0.00	1	$3,900.00
Base Bid	73	73	1" CORPORATION **	EACH	$110.00	18	0	$0.00	18	$1,980.00
Base Bid	74	74	1" CURB STOP **	EACH	$110.00	18	0	$0.00	18	$1,980.00

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Short Elliott Hendrickson Inc.
2351 Connecticut Avenue, Suite 300
Sartell, MN 56377

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	75	75	1" TYPE K COPPER WATER SERVICE **	LIN FT	$17.00	805	0	$0.00	780	$13,260.00
Base Bid	76	76	CONNECT TO EXISTING SANITARY SEWER MANHOLE (PLUG AND CORE DRILL)	EACH	$27,000.00	1	0	$0.00	1	$27,000.00
Base Bid	77	77	8" PVC SANITARY SEWER (SDR 35) **	LIN FT	$25.00	713	0	$0.00	713	$17,825.00
Base Bid	78	78	8" PVC SANITARY SEWER (SDR 26)	LIN FT	$45.00	126	0	$0.00	140	$6,300.00
Base Bid	79	79	15" PVC SANITARY SEWER (SDR 26)(PS115)	LIN FT	$297.00	490	0	$0.00	689	$204,633.00
Base Bid	80	80	SANITARY SEWER MANHOLE (0 - 8 FT)	EACH	$6,150.00	7	0	$0.00	7	$43,050.00
Base Bid	81	81	EXCESS MANHOLE DEPTH	LIN FT	$100.00	91.68	0	$0.00	91.93	$9,193.00
Base Bid	82	82	CONSTRUCT 8" OUTSIDE DROP	VERT FT	$550.00	12.23	0	$0.00	0	$0.00
Base Bid	83	83	COARSE FILTER AGGREGATE (CV)	CU YD	$0.01	423	0	$0.00	195.46	$1.95
Base Bid	84	84	8" X 4" PVC SERVICE WYE (SDR 26) **	EACH	$115.00	18	0	$0.00	18	$2,070.00
Base Bid	85	85	4" PVC SERVICE PIPE (SDR 26)(INCLUDING RISER PIPE) **	LIN FT	$18.00	825	0	$0.00	725	$13,050.00
Base Bid	86	86	4" PVC SERVICE 45 DEGREE BEND (SDR26)(SPIGOT X GASKET) **	EACH	$10.00	36	0	$0.00	45	$450.00
Base Bid	87	87	TRACER WIRE SYSTEM (SANITARY)	EACH	$3,500.00	1	0	$0.00	1	$3,500.00
Base Bid	88	88	CLEAN AND TELEVISE SANITARY SEWER	LIN FT	$2.75	1329	0	$0.00	0	$0.00
Totals:								**$267,313.47**		**$958,580.00**

Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FOLEY 187473	CO1	2	2 CLEARING (ACRE)	$10,500.00	0.4	$4,200.00	ADJ				
FOLEY 187473	CO1	3	3 GRUBBING (ACRE)	$10,500.00	0.4	$4,200.00	ADJ				
FOLEY 187473	CO1	4	4 CLEAR TREE (EACH)	$525.00	1	$525.00	ADJ				
FOLEY 187473	CO1	5	5 GRUB TREE (EACH)	$525.00	1	$525.00	ADJ				
FOLEY 187473	CO1	13	13 EXCAVATION - COMMON (CV) (CU YD)	$5.20	-1586	($8,247.20)	ADJ				
FOLEY 187473	CO1	15	15 COMMON EMBANKMENT (CV)(ONSITE MATERIAL INCLUDES TOPSOIL) (CU YD)	$1.65	-431	($711.15)	ADJ				
FOLEY 187473	CO1	16	16 TOPSOIL BORROW SPECIAL (CV) (CU YD)	$0.01	-352	($3.52)	ADJ				
FOLEY 187473	CO1	18	18 AGGREGATE SURFACING (CV), CLASS 2 (CU YD)	$82.00	-30	($2,460.00)	ADJ				
FOLEY 187473	CO1	19	19 AGGREGATE BASE CL 5 (P) (CV) 100% CRUSHED	$63.00	-105	($6,615.00)	ADJ				

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Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
			QUARRY ROCK (TRAIL) (CU YD)								
FOLEY 187473	CO1	22	22 GEOTEXTILE FABRIC TYPE 7 (TRAIL) (SQ YD)	$2.90	-600	($1,740.00)	ADJ				
FOLEY 187473	CO1	29	29 5" CONCRETE WALK (SQ FT)	$7.15	-190	($1,358.50)	ADJ				
FOLEY 187473	CO1	30	30 TRUNCATED DOMES (SQ FT)	$69.00	-40	($2,760.00)	ADJ				
FOLEY 187473	CO1	33	33 PRIVATE UTILITY TRENCHING (LIN FT)	$8.00	324	$2,592.00	ADJ				
FOLEY 187473	CO1	34	34 SEEDING (ACRE)	$575.00	0.9	$517.50	ADJ				
FOLEY 187473	CO1	35	35 FERTILIZER TYPE 2 (POUND)	$1.00	360	$360.00	ADJ				
FOLEY 187473	CO1	36	36 SEED NORTHERN BOULEVARD (POUND)	$6.00	225	$1,350.00	ADJ				
FOLEY 187473	CO1	37	37 HYDRAULIC BONDED FIBER MATRIX (POUND)	$2.00	2250	$4,500.00	ADJ				
FOLEY 187473	CO1	38	38 TEMPORARY STABILIZATION (ACRE)	$0.01	0.9	$0.01	ADJ				
FOLEY 187473	CO1	40	40 ROLLED EROSION PREVENTION CATEGORY 25 (EROSION CONTROL BLANKET) (SQ YD)	$2.10	63	$132.30	ADJ				
FOLEY 187473	CO1	46	46 SILT FENCE, TYPE MS (LIN FT)	$2.25	80	$180.00	ADJ				
FOLEY 187473	CO2	10	10 REMOVE DI PIPE (LIN FT)	$15.00	18	$270.00	ADJ				
FOLEY 187473	CO2	29	29 5" CONCRETE WALK (SQ FT)	$7.15	-192	($1,372.80)	ADJ				
FOLEY 187473	CO2	63	63 6" GATE VALVE AND BOX ** (EACH)	$385.00	1	$385.00	ADJ				
FOLEY 187473	CO2	64	64 12" WATER MAIN - DUCTILE IRON CL 50 (LIN FT)	$107.00	23	$2,461.00	ADJ				
FOLEY 187473	CO2	65	65 8" WATER MAIN - DUCTILE IRON CL 52 ** (LIN FT)	$21.00	16	$336.00	ADJ				
FOLEY 187473	CO2	66	66 6" WATER MAIN - DUCTILE IRON CL 52 ** (LIN FT)	$25.00	-17	($425.00)	ADJ				
FOLEY 187473	CO2	68	68 DUCTILE IRON FITTINGS (POUND)	$17.00	473	$8,041.00	ADJ				
FOLEY 187473	CO2	78	78 8" PVC SANITARY SEWER (SDR 26) (LIN FT)	$45.00	-44	($1,980.00)	ADJ				
FOLEY 187473	CO2	79	79 15" PVC SANITARY SEWER (SDR 26)(PS115) (LIN FT)	$297.00	199	$59,103.00	ADJ				
FOLEY 187473	CO2	81	81 EXCESS MANHOLE DEPTH (LIN FT)	$100.00	-0.13	($13.00)	ADJ				
FOLEY 187473	CO2	82	82 CONSTRUCT 8" OUTSIDE DROP (VERT FT)	$550.00	-12.23	($6,726.50)	ADJ				
FOLEY 187473	CO2	83	83 COARSE FILTER AGGREGATE (CV) (CU YD)	$0.01	51	$0.51	ADJ				
FOLEY 187473	CO2	88	88 CLEAN AND TELEVISE SANITARY SEWER (LIN FT)	$2.75	155	$426.25	ADJ				
FOLEY 187473	CO2	89	0 SANITARY MANHOLE ADJUSTMENTS (LUMP SUM)	$16,950.00	1	$16,950.00	ITM	0.00	$0.00	1	$16,950.00
FOLEY 187473	CO2	90	0 TRENCH EXCAVATION AND STABILIZATION (LUMP SUM)	$7,440.00	1	$7,440.00	ITM	0.00	$0.00	1	$7,440.00

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Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FOLEY 187473	CO2	91	0 REINSTALL HYDRANT (EACH)	$1,000.00	1	$1,000.00	ITM	0.00	$0.00	1	$1,000.00
FOLEY 187473	CO3	13	13 EXCAVATION - COMMON (CV) (CU YD)	$5.20	6962	$36,202.40	ADJ				
FOLEY 187473	CO3	15	15 COMMON EMBANKMENT (CV)(ONSITE MATERIAL INCLUDES TOPSOIL) (CU YD)	$1.65	7391	$12,195.15	ADJ				
FOLEY 187473	CO3	34	34 SEEDING (ACRE)	$575.00	-1.35	($776.25)	ADJ				
FOLEY 187473	CO3	35	35 FERTILIZER TYPE 2 (POUND)	$1.00	-540	($540.00)	ADJ				
FOLEY 187473	CO3	36	36 SEED NORTHERN BOULEVARD (POUND)	$6.00	-335	($2,010.00)	ADJ				
FOLEY 187473	CO3	37	37 HYDRAULIC BONDED FIBER MATRIX (POUND)	$2.00	-3375	($6,750.00)	ADJ				
FOLEY 187473	CO3	46	46 SILT FENCE, TYPE MS (LIN FT)	$2.25	1150	$2,587.50	ADJ				
FOLEY 187473	CO3	92	0 MOBILIZATION (LUMP SUM)	$6,600.00	1	$6,600.00	ITM	0.00	$0.00	0	$0.00
FOLEY 187473	CO3	93	0 TEMPORARY SEEDING (SEED AND MULCH) (ACRE)	$750.00	6.3	$4,725.00	ITM	0.00	$0.00	0	$0.00
Contract Change Totals:									**$0.00**		**$25,390.00**

Contract Change Totals

Number	Description	Effective Date	Amount
1	Change Order No. 1	06/23/2026	($4,813.56)
2	Change Order No. 2	08/25/2026	$85,895.46
3	Change Order No. 3	09/08/2026	$52,233.80

Material On Hand Additions

Line	Item	Description	Date	Added	Comments
31	31	2" NMC CONDUIT	2026-07-23	1,070 LIN FT $13,867.20	

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining
31	31	2" NMC CONDUIT	2026-07-23	1,070 LIN FT $13,867.20	0 LIN FT $0.00	1,070 LIN FT $13,867.20

Contract Total	**$997,837.20**

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Contract Number: FOLEY 188243
Pay Request Number: 3

Project Number	Project Description
FOLEY 188243	2026 Lead Water Service Line Replacement

Contractor:	Triple E Water & Sewer LLC 5232 Hanson Court North Crystal, MN 55429	**Vendor Number:** **Up To Date:**	N/A 10/30/2026

Contract Amount

Original Contract	$360,908.50
Contract Changes	$37,066.00
Revised Contract	$397,974.50

Work Certified To Date

Base Bid Items	$312,548.25
Contract Changes	$30,550.25
Material On Hand	$0.00
Total	$343,098.50

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$55,953.25	$343,098.50	$17,154.93	$272,787.99	$53,155.58	$325,943.57
		Percent: Retained: 5%			Percent Complete: 86.21%

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By: **Short Elliott Hendrickson Inc.**

Date 11/05/2026

Approved By: **Triple E Water & Sewer LLC**

Jessica Lundeen

Date 11/5/26

Approved By: **City of Foley**

Sarah A Brunn

Date 11-10-2026

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Payment Summary

No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2026-08-14	$107,492.00	$5,374.60	$102,117.40
2	2026-09-18	$179,653.25	$8,982.66	$170,670.59
3	2026-10-30	$55,953.25	$2,797.67	$53,155.58

Funding Category Name	Funding Category No.	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
FOLEY 188243		$343,098.50	$17,154.93	$272,787.99	$53,155.58	$325,943.57

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
FOLEY 188243	Local	$53,155.58	$397,974.50	$360,908.50	$325,943.57

Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	1	MOBILIZATION	LUMP SUM	$15,000.00	1	0.05	$750.00	1	$15,000.00
Base Bid	2	2	CLEARING	EACH	$150.00	4	0	$0.00	0	$0.00
Base Bid	3	3	GRUBBING	EACH	$150.00	4	0	$0.00	0	$0.00
Base Bid	4	4	REMOVE CONCRETE STEPS	EACH	$1.00	1	0	$0.00	0	$0.00
Base Bid	5	5	REMOVE CONCRETE CURB	LIN FT	$1.00	392	8	$8.00	8	$8.00
Base Bid	6	6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$1.00	251	6	$6.00	7	$7.00
Base Bid	7	7	REMOVE CONCRETE PAVEMENT	SQ YD	$1.00	450	7	$7.00	56	$56.00
Base Bid	8	8	SALVAGE MAILBOX	EACH	$1.00	9	0	$0.00	0	$0.00
Base Bid	9	9	SALVAGE LANDSCAPE	SQ YD	$1.00	2	0	$0.00	0	$0.00
Base Bid	10	10	SALVAGE FENCE	LIN FT	$1.00	42	0	$0.00	0	$0.00
Base Bid	11	11	SALVAGE CONRETE PAVERS	SQ FT	$1.00	7	0	$0.00	0	$0.00
Base Bid	12	12	COMMON EMBANKMENT	CU YD	$15.00	100	0	$0.00	0	$0.00
Base Bid	13	13	SELECT GRANULAR BACKFILL (LV)	CU YD	$38.00	100	0	$0.00	0	$0.00
Base Bid	14	14	GRAVEL DRIVEWAY RESTORATION	SQ YD	$25.00	4	0	$0.00	0	$0.00
Base Bid	15	15	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	$165.00	39	2	$330.00	39	$6,435.00
Base Bid	16	16	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	$81.00	13	0	$0.00	0	$0.00
Base Bid	17	17	BITUMINOUS STREET RESTORATION	SQ YD	$55.00	238	0	$0.00	0	$0.00
Base Bid	18	18	TRACER WIRE SYSTEM	LUMP SUM	$3,800.00	1	0	$0.00	0	$0.00
Base Bid	19	19	TELEVISE AND LOCATE SANITARY SEWER SERVICE (PRE & POST CONSTRUCTION)	EACH	$500.00	39	16	$8,000.00	21	$10,500.00

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Contract Item Status

Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	20	20	PREPARE FINISHED BASEMENT FOR WATER SERVICE REPLACEMENT	EACH	$600.00	5	0	$0.00	1	$600.00
Base Bid	21	21	CONNECT TO EXISTING INDOOR PLUMBING	EACH	$1,900.00	39	3	$5,700.00	39	$74,100.00
Base Bid	22	22	CONNECT TO EXISTING WATER SERVICE, CURB STOP	EACH	$150.00	15	0	$0.00	15	$2,250.00
Base Bid	23	23	CONNECT TO EXISTING WATER SERVICE	EACH	$200.00	24	2	$400.00	25	$5,000.00
Base Bid	24	24	PROVIDE FILTER PITCHER	EACH	$50.00	39	2	$100.00	39	$1,950.00
Base Bid	25	25	INDOOR PLUMBING TO RELOCATE WATER METER, COPPER	LIN FT	$80.00	10	0	$0.00	30	$2,400.00
Base Bid	26	26	INDOOR PLUMBING TO RELOCATE WATER METER, PEX	LIN FT	$65.00	10	38	$2,470.00	363	$23,595.00
Base Bid	27	27	1" HDPE SERVICE PIPE REPLACEMENT	LIN FT	$62.00	1775	116	$7,192.00	2021	$125,302.00
Base Bid	28	28	CURB STOP & BOX	EACH	$550.00	24	2	$1,100.00	24	$13,200.00
Base Bid	29	29	CURB STOP BOX	EACH	$250.00	15	0	$0.00	15	$3,750.00
Base Bid	30	30	3" INSULATION	SQ YD	$30.00	14	0	$0.00	13	$390.00
Base Bid	31	31	CASTING ASSEMBLY SPECIAL	EACH	$135.00	3	3	$405.00	3	$405.00
Base Bid	32	32	4" CONCRETE WALK	SQ FT	$8.00	3092	326	$2,608.00	326	$2,608.00
Base Bid	33	33	CONCRETE STEPS	EACH	$800.00	1	0	$0.00	0	$0.00
Base Bid	34	34	CONCRETE CURB	LIN FT	$32.00	417	8	$256.00	8	$256.00
Base Bid	35	35	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	$75.00	111	19	$1,425.00	19	$1,425.00
Base Bid	36	36	INSTALL MAILBOX	EACH	$25.00	9	0	$0.00	0	$0.00
Base Bid	37	37	INSTALL LANDSCAPE	SQ YD	$250.00	2	0	$0.00	0	$0.00
Base Bid	38	38	INSTALL FENCE	LIN FT	$30.00	42	0	$0.00	0	$0.00
Base Bid	39	39	INSTALL CONRETE PAVERS	SQ FT	$30.00	7	0	$0.00	0	$0.00
Base Bid	40	40	ELECTRICAL SERVICE GROUND	EACH	$200.00	39	0	$0.00	39	$7,800.00
Base Bid	41	41	TRAFFIC CONTROL	LUMP SUM	$8,500.00	1	0	$0.00	0.95	$8,075.00
Base Bid	42	42	CONIFEROUS TREE 6' HT B&B	EACH	$350.00	1	0	$0.00	0	$0.00
Base Bid	43	43	DECIDUOUS TREE 2" CAL B&B	EACH	$300.00	4	0	$0.00	0	$0.00
Base Bid	44	44	STORM DRAIN INLET PROTECTION	EACH	$85.00	23	2	$170.00	19	$1,615.00
Base Bid	45	45	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	$3.50	1190	40	$140.00	712	$2,492.00
Base Bid	46	46	TURF ESTABLISHMENT	SQ YD	$5.75	962	0	$0.00	579	$3,329.25
Totals:								**$31,067.00**		**$312,548.25**

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Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FOLEY 188243	CO1	47	0 MOBILIZATION (LUMP SUM)	$1,800.00	1	$1,800.00	ITM	0.50	$900.00	1	$1,800.00
FOLEY 188243	CO1	48	0 REMOVE CONCRETE PAVEMENT (SQ YD)	$1.00	82	$82.00	ITM	0.00	$0.00	14	$14.00
FOLEY 188243	CO1	49	0 STREET SWEEPER (WITH PICKUP BROOM) (HOUR)	$165.00	4	$660.00	ITM	4.00	$660.00	4	$660.00
FOLEY 188243	CO1	50	0 TRACER WIRE SYSTEM (LUMP SUM)	$450.00	1	$450.00	ITM	0.00	$0.00	0	$0.00
FOLEY 188243	CO1	51	0 TELEVISE AND LOCATE SANITARY SEWER SERVICE (PRE & POST CONSTRUCTION) (EACH)	$500.00	4	$2,000.00	ITM	2.00	$1,000.00	2	$1,000.00
FOLEY 188243	CO1	52	0 CONNECT TO EXISTING INDOOR PLUMBING (EACH)	$1,900.00	4	$7,600.00	ITM	4.00	$7,600.00	4	$7,600.00
FOLEY 188243	CO1	53	0 CONNECT TO EXISTING WATER SERVICE (EACH)	$200.00	4	$800.00	ITM	4.00	$800.00	4	$800.00
FOLEY 188243	CO1	54	0 PROVIDE FILTER PITCHER (EACH)	$50.00	4	$200.00	ITM	4.00	$200.00	4	$200.00
FOLEY 188243	CO1	55	0 INDOOR PLUMBING TO RELOCATE WATER METER, COPPER (LIN FT)	$80.00	9	$720.00	ITM	0.00	$0.00	0	$0.00
FOLEY 188243	CO1	56	0 1" HDPE SERVICE PIPE REPLACEMENT (LIN FT)	$62.00	131	$8,122.00	ITM	150.00	$9,300.00	150	$9,300.00
FOLEY 188243	CO1	57	0 CURB STOP & BOX (EACH)	$550.00	4	$2,200.00	ITM	4.00	$2,200.00	4	$2,200.00
FOLEY 188243	CO1	58	0 CASTING ASSEMBLY SPECIAL (EACH)	$135.00	1	$135.00	ITM	2.00	$270.00	2	$270.00
FOLEY 188243	CO1	59	0 4" CONCRETE WALK (SQ FT)	$8.00	420	$3,360.00	ITM	0.00	$0.00	0	$0.00
FOLEY 188243	CO1	60	0 6" CONCRETE DRIVEWAY PAVEMENT (SQ YD)	$75.00	35	$2,625.00	ITM	14.00	$1,050.00	14	$1,050.00
FOLEY 188243	CO1	61	0 ELECTRICAL SERVICE GROUND (EACH)	$1,000.00	4	$4,000.00	ITM	0.00	$0.00	4	$4,000.00
FOLEY 188243	CO1	62	0 TRAFFIC CONTROL (LUMP SUM)	$1,000.00	1	$1,000.00	ITM	0.20	$200.00	0.95	$950.00
FOLEY 188243	CO1	63	0 STORM DRAIN INLET PROTECTION (EACH)	$85.00	4	$340.00	ITM	4.00	$340.00	4	$340.00
FOLEY 188243	CO1	64	0 SEDIMENT CONTROL LOG TYPE WOOD FIBER (LIN FT)	$3.50	120	$420.00	ITM	80.00	$280.00	80	$280.00
FOLEY 188243	CO1	65	0 TURF ESTABLISHMENT (SQ YD)	$5.75	96	$552.00	ITM	15.00	$86.25	15	$86.25
Contract Change Totals:									**$24,886.25**		**$30,550.25**

Contract Change Totals

Number	Description	Effective Date	Amount
1	Change Order No. 1	06/02/2026	$37,066.00

Contract Total	**$343,098.50**

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Downtown Façade Improvement Program Grant Application

A BID FROM A CONTRACTOR MUST BE SUBMITTED WITH THIS APPLICATION.

APPLICANT INFORMATION

NAME OF APPLICANT(S)

Rachel Faber Jen Rice

BUILDING OWNER	**TENANT**
RJ Wolfbird	
ADDRESS 205 4th Ave N	ADDRESS
CITY, STATE, ZIP Foley MN 56329	CITY, STATE, ZIP
PHONE [redacted]	PHONE
EMAIL bluedoorsalonspaboutique@gmail.com	EMAIL

BUSINESS INFORMATION

LEGAL NAME OF BUSINESS Blue Door Salon Spa Boutique

ADDRESS 135 Hwy 23

CITY, STATE, ZIP Foley MN 56329

BUSINESS PHONE 320 968 9985

FEDERAL TAX ID# 8431549 DATE ESTABLISHED 2022

OWNERSHIP INTEREST OF ALL PARTIES NAMED ON TITLE:

NAME Rachel Faber INTEREST 50%

NAME Jennifer Rice INTEREST 50%

NAME _____ INTEREST _____

PROPERTY INFORMATION

WHAT YEAR WAS THE BUILDING ORIGINALLY BUILT 1908

HAS THIS BUILDING BEEN HISTORICALLY REGISTERED? No

PROJECT INFORMATION

BRIEF DESCRIPTION OF PROPOSED PROJECT:

Clean / paint Brick
New glass
New lighting
New Doors
New windows

ESTIMATED PROJECT COSTS

EXTERIOR/FAÇADE $21,750 ESTIMATED COST _____

TOTAL ESTIMATED COST _____

FUNDING INFORMATION

A 1:1 match is required by the applicant. For every dollar contributed to funding eligible project costs by the Downtown Facade Improvement Program, the applicant must contribute at least one dollar. The amount of grant to be awarded shall be up to$5,000 according to the scale.

TOTAL GRANT AMOUNT REQUESTED $ 5,000 (Up to $5,000 according to the scale) APPLICANT FUNDS $ 16,750

I/We declare that the information provided on this application and the accompanying attachments is true and complete to the best of my/our knowledge. I/We understand that any intentional misstatements will be grounds for disqualification and that the city of Foley/ EDA has the right to verify this information. I/We agree to provide the project coordinator reasonable access to information and reasonable access to the construction project site so that they may monitor project implementation.

APPLICANT(S)

RONTC _____ DATE 11.4.26

Jenny Rice _____ DATE 11.4.26

_____ DATE _____

A BID FROM A CONTRACTOR MUST BE SUBMITTED WITH THIS APPLICATION.

MINNESOTA DATA PRACTICES ACT—TENNESSEN WARNING

In accordance with the State of Minnesota Government Data Practices Act, the city of Foley is required to inform you of your rights as they pertain to the confidential information collected from you. Confidential data is that information which is not available to you or the public. The personal information we collect about you is private.

The information collected from you and from other agencies or individuals is used to determine the disposition of your application with the city.

The dissemination and use of the data collected is limited to that necessary for the administration and management of the Downtown Facade Improvement Program. Persons or agencies with whom this information may be shared, include:

1. City of Foley personnel administering the grant program
2. City Council members, Economic Development Authority members
3. Contracted private auditors
4. Law enforcement personnel
5. Those individuals or agencies to whom you give your express written permission

NOTICE PURSUANT TO MS.60A.955

Downtown Façade Improvement
Program Grant Application

A BID FROM A CONTRACTOR MUST BE SUBMITTED WITH THIS APPLICATION.

APPLICANT INFORMATION

NAME OF APPLICANT(S)
Rachel Faber Jen Rice

BUILDING OWNER	TENANT
RJ Wolfbird	
ADDRESS 351 Dewey St	ADDRESS
CITY, STATE, ZIP Foley MN 56329	CITY, STATE, ZIP
PHONE [redacted]	PHONE
EMAIL bluedoorsalonspaboutiqueagmail.com	EMAIL

BUSINESS INFORMATION

LEGAL NAME OF BUSINESS Blue Door Salon Spa Boutique

ADDRESS 135 Hwy 23

CITY, STATE, ZIP Foley MN 56329

BUSINESS PHONE 320 968 9985

FEDERAL TAX ID# 843154 9 DATE ESTABLISHED 2022

OWNERSHIP INTEREST OF ALL PARTIES NAMED ON TITLE:

NAME Rachel Faber INTEREST 50%

NAME Jennifer Rice INTEREST 50%

NAME _____ INTEREST _____

PROPERTY INFORMATION

WHAT YEAR WAS THE BUILDING ORIGINALLY BUILT 1908

HAS THIS BUILDING BEEN HISTORICALLY REGISTERED? No

PROJECT INFORMATION

BRIEF DESCRIPTION OF PROPOSED PROJECT:

Clean / paint Brick
New glass
New lighting
New Doors
New Windows

ESTIMATED PROJECT COSTS

EXTERIOR/FAÇADE 21,750 ESTIMATED COST _____

TOTAL ESTIMATED COST _____

FUNDING INFORMATION

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TOTAL GRANT AMOUNT REQUESTED $ 5,000 (Up to $5,000 according to the scale) APPLICANT FUNDS $ 16,750

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APPLICANT(S)

RONEE _____ DATE 11.4.26

Jenny Rice _____ DATE 11.4.26

_____ DATE _____

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5. Those individuals or agencies to whom you give your express written permission

NOTICE PURSUANT TO MS.60A.955

EAST SIDE GLASS

305 Franklin Ave NE
St. Cloud, MN 56304
Phone: (320)251-1900
Fax: (320)251-9471
www.eastsideglass-mn.com

Quote: 68699
Date: 09/03/2026

Customer

CONNECT CONSTUCTION
37312 NATURE ROAD
HILLMAN MN 56338

Ph:(320)980-4352

Csr: ANDY F Tech: PO BLUE DOOR SALON Terms: NET 30

Qty	Part / Description
1	COMMERCIAL - PROJECT AS QUOTED FURNISH AND INSTALL (4) NEW EXTERIOR COMMERCIAL ALUMINUM ENTRIES AND (4) NEW EXTERIOR COMMERCIAL ALUMINUM WINDOWS. ENTRIES INCLUDE: (DARK BRONZE ANODIZED FINISH) FRAMING = 1-3/4" X 4-1/2" QTY(2) - F.S. = 39-1/2" X 85-3/4" (STANDARD SIZE) DOOR OPENING = 36" X 84" QTY(2) - F.S. = 32-1/2" X 85-3/4" (CUSTOM SIZE) DOOR OPENING = 29" X 84" MEDIUM STILE DOORS W/ 10" BOTTOM RAILS EXTERIOR/INTERIOR KEYED MORTISED CYLINDER LOCKING W/ HOOKBOLT EXIT INDICATOR ROUNDED PUSH BARS W/ OFFSET PULL HANDLES STANDARD DOOR CLOSERS 3-BUTT HINGES THRESHOLD DOOR SWEEPS 1" GRAY TEMPERED INSULATED GLASS W/ LE (SOUTH) 1" CLEAR TEMPERED INSULATED GLASS W/ LE (EAST) (1) LH OUTSWING DOOR - EAST - FURTHEST RIGHT (3) RH OUTSWING DOORS - (1) SOUTH/(2) EAST BRAKE METAL - EAST ENTRIES @ HEADER WINDOWS INCLUDE: (DARK BRONZE ANODIZED FINISH) FRAMING = 2" X 4-1/2" QTY(2) - ROUGH SIZE = 77"W X 120"H (SOUTH)

Continued...

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Ph:(320)980-4352

Csr: ANDY F Tech: PO BLUE DOOR SALON Terms: NET 30

351 DEWEY ST
FOLEY MN
(4) NEW EXTERIOR COMMERCIAL ALUMINUM ENTRIES
(4) NEW EXTERIOR COMMERCIAL ALUMINUM WINDOWS

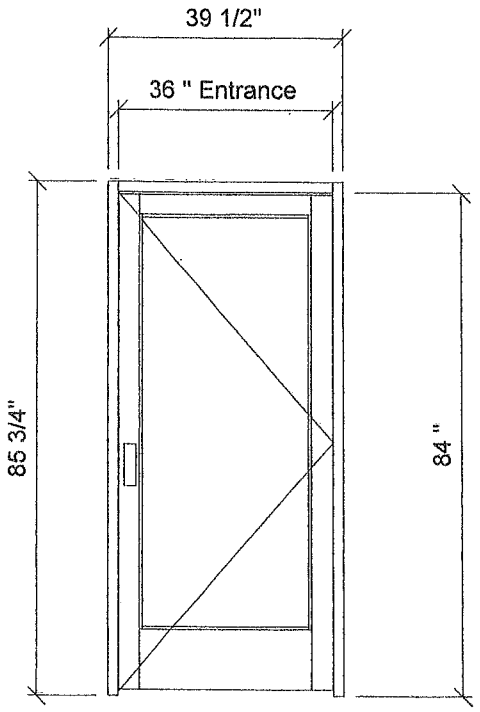
Thank you for the opportunity to quote. Quote Valid For 30 Days.

Signature _____Date_____

Rough Drawing

Qty (1)

EAST
4th ave.

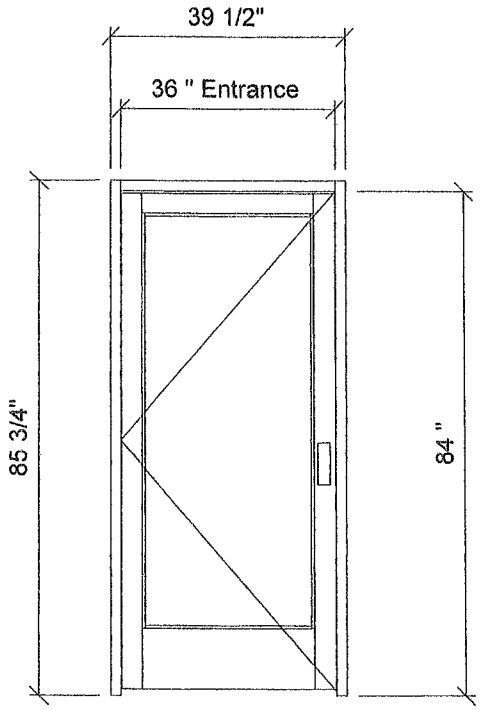


CONNECT CONST - BLUE DOOR SALON - 4 - 004
- EXTERIOR ENTRY - EAST (RIGHT) (1 Thus)
Frame: (DarkBronze) 1 - 450FG 1-3/4 x 4-1/2

Rough Drawing

QTY (1)

SOUTH
DEWEY



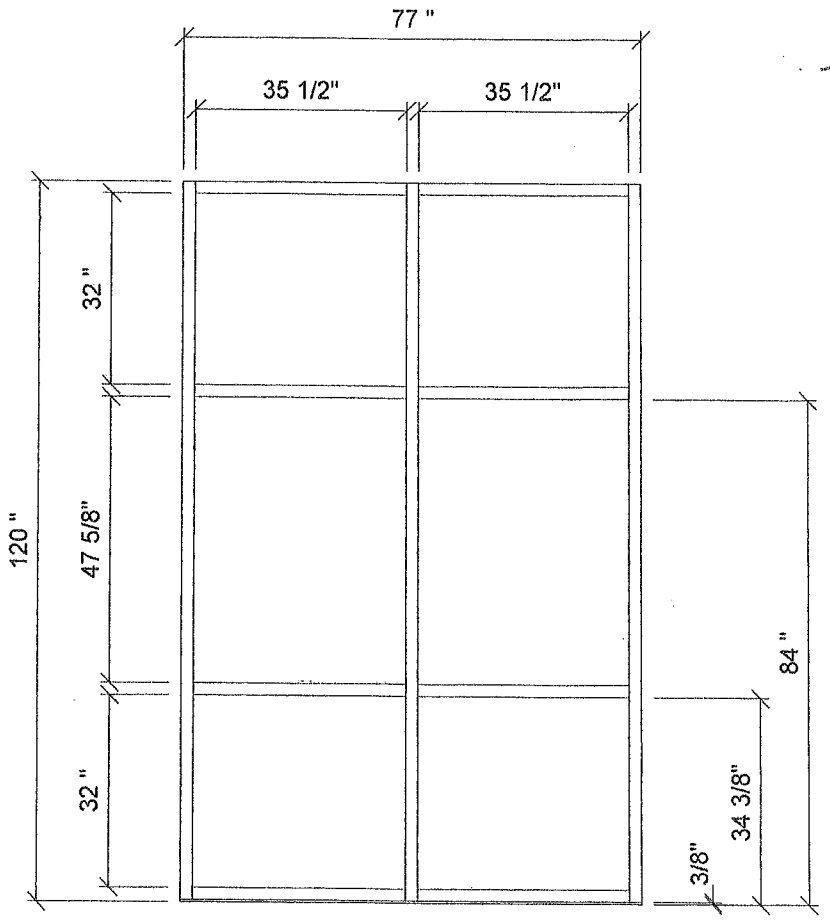
CONNECT CONST - BLUE DOOR SALON - 1 - 001
- EXTERIOR ENTRY - SOUTH (1 Thus)
Frame: (DarkBronze) 1 - 450FG 1-3/4 x 4-1/2

Rough Drawing

Qty (2)

SOUTH

DEWEY

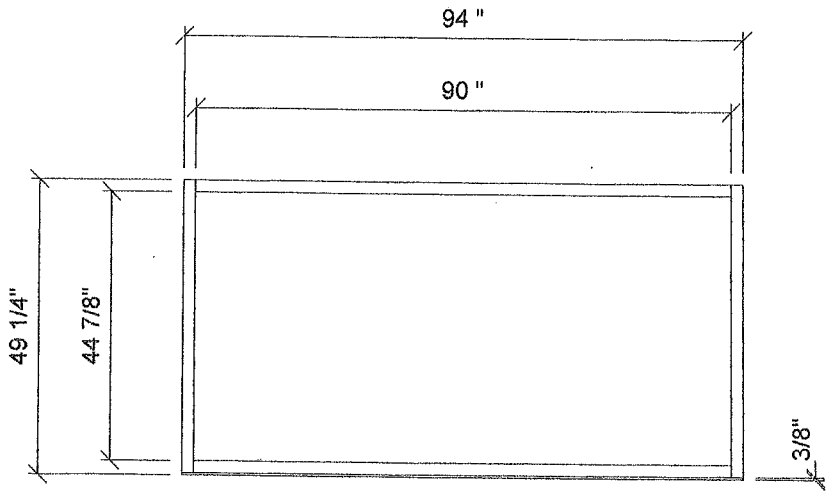


CONNECT CONST - BLUE DOOR SALON - 2 - 002 - EXTERIOR WINDOW - SOUTH (2 Thus)

Rough Drawing

Qty (1)

EAST 4th ave.



CONNECT CONST - BLUE DOOR SALON - 6 - 006 - EXTERIOR WINDOW - EAST (RIGHT) (1 Thus)
Frame: (DarkBronze) 450DT 2 x 4-1/2 Center Set

BY-LAWS

FOLEY ECONOMIC DEVELOPMENT AUTHORITY

ARTICLE I

Purpose

The Foley Economic Development Authority is a public body politic and corporate and political subdivision of the State of Minnesota. The primary purpose of the Authority is to serve as an Economic Development Authority pursuant to Minnesota Statues, Section 469.090 to 469.108. The authority shall be governed by all requirements of the said state, the Enabling Resolution passed by the Foley City Council April 11, 1989, and any amendments to the Enabling resolution which may be enacted in the future.

ARTICLE II

Offices and Boundaries

1. The principal office shall be in the City Hall of the City of Foley, County of Benton, State of Minnesota.
2. The authority may also have offices at such other places as the Commissioners of the Authority may from time to time appoint, or as the business of the Authority may require.
3. The territory is which operations of the corporation are principally to be conducted consist of Benton County in the State of Minnesota.

ARTICLE III

Board of Commissioners

1. The management of all the affairs, property and business of the Authority shall be vested in a Board of Commissioners, consisting of five (5) persons, with at least two members of the City Council. Commissioners shall be appointed by the Mayor with the approval of the City Council.
2. The initial terms of the Commissioners shall be for one, two, and three years respectively, and two members for four years. Thereafter, all commissioners shall be appointed for four-year terms.
3. The Board of Commissioners may exercise all power of the Authority and do all such lawful acts and things as are directed or required to be done pursuant to law, the enabling resolution or pursuant to these By-Laws.
4. All vacancies in the Board of Commissioners, whether caused by resignation, termination of Council members, death or otherwise, shall be filled by Mayoral appointment with approval of the City Council. A Commissioner, thus selected to fill any vacancy, shall hold office for the balance of the unexpired term to which he or she appointed.

5. Meetings of the Board of Commissioners shall be held at least quarterly in the Principal office of the Authority in the City of Foley, State of Minnesota, or at such other place as the Board may establish from time to time. At least three (3) days written notice of such meetings shall be given to the Commissioners.
6. Special meetings of the Board of Commissioners may be called at any time by the President, or, in his absence, by the Vice President or by any two (2) Commissioners, to be held at the principal office of the Authority in the City of Foley, State of Minnesota, or at such other place or places as the Commission may from time to time designate. Notice of special meetings of the Board of Commissioners shall be given to each Commissioner at least three (3) days prior to the meeting via telephone, telegram, letter or personally.
7. A quorum at all meetings of the Board of Commissioners shall consist of a majority of the whole board, but in no case shall a quorum be less than three (3) Commissioners. Less than a quorum may, however, adjourn any meeting, which may be held on a subsequent date without further notice, provided a quorum be present at such deferred meeting.
8. No stated salary shall be paid Commissioners for their services, but, by subsequent resolution of the Board of Commissioners, expenses may be reimbursed for attendance at each regular or special meeting of such board; provided that nothing herein contained shall be construed to preclude any Commissioner from serving the Authority in any other capacity and receiving compensation therefor.

ARTICLE IV

Officers

1. The officers of the corporation shall be a President, a Vice President, a Secretary, a treasurer and an Assistant Treasurer who shall be elected to a one-year term. They shall hold office until their successors are elected and qualified. The President, Vice President and Treasurer shall be members of the Board of Commissioners. The Secretary and Assistant Treasurer need not be a member of the Board of Commissioners.
2. The President shall preside at all meetings of the Authority, shall be in charge of the day-to-day operations, shall sign or counter-sign all certificates, contracts and other instruments of the Authority as authorized by the Board of Commissioners, shall make reports to the Board of Commissioners, and shall perform all such other duties as are incident to the office or are properly required by the Board of Commissioners.
3. The Vice President shall exercise the functions of the President during the absence or disability of the President.
4. The Secretary shall issue notice for all meetings, except that notice for special meetings of Commissioners called at the request of the Commissioners as provided herein may be issued by such Commissioners, shall keep minutes of all meetings, shall have charge of

the Authority books, and shall make such reports and perform such other duties as are incident to the office, or are properly required by the Board Commissioners.

5. The Treasurer shall perform all duties incident of the office which are properly required by the Board of Commissioners.
6. In the case of the absence or inability to act of any officer of the Authority and of any person herein authorized to act in his or her place, the Board of Commissioners may from time to time delegate the powers of duties of such officer to any other officer, or any Commissioner whom it may select.
7. Vacancies in any office arising from any cause may be filled by the Commissioners at any regular or special meeting.
8. The salaries, if any, of all officers and agents of the Authority shall be fixed by the Board of Commissioners.

ARTICLE V

Attendance and Expenses

1. Any Commissioner who is absent from three (3) consecutive duly called meetings of the Board shall be deemed to have resigned unless the absentee provides a satisfactory explanation to the President and the President so notes in the records of the Authority.
2. Commissioners and officers shall be entitled to reimbursement for all reasonable travel and related expense incurred in attendance at meetings and in the performance of duties on behalf of the Authority. Schedules of reimbursable expense shall be established by the Authority from time to time.

ARTICLE VI

Finance and Administration

1. The monies of the Authority shall be deposited in the name of the Authority in such bank or banks as the Board of Commissioners shall designate, and shall be drawn out only be check signed by persons designated by resolution by the Board of Commissioners.
2. The fiscal year of the Authority shall be the same as the fiscal year of the municipality.
3. The nature, number and qualification of the staff required by the authority to conduct its business according to these By-Laws shall be annually determined by the Board of Commissioners. Any agreement shall set forth in reasonable detail the nature of the services to be performed, the cost basis for such services and the payment to be made by the Authority. Included within the services to be provided under this arrangement shall be necessary contacts with prospective applicants, involved financial institutions, federal or state agencies and the keeping of necessary books of account and records in connection with the Authority business.

4. The books and records of the Authority shall be keep at the Authority office in the City of Foley and State of Minnesota.
5. The affairs of the Authority shall include, but not be limited to, promoting the growth and development of commercial and industrial concerns in Benton County.
6. The City Council shall appoint an Executive Director and Finance Director to the Authority. The Executive Director and Finance Director positions may be held by the same individual.

ARTICLE VII

Powers

1. The Authority may exercise all of the powers contained in the Enabling Act, Minnesota Statutes, Sections 469.090 to 469.108.
2. The Authority may exercise all of the powers contained in the Housing Act, Minnesota Statutes, Sections 469.001 to 469.047.
3. The Authority may exercise all of the powers of an Agency contained in the Development Act, Minnesota Statutes, Sections 469.124 to 469.134.
4. The Authority may exercise all of the powers of a redevelopment agency contained in the Industrial Bond Act, Minnesota Statutes, Sections 469.152 to 469.165.
5. The Authority may exercise all of the powers of a city contained in the Housing Finance Act, provided authorized to do so by ordinance of the Council Pursuant to Section 46C.02, Subdivision 6 of the Housing Financing Act.
6. The Authority may exercise all of the powers of an authority contained in the Tax Increment Act, Minnesota Statutes, Sections 469.174 to 469.179.
7. The Authority may exercise such powers as may be contained in other laws applicable to economic development authorities or housing and redevelopment authorities not specifically described herein.

ARTICLE VIII

Limit of Powers

1. The sale of all bonds issued by the Authority must be approved by the City Council before issuance.
2. The ability of the Authority to participate as a limited partner in a development project must have prior approval of the City Council.
3. All official actions of the Authority must be consistent with the adopted comprehensive plan of the City, and any official controls implementing the comprehensive plan.
4. The Authority must submit administrative structure and management practices to the City Council for approval.

ARTICLE IX

Annual Report and Budget

1. The Authority shall prepare an annual report describing its activities and providing an accurate statement of its financial condition. Said report shall be prepared and submitted to the City of Foley by March 1 each year.
2. The Authority shall prepare an annual budget projecting anticipated expense and sources of revenue. Said report shall be prepared and submitted to the City of Foley by September 1 each year.
3. The Financial statements of the Authority must be prepared, audited, filed and published in the manner required for the financial statements of the municipality. The report must be filed with the state auditor by June 30 of each year.

ARTICLE X

Notices

1. Whenever the provisions of the statute of these By-Laws require notice to be given to any Commissioner or officer, they shall not be construed to mean personal notices; such notice may be given in writing by depositing the same in a post office or letter box, in a post-aid sealed wrapper, addressed to such Commissioner at his or her address as the same appears in the books of the Authority, and the time when the same shall be mailed shall be deemed to be the time of the giving of such notice.
2. A waiver of any Notice in writing, signed by a Commissioner, whether before or after the time stated in the said Waiver for holding a meeting, shall be deemed equivalent to a Notice required to be given to any Commissioner.

ARTICLE XI

Staff

1. The Authority shall, as specified and directed by the Board of Commissioners, make available a professional staff as needed for carrying out the purposes of this Authority.
2. The staff shall have professional management, legal and accounting capability sufficient to insure the proper and efficient operation of the Authority.
3. “Staff” shall include employees and Commissioners of the Authority and other qualified individuals or organizations, who may from time to time contract with the Authority to provided professional legal, accounting and technical assistance services to the Authority.
4. The number of the staff shall be as determined by the Board of Commissioners.

ARTICLE XII

Indemnification

1. The Authority shall have the power to indemnify any persons, whether officers, Commissioners, employees, agents or other persons acting for or on behalf of the Authority in respect to any and all matters or actions for which indemnification is permitted by the laws of the State of Minnesota, including, without limitation, liability for expenses incurred in defending against actions commenced or threatened.
2. In the discretion of the Commissioners, the Authority may purchase and maintain insurance against claims arising out of events and made or threatened against persons described in Section I above, whether or not the Authority has the power to indemnify such person under the laws of the State of Minnesota.

ARTICLE XIV

Amendment of By-Laws

1. Alterations, amendments or repeal of the By-Laws may be made by a majority of the Commissioners entitled to vote at any meeting, if the notice of such meeting contains a statement of the proposed alteration, amendment or repeal. Notice of any alteration, amendment or repeal of the By-Laws shall be given in writing to each Commissioner at least ten (10) days prior to the meeting at which said proposed alteration, amendment or repeal shall be considered.

ARTICLE XV

Miscellaneous

1. All meetings of the Authority shall be governed by Roberts Rules of Order, Revised.
2. The authority shall adopt and maintain a conflict of interest policy which shall be applicable to all actions to be taken by the Commissioners or officers.

TO: FOLEY CITY COUNCIL

FROM: SARAH BRUNN, CITY ADMINISTRATOR

SUBJECT: 11-10-26 –COUNCIL MEETING

DATE: NOVEMBER 6, 2026

Resolution Approving Incentive
A resolution is in your packet for the city to offer 3 - $50 bill credits (by drawing) for all those who are signed up for paperless billing by November 25th. Those already on paperless and those who sign up new prior to the deadline will all be eligible.

Weed/I&I Assessments
Following a public hearing the council needs to adopt the assessment rolls for these unpaid bills. These will be certified to taxes for payable in 2027.

Parking & Loading Ordinance
Following a public hearing, the council can consider adopting changes to the Parking and Loading Zoning Ordinance. This primarily determines the spaces needed based on type of development and is separate from the parking and storage ordinance in the code of ordinances. The major changes are adjustments to space requirements for some uses and the addition of a banked parking option. The goal of the planning commission was to make sure we were requiring enough spaces, but not too many as parking lots are expensive. The banked option also allows for a business to expand parking as they grow and not require it all up front.

Canvassing Election Results
The council needs to pass a resolution certifying the final results for the city races.

Hanes Minor Subdivision
A resolution is provided in your packet to approve a minor subdivision for the Hanes property. Hanes is purchasing a piece from the neighbor. Planning is recommending approval, with conditions outlined in the resolution.

Debra Olson-Maurer – 600 Dewey Street
This property owner requested to be placed on the agenda to discuss her I&I compliance. I have provided the council a copy of the inspection details – the reports are not in the public packet due to data privacy.

City Engineer
A couple of pay applications are provided in your packet and the city engineer will also update the council on the various projects.

City Health Insurance
We finally received the city health insurance renewal. The health increase was slightly larger than budgeted but fortunately, the other insurance numbers came in favorable so overall we are still within budget on insurance. The employee cost share will go up as well as the out-of-pocket max with the renewal. We did have an employee meeting to review these items and decided staying on the same plan was the best option.

EDA By-Laws
Staff would like to have a discussion with the council on whether there are ways we can improve our EDA - with additional responsibilities to best serve the desire to grow the city.

Fence in Sight Triangle- Dewey Street
I will provide an update to the council on this issue at the meeting.

Water Shut Off
A final shut off for 2026 is scheduled for November 18th.

Upcoming Reminders
November 11, 2026 – Holiday – City Offices Closed
November 26 & 27, 2026 – City Offices Closed
December 1, 2026 – City Council Meeting – TNT Hearing